

MERCED CITY SCHOOL DISTRICT

---



SCHOOL BOARD AGENDA

---

August 25, 2009

# MERCED CITY SCHOOL DISTRICT

## *Our Mission...*

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

## *Beliefs*

### **We believe that:**

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

## *Strategies*

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

## *Objectives*

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, August 25, 2009**  
Hoover Middle School  
800 E. 26<sup>th</sup> Street, Merced, California

**CLOSED SESSION - 6:00 P.M.**  
**OPEN SESSION - 7:00 P.M.**

**AGENDA**

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**Any writings or documents that are public records** and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23<sup>rd</sup> Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion.*

**Community members have two opportunities to address the Board of Education.**

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

**I. OPENING BUSINESS - 6:00 P.M.**

- A. Call Public Session to Order
- B. Roll Call

**II. PUBLIC COMMENT PRIOR TO CLOSED SESSION**

- A. Identification of Closed Session Topics
- B. Comments And/Or Questions From The Audience
- C. Adjourn To Closed Session

**III. CLOSED SESSION**

A. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

**IV. OPEN SESSION - 7:00 P.M.**

- A. Call to Order
- B. Roll Call

**V. FLAG SALUTE**

**VI. APPROVAL OF AGENDA**

**VII. ITEMS OF INTEREST**

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **School Showcase** - Hoover Middle School Principal, Mr. Doug Collins
- C. **Written Communications**
- D. **Board Reports**  
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

**VIII. REPORT**

<b>S-2-09-10</b>	<b>Administrative Retreat</b>	<b>Dr. P. Duran</b>
<b>E-4-09-10</b>	<b>Early Reading First</b>	<b>Dr. P. Duran Dr. Calzadillas</b>
<b>E-5-09-10</b>	<b>Special Education Extended Year Summer School</b>	<b>Dr. P. Duran Dr. Testa</b>
<b>E-8-09-10</b>	<b>Youth Enrichment Program (YEP) Summer School Academy</b>	<b>Dr. P. Duran Mr. Blount</b>

## IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

### a. Superintendent

**S-3-09-10 Meeting Minutes** **Dr. P. Duran**  
It is recommended that the Board of Education approve the minutes from the regular meeting of August 11, 2009.

### b. Educational Services

**E-6-09-10 Early Reading First Grant - 2010-2011** **Dr. P. Duran**  
**Dr. Calzadillas**  
It is recommended that the Board of Education approve the submission of a grant application to the U.S. Department of Education for the Early Reading First grant in the amount of approximately \$3,000,000, over a three-year period.

### c. Administrative Services

**A-4-09-10 Employment Transactions - Certificated Personnel** **Mr. Spicer**  
Approval is recommended for certificated personnel items.

**A-5-09-10 Employment Transactions - Classified Personnel** **Mr. Spicer**  
Approval is recommended for classified personnel items.

**A-6-09-10 Obsolete Supplies And Equipment** **Mr. Spicer**  
**Mr. Magnussen**  
**Ms. Soares**  
It is recommended that the Board of Education declare the items described to be surplus and to approve the sale and disposal of said items.

### d. Fiscal Services

**F-5-09-10 Warrants** **Mr. Spicer**  
**Ms. Cavallero**  
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

**F-6-09-10 Budget Transfers**

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of July 1 through July 31, 2009.

**Mr. Spicer  
Ms. Cavallero**

**X. BOARD ACTION**

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

**a. Superintendent**

**S-4-09-10 Gifts/Grants And Bequests**

It is recommended that the Board of Education accept with acknowledgement and appreciation the gifts/grants and bequest as listed.

**Dr. P. Duran**

**b. Educational Services**

**E-7-09-10 William F. Gooding Even Start Family Literacy Program Grant**

It is recommended that the Board of Education approve the William F. Gooding Even Start Family Literacy Program grant award in the amount of \$125,000.

**Dr. P. Duran  
Dr. Calzadillas**

**XI. COMMUNICATIONS**

**E. Public Comment Period**

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

**XII. BOARD MEMBER ROUNDTABLE**

**XIII. ADJOURNMENT**

---

EQUAL OPPORTUNITY EMPLOYER - DRUG FREE WORK PLACE EMPLOYER

POSTED: August 21, 2009

**MERCED CITY SCHOOL DISTRICT**

**Board of Education Meeting Schedule  
 2009-2010 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 11, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, August 25, 2009	7:00 p.m.	Hoover School
First day of school - (August 17)		
Tuesday, September 8, 2009	7:00 p.m.	Sheehy School
Tuesday, September 22, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, October 13, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, October 27, 2009	7:00 p.m.	Wright School
Tuesday, November 10, 2009	7:00 p.m.	<b>Council Chambers</b>
Nov. 3 – Election Day *Thanksgiving Week - (November 23-27)		
Tuesday, December 1, 2009	7:00 p.m.	Peterson School
Tuesday, December 15, 2009	7:00 p.m.	<b>Council Chambers</b>
*Winter Break - (December 21-January 1)		
Tuesday, January 12, 2010	7:00 p.m.	Chenoweth School
Tuesday, February 9, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, February 23, 2010	7:00 p.m.	Reyes School
*Presidents' Week - (February 15-19)		
Tuesday, March 9, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, March 23, 2010	7:00 p.m.	Fremont School
*Spring Break - (April 2 - 9)		
Tuesday, April 13, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, April 27, 2010	7:00 p.m.	Gracey School
Tuesday, May 11, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, May 25, 2010	7:00 p.m.	Cruickshank School
Graduation - (June 3)		
Tuesday, June 8, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, June 22, 2010	7:00 p.m.	Board Room

Meeting dates may change.  
 (\*Local Recess) - No School

Merced City Council Chambers, 678 West 18<sup>th</sup> Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
MERCED CITY SCHOOL DISTRICT**

**City Council Chambers**

**August 11, 2009**

- CALL TO ORDER: The meeting was called to order by President Jordan at 6:02 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf was absent, Mr. Dennis Jordan, Mr. Tom Parker, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:03 p.m. to 7:04 p.m. to discuss:
- Public Employee: Appointment/Discipline/Dismissal/Release
- OPEN SESSION: The Board reconvened to open session at 7:04 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf was absent, Mr. Dennis Jordan, Mr. Tom Parker, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga-Duran; Associate Superintendent, Mr. Greg Spicer; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education/Pupil Services, Dr. Ken Testa; Director of Curriculum/Staff Development, Ms. Annie Dossetti; Director of Information Technology/YEP, Mr. Greg Blount; Director of State and Federal Programs, Dr. Tammie Calzadillas; Preschool Coordinator, Ms. Melanie Cole; CSEA President, Mr. Michael Casias
- PLEDGE OF ALLEGIANCE: Mr. Tom Parker, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: President Jordan reported that there was no action taken in closed session.
- APPROVAL OF AGENDA: It was moved by Dr. Walsh, seconded by Mr. Parker, to approve the agenda as presented. Motion carried.
- ITEMS OF INTEREST: SUPERINTENDENT
- Dr. Parga Duran reported on the two-day Management Team, Administrative Retreat held July 28-29 at Peterson School. The first day of school year 2009-2010 will begin on Monday, August 17.
- REPORTS:
- 2009-2010 BUDGET UPDATE The budget update was presented by Chief Fiscal Officer, Ms. Kris Cavallero; Associate Superintendent, Mr. Greg Spicer provided an update on personnel issues and discussed budget planning.

CONSENT:

It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the minutes of the special meeting of June 24, 2009 and the regular meeting of June 30, 2009

Administrative Services

Personnel

Employment Transactions -  
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Employment**

Rose Aliberto, Classroom Teacher, Hoover Middle School, effective 8/11/2009

William Blake, Part-Time YEP Instructor, Peterson School, effective 7/1/2009

Evelyn Burgos, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Sara Cardella, Classroom Teacher, Hoover Middle School, effective 8/11/2009

Ryan Cromar, Classroom Teacher, Rivera Middle School, effective 8/11/2009

Michelle DeLeon, Classroom Teacher, Stowell School, effective 8/11/2009

Randy Fagundes, Counselor, Cruickshank Middle School, effective 8/11/2009

Mary Fryar, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Lisa Guzman, Classroom Teacher, Franklin School, effective 8/11/2009

Nicole Hall, Classroom Teacher, Burbank School, effective 8/11/2009

Crystal Harris, Classroom Teacher, Stowell School, effective 8/11/2009

Emilie Herr, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Cassandra Kalashian, School Psychologist, District Office, effective 8/6/2009

Elisa Kleitman, Classroom Teacher, Fremont Charter School, effective 8/11/2009

Karyn O'Hearn, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Ing Phimmason, Part-Time YEP Instructor, Peterson School, effective 7/1/2009

Patricia Prince, Speech Therapist, District Office, effective 8/7/2009

Erika Pryor, Classroom Teacher, Family Services Center, effective 8/11/2009

Kao Saetern, Part-Time YEP Instructor, Family Services Center, effective 7/1/2009

Lori Santistevan, Classroom Teacher, Rivera Middle School, effective 8/11/2009

Laurie Schofield, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Jackie Simmons, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Sandra Souther, Classroom Teacher, Sierra Preschool, effective 8/11/2009

Stephanie Theofanides, Classroom Teacher, Tenaya Middle School, effective 8/11/2009

Chai Vang, Classroom Teacher, Sheehy School, effective 8/11/2009

Jeannette Wersinger, Classroom Teacher, Fremont Charter School, effective 8/11/2009

Haley Whittemore, Speech Therapist, District Office, effective 8/7/2009

Bonnie Wilson, Part-Time YEP Instructor, Family Services Center, effective 7/1/2009

Lauren Wilson, Part-Time YEP Instructor, Family Services Center, effective 7/1/2009

Spencer Yarwood, Classroom Teacher, Tenaya Middle School, effective 8/7/2009

**B. Change of Status**

Vance D'Escoto, From Classroom Teacher, Muir School to Learning Director, Burbank School, effective 7/27/2009

**C. Resignation**

Christy Chastain, Classroom Teacher, Rivera Middle School, effective 6/5/2009

Adrienne Lopes, Learning Director, Burbank School, effective 6/18/2009

Employment Transactions -  
Classified Personnel:

- Approval of the following classified personnel items:

**A. Classification Change**

Jared B. Howe, From Computer Lab Coordinator, Reyes School to Printer, District Print Shop, effective 7/6/2009

**B. Resignation**

Eva Cisneros, Instructional Assistant (Preschool), Burbank School, effective 6/5/2009

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
226114-226126	6/19/09	\$ 61,144.69
234741-234912	6/26/09	\$ 598,039.13
004457-004490	7/10/09	\$1,097,288.82
007258-007353	7/17/09	\$ 275,609.07
013337-013397	7/24/09	\$ 726,813.79
TOTAL:		\$2,758,895.50

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of June 1 through June 30, 2009

Obsolete And Disposable Records

- Approval of the declaration of the list of records considered obsolete and disposable

BOARD ACTION

EDUCATIONAL SERVICES:

RESOLUTION NO. E-01-2009-2010  
 LOCAL AGREEMENT FOR CHILD  
 DEVELOPMENT SERVICES AND  
 CONTRACT NO CSPP-9310

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve contract No. CSPP-9310, Local Agreement for Child Development Services, and adopt Resolution No. E-01-2009-2010 authorizing signatories on behalf of the state preschool program. Motion carried.

MERCED COUNTY ALCOHOL  
 AND DRUG SERVICES  
 DEPARTMENT CONTRACT

It was moved by Mr. Parker, seconded by Dr. Walsh, to approve the contract between the Merced County Alcohol and Drug Services Department to provide the Recovery Assistance for Teens (R.A.F.T.) Program to students of the Merced City School District. Motion carried.

CREATIVE ALTERNATIVES NON-  
 PUBLIC SCHOOL SERVICES  
 CONTRACT

It was moved by Mr. Parker, seconded by Dr. Walsh, to approve the contract with Creative Alternatives-Reyn Franca School/Joseph Novack Academy to provide non-public school services. Motion carried.

ADMINISTRATIVE SERVICES:

VARIABLE TERM WAIVER  
 REQUEST

It was moved by Mr. Parker, seconded by Dr. Walsh, to approve the amended intent to employ Haley Whittemore as a speech therapist with a Variable Term Waiver Request for the 2009-2010 school year. Motion carried.

Amended grade assignment from 6-8, to K-8 and schools amended from Tenaya Middle School to Chenoweth Elementary School.

COMMUNICATIONS:

AUDIENCE - None

BOARD MEMBER ROUNDTABLE  
COMMENTS:

- Board members congratulated all staff members of the Merced City School District on their cooperative effort to open the new school year on Monday, August 17, 2009.
- President Jordan introduced Mr. Adam Cox from the audience who is a candidate for the November 3 election from Trustee Area No. 4.

ADJOURNMENT:

The meeting adjourned at 7:46 p.m.

---

Secretary

---

Clerk

# **REPORT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran Ed.D.  
District Superintendent

DATE: August 25, 2009

SUBJECT: **ADMINISTRATIVE RETREAT - SY 2009-2010**

---

## **Background**

The fifty-five members of the District's Management Team held their annual administrative retreat at Peterson Elementary School July 28-29, 2009.

Dr. Parga Duran will summarize for the Board of Education the goals and expectations that were discussed during the two day meeting.

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

DATE: August 25, 2009

SUBJECT: **EARLY READING FIRST REPORT**

---

### **Background**

Matt Russell, Ed.D., LLC, Center for Evaluation and Research will present findings from the Early Reading First preschool program in the Merced City School District (MCSD). The report will focus on data that was collected during the 2008-2009 school year. A comparative study has been conducted to show the progress of the MCSD program to other State and national Early Reading First programs.

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: August 25, 2009

SUBJECT: **SPECIAL EDUCATION EXTENDED YEAR SUMMER SCHOOL  
REPORT**

---

### **Background**

A report summarizing the Special Education extended year summer school program held at Sheehy Elementary School held from June 15 through July 16, 2009, will be presented to the Board.

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Greg Blount.  
Director, IT & Support Services

DATE: August 25, 2009

SUBJECT: **YOUTH ENRICHMENT PROGRAM SUMMER SCHOOL  
ACADEMY REPORT**

---

### **Background**

A report summarizing the Youth Enrichment Program (YEP) Summer School Academy held at Family Service Center from June 15 through July 31, 2009, will be presented to the Board.

# **CONSENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: August 25, 2009

SUBJECT: **MEETING MINUTES**

---

## **Recommendation**

It is recommended that the Board of Education approve the minutes from the regular meeting of August 11, 2009.

## **Background**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

DATE: August 25, 2009

SUBJECT: **EARLY READING FIRST GRANT 2010-11**

---

## **Recommendation**

It is recommended that the Board of Education approve the submission of a grant application to the U.S. Department of Education for the Early Reading First grant in the amount of approximately \$3,000,000 over a three-year period.

## **Background**

Early Reading First is a grant funded by the U.S. Department of Education and supports local efforts to enhance the early language and pre-reading skills of preschool-age children through strategies and professional development based on scientific reading research.

The ultimate goal of Early Reading First is to close the achievement gap by preventing reading difficulties. Merced City School District has received two Early Reading First grants: 2004-2006 in the amount of \$838,356 and 2007-2010 in the amount of \$3,127,301.

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: Early Reading First

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez  
Personnel Specialist

DATE: August 25, 2009

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

---

## **Recommendation**

Approval is recommended for the following certificated personnel items:

### **A. Employment**

Lorena Castiglione	Preschool Teacher Family Services Center Effective 8/11/2009
Mireiba Gonzalez	Preschool Assistant Teacher Clark Preschool Effective 8/11/2009
Nou Her	Preschool Assistant Teacher Fremont Charter School Effective 8/11/2009
Sandra Lee	Preschool Assistant Teacher Peterson Elementary School Effective 8/11/2009
Maria Martinez	Preschool Assistant Teacher Burbank Elementary School Effective 8/11/2009
Camille Mays	Preschool Teacher Family Services Center Effective 8/11/2009

## MERCED CITY SCHOOL DISTRICT

Martha Mejia	Preschool Assistant Teacher Sheehy Elementary School Effective 8/11/2009
Sheng Moua	Preschool Assistant Teacher Clark Preschool Effective 8/11/2009
Beatrice Ortiz	Preschool Assistant Teacher Givens Elementary School Effective 8/11/2009
Ingrid Osborne	Preschool Teacher Family Services Center Effective 8/11/2009
Kelly Powell	Preschool Assistant Teacher Wright Elementary School Effective 8/11/2009
Christie Resendez	Preschool Teacher Peterson Elementary School Effective 8/11/2009
Brandi Rubalcava	Preschool Assistant Teacher Gracey Elementary School Effective 8/11/2009
Geraldine Tajjeron	Preschool Assistant Teacher Muir Elementary School Effective 8/11/2009
Mai Thao	Preschool Assistant Teacher Sierra Preschool Effective 8/11/2009
Brenda Tovar	Preschool Assistant Teacher Franklin Elementary School Effective 8/11/2009
Esmeralda Valdez	Preschool Assistant Teacher Reyes Elementary School Effective 8/11/2009
Sia Vang	Preschool Assistant Teacher Clark Preschool Effective 8/11/2009

# MERCED CITY SCHOOL DISTRICT

Karie Wright

Preschool Assistant Teacher  
Stefani Elementary School  
Effective 8/11/2009

## **B. Resignation**

Mia Saechao

Classroom Teacher  
Rivera Middle School  
Effective 6/5/2009

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Arroyo  
Personnel Specialist

DATE: August 25, 2009

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

---

## **Recommendation**

Approval is recommended for the following classified personnel items.

### **A. Employment**

Rudy J. Estrada                      School Safety Officer  
Community Day School  
Effective 8/17/2009

### **B. Resignation**

Angela R. Bettis                      School Office Manager  
Stowell Elementary School  
Effective 8/14/2009

Judy C. Clark                      Instructional Assistant: RSP  
Reyes Elementary School  
Effective 8/10/2009

Jessica Vasquez                      Library Media Assisant  
Muir Elementary School  
Effective 7/27/2009

### **C. Unpaid Leave of Absence**

Brenda Horton                      Bus Driver  
Transportation  
Unpaid Leave of Absence from 8/17/2009 to  
November 6, 2009  
Effective 8/17/2009

# MERCED CITY SCHOOL DISTRICT

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

Kraig Magnussen  
Chief Operations Officer

PREPARED BY: Terri Soares  
Director of School Nutrition Services

DATE: August 25, 2009

SUBJECT: **OBSOLETE SUPPLIES AND EQUIPMENT**

---

## **Recommendation**

It is recommended that the Board of Education declare the items described below to be surplus and to approve the sale and disposal of these items.

## **Background**

Regularly, the Board is asked to approve a list of furniture and equipment which has been deemed no longer suitable for school use, obsolete, or no longer needed. None of the furniture and/or equipment is not usable and/or serviceable. The following list represents the furniture and equipment currently stored by the District. Board approval will allow the District to sell or otherwise dispose of this or by other means available to the District.

- Classroom and office equipment such as; printers, computer hardware & software, network equipment, fax machines, typewriters
- Truck flatbed, cafeteria baking trough with water dispenser
- Classroom and office materials such as; visual boards, textbooks, instructional supplies, etc.
- Audio/Visual equipment such as; overhead projectors, etc.
- Kitchen equipments such as; plastic shelving, transport carts, mixer, dishwasher, bun pans, sealing machine, holding cart, mobile cart, silverware holders, bakery bins, wood carts, bakery roll holder, pots, tray carts, breakfast trays, etc.

MCSD may use InterSchola to assist MCSD in selling surplus new and used education goods in an online auction environment and through other surplus goods channels in compliance with CA Education Code Sections 17540, 17545-17546, and 60510-60511 as appropriate. The property will be offered to non-profit organizations and school districts at no charge. The remaining property, if any, will be offered for sale to the public. Any remaining property will be disposed of by sending to the county landfill or by other appropriate means of salvage.

A detailed list of the items will be available at the School Nutrition Services office.

# MERCED CITY SCHOOL DISTRICT

## **Fiscal Impact**

Revenue: \$500.00

Expenditure: Approximately \$30.00

Budget Category: Fund 01 – General Fund, Resource 2200 – Classified Support Salaries,  
Cafeteria Fund 13

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: August 25, 2009

SUBJECT: **WARRANTS**

---

## **Recommendation**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
015152-015153	7/28/09	\$ 76,726.34
020937-021002	8/7/09	\$ 1,404,558.60
	Total	\$ 1,481,284.94

## **Background**

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

## **Fiscal Impact**

Revenue: None  
Expenditure: \$1,481,284.94  
Budget Category: Various

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 07/28/09

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
015152	012766	ALLISON RAPER	03270	240.00	015153	012305	WESTAMERICA BANK	03270	76,726.34

TOTAL AMOUNT OF ALL WARRANTS \$76,966.34\*\*\*

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 08/07/09

APY22ONE H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
020937	011006	AAANTIVIRUS.COM	03270	6,750.00	020938	010053	BOWMAC SOFTWARE INC	03270	1,835.00
020939	000376	CITY OF MERCED	03270	6,678.64	020940	011959	D'S MUSIC AND HOBBIE	03270	245.44
020941	003171	ELVIN DELCO	03270	57.99	020942	007911	EFILLIATE INC	03270	11.07
020943	010680	ESRI	03270	8,700.00	020944	005201	FOUNDATION FOR MEDICAL CARE	03270	1,902.51
020945	012337	FOUNDATION FOR MEDICAL CARE	03270	38.00	020946	000743	GARDNER STUDIO	03270	39.15
020947	008956	GENERAL BINDING CORPORATION	03270	745.20	020948	003169	W W GRAINGER INC	03270	936.66
020949	000822	HAMMOND & STEPHENS	03270	535.83	020950	000895	HM RECEIVABLES CO LLC	03270	189,277.47
020951	000887	BOB HOLL SHEET METAL INC	03270	25,821.61	020952	0009170	THE HOME DEPOT	03270	2,435.78
020953	000920	INGRAHAM TROPHIES	03270	32.63	020954	000977	JORGENSEN CO	03270	1,454.61
020955	012732	YIA LEE	03270	2.29	020956	001065	MERCED SUN-STAR	03270	215.75
020957	002544	MOBILE MODULAR	03270	987.98	020958	012324	MODSPACE	03270	481.77
020959	001271	NASCO MODESTO	03270	130.20	020960	003519	OFFICE DEPOT INC	03270	1,396.27
020961	006816	PARADIGM HEALTHCARE SVCS INC	03270	21.53	020962	001368	PG&E	03270	276.61
020963	001483	PIONEER STATIONERS INC	03270	2,080.95	020964	011545	PRO TECH SECURITY	03270	2,640.00
020965	012537	PROCLEAN	03270	805.78	020966	004115	PYRAMID SCHOOL PRODUCTS	03270	19,268.53
020967	002096	RAZZARI FORD/MAZDA	03270	150.21	020968	008546	SANG'S AUTO UPHOLSTERY	03270	154.37
020969	010975	SCHOOL INNOVATIONS & ADVOCACY	03270	17,000.00	020970	005907	SERVI-TECH CONTROLS INC	03270	278.47
020971	012608	SISC III	03270	902,896.35	020972	001603	SOUTHWEST SCH & OFFICE SUPPLY	03270	22,245.05
020973	012694	ERICKA STEWART	03270	30.00	020974	001770	TERMINIX PROCESSING CENTER	03270	744.96
020975	012084	TOTALFUNDS BY HASLER	03270	14.25	020976	009084	TRI DIM FILTER CORP	03270	65.93
020977	012761	ULTIMATE WASHER INC	03270	176.80	020978	001894	UNITED PARCEL SERVICE	03270	144.50
020979	011364	US AIR CONDITIONING DIST	03270	4,949.21	020980	010364	US POSTAL SERVICE (AMS-TMS)	03270	10,000.00
020981	009908	XEROX CORPORATION	03270	54.00	020982	008913	XPEDX	03270	5,465.69
020983	001422	MELANIE COLE	03275	254.41	020984	000657	THE EXPLORATORIUM	03275	800.00
020985	001770	TERMINIX PROCESSING CENTER	03275	279.36	020986	006553	BROWN INDUSTRIES INC	03263	380.70
020987	006270	CALIFORNIA DEPT OF EDUCATION	03263	4,787.50	020988	004125	CASE PARTS CO	03263	546.47
020989	010138	HAGUE QUALITY WATER INC	03263	198.00	020990	007344	INTERSTATE BRANDS WEST CORP	03263	122.40
020991	011151	MADERA PRODUCE INC	03263	755.45	020992	004303	NEXTEL COMMUNICATIONS	03263	159.97
020993	012537	PROCLEAN	03263	349.95	020994	008687	PRODUCERS DAIRY FOODS INC	03263	1,490.88
020995	012474	TERRI SOARES	03263	154.02	020996	002914	YOSEMITE WATERS & COFFEE SVC	03263	27.15
020997	011890	FOUR C'S SERVICE INC	03276	15,750.00	020998	012279	THE GARLAND COMPANY INC	03276	62,076.80
020999	005201	FOUNDATION FOR MEDICAL CARE	03267	836.50	021000	012337	FOUNDATION FOR MEDICAL CARE	03267	700.00
021001	012337	FOUNDATION FOR MEDICAL CARE	03264	3,696.00	021002	005241	MERCED CITY SCHOOL DISTRICT	03264	71,018.00

TOTAL AMOUNT OF ALL WARRANTS \$1,404,558.60\*\*\*

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: August 25, 2009

SUBJECT: **BUDGET TRANSFERS**

---

## **Recommendation**

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of July 1 through July 31, 2009.

## **Background**

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

## **Fiscal Impact**

Revenue: N/A  
Expenditure: N/A  
Budget Category: Various

# **BOARD ACTION**

**SUPERINTENDENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary P. Duran  
District Superintendent

DATE: August 25, 2009

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

---

## **Recommendation**

It is recommended that the Board of Education accept the gifts/grants and bequests as listed with acknowledgement and appreciation.

<b><u>School/Department</u></b>	<b><u>Description</u></b>	<b><u>Donated By</u></b>	<b><u>Value</u></b>
Chenoweth School	Monetary donation	PG&E Corporation Foundation	\$219.00
Chenoweth School	Monetary donation	Lifetouch National School Studios	\$1,271.81

## **Background**

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

## **Fiscal Impact**

Revenue: \$1,490.81

Expenditure: None

Budget Category: Instructional Supplies

# **EDUCATIONAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

DATE: August 25, 2009

SUBJECT: **WILLIAM F. GOODING EVEN START FAMILY LITERACY  
PROGRAM GRANT**

---

## **Recommendation**

It is recommended that the Board of Education approve the William F. Gooding Even Start Family Literacy Program grant award in the amount of \$125,000.00

## **Background**

The purpose of the William F. Goodling Even Start Family Literacy Program is to help break the cycle of poverty and illiteracy by improving educational opportunities for low-income families.

Merced City School District has used Even Start funding to coordinate services to help parents gain the skills needed to become full partners in the education of their young children. Galen Clark Preschool has operated family literacy programs through Migrant Even Start and William F. Gooding Even Start grants, over the past six years. This new grant would restore the educational and family literacy services that were terminated in January due to a loss of the Migrant Even Start funding.

California Even Start projects are required to collect data on children and adults to document annual progress against identified state performance indicators and federal guidelines. An annual end-of-year evaluation report will be submitted to the California Department of Education.

## **Fiscal Impact**

Revenue: \$125,000.00

Expenditure: None

Budget Category: Migrant Education Program