

MERCED CITY SCHOOL DISTRICT



SCHOOL BOARD AGENDA

April 13, 2010

MERCED CITY SCHOOL DISTRICT

Our Mission...

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

Beliefs

We believe that:

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

Strategies

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

Objectives

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, April 13, 2010
Merced City Council Chambers
678 West 18th Street
Merced, California

CLOSED SESSION - 6:00 P.M.
OPEN SESSION - 7:00 P.M.

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23rd Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion.*

Community members have two opportunities to address the Board of Education.

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

I. OPENING BUSINESS - 6:00 P.M.

- A. Call Public Session to Order
- B. Roll Call

II. PUBLIC COMMENT PRIOR TO CLOSED SESSION

- A. Identification of Closed Session Topics
- B. Comments And/Or Questions From The Audience
- C. Adjourn To Closed Session

III. CLOSED SESSION

A. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

IV. OPEN SESSION - 7:00 P.M.

- A. Call to Order
- B. Roll Call

V. FLAG SALUTE

VI. APPROVAL OF AGENDA

VII. ITEMS OF INTEREST

A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.

B. **Written Communications**

C. **Board Reports**

Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

VIII. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

a. **Superintendent**

S-31-09-10 Meeting Minutes

It is recommended that the Board of Education approve the minutes from the regular meeting of March 23, 2010.

Dr. P. Duran

b. Administrative Services

- A-59-09-10 Employment Transactions - Certificated Personnel** **Mr. Spicer**
Approval is recommended for certificated personnel items.
- A-60-09-10 Modular Building Contract For The Muir And Sheehy** **Mr. Spicer**
Schools' Youth Enrichment Program Project **Mr. Magnussen**
It is recommended that the Board of Education approve the contract for the Muir and Sheehy Schools' Youth Enrichment Program Project.
- A-61-09-10 Interim Supervisor And Consultation Agreement** **Mr. Spicer**
It is recommended that the Board of Education approve the Interim Supervisor and Consultation Agreement with Modesto City School District. **Mr. Magnussen**
- A-62-09-10 Architectural Service Contract Approval For Muir and** **Mr. Spicer**
Sheehy Schools Project **Mr. Magnussen**
It is recommended that the Board of Education approve contracts for architectural services to be provided by Taylor Teter Architects, LLP for the Muir and Sheehy YEP Modular Building Schools Project.
- A-63-09-10 Memorandum Of Understanding (MOU) With Merced** **Mr. Spicer**
County Office Of Education - Network For A Healthy **Mr. Magnussen**
California **Ms. Soares**
It is recommended that the Board of Education enter into a Memorandum of Understanding with the Merced County Office of Education, Special Education Department Network for a Healthy California.

c. Fiscal Services

- F-41-09-10 Warrants** **Ms. Cavallero**
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers. **Mr. Spicer**
- F-42-09-10 Budget Transfers** **Ms. Cavallero**
It is recommended that the Board of Education ratify the list of budget transfers completed during the month of March 1 through March 31, 2010. **Mr. Spicer**

IX. BOARD ACTION

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

a. Superintendent

S-32-09-10 Gifts/Grants And Bequests **Dr. P. Duran**
It is recommended that the Board of Education accept the gifts/grants and bequests as listed.

b. Educational Services

E-52-09-10 Resolution No. E-52-2009-2010 **Dr. P. Duran**
Week Of The Young Child **Dr. Calzadillas**
It is recommended that the Board of Education approve Resolution No. E-52-2009-2010 authorizing the period of April 18 - 24, 2010 as the Week of the Young Child. **Ms. Cole**

E-53-09-10 First 5 Merced County - Mini Grant Award **Dr. P. Duran**
It is recommended that the Board of Education approve the First 5 Merced County - Mini Grant award in the amount of \$1,900.00. **Dr. Calzadillas**
Ms. Cole

E-54-09-10 Special Education Extended Year Program - 2010 **Dr. P. Duran**
It is recommended that the Board of Education approve the recommended programs and budgets for the Special Education Extended Year Program. **Dr. Testa**

c. Administrative Services

A-64-09-10 Kitchen Equipment Bid - SY 2009-2010 **Mr. Spicer**
It is recommended that the Board of Education award the Kitchen Equipment Bid SY 2009-10 to Economy Rest and Crane National Vendors. **Mr. Magnussen**
Ms. Soares

A-65-09-10 Youth Enrichment Program (YEP) **Mr. Spicer**
Summer Academy - 2010 **Mr. Blount**
It is recommended that the Board of Education approve the Youth Enrichment Program Summer Academy for summer 2010.

A-66-09-10 Resolution No. A-66-2009-2010 Mr. Spicer

**Terminating Services Of Certificated Employees As A
Result Of Reduction Or Elimination Of Particular
Kinds Of Certificated Services For SY 2010-2011**

It is recommended that the Board of Education adopt
Resolution No. A-66-2009-2010 - Terminating Services of
Certificated Employees as a Result of Reduction or
Elimination of Particular Kinds of Certificated Services for
SY 2010-2011.

A-67-09-10 Resolution No. A-67-2009-2010 Mr. Spicer

**To Reduce Or Eliminate Child Development Permit
Services**

It is recommended that the Board of Education adopt
Resolution No. A-67-2009-2010 to reduce or eliminate
child development permit services.

X. COMMUNICATIONS

D. Public Comment Period

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

XI. BOARD MEMBER ROUNDTABLE

XII. ADJOURNMENT

**EQUAL OPPORTUNITY EMPLOYER
DRUG FREE WORK PLACE EMPLOYER**

POSTED: April 9, 2010

MERCED CITY SCHOOL DISTRICT

**Board of Education Meeting Schedule
 2009-2010 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 11, 2009	7:00 p.m.	Council Chambers
Tuesday, August 25, 2009	7:00 p.m.	Hoover School
First day of school - (August 17)		
Tuesday, September 8, 2009	7:00 p.m.	Sheehy School
Tuesday, September 22, 2009	7:00 p.m.	Council Chambers
Tuesday, October 13, 2009	7:00 p.m.	Council Chambers
Tuesday, October 27, 2009	7:00 p.m.	Wright School
Tuesday, November 10, 2009	7:00 p.m.	Council Chambers
Nov. 3 – Election Day *Thanksgiving Week - (November 23-27)		
Tuesday, December 15, 2009	7:00 p.m.	Council Chambers
*Winter Break - (December 21-January 1)		
Tuesday, January 12, 2010	7:00 p.m.	Chenoweth School
Tuesday, February 9, 2010	7:00 p.m.	Council Chambers
Tuesday, February 23, 2010	7:00 p.m.	Reyes School
*Presidents' Week - (February 15-19)		
Tuesday, March 9, 2010	7:00 p.m.	Council Chambers
Tuesday, March 23, 2010	7:00 p.m.	Fremont School
*Spring Break - (April 2 - 9)		
Tuesday, April 13, 2010	7:00 p.m.	Council Chambers
Tuesday, April 27, 2010	7:00 p.m.	Gracey School
Tuesday, May 11, 2010	7:00 p.m.	Council Chambers
Tuesday, May 25, 2010	7:00 p.m.	Cruickshank School
Graduation - (June 3)		
Tuesday, June 8, 2010	7:00 p.m.	Council Chambers
Tuesday, June 22, 2010	7:00 p.m.	Board Room

Meeting dates may change.
 (*Local Recess) - No School

Merced City Council Chambers, 678 West 18th Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
MERCED CITY SCHOOL DISTRICT
Fremont Charter Elementary School
March 23, 2010**

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:00 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox (arrived at 6:07 p.m.), Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:01 p.m. to 7:05 p.m. to discuss:
- Public Employee: Appointment/Discipline/Dismissal/Release
 - Conference with Legal Counsel - Existing Litigation: Government Code 54956.9 (a) Name of Case: Lucile Salter Packard Children's Hospital at Stanford
- OPEN SESSION: The Board reconvened to open session at 7:07 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Curriculum/Staff Development, Ms. Annie Dossetti; Director of State and Federal Programs, Dr. Tammie Calzadillas; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Preschool Coordinator, Ms. Melanie Cole; Curriculum Coordinator, Ms. Lila Lesly; Principal, Mr. Brian Ferguson; Principal, Ms. Trisha Wylie; Assistant Principal, Ms. Juanita Pedrozo; Assistant Principal, Ms. Michelle Colburn; Operations and Grounds Supervisor, Mr. Juan Mendoza; CSEA Interim President, Mr. Eddie Padilla; MCTA President, Mr. Fred Arzamendi
- PLEDGE OF ALLEGIANCE: Dr. Susan Walsh, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: No action.
- APPROVAL OF AGENDA: It was moved by Ms. Kazakos, seconded by Mr. Cox, to approve the agenda as presented. Motion carried.
- ITEMS OF INTEREST: BOARD
- Mr. Stamm and Ms. Kazakos attended the Challenge Day Program on March 16 at Cruickshank Middle School. The workshop is aimed at providing students with positive self-concepts and reducing violence and bullying.
 - Ms. Kazakos was a participant at the 7th Annual Children's Summit on March 23.
 - Ms. Kazakos and Mr. Cox toured Burbank School classrooms as part of the Instructional Focus Walk-Throughs on March 11.

- Mr. Cox watched a National School Boards' Association Webinar on social networking on March 16.

SCHOOL SHOWCASE:

Fremont Charter Elementary School Principal, Ms. Trisha Wylie introduced the Honor Choir directed by ArtTree Resident Artist in Vocal Music, Crystal Backoff. Student in grades 3, 4 and 5 must audition to be a member of the Honor Choir. A selection from "This is America a Celebration of Our Country" was performed.

Principal Wylie reported to the Board on Fremont's API Target of 54 + 1 more = 801. Her PowerPoint presentation focused on the day to day program and how the staff plans to reach that goal.

REPORTS:

DISTRICT SPELLING BEE WINNERS - 2010

Director of Curriculum, Ms. Annie Dossetti and volunteer Program Coordinator and retired District Teacher, Ms. Karen Albright introduced the winners:

Board of Education Certificates of Recognition were given to the following student spelling bee winners:

5th Grade District Spelling Bee Winners:
1st Place - Abigail King, Fremont
2nd Place - Nathan Sanchez, Fremont
3rd Place - Guadalupe Covarrubias, Stowell

6th Grade District Spelling Bee Winners:
1st Place - Claire Hoffman, Rivera
2nd Place - Ethan Chilton, Hoover
3rd Place - Janelle Janolo, Tenaya

7th Grade District Spelling Bee Winners:
1st Place - Aditya Kumarasamy, Rivera
2nd Place - Betty Vang, Rivera
3rd Place - Sophia Medel, Tenaya

8th Grade District Spelling Bee Winners:
1st Place - Hailee King, Rivera
2nd Place - Katie Kelley, Tenaya
3rd Place - Dreama Rhodes, Tenaya

CONSENT:

It was moved by Mr. Cox, seconded by Dr. Walsh, to approve the Consent agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of March 9, 2010

Administrative Services

Employment Transactions -
Certificated Personnel:

- Approval of the following certificated personnel items:
 - A. **Retirement**
 - Aurora Bettencourt, Speech Therapist, District Office, effective 6/10/2010
 - Penny Brown, Classroom Teacher, Franklin School, effective 6/4/2010
 - Kathleen Cortinas, Classroom Teacher, Peterson School, effective 6/4/2010
 - Susan Karastathas, Speech Therapist, District Office, effective 6/10/2010
 - Dana Kirby, Classroom Teacher, Givens School, effective 6/4/2010
 - Kathleen Kirkes, Library Media Teacher, Peterson and Wright Schools, effective 6/4/2010
 - Camille Williams, Classroom Teacher, Hoover Middle School, effective 6/4/2010

B. **Job Share**

- Alokita Kumar, School Psychologist (50% Contract)
- Diane Taylor, School Psychologist (50% Contract; 50% Unpaid Leave of Absence), District Office, effective 8/9/2010

Employment Transactions -
Classified Personnel:

- Approval of the following classified personnel items:
 - A. **Resignation**
 - David P. Rickabaugh, Maintenance Technician, Maintenance And Operations, effective 6/30/2010
 - B. **Retirement**
 - Alexander P. Barajas, Head Custodian, Gracey School, effective 6/30/2010
 - Jose L. Bedolla, Custodian, Peterson School, effective 6/30/2010
 - Roberta L. Evans, Cafeteria Manager, Reyes School, effective 6/4/2010
 - Margaret A. Hasko, Instructional Assistant: SDC, Reyes School, effective 6/4/2010
 - Deborah J. Maier, Instructional Assistant: RSP, Stefani School, effective 6/4/2010
 - Margie Powell, Cafeteria Cook/Baker, Reyes School, effective 6/4/2010
 - Kathy Reeves, Bus Driver, Transportation Department, effective 6/4/2010
 - Barbara J. Wlodarczyk, Instructional Assistant: SDC, Gracey School, effective 6/4/2010
 - C. **Unpaid Leave of Absence**
 - Norma J. Cisneros, School Office Manager, Sierra Preschool, Unpaid Leave of Absence from 3/1/2010 to 3/31/2010, effective 3/1/2010

Fiscal Services

Warrants:

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
151059-151173	3/5/10	\$1,172,759.71
154013-154090	3/12/10	\$ 431,573.18
	Total:	\$1,604,332.89

BOARD ACTION

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to accept the gifts/grants and bequests as listed:

Reyes School, monetary donation, donated by Alicia Reyes Parent Teacher Club, valued at \$4,774.00

Reyes School, monetary donation, donated by Scholarship America, valued at \$800.00

Motion carried.

EDUCATIONAL SERVICES:

READING FIRST SUPPLEMENTAL GRANT AWARD

It was moved by Mr. Stamm, seconded by Mr. Cox, to accept the Reading First Supplemental grant award in the total amount of \$85,936.00. Motion carried.

ADMINISTRATIVE SERVICES:

NEW JOB DESCRIPTION - SECOND READING PRESCHOOL PROGRAM SUPPORT TEACHER

It was moved by Mr. Cox, seconded by Dr. Walsh, to approve the new job description for the position of Preschool Program Support Teacher as a second reading. Motion carried.

REVISED JOB DESCRIPTION - SECOND READING PRESCHOOL LEAD TEACHER

It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the revised job description for the position of Preschool Lead Teacher as a second reading. Motion carried.

REVISED JOB DESCRIPTION - FIRST AND SECOND READING INTERVENTION TEACHER/COACH

It was moved by Mr. Stamm, seconded by Mr. Cox, to approve the revised job description for Intervention Teacher/Coach as a first and second reading. Motion carried.

SUMMER SEAMLESS FEEDING AND SUMMER FOOD SERVICE PROGRAM

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the request for the Summer Seamless Feeding Option (SSFO) and Summer Food Service Program under the National School Lunch Program. Motion carried.

COMMUNICATIONS:

AUDIENCE

1. Parent, Ms. Diana Henley-Amey praised the Student and Family Services Center and Nurse Tina Knapp for the teamwork and assistance provided to her daughter.
2. Acting President, CSEA Chapter 530, Mr. Eddie Padilla spoke to the Board about the Petition and March for California's Future.

BOARD MEMBER ROUNDTABLE:

Mr. Stamm acknowledged Chief Operations Officer, Mr. Kraig Magnussen and the transportation department for their good work and the ability to provide their expertise to surrounding school districts.

Mr. Cox suggested the possibility of having an anonymous portal for employees online whereby they could offer their budget savings suggestions, or comments of any kind.

ADJOURNMENT:

The meeting adjourned at 7:52 p.m.

Secretary

Clerk

CONSENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: April 13, 2010

SUBJECT: **MEETING MINUTES**

Recommendation

It is recommended that the Board of Education approve the minutes from the regular meeting of March 23, 2010.

Background

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez
Personnel Specialist

DATE: April 13, 2010

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

Recommendation

Approval is recommended for the following certificated personnel items:

A. Employment

Substitutes

Cerstin Breslin – Multiple Subject
Gina Brucia – Multiple Subject
Sheila Taddeo – Single Subject
Kerry Wells – Multiple Subject

B. Job Share

Danielle Knapp	Resource Specialist (40% Contract)
Marjolene Mattoon	Resource Specialist (60% Contract/40% Leave of Absence)
	District Office
	Effective 8/9/2010

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: April 13, 2010

SUBJECT: **MODULAR BUILDING CONTRACT FOR THE MUIR AND SHEEHY SCHOOLS' YOUTH ENRICHMENT PROGRAM PROJECT**

Recommendation

It is recommended that the Board of Education approve the contract for the Muir and Sheehy Schools' Youth Enrichment Program Project.

Background

On April 2, 2010, the City of Merced approved the selection of Enviroplex, Inc. as low bidder for the construction of modular buildings to be purchased for the Muir and Sheehy Youth Enrichment Program Modular Building Schools' Project, pursuant to the approval of contractual agreements.

Contract fees will be based on a base bid of \$162,381 for the offsite construction and delivery of all modular buildings detailed in the scope of service in the contract. Total project costs are estimated to be \$385,000.

<u>Bidder</u>	<u>Base Bid</u>	<u>Recommendation</u>
1. Enviroplex, Inc	\$ 162,381	Approve
2. Silver Creek industries, Inc.	\$ 170,742	
3. Gary Doupnik Manufacturing, Inc.	\$ 181,605	

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: Fund 12 – YEP Program

MERCED CITY SCHOOL DISTRICT

TO: Rosemary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: April 13, 2010

SUBJECT: **INTERIM SUPERVISOR AND CONSULTATION AGREEMENT**

Recommendation

It is recommended that the Board of Education approve the Interim Supervisor & Consultation Agreement with Modesto City School District.

Background

Modesto City School District has requested that the Merced City School District Transportation Department perform Interim Supervisory and Consultation of their Automotive Shop. The Merced City School District's Transportation Department would provide on-site supervisory and consultation services for Modesto City School District. There would be no additional personnel needed, nor would it put Merced City School District's Transportation Department in jeopardy of failing to meet its operational requirements, needs, or promises to execute this agreement. This Interim Supervisory and Consultation agreement will produce additional revenue to offset the department's encroachment on the District's General Fund.

Fiscal Impact

Revenue: \$10,500.00

Expenditure: None

Budget Category: 01 - General Fund

MERCED CITY SCHOOL DISTRICT

Transportation Department

2105 Wardrobe Ave.

Merced, CA 95340

Phone (209) 385-6690 Fax (209) 385-6309

INTERIM SUPERVISOR & CONSULTATION AGREEMENT

This agreement made and entered into between the Merced City School District of Merced County, hereinafter referred to as **CONTRACTOR** and the Modesto City School District of Stanislaus County, hereinafter referred to as **DISTRICT**, the signatory parties herein, pursuant to Government Code 6500.

WITNESSETH:

A. Purpose

It shall be the purpose of this Agreement for the **CONTRACTOR** to provide efficient and reliable Interim Supervision & Consultation of the **DISTRICT** Transportation Department of the following terms and conditions set forth as follows:

- 1) Supervision of inspection as required under 13CCR Code 1232, includes all required accessories on vehicles regularly and systematically inspected, maintained, and lubricated to ensure they are in safe and proper operating condition.
- 2) Supervision of a preventative maintenance inspection to be conducted every 3000 miles or 45 days, whichever occurs first. Inspection shall include, but not be limited to, checking the following:
 - a. Brake adjustment
 - b. Brake system leaks
 - c. All tank mounting brackets
 - d. All belts and hoses for wear
 - e. Tires and wheels
 - f. Steering and suspension
- 3) Servicing shall include, but not be limited to, lubrication of chassis, changing oil, changing oil filters, changing air filters as scheduled.
- 4) Oil or Grease accumulation—excessive amount of grease or oil on the vehicle shall be removed and their cause corrected.

MERCED CITY SCHOOL DISTRICT

- 5) Repair to school buses shall include, but not be limited to, the repair or replacing of engines, wheel bearings, wheel seals, air system, brakes, axles, rear ends, transmissions, body panels, seats, windows, floors, steering, suspension, electrical, tires and fuel system and other mechanical items to preserve the buses in a condition required for school bus function.

B. DUTIES OF THE CONTRACTOR

The **CONTRACTOR** agrees, within the terms and conditions wherein set forth, to do and perform the following:

- 1) Provide and maintain the supervision of tools, equipment, and facilities, as may be necessary for the maintenance, repair and servicing of all school buses operated by the **DISTRICT** according to the agreement as herein stated. Specialized work may be performed in commercial shops specializing in such work as radiator repair, alternator rebuilding, machining of special parts and other repair work required. The **CONTRACTOR'S** Director of Transportation or his designee will keep the **DISTRICT** informed of potential repair costs as any major repair projects progress.

C. DUTIES OF THE DISTRICT

The **DISTRICT** agrees to the following:

- 1) Communicate directly with the **CONTRACTOR'S** Director of Transportation or his Designee for the purpose of ordering any of the services provided in this contract.
- 2) Comply with schedules for maintaining, servicing, and inspecting of buses by making buses available for work to be performed.

D. SCHEDULE OF CHARGES

The **DISTRICT** agrees to pay for services rendered as defined herein in accordance with the following schedule of charges:

- a. Pay a daily rate of \$425.00 for every day the interim supervisor provides supervision and oversight for the **DISTRICT**. In addition the **DISTRICT** agrees to pay \$.50 cents per mile (the present IRS rate) for all travel to and from the District. This mileage charge is estimated to be \$41.46 per day for each round trip. The total per day cost is estimated to be \$466.46.

MERCED CITY SCHOOL DISTRICT

E. PAYMENT FOR SERVICES

Payment for services under the terms of this Agreement shall be due and payable upon presentation of invoices.

F. ANNUAL REVISION

It is understood and expected that the charges for services rendered by this contract will be reviewed annually and are subject to change to reflect cost changes (if any).

G. TERMINATION

Either party may terminate this Agreement without cause by delivering a 30-day written notice to the other party. Notices shall be delivered to:

For Merced City Schools:

Chief Operations Officer
Merced City School District
444 W 23rd St.
Merced, CA 95340

For Modesto City Schools:

Director, Business Services
Modesto City School District
426 Locust St.
Modesto, CA 95351

H. Mutual Indemnification

The contractor shall indemnify, defend and hold harmless, the District, its officers, employees, agents and assigns from and against any and all claims, demands, liability judgments, awards, interest, attorney's fees, costs, and expenses of whatsoever kind or nature, at any time arising out of or in any way connected with the performance of services under this agreement, except for those arising from the sole negligence or willful misconduct of District, its officers, employees, agents or assigns.

The District shall indemnify, defend and hold harmless, Contractor, its officers, employees, agents and assigns from and against any and all claims, demands, liability judgments, awards, interest, attorney's fees, costs, and expenses of whatsoever kind or nature, at any time arising out of the actions or omissions of District.

In case of comparative fault, where Contractor and District are each adjudged partially negligent, the parties' indemnification obligations shall be coextensive with the percentage apportionment of fault.

This Agreement shall be in full force and effect commencing upon the date **03/22/2010** received from the **DISTRICT**, to and including **4/30/2010**. This Agreement shall remain in effect for the

MERCED CITY SCHOOL DISTRICT

above period unless terminated sooner by either party upon a 30- day written notice to the other party.

THE PARTIES HEREBY AGREE TO THE TERMS AS SET FORTH ABOVE:

CONTRACTOR:

Merced City School District

DISTRICT:

Modesto City School District

Signature of authorized agent

Signature of authorized agent

Date

Date

Name

Name

Title

Title

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: April 13, 2010

SUBJECT: **ARCHITECTURAL SERVICE CONTRACTS APPROVAL FOR
JOHN MUIR AND SHEEHY SCHOOLS PROJECT**

Recommendation

It is recommended that the Board of Education approve contracts for architectural services to be provided by Taylor Teter Architects, LLP for the John Muir and Sheehy YEP Modular Building Schools Project.

Background

On July 1, 2010, the City of Merced approved the selection of Taylor Teter Architects, Inc. for professional architectural design services for the John Muir and Sheehy YEP Modular Building Schools Project, pursuant to the approval of contractual agreements.

Contract fees will be based on a fixed rate of \$25,075 for all professional services detailed in the scope of service in the contract. Total project construction costs are estimated to be \$385,000.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: Fund 12 – YEP Program

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

Kraig Magnussen
Chief Operations Officer

PREPARED BY: Terri Soares
Director, School Nutrition Services

DATE: April 13, 2010

SUBJECT: **MEMORANDUM OF UNDERSTANDING WITH MERCED
COUNTY OFFICE OF EDUCATION NETWORK FOR A
HEALTHY CALIFORNIA**

Recommendation

It is recommended that the Board of Education enter into a Memorandum of Understanding with Merced County Office of Education, Special Education Department Network for a Healthy California.

Background

The Merced City School District (MCSD), School Nutrition Services (SNS) Department has partnered with Merced County Office of Education (MCOE), Network for a Healthy California project for over five years. The partnership provides the following services:

- Technical assistance to develop, implement, and evaluate school based nutrition education and physical activity promotions
- Teacher trainings on integration of nutrition and physical activity in core content (language arts, math, science)
- Provide educational materials to support the integration of nutrition and physical activity in core content.

MCSD provides documentation of activities conducted (described above). In addition MCSD's Director of School Nutrition Services partners with MCOE to provide the above services and attend nutrition education trainings.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: Fund 12 -- YEP Program

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: April 13, 2010

SUBJECT: **WARRANTS**

Recommendation

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
158091-158174	3/19/10	\$ 179,877.29
158557	3/22/10	\$ 3,850.00
163956-164018	3/26/10	<u>\$ 235,222.87</u>
	Total	\$ 418,950.16

Background

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

Fiscal Impact

Revenue: None
Expenditure: \$418,950.16
Budget Category: Various

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 03/19/10

APYZZONE H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
158091	007716	A-Z BUS SALES INC	03270	658.30	158092	008470	ACTION COMPUTERS	03270	417.93
158093	011005	ADI	03270	241.70	158094	001930	AMERIPRIDE	03270	245.00
158095	012569	ANGELO AUTOMOTIVE MACHINE	03270	120.00	158096	009207	APPLIED INDUST TECHNOLOGIES	03270	169.58
158097	005331	BANK OF AMERICA	03270	27.27	158098	011170	BARNES & NOBLE INC	03270	386.93
158099	000167	BARTLETT PETROLEUM PRODUCTS	03270	12,439.10	158100	010483	BARTON OVERHEAD DOOR INC	03270	110.00
158101	000183	BETTIS GLASS	03270	851.12	158102	012317	TARA BRIGHT	03270	126.00
158103	012875	GEORGE CABRILLAS	03270	10.86	158104	012880	CALIFORNIA DEPARTMENT OF	03270	225.00
158105	000376	CITY OF MERCED	03270	60.00	158106	012854	MICHELE COLBURN	03270	939.58
158107	011010	CORNER STONE STAFFING	03270	175.56	158108	006770	COSTCO WHOLESALE 142	03270	104.95
158109	012789	CREST/GOOD MFG CO	03270	179.33	158110	000487	CURRICULUM ASSOCIATES INC	03270	1,431.91
158111	002508	DELL MARKETING L P	03270	137.54	158112	011833	DLX MERCED/FOUR COPIES	03270	725.12
158113	012592	EMCOR SERVICES	03270	4,275.00	158114	002144	FOLLETT EDUCATIONAL SERVICES	03270	942.78
158115	004435	FRED FREDETTE	03270	185.28	158116	012279	THE GARLAND COMPANY INC	03270	1,002.62
158117	012213	HECAT-WEST INC	03270	50.00	158118	012208	KAPLAN EARLY LEARNING CO	03270	474.48
158119	010110	LAURITZEN GOLF CART REPAIR	03270	202.23	158120	008368	LOZANO/SMITH/MOLIVER &	03270	2,989.00
158121	011389	KRAIG MAGNUSSEN	03270	59.50	158122	012865	DEBORAH MCGURK	03270	1,521.00
158123	000450	MERCED COUNTY HEALTH DEPT	03270	316.66	158124	002212	MERCED IRRIGATION DISTRICT	03270	12,857.59
158125	005572	MERCED TRUCK & TRAILER INC	03270	2,166.90	158126	001231	MOBILE COMMUNICATIONS INC	03270	48.94
158127	012324	MODSPACE	03270	481.77	158128	007283	THE NOBLE GROUP DBA	03270	100.00
158129	003519	OFFICE DEPOT INC	03270	1,848.80	158130	008506	ANGELICA OZUNA	03270	418.32
158131	006816	PARADIGM HEALTHCARE SVCS INC	03270	7,302.50	158132	001368	PG&E	03270	2,368.35
158133	012537	PROCLEAN	03270	3,984.65	158134	009839	RENAISSANCE LEARNING INC	03270	358.80
158137	012791	SCHOOL KIDS HEALTHCARE	03270	569.00	158136	001490	SCHOOL HEALTH CORP	03270	771.44
158139	010870	SPECIAL NEEDS PROJECT	03270	473.59	158138	010561	THE SIGN GUYS	03270	614.86
158141	012621	STAPLES BUSINESS ADVANTAGE	03270	3,246.75	158140	004824	SPURR/REMAC	03270	14,355.71
158143	012633	VERONICA VILLA	03270	93.99	158142	011347	ULINE	03270	1,057.97
158145	001174	MERCED COUNTY ARTS COUNCIL INC	03270	51.00	158144	009908	XEROX CORPORATION	03270	9,809.92
158147	010561	THE SIGN GUYS	03271	1,440.00	158146	012537	PROCLEAN	03271	1,478.72
158149	000376	CITY OF MERCED	03275	346.40	158148	004824	SPURR/REMAC	03271	1,840.44
158151	003519	OFFICE DEPOT INC	03275	40.00	158150	011010	CORNER STONE STAFFING	03275	978.12
158153	004824	SPURR/REMAC	03275	50.57	158152	012537	PROCLEAN	03275	442.59
158155	006270	CALIFORNIA DEPT OF EDUCATION	03263	103.04	158154	012868	APPLEGATE COMMERCIAL	03263	3,066.64
158157	004128	THE DANIELSEN CO	03263	520.00	158156	004125	CASE PARTS CO	03263	72.53
158159	007428	GOLD STAR FOODS	03263	1,779.29	158158	009408	FOCUS PACKAGING & SUPPLY CO	03263	816.21
158161	011151	MADERA PRODUCE INC	03263	2,200.22	158160	012267	JOHNSTONE SUPPLY	03263	182.33
158163	012665	PRESSED PAPERBOARD	03263	866.45	158162	003519	OFFICE DEPOT INC	03263	31.42
158165	001464	SAVE MART SUPERMARKETS	03263	2,781.22	158164	006857	SAN DIEGO RESTAURANT SUPPLY	03263	2,055.75
158167	008494	SCHWAN'S FOODSERVICE INC	03263	206.92	158166	012230	SCHOOL NUTRITION ASSOCIATION	03263	127.50
158169	008663	SMART AND FINAL	03263	13,010.94	158168	011698	SERVICE SOLUTIONS	03263	95.52
158171	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	83.01	158170	012621	STAPLES BUSINESS ADVANTAGE	03263	166.25
158173	012593	SEBASTIAN	03273	13,495.86	158172	006610	DIVISION OF STATE ARCHITECT	03263	79.52
				6,730.75	158174	005241	MERCED CITY SCHOOL DISTRICT	03264	30,006.90

TOTAL AMOUNT OF ALL WARRANTS \$179,877.29***

APY220ME H.00.02

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 03/22/10

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
158557	000534	DEPT OF MOTOR VEHICLES	03270	3,850.00					

TOTAL AMOUNT OF ALL WARRANTS \$3,850.00***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 03/26/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
163956	005164	ABS PRESORT INC	03270	119.10	163957	008470	ACTION COMPUTERS	03270	379.81
163958	000127	ATKIN/ANDEL/LOYA/RUUD & ROMO	03270	5,134.88	163959	011934	ATWATER RADIATOR & MUFFLER INC	03270	44.00
163960	011170	BARNES & NOBLE INC	03270	455.44	163961	003546	BAUDVILLE INC	03270	291.78
163962	012610	BULSMAN	03270	110.65	163963	003697	CAMBIUM LEARNING INC	03270	358.79
163964	011193	CENTER FOR EVALUATION AND	03270	15,500.00	163965	000376	CITY OF MERCED	03270	2,299.60
163966	011010	CORNER STONE STAFFING	03270	68.97	163967	012872	COUSIN'S VIDEO INC	03270	98.00
163968	006707	DUCKWORTH ENVIRONMENTAL SVCS	03270	604.28	163969	012800	BRIAN FERGUSON	03270	214.63
163970	009061	TERESA FRONTELLA	03270	111.50	163971	003169	W W GRAINGER INC	03270	383.23
163972	008850	HM RECEIVABLES CO LLC	03270	207.62	163973	010140	HM RECEIVABLES CO LLC	03270	366.06
163974	012750	HM RECEIVABLES CO LLC	03270	1,183.90	163975	012857	HORIZON FLEET SERVICES	03270	40,000.00
163976	012886	SANDRA INGLE	03270	2,300.00	163977	000977	JORGENSEN CO	03270	2,516.45
163978	009783	LA CROSSE TECHNOLOGY	03270	169.36	163979	001271	MASCO MODESTO	03270	50.00
163980	003519	OFFICE DEPOT INC	03270	3,299.58	163981	011164	OLIVEMOOD MEADOWS OCCUPATIONAL	03270	84.00
163982	001368	PG&E	03270	59,247.86	163983	011545	PRO TECH SECURITY	03270	10.00
163984	012537	PROCLEAN	03270	1,764.08	163985	004009	PUBLIC EMPLOYEES' RETIREMENT	03270	290.91
163986	007280	RESOURCES FOR READING	03270	24.27	163987	001505	SCHOOL SVCS OF CALIFORNIA INC	03270	264.35
163988	005907	SERVI-TECH CONTROLS INC	03270	113.99	163989	012080	PATRICIA Y SHELBY	03270	33.25
163990	009634	SHRED IT CENTRAL CA INC	03270	71.50	163991	010561	THE SIGN GUYS	03270	17.15
163992	012792	SUB SHOP	03270	203.60	163993	010059	SILVIA VILLEGAS	03270	152.03
163994	001174	MERCED COUNTY ARTS COUNCIL INC	03271	1,440.00	163995	003519	OFFICE DEPOT INC	03271	29.90
163996	001368	PG&E	03271	1,950.15	163997	012537	PROCLEAN	03271	71.13
163998	011010	CORNER STONE STAFFING	03275	300.96	163999	007810	DISCOUNT SCHOOL SUPPLY	03275	903.81
164000	003519	OFFICE DEPOT INC	03275	48.50	164001	002089	PETUNIA'S PLACE	03275	207.03
164002	001368	PG&E	03275	498.49	164003	012537	PROCLEAN	03275	621.00
164004	009605	J M SMUCKERS LLC	03263	4,889.06	164005	012820	KINGS RIVER PACKING	03263	1,331.95
164006	007394	LA TAPATIA TORTILLERIA INC	03263	1,252.30	164007	011151	MADERA PRODUCE INC	03263	9,572.80
164008	001232	MODERN AIR MECHANICAL INC	03263	250.00	164009	005080	PIERRE FROZEN FOODS	03263	9,277.45
164010	008687	PRODUCERS DAIRY FOODS INC	03263	24,542.42	164011	009919	SCHOOL LUNCH PRODUCTS INC	03263	9,733.31
164012	012621	STAPLES BUSINESS ADVANTAGE	03263	12.32	164013	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	3,130.40
164014	010808	TYSON FOODS INC	03263	9,744.00	164015	012596	WALLACE PACKAGING LLC	03263	107.50
164016	011085	TS WOO DISTRIBUTING	03263	1,008.00	164017	005201	FOUNDATION FOR MEDICAL CARE	03267	
164018	005241	MERCED CITY SCHOOL DISTRICT	03264	12,928.20					

TOTAL AMOUNT OF ALL WARRANTS \$235,222.87***

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: April 13, 2010

SUBJECT: **BUDGET TRANSFERS**

Recommendation

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of March 1 through March 31, 2010.

Background

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

Fiscal Impact

Revenue: N/A
Expenditure: N/A
Budget Category: Various

BOARD ACTION

SUPERINTENDENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: April 13, 2010

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

Recommendation

It is recommended that the Board of Education accept the gifts/grants and bequests as listed with acknowledgement and appreciation.

<u>School/Department</u>	<u>Description</u>	<u>Donated By</u>	<u>Value</u>
Muir School	Monetary donation to be used for K-5 field trips.	John Muir School Parent/Teacher Club PTC	\$4,074.60
Peterson School	Monetary donation for pencil sharpener purchase	Parent Teacher Club	\$ 109.32
Peterson School	Monetary donations (2) \$500.00 each to: Mrs. Peterson's class and Mrs. Buttrey's class to be used for field trip and miscellaneous classroom expenses.	The Beckham/Ashe Foundation	\$1,000.00
Peterson School	Monetary donation to be used for field trips in Ms. Tanioka's first grade classroom	Mr. Bill Blake	\$ 250.00

Background

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

Fiscal Impact

Revenue: \$5,433.92

Expenditure: None

Budget Category: Instructional Supplies

EDUCATIONAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director, State and Federal Programs

PREPARED BY: Melanie Cole
Coordinator, Preschool

DATE: April 13, 2010

SUBJECT: **RESOLUTION NO. E-52-2009-2010 WEEK OF THE YOUNG CHILD**

Recommendation

It is recommended that the Board of Education approve Resolution No. E-52-2009-2010 authorizing the period of April 18 – 24, 2010 as the Week of the Young Child.

Background

The Week of the Young Child is an opportunity for Merced City School District, our community, related organizations and the state to focus on the needs of young children and their families.

We all share in the responsibility of ensuring the well-being of children and families. We must continue to do more to create opportunities that help all children and families succeed. By investing now in our children and families, we can enjoy long-term savings with a more vibrant nation of healthy, achieving children and more stable families.

This year's Merced County Week of the Young Child is sponsoring a kick-off on Sunday, April 18th at Applegate Park where the new Merced County Children's Bill of Rights will be highlighted. A culminating celebration will be held on April 24th at the Early Childhood Educator Conference with a special luncheon recognizing the Early Childhood Educator of Year.

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

RESOLUTION NO. E-52-2009-2010 WEEK OF THE YOUNG CHILD

NOW, THEREFORE, BE IT RESOLVED, that the *WEEK OF THE YOUNG CHILD* will be proclaimed April 18-24, 2010, “*Early Years are Learning Years.*” Join our community in support of this worthwhile effort and see this dream come true every year for our children.

- Whereas**, the public must be more aware of the needs of young children, birth to age eight, and their families in a rapidly changing world; and,
- Whereas**, parents, teachers, and others who work with and care for young children must be recognized for their contribution to the good of our society; and,
- Whereas**, all people in a civilized society share the responsibility for the education and protection of young children; and,
- Whereas**, young children and their families care that the development and educational services are available, affordable, and of the highest quality; and,
- Whereas**, public policy should clearly reflect the well-being of young children as among the state’s highest priorities; and,
- Whereas**, in our pluralistic society, public and private agencies and institutions must form productive partnerships and offer rich and varied opportunities for the education of young children, parents, and teachers; and,
- Whereas**, education aims to enhance the children’s individual qualities, build their self-respect and foster a sense of responsibility for themselves and their community; and,
- Whereas**, young children are intrinsically motivated to learn and need safe environments that are responsive to their developmental needs to become capable citizens of the world; and,
- Whereas**, each generation of young children renews the society with their sense of wonder, energy, eagerness and vision; and,
- Whereas**, in the faces of California children, we see the reflection of many cultures and many people who live harmoniously in our state; and,
- Whereas**, it is society’s responsibility to provide laws and regulations that enhance the quality of life for young children; and,
- Whereas**, young children represent the reality of today and the hopes and dreams of tomorrow.

MERCED CITY SCHOOL DISTRICT

<u>TITLE</u>	<u>NAME</u>	<u>SIGNATURE</u>
Superintendent	RoseMary Parga Duran, Ed.D	_____
Associate Superintendent	Greg Spicer	_____
Director, State & Federal Programs	Tammie Calzadillas, Ed.D.	_____
Coordinator, Preschool Program	Melanie Cole	_____

RESOLVED THAT THE GOVERNING BOARD OF MERCED CITY SCHOOL DISTRICT, THIS 13th DAY OF APRIL, APPROVES RESOLUTION NO. E-52-2009-2010.

PASSED AND ADOPTED by the Board of Education on this 13th day of April, 2010, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

I, RoseMary Parga Duran, Secretary of the Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

RoseMary Parga Duran, Ed.D.
Secretary of the Governing Board of
Board of Education of the Merced City School District
Merced County, State of California

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director, State and Federal Program

PREPARED BY: Melanie Cole, Coordinator
Preschool and Child Development Programs

DATE: April 13, 2010

SUBJECT: **FIRST 5 MERCED COUNTY- MINI GRANT AWARD**

Recommendation

It is recommended that the Board of Education approve the First 5 Merced County - Mini Grant award in the amount of \$1,900.00.

Background

The intent of the First Five Merced County General Mini-Grants is to provide Proposition 10 funding to agencies, community projects or events that benefit children ages 0-5 years and that address First 5 Merced County's vision and mission. Merced City School District Preschool Program has been awarded \$1,900.00 to help support the preschool application and enrollment process. Fourteen banners will be purchased to advertise preschool registration and funding will be available to cover staffing for registration in June.

Fiscal Impact

Revenue: \$1,900.00
Expenditure: None
Budget Category: Preschool Program

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Ken C. Testa, Ed.D.
Director, Special Education & Pupil Services

DATE: April 13, 2010

SUBJECT: **SPECIAL EDUCATION EXTENDED YEAR PROGRAM – 2010**

Recommendation

It is recommended that the Board of Education approve the recommended programs and budgets for the Special Education Extended Year Program.

Background

An undetermined location (to be decided) will house the Merced City School District Special Education Extended Year Program as follows:

- ❖ 1st -8th Grade Special Education Students requiring further support

2 Teachers

24 Students

- ❖ Other Staffing:

2 Special Education Instructional Aides

4 Hours Daily

All programs to run for a period of 20 days (June 14 – July 9, 2010). The Special Education Extended Year Program hours will be 8:00 – 11:30 a.m. Monday - Friday.

The teachers' workday will be 30 minutes longer than the student day. Instructional Aides will work 4 hours daily. Transportation will be provided, as in the past, for those students who need it.

Fiscal Impact

Possible Revenue:	\$ 4500.00	
Expenditure:	Teaching Staff	\$13,018.00
	Other Staff	\$ 1,920.00
	Transportation	\$ 5,000.00
	Misc. Supplies	\$ 200.00
Budget Category:	01- 6500 Special Education	

ADMINISTRATIVE SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

Kraig Magnussen
Chief Operations Officer

PREPARED BY: Terri Soares
Director of School Nutrition Services

DATE: April 13, 2010

SUBJECT: **KITCHEN EQUIPMENT BID 2009-2010**

Recommendation

It is recommended that the Board of Education award the Kitchen Equipment Bid 2009-2010 to Economy Rest and Crane National Vendors.

Background

As discussed in the Board Updates - December 2009, the School Nutrition Services Department issued an "Invitation to Bid for Kitchen Equipment". Federal laws governing the National School Lunch Program (NSLP) funding limit food service net cash resources (7CFR 210). During the 2008-2009 NSLP Coordinated Review Effort (state audit) it was found that Merced City School District's School Nutrition Services net cash resources exceeded the federal limit. California Department of Education (CDE) required that a corrective action plan to be put into place. The corrective action plan submitted and approved by CDE includes a "Kitchen Equipment Purchasing Plan" to expend the net cash resources. This "Invitation to Bid" is a part of the corrective action plan required and approved by California Department of Education, Nutrition Services Division.

The bid process was conducted as required by California State Law and Federal Regulations. A total of six equipment vendors provided quotes for the equipment. One equipment vendor was rejected because equipment bid did not meet the equipment specifications provided. The attached document provides a comparison of the remaining five bidders. Equipment rebates are being researched and will be requested for all PG&E eligible equipment.

The equipment distributor's quotes were the lowest quotes and the equipment quoted met Merced City School District's bid specifications.

MERCED CITY SCHOOL DISTRICT

	East Bay Rest	Economy Rest	Central Rest	Crane Nat'l Vendors	KAMRAN & CO.
Elementary Speed Line Equipment	55,691	54,076			57,000
Middle School Speed Line Equipment	109,362	106,072			111,970
Chenoweth and Stefani School Equipment	19,486	18,904			20,092
Givens School Equipment	2,189	1,839	**1,097.73		2,793
Vending Machines for Rivera and Cruick		21,572		21,120	22,605
Cruickshank & Tenaya School Equipment	25,455	22,515	*9,723.53		23,365
Yale Motorized Hand Low Lift Pallet Truck MPB040-E or Equal with standard battery pack (12 Amp Charger), no optional equipment/parts.		8,510			8,740

*Partial Bid

**Different Gauge-Not Equiv.

Fiscal Impact

Revenue: None

Expenditure: \$253,427.65

Budget Category: Fund 13

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Personnel Services

PREPARED BY: Greg Blount
Director, Information Technology

DATE: April 13, 2010

SUBJECT: **YOUTH ENRICHMENT PROGRAM (YEP) SUMMER
ACADEMY – 2010**

Recommendation

It is recommended that the Board of Education approve the Youth Enrichment Program Summer Academy for summer 2010.

Background

The YEP Summer Academy was introduced last year at the Student and Family Services YEP Program and was very successful. The summer academy will focus on language arts, reading and math and will be taught by certificated teachers from within the District. Students participating in the YEP Summer Academy will receive academic instruction from 8:00 a.m. to 12:00 noon Monday through Friday and the program will run from June 7 to July 1 and from July 6 to July 30, 2010.

Carryover monies from the YEP Program will be used to pay for expenses incurred during this 8-week program.

Fiscal Impact

Revenue: None

Expenditure: \$114,200

Budget Category: Fund 12 – Child Development; Resources 5025 & 6060 – Youth Enrichment Program

MERCED CITY SCHOOL DISTRICT

YOUTH ENRICHMENT PROGRAM (YEP) SUMMER ACADEMY Anticipated Cost Schedule Summer 2010

Eight rooms in operation for Block Grant students:

<u>CATEGORY</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
Staffing (including benefits)	8	\$8,900	\$71,200
Health Care Assistant	1	\$2,500	\$ 2,500
Materials/Supplies Software	8	\$ 500	\$ 4,000
Computers	16	\$1,000	\$16,000
Increased Custodial Supplies	1	\$ 500	\$ 500
Electrical	1	\$5,000	\$5,000
Professional Services	1	\$15,000	\$15,000
		TOTAL COST:	\$114,200

Additional Information:

- ✓ The chart represents the additional teaching staff and operational costs required for increasing to eight rooms during the summer.
- ✓ Instructional staff will provide instruction in rooms for block grant students. Fee For Service (FFE) students will continue to have YEP staff, materials, etc. (FFE students are students whose involvement in YEP is paid for by their parents, not through the city's YEP Grant from the State)
- ✓ YEP Summer Academy will operate eight rooms for block grant students for eight weeks.
- ✓ YEP hours of operation will continue to be 7:00 a.m. to 6:00 p.m. with the Summer Academy operating between the hours of 8:00 a.m. to 12:00 noon.
- ✓ Professional Services include additional arts & crafts, special event services, field trip costs, etc.
- ✓ Transportation will continue to be provided by parents.
- ✓ We left the computers in this list as we didn't have time to get them last year. The computers will be used in the new YEP portables after Summer Academy.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

DATE: April 13, 2010

SUBJECT: **RESOLUTION NO. A-66-2009-2010 – TERMINATING SERVICES
OF CERTIFICATED EMPLOYEES AS A RESULT OF
REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF
CERTIFICATED SERVICES FOR 2010-2011**

Recommendation

It is recommended that the Board of Education adopt Resolution No. A-66-2009-2010 Terminating Services of Certificated Employees as a Result of Reduction or Elimination of Particular Kinds of Certificated Services for 2010-2011.

Background

Pursuant to Resolutions No. A-42-2009-2010 and A-49-2009-2010 relating to the reduction or elimination of particular kinds of certificated services which were adopted by the Board on February 23, 2010 and March 9, 2010, the attached resolution approves the termination of services of certificated employees as a result of reduction or elimination of particular kinds of services for 2010-2011. Further, the Administration will provide the appropriate notice to the affected employees on or before May 14, 2010.

Fiscal Impact

Revenue: None

Expenditure: <\$1,055,780>

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT
BEFORE THE BOARD OF EDUCATION OF
THE MERCED CITY SCHOOL DISTRICT
COUNTY OF MERCED, STATE OF CALIFORNIA

RESOLUTION NO. A-66-2009-2010

WHEREAS, on February 23, 2010 and March 9, 2010, this Board of Education of Merced City School District adopted Resolutions No. A-42-2009-2010 and A-49-2009-2010 to reduce or eliminate particular kinds of certificated services not later than the beginning of the 2010-2011 school year; and

WHEREAS, on or about March 12, 2010, the Superintendent and/or her designated representative(s) served notice to this Board of Education of her recommendation that the employees listed herein below receive notice that their services will not be required for the ensuing 2010-2011 school year pursuant to Education Code sections 44949 and 44955; and

WHEREAS, on or about March 11, 2010, the Superintendent and/or her designated representative(s) served notices to the appropriate certificated employees, including those listed below, that it has been recommended that each of their services will not be required for the 2010-2011 school year, pursuant to Education Code sections 44949 and 44955; and

WHEREAS, the notices served upon those certificated employees listed below advised them that they could request a hearing before the Board of Education to determine if there was cause for not reemploying them for the 2010-2011 school year and that if they failed to timely request a hearing by March 19, 2010, that failure shall constitute a waiver of the right to a hearing and his/her services will accordingly be terminated pursuant to the recommendation; and

WHEREAS, the certificated employees as listed below did not request a hearing by March 19, 2010; and

WHEREAS, the particular kinds of services to be eliminated and reduced as referenced in Board Resolutions No. A-42-2009-2010 and A-49-2009-2010 are each determined to be a particular kind of service within the meaning of Education Code section 44955; and

WHEREAS, the particular kinds of services referenced in the Board Resolution will be discontinued and reduced within the meaning of Education Code section 44955 not later than the beginning of the 2010-2011 school year; and

WHEREAS, sufficient cause exists for the termination of up to 14.00 full-time equivalent certificated positions and, pursuant to and within the meaning of Education Code section 44949, said cause relates to the welfare of the schools and the pupils thereof; and

WHEREAS, rights to reemployment are at times provided to certificated employees whose services were terminated as a result of layoff, however, this current Resolution does not supersede any prior resolution by this Board nor reinstates any right to further employment or reemployment, so that any employee previously notified of non-reelection or non-renewal for the following school year possesses no right to reemployment as a result of adoption of this current Resolution.

MERCED CITY SCHOOL DISTRICT

WHEREAS, the following certificated employees will receive a final layoff notice:

Richard Alvarado Jr.	1.00 FTE
Mary Barraza	1.00 FTE
Elisa Boykin	1.00 FTE
Cory DeVours	1.00 FTE
Kodi Garcia	1.00 FTE
Jennifer Hamel	1.00 FTE
Gena Hubach	1.00 FTE
Kimberly Ivy	1.00 FTE
Maria Machado-Tritthart	1.00 FTE
Jeri McCarthy	1.00 FTE
Douglas Morris	1.00 FTE
Lo Saechao	1.00 FTE
Fahmhinh Saelaw	1.00 FTE
Erica Simmons	1.00 FTE

NOW, THEREFORE, BE IT RESOLVED that the employment of each of the certificated employees listed above be and hereby is terminated effective upon the close of this school year, *i.e.*, the end of the last working day as to each employee prior to July 1, 2010.

BE IT FURTHER RESOLVED that the Superintendent or her designee(s) take such actions as are necessary and appropriate to implement this Board's decision, including at least giving appropriate notice to those certificated employees listed above of the termination of their services because of elimination and reductions of particular kinds of services to take effect upon the close of this school year, with these notices being given on or before May 14, 2010, in the manner prescribed in Education Code section 44949.

BE IT FURTHER RESOLVED that reemployment rights be afforded in accordance with the Education Code, if and when reemployment is offered and to the extent any reemployment rights are applicable to any of the above-referenced employees.

IN WITNESS OF the adoption of the foregoing Resolution, we, the members present and voting thereon, have hereunto set our hands this 13th day of April 2010.

PASSED AND ADOPTED by the Board of Education of the Merced City School District on April 13, 2010 by the following vote:

AYES: _____
 NOES: _____
 ABSENT: _____
 ABSTENTIONS: _____

MERCED CITY SCHOOL DISTRICT

CERTIFICATION

STATE OF CALIFORNIA)
)
COUNTY OF MERCED) ss.

I, _____, Secretary to the Board of Education of the Merced City School District of Merced County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at the time and place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

BOARD OF EDUCATION OF THE
MERCED CITY SCHOOL DISTRICT,
COUNTY OF MERCED, STATE OF
CALIFORNIA

BY: _____
ROSEMARY PARGA DURAN
District Superintendent

MERCED CITY SCHOOL DISTRICT

TO: Rosemary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

DATE: April 13, 2010

SUBJECT: **RESOLUTION NO. A-67-2009-2010 TO REDUCE OR ELIMINATE
CHILD DEVELOPMENT PERMIT SERVICES**

Recommendation

It is recommended that the Board of Education adopt Resolution No. A-67-2009-2010 to reduce or eliminate child development permit services.

Background

This resolution addresses the need to reduce or eliminate the services of ten (10) Preschool Teachers and implement the improvement of our Preschool Program as recommended by staff. This will begin the process of reduction/layoff for child development permit certificated employees.

Fiscal Impact

Revenue: None

Expenditure: <\$613,320>

Budget Category: State Preschool

MERCED CITY SCHOOL DISTRICT

**RESOLUTION OF THE MERCED CITY SCHOOL DISTRICT
BOARD OF EDUCATION RELATING TO THE REDUCTION OR ELIMINATION OF
CHILD DEVELOPMENT PERMIT SERVICES**

RESOLUTION NO. A-67-2009-2010

WHEREAS, Education Code section 8366 provides that a district may layoff child development permit employees at any time during the school year for lack of work or lack of funds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Education of the Merced City School District hereby determines that ten (10) **FTE of Child Development Permit Services** be reduced or eliminated for lack of work and/or lack of funds effective June 30, 2010; and
2. The Superintendent, or designee, is authorized and directed to give notice of layoff to the affected child development permit certificated employees no later than thirty days prior to the effective date of the layoff; and
3. That permanent child development permit certificated employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 8366 for a period of 39 months.

PASSED AND ADOPTED by the Board of Education of the Merced City School District on April 13, 2010, by the following vote:

AYES: _____
 NOES: _____
 ABSENTS: _____
 ABSTENTIONS: _____

I certify the above is a true copy of a resolution adopted by the Board of Education of the Merced City School District at a meeting held on April 13 2010.

DATED: April 13, 2010

BOARD OF EDUCATION OF THE MERCED CITY SCHOOL DISTRICT,
COUNTY OF MERCED, STATE OF CALIFORNIA

BY: _____
ROSEMARY PARGA DURAN
District Superintendent