

MERCED CITY SCHOOL DISTRICT



SCHOOL BOARD AGENDA

May 25, 2010

MERCED CITY SCHOOL DISTRICT

Our Mission...

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

Beliefs

We believe that:

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

Strategies

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

Objectives

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, May 25, 2010
Cruickshank Middle School
601 Mercy Avenue
Merced, California

CLOSED SESSION - 6:00 P.M.
OPEN SESSION - 7:00 P.M.

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23rd Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion.*

Community members have two opportunities to address the Board of Education.

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

I. OPENING BUSINESS - 6:00 P.M.

- A. Call Public Session to Order
- B. Roll Call

II. PUBLIC COMMENT PRIOR TO CLOSED SESSION

- A. Identification of Closed Session Topics
- B. Comments And/Or Questions From The Audience
- C. Adjourn To Closed Session

III. CLOSED SESSION

A. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

IV. OPEN SESSION - 7:00 P.M.

- A. Call to Order
- B. Roll Call

V. FLAG SALUTE

VI. APPROVAL OF AGENDA

VII. ITEMS OF INTEREST

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **School Showcase** - Cruickshank Middle School Principal, Ms. Elena Bubenchik
- C. **Written Communications**
- D. **Board Reports**
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

VIII. REPORT

A-85-09-10	Rivera Gymnasium and K-8 Elementary School Project- Update With Projected Costs	Mr. Spicer Mr. Magnussen
F-46-09-10	2010-11 Budget Update	Mr. Spicer Ms. Cavallero

IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

a. Superintendent

S-37-09-10 Meeting Minutes

Dr. P. Duran

It is recommended that the Board of Education approve the minutes from the regular meeting of May 11, 2010.

b. Administrative Services

A-81-09-10 Employment Transactions - Certificated Personnel

Mr. Spicer

Approval is recommended for certificated personnel items.

c. Fiscal Services

F-47-09-10 Warrants

Ms. Cavallero

Mr. Spicer

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

X. BOARD ACTION

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

a. Superintendent

S-38-09-10 Gifts/Grants And Bequests Dr. P. Duran
It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$2,370.04.

S-39-09-10 Schedule Of Board Meeting Dates For SY 2010-2011 Dr. P. Duran
It is recommended that the Board of Education approve the schedule of board meeting dates for school year 2010-2011.

b. Educational Services

**E-63-09-10 UC Merced, Migrant Summer Program - Young Writers Academy Dr. P. Duran
Dr. Calzadillas**
It is recommended that the Board of Education approve the UC Merced, Migrant Summer Program - Young Writers Academy at Tenaya Middle School from June 7 - June 24, 2010.

**E-64-09-10 Program Improvement - Staff Development Plan Dr. P. Duran
Dr. Calzadillas**
It is recommended that the Board of Education approve the SY 2010-2011 contract with DataWORKS in order to refine the strategies identified in the Local Education Agency (LEA) Plan Addendum, Program Improvement Corrective Action Phase.

**E-65-09-10 School Improvement Grant (SIG) Award Dr. P. Duran
Dr. Calzadillas**
It is recommended that the Board of Education accept the School Improvement Grant (SIG) Award in the amount of \$312,800.00 for John Muir Elementary School.

c. **Administrative Services**

- A-82-09-10 Cruickshank Middle School - C Wing
Reyes Elementary School - E Wing
Re-Roofing Project** **Mr. Spicer
Mr. Magnussen**
It is recommended that the Board of Education approve the base bid received for the re-roofing of two permanent relocatable classrooms at Cruickshank Middle School - C Wing and the Reyes Elementary School - E Wing to Priority Roofing Solutions, Inc., and to approve the purchase of materials through the California Multiple Award Schedule (CMAS).
- A-83-09-10 2010 National School Lunch Equipment Assistance Grant** **Mr. Spicer
Mr. Magnussen**
It is recommended that the Board of Education approve the acceptance of the 2010 National School Lunch Equipment Assistance Grant in the amount of \$97,884.00.
- A-84-09-10 Site Preparation For Modular Buildings For The Muir and Sheehy Schools' Youth Enrichment Program (YEP Project)** **Mr. Spicer
Mr. Magnussen**
It is recommended that the Board of Education approve the contract to Wardcon Construction for site preparation of two Pre-Engineered Modular Buildings to be placed at Muir and Sheehy Elementary Schools.

d. **Fiscal Services**

- F-48-09-10 2010-2011 Budget - Public Hearing Notice** **Mr. Spicer
Ms. Cavallero**
It is recommended that the Board of Education approve Tuesday, June 22, 2010 as the date set for the Public Hearing of the SY 2010-2011 Budget.

XI. COMMUNICATIONS

E. Public Comment Period

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

XII. BOARD MEMBER ROUNDTABLE

XIII. ADJOURNMENT

**EQUAL OPPORTUNITY EMPLOYER
DRUG FREE WORK PLACE EMPLOYER**

POSTED: May 21, 2010

MERCED CITY SCHOOL DISTRICT

**Board of Education Meeting Schedule
 2009-2010 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 11, 2009	7:00 p.m.	Council Chambers
Tuesday, August 25, 2009 First day of school - (August 17)	7:00 p.m.	Hoover School
Tuesday, September 8, 2009	7:00 p.m.	Sheehy School
Tuesday, September 22, 2009	7:00 p.m.	Council Chambers
Tuesday, October 13, 2009	7:00 p.m.	Council Chambers
Tuesday, October 27, 2009	7:00 p.m.	Wright School
Tuesday, November 10, 2009 Nov. 3 – Election Day *Thanksgiving Week - (November 23-27)	7:00 p.m.	Council Chambers
Tuesday, December 1, 2009	7:00 p.m.	Peterson School
Tuesday, December 15, 2009 *Winter Break - (December 21-January 1)	7:00 p.m.	Council Chambers
Tuesday, January 12, 2010	7:00 p.m.	Chenoweth School
Tuesday, February 9, 2010	7:00 p.m.	Council Chambers
Tuesday, February 23, 2010 *Presidents' Week - (February 15-19)	7:00 p.m.	Reyes School
Tuesday, March 9, 2010	7:00 p.m.	Council Chambers
Tuesday, March 23, 2010 *Spring Break - (April 2 - 9)	7:00 p.m.	Fremont School
Tuesday, April 13, 2010	7:00 p.m.	Council Chambers
Tuesday, April 27, 2010	7:00 p.m.	Gracey School
Tuesday, May 11, 2010	7:00 p.m.	Council Chambers
Tuesday, May 25, 2010	7:00 p.m.	Cruickshank School
Graduation - (June 3)		
Tuesday, June 8, 2010	7:00 p.m.	Council Chambers
Tuesday, June 22, 2010	7:00 p.m.	Board Room

Meeting dates may change.
 (*Local Recess) - No School

Merced City Council Chambers, 678 West 18th Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
MERCED CITY SCHOOL DISTRICT**

Merced City Council Chambers

Teleconference: Westin Alexandria, Alexandria, Virginia - Contact Adam Cox

May 11, 2010

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:03 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Ms. Jessica Kazakos, Mr. Gene Stamm
Mr. Adam Cox and Dr. Susan Walsh were absent from the closed session.
- CLOSED SESSION: The Board met in closed session from 6:04 p.m. to 7:03 p.m. to discuss:
- Public Employee: Appointment/Discipline/Dismissal/Release
- OPEN SESSION: The Board reconvened to open session at 7:06 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox (via teleconference),
Ms. Jessica Kazakos, Mr. Gene Stamm
Dr. Susan Walsh was absent.
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Curriculum/Staff Development, Ms. Annie Dossetti; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Director of State and Federal Programs, Dr. Tammie Calzadillas; Principal, Mr. Cesar Hernandez; Preschool Coordinator, Ms. Melanie Cole
- PLEDGE OF ALLEGIANCE: Mr. Gene Stamm
- REPORT OF ACTION TAKEN IN CLOSED SESSION: No action was taken in closed session.
- APPROVAL OF AGENDA: It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the agenda as presented. Motion carried.
- ITEMS OF INTEREST: BOARD
- Ms. Kazakos attended the Gear Up Awards Ceremony at Cruickshank Middle School on Monday, May 10.
- SUPERINTENDENT
- Dr. Parga Duran reported on the Gear Up Awards Ceremony.

REPORTS:

DISTRICT ENGLISH LEARNER
 ADVISORY COMMITTEE

DELAC report on the findings and recommendations for modifications to the existing EL programs and services.

State and Federal Programs Director, Dr. Tammie Calzadillas reported on the progress school sites have made after recommendations were given during the previous SY 2008-09.

MERCED COUNTY'S SPECIAL
 EDUCATION LOCAL PLAN AREA
 (SELPA)

Associate Superintendent, Mr. Greg Spicer gave an in-depth report on the Special Education Local Plan Area (SELPA). Mr. Spicer then invited MCOE, Assistant Superintendent of Special Education Ms. Susan Coston to the podium to answer specific questions and information requests from the Board of Education members.

CONSENT:

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of April 27, 2010

Administrative Services

Employment Transactions -
 Classified Personnel:

- Approval of the following classified personnel items:
 - A. **Retirement**
 Crispina Ramirez Instructional Assistant (Preschool) Reyes School, effective 6/4/2010

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers.

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
174561-174675	4/16/10	\$189,686.67
177457-177550	4/23/10	\$259,499.08
	Total:	\$449,185.75

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of April 1 through April 30, 2010.

BOARD ACTION

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

It was moved by Ms. Kazakos, seconded by Mr. Stamm, to accept the gifts/grants and bequests in the amount of \$75,465.84. Motion carried.

MCSD, 300 used personal computers at \$250.00 each, donated by County of Merced - Human Services Agency, valued at \$75,000.00

Preschool Program, monetary donation, donated by Save Mart Supermarkets, valued at \$465.84

EDUCATIONAL SERVICES:

RESOLUTION NO. E-61-2009-2010
CHILDREN'S BILL OF RIGHTS -
MERCED COUNTY

It was moved by Ms. Kazakos, seconded by Mr. Cox, to approve Resolution No. E-61-2009-2010 acknowledging and supporting the Children's Bill of Rights of Merced County. Motion carried.

ELEMENTARY AND SECONDARY
EDUCATION ACT, TITLE I, PART
A, AMERICAN RECOVERY AND
REINVESTMENT ACT - WAIVER
REQUEST

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve an application to the California Department of Education (CDE) to waive mandatory obligations from the Elementary and Secondary Education Act (ESEA), Title I, Part A, American Recovery and Reinvestment Act (ARRA) funds. Motion carried.

ADMINISTRATIVE SERVICES:

RESOLUTION NO. A-76-2009-2010
CLASSIFIED SCHOOL EMPLOYEE
WEEK

It was moved by Mr. Cox, seconded by Ms. Kazakos, to adopt Resolution No. A-76-2009-2010 proclaiming the week of May 15-22, 2010 as Classified School Employee Week. Motion carried.

REVISED JOB DESCRIPTION
PRESCHOOL TEACHER ON
SPECIAL ASSIGNMENT: EVEN
START AND EARLY READING
FIRST FAMILY LITERACY
SPECIALIST - SECOND READING

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the revised job description of Preschool Teacher on Special Assignment: Even Start and Early Reading First Family Literacy Specialist as a second reading. Motion carried.

GIVENS ELEMENTARY SCHOOL
ROOFING RESTORATION
PROJECT

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the base bid received for the roofing restoration at Givens School to Priority Roofing Solutions, Inc., and the materials purchased through the California Multiple Award Schedule (CMAS). Motion carried.

OBSOLETE SUPPLIES AND
EQUIPMENT

It was moved by Ms. Kazakos, seconded by Mr. Stamm, to declare the items described to be surplus and to approve the sale and disposal of these items. Motion carried.

COMMUNICATIONS:

AUDIENCE: No Items

ADJOURNMENT:

The meeting adjourned at 8:23 p.m.

Secretary

Clerk

REPORT

CONSENT

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: May 25, 2010

SUBJECT: **RIVERA GYM AND K-8 ELEMENTARY SCHOOL PROJECT
UPDATE WITH PROJECTED COSTS**

Recommendation

A report will be provided to the Board of Education reflective of the status by WLC Architects, Inc. The report will cover overall project status of all three phases, gym construction, modernization, and new construction of a 1,500 student, K-8 school site. Additionally, the report will provide cost projections for all three phases and a basic outline of funding resources.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: May 25, 2010

SUBJECT: **2010-11 BUDGET UPDATE**

Background

On May 21, 2010 district staff attended the May Revision Workshop presented by School Services of California, Inc.

District staff will provide the Board of Education a report of any changes and/or updates received as they pertain to the 2010-11 budget.

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: May 25, 2010

SUBJECT: **MEETING MINUTES**

Recommendation

It is recommended that the Board of Education approve the minutes from the regular meeting of May 11, 2010.

Background

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM : Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez
Personnel Specialist

DATE: May 25, 2010

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

Recommendation

Approval is recommended for the following certificated personnel items:

A. Employment

Substitutes

Jurida Maldonado – Multiple Subject
Christina Reilly – Multiple Subject

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: May 25, 2010

SUBJECT: **WARRANTS**

Recommendation

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
186664	5/4/10	\$ 785.00
188486-188581	5/7/10	\$ 1,145,599.07
	Total	\$ 1,146,384.07

Background

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

Fiscal Impact

Revenue: None
Expenditure: \$1,146,384.07
Budget Category: Various

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 05/04/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
186664	012726	CLARA HERFORTH	03270	785.00					

TOTAL AMOUNT OF ALL WARRANTS \$785.00***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 05/07/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
188486	005164	ABS PRESORT INC	03270	128.00	188487	008470	ACTION COMPUTERS	03270	5,327.66
188488	010718	AFLAC	03270	6,783.82	188489	000071	AMERICAN FIDELITY ASSURANCE CO	03270	103.58
188490	002390	AMERICAN FIDELITY ASSURANCE CO	03270	203.98	188491	012571	AT&T	03270	5,061.68
188492	000127	ATKIN/ANDEL/LOYA/RUUD & ROMO	03270	6,688.77	188493	000167	BARTLETT PETROLEUM PRODUCTS	03270	18,353.46
188494	012329	BIG CREEK	03270	1,050.80	188495	012454	BORDERS INC	03270	103.82
188496	006533	BROWN INDUSTRIES INC	03270	152.80	188497	000270	C & S MOTOR SERVICE INC	03270	425.00
188498	010900	CDW GOVERNMENT INC	03270	723.92	188499	000376	CITY OF MERCED	03270	10,769.35
188500	006770	COSTCO WHOLESALE 142	03270	589.20	188501	011473	CSEA VICTORY CLUB	03270	235.00
188502	012713	DEPARTMENT OF GENERAL SERVICES	03270	66.00	188503	012896	DIAL'S ROCK SHOP	03270	228.00
188504	009357	DON'S MOBILE GLASS INC	03270	25.00	188505	005738	EDUCATIONAL DATA SYSTEMS INC	03270	55.00
188506	012827	EDWARD B WARD CO	03270	967.35	188507	000697	FOLLETT LIBRARY RESOURCES	03270	296.59
188508	005201	FOUNDATION FOR MEDICAL CARE	03270	19,517.55	188509	012337	FOUNDATION FOR MEDICAL CARE	03270	552.32
188510	012297	FRESNO CHAFFEE ZOO CORP	03270	245.00	188511	000722	FRESNO CO OFFICE OF EDUCATION	03270	750.00
188512	012818	THE HARTFORD	03270	6,317.73	188513	009170	THE HOME DEPOT	03270	3,160.29
188514	001036	LAKESHORE	03270	489.31	188515	001078	LINGUISTYSTEMS INC	03270	510.12
188516	011181	LOYAL AMERICAN LIFE INS CO	03270	1,512.28	188517	002667	MARIPOSA MUSEUM & HISTORY CTR	03270	33.80
188518	001134	MEADOWBROOK WATER CO OF MERCED	03270	1,100.09	188519	001174	MERCED COUNTY ARTS COUNCIL INC	03270	350.00
188520	010807	MERCED DATA SPECIAL SERVICES	03270	1,200.00	188521	001065	MERCED SUN-STAR	03270	164.00
188522	010170	WESTMAKER/CSEA INSURANCE	03270	268.33	188523	002544	MOBILE MODULAR	03270	493.99
188524	002027	MODESTO DISPOSAL SERVICE	03270	1,243.84	188525	001271	NASCO MODESTO	03270	52.26
188526	012754	NATIONAL ART & SCHOOL SUPPLIES	03270	3,017.52	188527	003519	OFFICE DEPOT INC	03270	4,067.56
188528	011995	OLIVER & ANDY'S BOOK CO	03270	327.75	188529	001421	PERMA-BOUND	03270	378.34
188530	001368	PG&E	03270	956.24	188531	011545	PRO TECH SECURITY	03270	908.00
188532	012537	PROCLEAN	03270	2,840.82	188533	012294	SASS/MESTMAKER INSURANCE	03270	80.64
188534	001473	SCHOLASTIC INC	03270	163.88	188535	010597	SCHOOL SPECIALTY INC	03270	410.52
188536	003297	SCHOOLMASTERS	03270	201.09	188537	009234	SHIFFLER EQUIPMENT SALES INC	03270	266.30
188538	012608	SISC III	03270	896,741.35	188539	010456	SMARTVILLE EDUCATIONAL LLC	03270	150.94
188540	012883	SOTO AND FRIENDS	03270	1,906.45	188541	005173	GARY SOTO	03270	750.00
188542	012362	THE STANDARD	03270	1,523.14	188543	012621	STAPLES BUSINESS ADVANTAGE	03270	699.70
188544	012792	SUB SHOP	03270	160.77	188545	003244	SUPER DUPEL PUBLICATIONS	03270	80.00
188546	005645	TARGET BANK	03270	101.12	188547	001894	UNITED PARCEL SERVICE	03270	462.36
188548	010364	US POSTAL SERVICE (AMS-TMS)	03270	10,000.00	188549	009908	XEROX CORPORATION	03270	241.83
188550	001174	MERCED COUNTY ARTS COUNCIL INC	03271	827.50	188551	003519	OFFICE DEPOT INC	03271	418.33
188552	012537	PROCLEAN	03271	620.82	188553	000376	CITY OF MERCED	03275	987.53
188554	009170	THE HOME DEPOT	03275	167.42	188555	001036	LAKESHORE	03275	687.72
188556	003519	OFFICE DEPOT INC	03275	15.74	188557	005645	TARGET BANK	03275	5,606.80
188558	004128	THE DANIELSEN CO	03263	6,059.36	188559	008298	ECONOMY RESTAURANT FIXTURES	03263	2,647.54
188560	009408	FOCUS PACKAGING & SUPPLY CO	03263	1,184.02	188561	007428	GOLD STAR FOODS	03263	457.29
188562	010138	HAGUE QUALITY WATER INC	03263	198.00	188563	012366	INTERSTATE TRUCK CENTER	03263	2,153.30
188564	007394	LA TAPATIA TORTILLERIA INC	03263	1,269.00	188565	001151	MADERA PRODUCE INC	03263	205.67
188566	009224	MERCED COMMERCIAL PEST CONTROL	03263	677.00	188567	004303	NEXTEL COMMUNICATIONS	03263	399.14
188568	008687	PRODUCERS DAIRY FOODS INC	03263	22,790.15	188569	012839	THE PROMOTIONAL GROUP	03263	3,337.70
188570	006857	SAN DIEGO RESTAURANT SUPPLY	03263	630.75	188571	009919	SCHOOL LUNCH PRODUCTS INC	03263	64.73
188572	008663	SMART AND FINAL	03263	38.70	188573	012621	STAPLES BUSINESS ADVANTAGE	03263	14,457.16
188574	009236	SUNNY FRESH FOODS/CARGILL	03263	2,336.88	188575	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	319.50
188576	010808	TYSON FOODS INC	03263	7,500.00	188577	007241	WAWONA FROZEN FOODS	03263	700.00
188578	005201	FOUNDATION FOR MEDICAL CARE	03267	40.38	188579	012337	FOUNDATION FOR MEDICAL CARE	03267	

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 05/07/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
188580	012337	FOUNDATION FOR MEDICAL CARE	03264	3,626.00	188581	005241	MERCED CITY SCHOOL DISTRICT	03264	41,738.80

TOTAL AMOUNT OF ALL WARRANTS \$1,145,599.07***

BOARD ACTION

SUPERINTENDENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: May 25, 2010

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

Recommendation

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$2,370.04.

<u>School/Department</u>	<u>Description</u>	<u>Donated By</u>	<u>Value</u>
Burbank School	Monetary donation to purchase copy paper and dry erase markers for staff.	Burbank Faculty Club	\$2,098.80
Muir School	Monetary donation to pay for transportation for Safety Patrol members to Boomers	John Muir Parent/Teacher Club PTC	\$225.00
Preschool Program	Monetary donation from Book Fair	Barnes & Noble Booksellers	\$46.24

Background

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

Fiscal Impact

Revenue: \$2,370.04

Expenditure: None

Budget Category: Instructional Supplies

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: May 25, 2010

SUBJECT: **SCHEDULE OF BOARD MEETING DATES FOR SY 2010-2011**

Recommendation

It is recommended that the Board of Education approve the schedule of board meeting dates for school year 2010-2011.

Background

At the Board meeting of August 14, 2007 the Merced City School District Board of Education approved a change to Board Bylaw 9320 changing monthly meeting dates to the second and fourth Tuesdays of each month beginning at 7:00 p.m. These meetings are scheduled as necessary to conduct district business.

Meetings of the Governing Board are conducted for the purpose of accomplishing district business.

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss or deliberate upon any item within the subject matter jurisdiction of the Board or district.

In accordance with state open meeting laws, the Board shall hold its meetings in public and shall conduct closed sessions during these meetings only to discuss confidential matters specified by law. To encourage community involvement in the schools, meetings shall provide opportunities for questions and comments by members of the public and shall be conducted in accordance with law and Board adopted bylaws.

Meetings shall be held within district boundaries, except when otherwise allowed by law.

Meetings shall be held in a facility that is accessible to all persons, including disabled persons, without charge.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None



MERCED CITY SCHOOL DISTRICT

DRAFT

Board of Education Meeting Schedule 2010-2011 School Year

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 10, 2010	7:00 p.m.	Board Room
Tuesday, August 24, 2010 First day of school - (August 16)	7:00 p.m.	Board Room
Tuesday, September 14, 2010	7:00 p.m.	Board Room
Tuesday, September 28, 2010	7:00 p.m.	Givens School
Tuesday, October 12, 2010	7:00 p.m.	Board Room
Tuesday, October 26, 2010	7:00 p.m.	Stefani School
Tuesday, November 9, 2010 Nov. 2 – Election Day *Thanksgiving Week - (November 22-26)	7:00 p.m.	Rivera School
Tuesday, December 14, 2010 *Winter Break - (December 20-December 31)	7:00 p.m.	Board Room
Tuesday, January 11, 2011	7:00 p.m.	Board Room
Tuesday, February 1, 2011	7:00 p.m.	Board Room
Tuesday, February 15, 2011 *Presidents' Week - (February 21-25)	7:00 p.m.	Burbank School
Tuesday, March 8, 2011	7:00 p.m.	Board Room
Tuesday, March 22, 2011	7:00 p.m.	Franklin School
Tuesday, April 12, 2011	7:00 p.m.	Board Room
Tuesday, April 26, 2011 *Spring Break - (April 18 - 25)	7:00 p.m.	Tenaya School
Tuesday, May 10, 2011	7:00 p.m.	Muir School
Tuesday, May 24, 2011 Graduation - (June 1)	7:00 p.m.	Board Room
Tuesday, June 14, 2010	7:00 p.m.	Board Room
Tuesday, June 28, 2010	7:00 p.m.	Board Room

Meeting dates may change.
(*Local Recess) - No School

Merced City School District Board Room, 444 West 23rd Street

APPROVED: TBD

EDUCATIONAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director, State and Federal Programs

DATE: May 25, 2010

SUBJECT: **2010 UC MERCED MIGRANT SUMMER YOUNG WRITERS
ACADEMY**

Recommendation

It is recommended that the Board of Education approve the 2010 UC Merced Migrant Summer Young Writers Academy at Tenaya Middle from June 7, 2010 to June 24, 2010.

Background

The Migrant Education Program is a federally funded program, authorized under Title I, Part C of the Elementary and Secondary Education Act. The Migrant Education Program is designed to support high quality and comprehensive educational programs for migrant children to help reduce the educational disruption that results from frequent moving.

The Migrant Education Program is operated by the Merced County Office of Education (MCOE). MCOE will contract with the UC Merced Writing Project, hire two credentialed teachers to teach the writers academy and provide all of the required materials for the program.

The program will operate four days per week, three hours per day. There will be 20 migrant students served. Transportation will not be provided for the writers academy.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director, State and Federal Programs

DATE: May 25, 2010

SUBJECT: **PROGRAM IMPROVEMENT – STAFF DEVELOPMENT PLAN**

Recommendation

It is recommended that the Board of Education approve the 2010-2011 contract with DataWORKS in order to refine the strategies identified in the Local Education Agency (LEA) Plan Addendum, Program Improvement Corrective Action Phase.

Background

Merced City School District (MCSD) is in its fifth year of Program Improvement status under the No Child Left Behind Act of 2001. Each year that the LEA does not meet the Annual Yearly Progress (AYP) targets, sanctions increase. MCSD is in the corrective action phase of Program Improvement and has been required to:

Institute and fully implement a new curriculum that is based on state academic content and achievement standards, including providing appropriate professional development based on scientifically based research for all relevant staff, that offers substantial promise of improving educational achievement for high-priority pupils.

In addition to the above requirement, MCSD is required to:

Modify its curriculum, program, and method of instruction

This sanction is a result of not meeting one or more of the identified Annual Measureable Achievement Objectives (AMAO) for six years.

One of the strategies identified in the Board approved LEA Plan for meeting the aforementioned sanctions, is to fully implement Explicit Direct Instruction (EDI) across the district. All teachers were trained in EDI during the 2009-2010 school year. The level of implementation of EDI varies greatly across the district. In an effort to continue building capacity with EDI and increasing instructional effectiveness the following training/professional development plan will be required:

MERCED CITY SCHOOL DISTRICT

Lesson Design Sessions with Emphasis on Concept Development, Skill Development and Guided Practice: Teachers will meet with DataWORKS consultants by grade level or by content areas (for middle school) to write EDI lessons. This will require approximately 368 substitutes for this round of training for the K-8 teachers. The cost of 10 consultant days from DataWORKS is \$35,000.00.

The second phase of training for the 2010-2011 school year will include a two-day Cognitive Strategies Workshop where teachers will meet with DataWORKS consultants by grade level or by content areas (for middle school) to train teachers on incorporating cognitive strategies in EDI lessons so students remember what they are taught. This will require approximately 368 substitutes per each day of this round of K-8 teacher training. The cost of 20 consultant days from DataWORKS is \$70,000.00.

Instructional Leadership/Instructional Effectiveness: Site administrators will be required to attend one of the two-day Cognitive Strategies Workshops with a grade level of their choice. A DataWORKS consultant will meet with the Instructional Leadership Team and calibrate instructional walk-through data gathered from a selected site. Administrators will receive training on how to provide in-situation coaching when visiting classrooms. The final piece of the administrator training cycle involves professional development on providing feedback to the teachers when they are writing EDI lessons. The cost of 8 instructional leadership days from DataWORKS is \$28,000.00.

The three-tiered approach to district-wide staff development that includes lesson design, cognitive strategies and administrator training is a comprehensive, research-based reform plan that is expected from program improvement districts. The total cost for this plan is \$133,000.00 plus an additional cost of approximately \$110,400.00 in substitutes. Title I, Program Improvement carry-over, 2010-2011 Title I allocation and Title III federal funds will be used to fund this comprehensive reform movement.

Fiscal Impact

Revenue: None

Expenditure: \$133,000.00 training costs
\$110,400.00 substitute costs

Budget Category: Title I/Title I Program Improvement/Title III

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director of State and Federal Programs

DATE: May 25, 2010

SUBJECT: **SCHOOL IMPROVEMENT GRANT (SIG) AWARD**

Recommendation

It is recommended that the Board of Education accept the School Improvement Grant (SIG) award in the amount of \$312,800.00 for John Muir Elementary.

Background

Title I Section 1003(g) authorizes funds to help Local Education Agencies (LEAs) address the needs of schools in improvement, corrective action or restructuring in order to improve student achievement.

The passage of Assembly Bill (AB) 56 established the state's priority for the granting of SIG funds. Priority was established as schools participating in the Quality Education Investment Act (QEIA) and that are in Program Improvement (PI) as most in need of funding and to have shown the greatest commitment to improvement based on their continued participation in QEIA.

Fiscal Impact

Revenue: \$312,800.00

Expenditure: None

Budget Category: QEIA

ADMINISTRATIVE SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: May 25, 2010

SUBJECT: **REYES ELEMENTARY SCHOOL E WING / CRUICKSHANK C WING ROOFING PROJECT**

Recommendation

It is recommended that the Board of Education approve the base bid received for the roofing of two permanent relocatable classrooms at Cruickshank Middle School, and the E wing at Reyes Elementary School to Priority Roofing Solutions. Inc. and materials purchased through the California Multiple Award Schedule (CMAS).

Background

Two permanent relocatable classrooms at Cruickshank Middle School (C1 & C3) and the E wing at Reyes Elementary School are in need of re-roofing. The roofs have leaked periodically and have been repaired by MCSD maintenance services, but repairs to the built-up system have created less than adequate drainage, and water is standing for prolonged periods of time following rains. Permanent damage to the wood sheathing beneath the top sheet is projected without prompt attention to this priority project need.

The District will utilize the benefits of the California Multiple Award Schedule (CMAS) to purchase materials at the lowest cost possible. MCSD staff developed a project scope and solicit bid proposals for the project, with a total budget of \$151,000.00, of which cost of owner supplied materials at \$80,000.00. The following bid proposals were submitted and reviewed on April 27, 2010:

<u>Bidder</u>	<u>Base Bid</u>	<u>Recommendation</u>
1. Priority Roofing Solutions, inc. (San Jose)	\$ 69,500.00	Approve
2. Kings Roofing, Inc. (Patterson)	\$ 94,350.00	
3. Nations Roof Inc. (Fresno)	\$ 148,340.00	
4. Four C's Service, Inc. (Fresno)	\$ 74,500.00	

Fiscal Impact

Revenue: None

Expenditure: \$ 149,500.00 total project costs (\$ 69,500.00 labor and \$ 80,000.00 materials)

Budget Category: Fund 14 –Deferred Maintenance

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: May 25, 2010

SUBJECT: **2010 NATIONAL SCHOOL LUNCH EQUIPMENT ASSISTANCE
GRANT**

Recommendation

It is recommended that the Board of Education approve the acceptance of the 2010 National School Lunch Equipment Assistance Grant.

Background

The Merced City School District's School Nutrition Services (SNS) Department submitted a grant application for the 2010 National School Lunch Equipment Assistance Grant. The grant was part of the 2009 American Recovery and Reinvestment Act (ARRA). The grant process is being administered by the California Department of Education's Nutrition Services Division.

Merced City School District's School Nutrition Services was awarded \$97,884.00 to purchase equipment. Purchases must be made by May 2011. The School Nutrition Services Department has identified equipment over 15-years-old to be replaced.

Fiscal Impact

Revenue: \$97,884.00

Expenditure: \$97,884.00

Budget Category: Fund 13 – Cafeteria Fund; Resource 5314, Revenue Object 8290

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: May 25, 2010

SUBJECT: **SITE PREPARATION FOR MODULAR BUILDINGS FOR THE
JOHN MUIR AND SHEEHY SCHOOLS' YOUTH ENRICHMENT
PROGRAM (YEP) PROJECT**

Recommendation

It is recommended that the Board of Education approve the contract to Wardcon Construction for site preparation of two Pre-Engineered Modular Buildings to be placed at John Muir and Sheehy Elementary Schools.

Background

On May 13, 2010, the City of Merced approved the selection of Wardcon Construction as low bidder for site preparation for modular buildings to be placed at John Muir and Sheehy Elementary Schools. This is in accordance with the YEP Modular Building Schools Project, pursuant to the approval of contractual agreements.

Contract fees will be based on a base bid of \$143,757.00 for the onsite construction and preparation for modular buildings detailed in the scope of service in the contract. Total project costs are estimated to be \$385,000.00.

<u>Bidder</u>	<u>Base Bid</u>	<u>Recommendation</u>
1. Wardcon Construction	\$ 143,757.00	Approved
2. Lockwood Gen. Eng.	\$ 159,484.00	
3. BC Construction	\$ 164,773.00	

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: Fund 12 -- YEP Program

FISCAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: May 25, 2010

SUBJECT: **2010/11 BUDGET – PUBLIC HEARING NOTICE**

Recommendation

It is recommended that the Board of Education approve June 22, 2010 as the date set for the Public Hearing of the 2010/11 Budget.

Background

Per Education Code Section 42103 Districts are required to hold a Public Hearing prior to adoption of the Budget. This section of code also proscribes the timeline and public notification of the hearing. It is recommended the Board set June 22, 2010 as the date for the Public Hearing of the 2010/11 Proposed Budget.

Fiscal Impact:

Revenue: None
Expenditure: None
Budget Category: None