

MERCED CITY SCHOOL DISTRICT

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SCHOOL BOARD AGENDA

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October 27, 2009

# MERCED CITY SCHOOL DISTRICT

## *Our Mission...*

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

## *Beliefs*

### **We believe that:**

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

## *Strategies*

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

## *Objectives*

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, October 27, 2009**  
Charles Wright Elementary School  
900 E. 20<sup>th</sup> Street, Merced, California

**CLOSED SESSION - 6:00 P.M.**  
**OPEN SESSION - 7:00 P.M.**

**AGENDA**

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**Any writings or documents that are public records** and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23<sup>rd</sup> Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion.*

**Community members have two opportunities to address the Board of Education.**

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

- I. **OPENING BUSINESS - 6:00 P.M.**
  - A. Call Public Session to Order
  - B. Roll Call
  
- II. **PUBLIC COMMENT PRIOR TO CLOSED SESSION**
  - A. Identification of Closed Session Topics
  - B. Comments And/Or Questions From The Audience
  - C. Adjourn To Closed Session

**III. CLOSED SESSION**

**A. STUDENT EXPULSION**

- Student Case No. 3-2009-2010
- Student Case No. 4-2009-2010
- Student Case No. 5-2009-2010

**B. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE**

**IV. OPEN SESSION - 7:00 P.M.**

- A. Call to Order
- B. Roll Call

**V. FLAG SALUTE**

**VI. APPROVAL OF AGENDA**

**VII. ITEMS OF INTEREST**

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **School Showcase** - Charles Wright School Principal, Mr. Jose Munoz
- C. **Written Communications**
- D. **Board Reports**  
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

**VIII. REPORT**

**E-24-09-10 Student Achievement**

**Dr. P. Duran  
Ms. Dossetti**

**E-28-09-10 Student Attendance**

**Dr. P. Duran  
Mr. Blount**

## IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

### a. Superintendent

**S-13-09-10 Meeting Minutes**

**Dr. P. Duran**

It is recommended that the Board of Education approve the minutes from the regular meeting of October 13, 2009.

### b. Administrative Services

**A-23-09-10 Employment Transactions - Certificated Personnel**

**Mr. Spicer**

Approval is recommended for certificated personnel items.

**A-24-09-10 Employment Transactions - Classified Personnel**

**Mr. Spicer**

Approval is recommended for classified personnel items.

### c. Fiscal Services

**F-17-09-10 Warrants**

**Ms. Cavallero**

**Mr. Spicer**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

## X. BOARD ACTION

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

### a. Superintendent

**S-14-09-10 Gifts/Grants And Bequests**

**Dr. P. Duran**

It is recommended that the Board of Education accept the gifts/grants and bequests as listed with acknowledgment and appreciation.

**b. Educational Services**

- E-25-09-10      Student Expulsion**  
It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student Case No. 3-2009-2010.  
**Dr. Testa  
Dr. P. Duran**
- E-26-09-10      Student Expulsion**  
It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student Case No. 4-2009-2010.  
**Dr. Testa  
Dr. P. Duran**
- E-27-09-10      Student Expulsion**  
It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student Case No. 5-2009-2010.  
**Dr. Testa  
Dr. P. Duran**

**c. Fiscal Services**

- F-18-09-10      2009-10 K-3 Class Size Reduction Operations Applications**  
It is recommended that the Board of Education approve the 2009-2010 Operations Applications and Certifications for K-3 Class Size Reduction.  
**Mr. Spicer  
Ms. Cavallero**

**XI. COMMUNICATIONS**

**E. Public Comment Period**

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

**XII. BOARD MEMBER ROUNDTABLE**

**XIII. ADJOURNMENT**

**EQUAL OPPORTUNITY EMPLOYER  
 DRUG FREE WORK PLACE EMPLOYER**

**POSTED: October 23, 2009**

**MERCED CITY SCHOOL DISTRICT**

**Board of Education Meeting Schedule  
 2009-2010 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 11, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, August 25, 2009	7:00 p.m.	Hoover School
Tuesday, September 8, 2009	7:00 p.m.	Sheehy School
Tuesday, September 22, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, October 13, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, October 27, 2009	7:00 p.m.	Wright School
Tuesday, November 10, 2009	7:00 p.m.	<b>Council Chambers</b>
Nov. 3 – Election Day *Thanksgiving Week - (November 23-27)		
Tuesday, December 1, 2009	7:00 p.m.	Peterson School
Tuesday, December 15, 2009	7:00 p.m.	<b>Council Chambers</b>
*Winter Break - (December 21-January 1)		
Tuesday, January 12, 2010	7:00 p.m.	Chenoweth School
Tuesday, February 9, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, February 23, 2010	7:00 p.m.	Reyes School
*Presidents' Week - (February 15-19)		
Tuesday, March 9, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, March 23, 2010	7:00 p.m.	Fremont School
*Spring Break - (April 2 - 9)		
Tuesday, April 13, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, April 27, 2010	7:00 p.m.	Gracey School
Tuesday, May 11, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, May 25, 2010	7:00 p.m.	Cruickshank School
Graduation - (June 3)		
Tuesday, June 8, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, June 22, 2010	7:00 p.m.	Board Room

Meeting dates may change.  
 (\*Local Recess) - No School

Merced City Council Chambers, 678 West 18<sup>th</sup> Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
MERCED CITY SCHOOL DISTRICT  
Merced City Council Chambers  
October 13, 2009**

- CALL TO ORDER: The meeting was called to order by President Jordan at 6:02 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Dennis Jordan, Mr. Tom Parker, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:03 p.m. to 7:06 p.m. to discuss:
- Public Employee: Appointment/Discipline/Dismissal/Release
  - Student Expulsion
    - Student Case No. 2-2009-2010
  - Conference with Legal Counsel - Anticipated Litigation, Significant Exposure to Litigation: One (1) Potential Case, Gov. Code 54956.9(b)
- OPEN SESSION: The Board reconvened to open session at 7:08 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Dennis Jordan, Mr. Tom Parker, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Curriculum/Staff Development, Ms. Annie Dossetti; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Director of State and Federal Programs, Dr. Tammie Calzadillas
- PLEDGE OF ALLEGIANCE: Mr. Tom Parker, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: President Jordan reported that in closed session the Board voted unanimously to approve an unpaid leave of absence for a certificated employee as recommended by the administrative staff.
- APPROVAL OF AGENDA: It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the agenda as presented. Motion carried.
- ITEMS OF INTEREST:
- BOARD
- Mr. Cherf attended the Youth Enrichment Program parent meeting, Fees for Service with Mr. Spicer and Mr. Blount and felt that it was a productive meeting and very informational to the parents.
- SUPERINTENDENT
- Dr. Parga Duran reported on the Pedal Merced Event held in the community on Sunday, October 11. Dr. Parga Duran thanked School Nutrition Services Director, Ms. Teri Soares and Givens School Cafeteria Manager, Julie Aker for co-hosting the District's booth.

STAFF

- Associate Superintendent, Mr. Greg Spicer made comment on today's weather conditions and the loss of electrical power at several school sites: Franklin, Sheehy, Sierra and MO & T. Mr. Spicer commended the staffs and students at all of the sites for their cooperation in handling the situation.

REPORTS:

WILLIAMS ACT - SY 2009-2010

Director of State and Federal Programs, Dr. Tammie Calzadillas introduced Merced County Superintendent of Schools, Dr. Lee Andersen who reported to the Board of Education on the results of the 2009-2010 Williams Act visitations and inspections of Merced City School District Cohort I Schools.

2009-2010 BUDGET UPDATE

Associate Superintendent, Mr. Greg Spicer and Chief Fiscal Officer, Ms. Kris Cavallero gave a PowerPoint Report on the Budget Plan Update, Overview and Projections.

CONSENT:

It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the meeting minutes of the September 17, 2009 special board study session and the regular meeting of September 22, 2009.

Educational Services

Grant Application - Enhancing Education Through Technology

- Approval of the Enhancing Education Through Technology (EETT) competitive grant application for 2009-2011.

Administrative Services

Employment Transactions -  
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Employment**

Carole Dietz, Clinician, Givens School, effective 9/21/2009  
Martha Espinoza, Clinician, Muir School, effective 9/15/2009  
Aurora Flores, Clinician, Burbank School, effective 9/21/2009  
Judith Howerton, Clinician, Stefani School, effective 9/21/2009  
Anthony Luiz, Classroom Teacher, Rivera Middle School, effective 9/23/2009

Laurie Olson, Classroom Teacher, Hoover Middle School, effective 9/23/2009  
 Angela Reyes, Clinician, Stefani School, effective 9/21/2009  
 Susan Rogers, YEP Part-Time Instructor, Peterson School, effective 9/16/2009  
 Luis Salcedo, Jr., Classroom Teacher, Cruickshank Middle School, effective 9/23/2009  
 Amy Toste, Classroom Teacher, Tenaya Middle School, effective 9/21/2009

***Substitutes:***

Georgeanna Donaldson  
 Brenda Hughes  
 Cheryl Waite  
 Jenny Young

Employment Transactions -  
 Classified Personnel:

- Approval of the following classified personnel items:

**A. Employment**

Roseanne Avila, Instructional Assistant, Tenaya Middle School, effective 9/28/2009

AnnMarie R. Barboza, Instructional Assistant, Muir School, effective 9/24/2009

Rosario Hernandez, Instructional Assistant: Spanish Bilingual, Gracey School, effective 9/28/2009

Irma V. Oregel, Health Assistant, Sheehy School, effective 9/14/2009

Brianna M. Ruiz, Instructional Assistant: YEP, Peterson School, effective 9/21/2009

**B. Change of Status**

Josefina P. Ortega, From Instructional Assistant: YEP, Peterson School to Instructional Assistant: RSP, Reyes School, effective 10/1/2009

Capital Projects Notice Of Completion -  
 Peterson School

- Approval of the acceptance, as complete, on the new roofing project as Peterson School and authorization of the filing of the Notice of Completion.

Capital Projects Notice Of Completion -  
 Wright School

- Approval of the acceptance, as complete, on the new roofing project at Wright School and the authorization of the filing of the Notice of Completion.

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers.

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
039445-039495	9/14/09	\$344,764.61
042933-043024	9/18/09	\$191,358.11
048033-048076	9/25/09	<u>\$289,052.26</u>
		\$825,174.98

**Minutes of the Regular Meeting of the Board of Education**

**Merced City School District**

**10-13-2009**

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Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of September 1 through September 30, 2009.

2008-09 Unaudited Actuals Revision  
As Recommended By Merced County  
Office of Education

- Approval of the revisions to the 2008-2009 Unaudited Actuals as recommended by the Merced County Office of Education.

**BOARD ACTION**

SUPERINTENDENT

**GIFTS/GRANTS AND BEQUESTS**

It was moved by Dr. Walsh, seconded by Mr. Stamm, to accept the gifts/grants and bequests as listed with acknowledgement and appreciation. Motion carried.

Burbank School, monetary donation, donated by TARGET - Take Charge of Education Program, valued at \$47.50

Educational Services: 13 books titled: "Orville A Dog Story," donated by Trails of Happy Tails, valued at \$195.00

Stowell School, 100 Backpacks, donated by Costco, valued at \$1,800.00

EDUCATIONAL SERVICES:

**ADMINISTRATOR TRAINING  
PROGRAM GRANT**

It was moved by Mr. Parker, seconded by Mr. Stamm, to accept the Administrator Training Program Grants totaling \$18,677.48. Motion carried.

**SPECIAL EDUCATION TEACHER  
PROFESSIONAL DEVELOPMENT  
GRANT**

It was moved by Dr. Walsh, seconded by Mr. Cherf, to accept the Special Education Teacher Professional Development grant award in the total amount of \$60,000.00. Motion carried.

**STUDENT EXPULSION**

It was moved by Dr. Walsh, seconded by Mr. Cherf, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 2-2009-2010 be expelled for the current semester, plus the semester following. Motion carried.

ADMINISTRATIVE SERVICES:

**SPECIALIZED HEALTH CARE  
NURSE - NEW JOB DESCRIPTION  
FIRST AND SECOND READING**

It was moved by Mr. Parker, seconded by Dr. Walsh, to approve the new job description for a Specialized Health Care Nurse as a first and second reading. Motion carried.

**COMMUNICATIONS:**

AUDIENCE

1. Ms. Micki-D Love-Asenjo, parent of a first grade GATE student attending Sheehy School, read her letter of concern to the board regarding student volunteers.

**ADJOURNMENT:**

The meeting adjourned at 7:58 p.m.

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Secretary

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Clerk

# **REPORT**

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Director, Curriculum and Staff Development

DATE: October 27, 2009

SUBJECT: **STUDENT ACHIEVEMENT REPORT**

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### **Recommendation**

Results from the California Department of Education STAR Report will be presented at the board meeting.

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D  
District Superintendent

PREPARED BY: Greg Blount  
Director of Information Technology and Support Services

DATE: October 27, 2009

SUBJECT: **REPORT ON ATTENDANCE**

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## **Background**

The District places high importance on daily attendance of our students. Mr. Greg Blount, Director of Information Technology and Support Services, will present details on our recent average daily attendance (ADA), the impact of the recent flu and what steps we are taking to better manage ADA.

# **CONSENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: October 27, 2009

SUBJECT: **MEETING MINUTES**

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## **Recommendation**

It is recommended that the Board of Education approve the minutes from the regular meeting of October 13, 2009.

## **Background**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM : Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez  
Personnel Specialist

DATE: October 27, 2009

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following certificated personnel items:

### **A. Employment**

Claudia Becerra  
Classroom Teacher  
Tenaya Middle School  
Effective 10/12/2009

### **Substitutes**

Michael Trabucco-Abarca (Substitute Permit)	Sarah Machado (Substitute Permit)
Candice Adam-Medefind (Substitute Permit)	Betina Madkins (Multiple Subject)
Marilyn Anderson (Standard Secondary)	Danielle Newton (Substitute Permit)
Cristen Cornaggia (Multiple Subject)	Joel Pedretti (Substitute Permit)
Taianne Elam (Multiple Subject/CLAD)	Alysha Sapien (Substitute Permit)
Stefani Ewing (Single Subject)	Nicolas Walden (Substitute Permit)
Debbie Felker (Substitute Permit)	Ginger Wren (Multiple Subject)
Ronald Grisby (Substitute Permit)	Matthew Ybarra (Substitute Permit)

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM : Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Arroyo  
Personnel Specialist

DATE: October 27, 2009

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following classified personnel items.

### **A. Employment**

Deborah A. Braceros	Instructional Assistant: Preschool Burbank Elementary School Effective 10/6/2009
Gloria A. Carter	Instructional Assistant Burbank Elementary School Effective 10/8/2009
Leticia Lopez	Instructional Assistant: Spanish Bilingual Galen Clark Preschool Effective 9/29/2009
Melissa Lopez	Instructional Assistant: Spanish Bilingual (Preschool) Franklin Elementary School Effective 9/29/2009
Brian D. Vasquez	Instructional Assistant: YEP Peterson Elementary School Effective 10/2/2009

# MERCED CITY SCHOOL DISTRICT

## C. Resignation

Patricia A. Alvarez

Cafeteria Food Packager  
Tenaya Middle School  
Effective 10/2/2009

### **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: October 27, 2009

SUBJECT: **WARRANTS**

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## **Recommendation**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
052645	10/2/09	\$ 3,950.00
055074-055145	10/9/09	\$ 1,967,207.54
	Total	\$ 1,971,157.54

## **Background**

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

## **Fiscal Impact**

Revenue: None  
Expenditure: \$1,971,157.54  
Budget Category: Various

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 10/02/09

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
052645	012587	RYAN CROMAR	03270	3,950.00					

TOTAL AMOUNT OF ALL WARRANTS \$3,950.00\*\*\*

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 10/09/09

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
055074	005164	ABS PRESORT INC	03270	71.54	055075	010718	AFLAC	03270	6,842.92
055076	012369	STEPHANIE AGUILAR	03270	269.44	055077	012150	PATRICIA A ALVAREZ	03270	6,003.58
055078	000071	AMERICAN FIDELITY ASSURANCE CO	03270	103.58	055079	002390	AMERICAN FIDELITY ASSURANCE CO	03270	127.13
055080	012571	AT&T	03270	6,536.93	055081	011170	BARNES & NOBLE INC	03270	169.08
055082	000167	BARTLETT PETROLEUM PRODUCTS	03270	11,898.97	055083	011456	BEST BUY BUSINESS	03270	428.87
055084	000328	CASH	03270	584.00	055085	000376	CITY OF MERCED	03270	4,673.79
055086	011473	CSEA VICTORY CLUB	03270	242.00	055087	005711	D&D PEST CONTROL INC	03270	146.00
055088	011535	G.S. DAVIDSON CO INC	03270	59.67	055089	000534	DEPT OF MOTOR VEHICLES	03270	18.00
055090	005201	FOUNDATION FOR MEDICAL CARE	03270	9,827.85	055091	012337	FOUNDATION FOR MEDICAL CARE	03270	224.00
055092	012253	HARLAND TECHNOLOGY SERVICES	03270	781.00	055093	012084	HASLER FINANCIAL SERVICES	03270	994.18
055094	000895	HM RECEIVABLES CO LLC	03270	219,221.46	055095	012689	LOYAL AMERICAN INSURANCE CO	03270	56.47
055096	011181	LOYAL AMERICAN LIFE INS CO	03270	1,551.04	055097	001154	MEADOWBROOK WATER CO OF MERCED	03270	2,372.84
055098	010170	MESTMAKER/CSEA INSURANCE	03270	268.33	055099	002027	MODESTO DISPOSAL SERVICE	03270	1,241.76
055100	003519	OFFICE DEPOT INC	03270	20.47	055101	012777	PIANO CAFE	03270	79.83
055102	008829	PRIME SHINE EXPRESS INC	03270	400.00	055103	012537	PROCLEAN	03270	9.35
055104	004115	PYRAMID SCHOOL PRODUCTS	03270	17,882.58	055105	012372	RELIASTAR LIFE INSURANCE CO	03270	6,693.92
055106	011298	RHINOTEK COMPUTER PRODUCTS	03270	1,025.61	055107	005573	SAN JOAQUIN COUNTY OFFICE	03270	1,247.25
055108	012294	SASS/MESTMAKER INSURANCE	03270	80.64	055109	009634	SHRED IT CENTRAL CA INC	03270	71.50
055110	012771	SISC GASB45 TRUST	03270	607,154.00	055111	012608	SISC III	03270	871,058.75
055112	012763	SISC III ARRA	03270	521.78	055113	012362	THE STANDARD	03270	1,507.54
055114	012621	STAPLES BUSINESS ADVANTAGE	03270	208.27	055115	012770	TRANE US INC	03270	2,699.03
055116	012764	TRAVLN TOYS INC	03270	7,693.30	055117	001887	UNISOURCE WORLDWIDE INC	03270	689.04
055118	008470	ACTION COMPUTERS	03271	81.40	055119	010900	CDW GOVERNMENT INC	03271	102.97
055120	003519	OFFICE DEPOT INC	03271	269.01	055121	012537	PROCLEAN	03271	1,642.63
055122	012743	CK'S	03275	43.48	055123	001770	TERMINIX PROCESSING CENTER	03275	407.40
055124	002580	BOB'S REFRIGERATION	03263	1,718.65	055125	011010	CORNER STONE STAFFING	03263	877.80
055126	004128	THE DANIELSEN CO	03263	286.40	055127	005432	FORM PLASTICS CO	03263	688.20
055128	007593	GA SYSTEM INC	03263	6,485.08	055129	007428	GOLD STAR FOODS	03263	1,885.07
055130	010138	HAGUE QUALITY WATER INC	03263	198.00	055131	009605	J M SNUCKERS LLC	03263	7,678.06
055132	005850	LAND O LAKES INC	03263	1,436.64	055133	011151	MADERA PRODUCE INC	03263	9,280.25
055134	001232	MODERN AIR MECHANICAL INC	03263	163.50	055135	004303	NEXTEL COMMUNICATIONS	03263	160.27
055136	005080	PIERRE FROZEN FOODS	03263	6,773.23	055137	008687	PRODUCERS DAIRY FOODS INC	03263	22,255.74
055138	009919	SCHOOL LUNCH PRODUCTS INC	03263	15,558.40	055139	008494	SCHWAN'S FOODSERVICE INC	03263	13,733.56
055140	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	15,644.49	055141	010291	TEAM DISTRIBUTIONS INC	03263	1,347.50
055142	012596	WALLACE PACKAGING LLC	03263	3,577.60	055143	012197	WESTSIDE WATER CONDITIONING	03263	335.52
055144	003519	OFFICE DEPOT INC	03267	365.30	055145	005241	MERCED CITY SCHOOL DISTRICT	03264	60,454.70

TOTAL AMOUNT OF ALL WARRANTS \$1,967,207.54\*\*\*

# **BOARD ACTION**

**SUPERINTENDENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: October 27, 2009

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

---

## **Recommendation**

It is recommended that the Board of Education accept the gifts/grants and bequests as listed with acknowledgement and appreciation.

<b><u>School/Department</u></b>	<b><u>Description</u></b>	<b><u>Donated By</u></b>	<b><u>Value</u></b>
Chenoweth School	Monetary donation	PG&E Corporation, Campaign For The Community	\$219.00
MCSD School Nutrition Services	17 Gift Certificates at \$25 each for Pedal Merced Event	Rabobank, Merced Branch	\$425.00
Stefani School	Monetary donation for initial purchase of Accelerated Reading Program.	Stefani School, Parent/Teacher Club	\$1,470.33

## **Background**

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

## **Fiscal Impact**

Revenue: \$2,114.33

Expenditure: None

Budget Category: Instructional Supplies

# **EDUCATIONAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: October 27, 2009

SUBJECT: **STUDENT EXPULSION**

---

## **Recommendation**

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student # 3/2009-10.

## **Background**

The Board of Education may review and deliberate this item only in closed session. The Board of Education must vote in open session concerning each student.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: October 27, 2009

SUBJECT: **STUDENT EXPULSION**

---

## **Recommendation**

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student # 4/2009-10.

## **Background**

The Board of Education may review and deliberate this item only in closed session. The Board of Education must vote in open session concerning each student.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: October 27, 2009

SUBJECT: **STUDENT EXPULSION**

---

## **Recommendation**

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student # 5/2009-10.

## **Background**

The Board of Education may review and deliberate this item only in closed session. The Board of Education must vote in open session concerning each student.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# **FISCAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: October 27, 2009

SUBJECT: **2009-10 K-3 CLASS SIZE REDUCTION OPERATIONS  
APPLICATIONS**

---

## **Recommendation**

It is recommended that the Board of Education approve the 2009-10 Operations Applications and Certifications for K-3 Class Size Reduction.

## **Background**

The attached applications use calculations for planning purposes and to continue the flow of funds. Actual funding will be based on our enrollment data as reported on the J-7CSR that will be submitted to the State in the spring of 2010. A separate application is required for Fremont Charter School. The K-3 per pupil allowance has remained the same as in 2008-09 at \$1,071. However, the district will incur a 20% penalty for staffing at 24:1 in K-3 reducing funding to \$856.80 per pupil.

Total estimated revenue to the district is \$3,355,443 and \$257,040 to Fremont Charter School, for a total of \$3,612,483.

## **Fiscal Impact**

Revenue: \$3,612,483

Expenditure: None

Budget Category: Fund 01 – General Fund, Resource 0000 - Undesignated

Fund 09 - Charter School Fund, Resource 0000 – Undesignated

### 2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code					Charter School Code*							
2	4	6	5	7	7	1						

County Merced

District Merced City School District

Charter School\* \_\_\_\_\_

\*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

Contact Person Kris Cavallero

Title Chief Fiscal Officer

Address 444 West 23rd Street

City, Zip Code Merced, CA 95340

Telephone (209) 385-6643 Ext. \_\_\_\_\_

E-mail Address Kcavallero@mcsd.k12.ca.us

#### Certifications

As a condition of applying for and receiving funds under the Kindergarten and Grades One through Three Class Size Reduction (K-3 CSR) Program, commencing with California *Education Code (EC)* Section 52120, the Governing Board of the above named school district or charter school (applicant) certifies that the statements below are true and accurate, and are evidenced by a Board Resolution or entry in the Board meeting minutes. Please do not submit the Resolution or minutes to the California Department of Education (CDE):

1. The number of classes participating in Option One and Option Two is identified and the total number of classes does not exceed the total number of classes identified on the 2008-09 Operations Application. [EC Section 52123(a), 52124.3(b), Title 5 California Code of Regulations Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [EC Section 52123(b)]. The total pupil count reported is not greater than the enrollment cap computed based on prior year K-2 enrollment.
3. A certificated teacher has been hired by the applicant and is providing direct instructional services to each class participating in the K-3 CSR Program. [EC Section 52123(c)]
4. The applicant will provide a staff development program for any teacher who will participate for the first time in the K-3 CSR Program as specified in Certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils. [EC sections 52123(d), 52127]
5. The applicant will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [EC section 52123(e)]
6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995-96 school year. [EC section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 to 1 is in accordance with the following grade level implementation requirements at each schoolsite:
  - If only one grade level is reduced/claimed, the grade level will be 1st grade.
  - If two grade levels are reduced/claimed, the grade levels will be 1st and 2nd grades.
  - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year. A district is considered to have implemented the program even if it claims reduced funding for all eligible classes.
9. The applicant will submit final enrollment counts on the Form J-7CSR to the CDE by May 14, 2010.

#### Signature

I hereby certify that, to the best of my knowledge, this application is true and correct and is in compliance with state law and regulations of the California Department of Education and the State Board of Education. The Governing Board of the above named school district or charter school has authorized me to sign this application on its behalf.

\_\_\_\_\_  
Signature of District Superintendent or  
Charter School Chief Administrative Officer

RoseMary P. Duran  
Printed Name

\_\_\_\_\_  
Date

### 2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

2	4	6	5	7	7	1
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Charter School Code\*

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County Merced

District Merced City School District

Charter School\* \_\_\_\_\_

\*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

#### Intended Level of Program Participation in 2009-10

Check the appropriate box below and, as noted, submit the required pages of the Operations Application to the CDE. This information is for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR. For more information, please see the Application Instructions.

1.  The district/charter school intends to participate in the 2009-10 K-3 CSR Program at the same level (number and size of classes) as reported on the 2008-09 Form J-7CSR. The February 2010 apportionment will therefore be based on the district/charter school's 2008-09 final entitlement. **If this box is checked, complete and submit only pages 1 and 2 of this application to the CDE.**
  
2.  The district/charter school intends to participate in the 2009-10 K-3 CSR Program at a higher or lower level than what was claimed on the 2008-09 Form J-7CSR (but capped at the number of classes reported on the 2008-09 Operations Application). The February 2010 apportionment will therefore be based on the information reported on page 3 of this application. **If this box is checked, complete and submit pages 1 through 3 of this application to the CDE.**
  
3.  The district/charter school does not intend to participate in the 2009-10 K-3 CSR Program at either full or reduced funding. **If this box is checked, complete and submit only this page of the application to the CDE.**

\_\_\_\_\_  
Signature of District Superintendent or  
Charter School Chief Administrative Officer

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Mail the required pages of this application by October 26, 2009 (postmark) to:**

Rebecca Lee ~ CDE, School Fiscal Services Division ~ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

## 2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

2	4	6	5	7	7	1
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Charter School Code\*

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County Merced

District Merced City School District

Charter School\* \_\_\_\_\_

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### Calculation of Provisional Funding for 2009-10 (February 2010 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

1	2	3	4	5	
Class Size	Number of Classes	Number of Enrolled Pupils	2009-10 Funding Level	Estimated Allocation	
<b>Option One</b>					
a	20.44 pupils or fewer	17	333	\$1,071	\$356,643
b	20.45 to 21.44			95%	\$0
c	21.45 to 22.44			90%	\$0
d	22.45 to 22.94			85%	\$0
e	22.95 to 24.94	175	4,142	80%	\$2,998,800
f	24.95 pupils or greater			70%	\$0
g	Subtotal, Option 1	192	4,475		\$3,355,443
<b>Option Two</b>					
h	20.44 pupils or fewer			\$535	\$0
i	20.45 to 21.44			95%	\$0
j	21.45 to 22.44			90%	\$0
k	22.45 to 22.94			85%	\$0
l	22.95 to 24.94			80%	\$0
m	24.95 pupils or greater			70%	\$0
n	Subtotal, Option 2	0	0		\$0
<b>Grand Totals*</b>					
o	Option 1 + Option 2	192	4,475		\$3,355,443

\*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008-09 Operations Application.

**Complete this page only if box 2 on page 2 was checked. Mail the entire 3-page application by October 26, 2009 (postmark) to:**

### 2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code					Charter School Code*								
2	4	6	5	7	7	1	6	0	2	5	6	5	4

County Merced

District Merced City School District

Charter School\* John C. Fremont

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Contact Person Kris Cavallero

Title Chief Fiscal Officer

Address 444 West 23rd Street

City, Zip Code Merced, CA 95340

Telephone (209) 385-6643 Ext. \_\_\_\_\_

E-mail Address Kcavallero@mcsd.k12.ca.us

#### Certifications

As a condition of applying for and receiving funds under the Kindergarten and Grades One through Three Class Size Reduction (K-3 CSR) Program, commencing with California *Education Code (EC)* Section 52120, the Governing Board of the above named school district or charter school (applicant) certifies that the statements below are true and accurate, and are evidenced by a Board Resolution or entry in the Board meeting minutes. Please do not submit the Resolution or minutes to the California Department of Education (CDE):

1. The number of classes participating in Option One and Option Two is identified and the total number of classes does not exceed the total number of classes identified on the 2008-09 Operations Application. [*EC* Section 52123(a), 52124.3(b), Title 5 *California Code of Regulations* Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [*EC* Section 52123(b)]. The total pupil count reported is not greater than the enrollment cap computed based on prior year K-2 enrollment.
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5. The applicant will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [*EC* section 52123(e)]
6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995-96 school year. [*EC* section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 to 1 is in accordance with the following grade level implementation requirements at each schoolsite:
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  - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year. A district is considered to have implemented the program even if it claims reduced funding for all eligible classes.
9. The applicant will submit final enrollment counts on the Form J-7CSR to the CDE by May 14, 2010.

#### Signature

I hereby certify that, to the best of my knowledge, this application is true and correct and is in compliance with state law and regulations of the California Department of Education and the State Board of Education. The Governing Board of the above named school district or charter school has authorized me to sign this application on its behalf.

\_\_\_\_\_  
Signature of District Superintendent or  
Charter School Chief Administrative Officer

RoseMary P. Duran  
Printed Name

\_\_\_\_\_  
Date

## 2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

2	4
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6	5	7	7	1
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Charter School Code\*

6	0	2	5	6	5	4
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County Merced

District Merced City School District

Charter School\* John C. Fremont

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### Intended Level of Program Participation in 2009-10

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1.  The district/charter school intends to participate in the 2009-10 K-3 CSR Program at the same level (number and size of classes) as reported on the 2008-09 Form J-7CSR. The February 2010 apportionment will therefore be based on the district/charter school's 2008-09 final entitlement. **If this box is checked, complete and submit only pages 1 and 2 of this application to the CDE.**
  
2.  The district/charter school intends to participate in the 2009-10 K-3 CSR Program at a higher or lower level than what was claimed on the 2008-09 Form J-7CSR (but capped at the number of classes reported on the 2008-09 Operations Application). The February 2010 apportionment will therefore be based on the information reported on page 3 of this application. **If this box is checked, complete and submit pages 1 through 3 of this application to the CDE.**
  
3.  The district/charter school does not intend to participate in the 2009-10 K-3 CSR Program at either full or reduced funding. **If this box is checked, complete and submit only this page of the application to the CDE.**

\_\_\_\_\_  
Signature of District Superintendent or  
Charter School Chief Administrative Officer

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Mail the required pages of this application by October 26, 2009 (postmark) to:**

## 2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

2	4	6	5	7	7	1
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Charter School Code\*

6	0	2	5	6	5	4
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County Merced

District Merced City School District

Charter School\* John C. Fremont

\*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

### Calculation of Provisional Funding for 2009-10 (February 2010 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

1	2	3	4	5
Class Size	Number of Classes	Number of Enrolled Pupils	2009-10 Funding Level	Estimated Allocation
<b>Option One</b>				
a	20.44 pupils or fewer		\$1,071	\$0
b	20.45 to 21.44		95%	\$0
c	21.45 to 22.44		90%	\$0
d	22.45 to 22.94		85%	\$0
e	22.95 to 24.94	15	335	80%
f	24.95 pupils or greater		70%	\$257,040
g	Subtotal, Option 1	15	335	70%
				\$257,040
<b>Option Two</b>				
h	20.44 pupils or fewer		\$535	\$0
i	20.45 to 21.44		95%	\$0
j	21.45 to 22.44		90%	\$0
k	22.45 to 22.94		85%	\$0
l	22.95 to 24.94		80%	\$0
m	24.95 pupils or greater		70%	\$0
n	Subtotal, Option 2	0	0	70%
				\$0
<b>Grand Totals*</b>				
o	Option 1 + Option 2	15	335	
				\$257,040

\*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008-09 Operations Application.

**Complete this page only if box 2 on page 2 was checked. Mail the entire 3-page application by October 26, 2009 (postmark) to:**