

MERCED CITY SCHOOL DISTRICT



SCHOOL BOARD AGENDA

December 13, 2011

MERCED CITY SCHOOL DISTRICT

Our Mission...

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

Beliefs

We believe that:

Every human being is unique with unlimited potential;
Treating individuals with respect and dignity elevates the human spirit;
Everyone has inherent value and purpose;
Mutual trust is essential to productive relationships;
A challenging environment balanced with support enables individuals to thrive;
Embracing diversity strengthens our community;
Individuals have responsibility for their actions;
Service to others strengthens the character of the individual, and the vitality of community.

Strategies

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

Objectives

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”



MERCED CITY SCHOOL DISTRICT
444 West 23rd Street, Merced, California 95340 (209) 385-6600

REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, December 13, 2011
District Office Board Room
444 West 23rd Street/Canal Street Entrance
Merced, California

CLOSED SESSION - 6:00 P.M.
OPEN SESSION - 7:00 P.M.

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23rd Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de interpretacion. Lub District tos txhais lus Hmoob thiab lwm hom lus tuaj koom ntawm Board cov rooj sibtham. Leej twg vas tuaj koom thiab xav tau ib tus neeg pab txhais lus yuav tsum hu (209) 385-6754, 48 teev tuaj ua ntej ntawm lub rooj sibtham, li ntawd thiab npaj tau tus neeg tuaj txhais lus.*

Community members have two opportunities to address the Board of Education.

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

I. OPENING BUSINESS - 6:00 P.M.

- A. Call Public Session to Order
- B. Roll Call

II. PUBLIC COMMENT PRIOR TO CLOSED SESSION

- A. Identification of Closed Session Topics
- B. *Comments And/Or Questions From The Audience*
- C. Adjourn To Closed Session

III. CLOSED SESSION

A. STUDENT EXPULSION

- Student Case No. 5-2011-12
- Student Case No. 6-2011-12

B. PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)

**D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code 54957)
Title: Superintendent**

IV. OPEN SESSION - 7:00 P.M.

- A. Call to Order
- B. Roll Call

V. FLAG SALUTE

VI. APPROVAL OF AGENDA

VII. ELECTION OF OFFICERS

a. Superintendent

S-20-11-12 Annual Organization Meeting

Dr. P. Duran

It is recommended that the Board of Education elect/appoint school board positions for 2012.

- President: _____

- Clerk: _____

VIII. ITEMS OF INTEREST

A. Board members and district administrators may report on activities, such as school visits, meetings, and conferences.

B. Written Communications

C. Board Reports

Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

IX. REPORT

E-25-11-12	2010-11 Academic Achievement Awards	Ms. Dossetti
E-26-11-12	California Standards Test (CST) Certificates Perfect Score of 600 - Peterson School	Ms. Dossetti Ms. S.-Morse
E-27-11-12	District Attendance and Enrollment	Ms. Dossetti Mr. Blount
A-54-11-12	Rivera Joint-Use Gym Facilities Project	Mr. Spicer Mr. Magnussen
F-23-11-12	2011-12 Budget And Multi-Year Update	Mr. Spicer Ms. Cavallero

X. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

a. Superintendent

S-21-11-12	Meeting Minutes It is recommended that the Board of Education approve the minutes of the regular meeting of November 15, 2011.	Dr. P. Duran
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b. Administrative Services

A-55-11-12	Employment Transactions - Certificated Personnel Approval is recommended for certificated personnel items.	Mr. Spicer
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c. **Fiscal Services**

F-18-11-12 Warrants

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

**Mr. Spicer
Ms. Cavallero**

F-19-11-12 Budget Transfers

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of November 1 through November 30, 2011.

**Mr. Spicer
Ms. Cavallero**

XI. BOARD ACTION

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

b. **Superintendent**

S-22-11-12 Gifts/Grants And Bequests

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$828.00.

Dr. P. Duran

c. **Educational Services**

E-28-11-12 Student Expulsion

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student Case No. 5-2011-12.

**Ms. Dossetti
Dr. Testa**

E-29-11-12 Student Expulsion

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student Case No. 6-2011-12.

**Ms. Dossetti
Dr. Testa**

d. Administrative Services

- | | | |
|-------------------|---|---|
| A-56-11-12 | Hoover Kitchen Construction Contract
It is recommended that the Board of Education accept the low responsible informal bid from Harris Builders Construction. | Mr. Spicer
Mr. Magnussen |
| A-57-11-12 | Groundsmaster 5900 (Mowing Equipment)
It is recommended that the Board of Education approve the purchase of a Toro Groundsmaster 5900 mower. | Mr. Spicer
Mr. Magnussen |
| A-58-11-12 | Architectural Service Contract For Warehouse Structural Support Project
It is recommended that the Board of Education approve the contract for architectural services to be provided by Taylor Teter Architects, LLP. | Mr. Spicer
Mr. Magnussen |
| A-59-11-12 | Architectural Service Contract For Department Of State Architect Close Out Of Past Projects
It is recommended that the Board of Education approve the contract for architectural services to be provided by Taylor Teter Architects, LLP. | Mr. Spicer
Mr. Magnussen |
| A-60-11-12 | Developer Fee Report For 2010-2011
It is recommended that the Board of Education accept the Developer Fee Report for fiscal year 2010-2011. | Mr. Spicer
Mr. Magnussen |
| A-61-11-12 | Rivera Joint-Use Gym Project
Request For Change Order – Category 1
It is recommended that the Board of Education accept the Request for Change Order (RCO 1-1) from Harris Builders, Inc. | Mr. Spicer
Mr. Magnussen |
| A-62-11-12 | Rivera Joint-Use Gym Project
Request For Change Order – Category 13
It is recommended that the Board of Education accept the Request for Change Order (RCO 1-13) from Applegate Johnston, Inc. | Mr. Spicer
Mr. Magnussen |
| A-63-11-12 | Rivera Joint-Use Gym Project
Request For Change Order – Category 12
It is recommended that the Board of Education accept the Request for Change Order (RCO 1-12) from Modern Air Mechanical, Inc. | Mr. Spicer
Mr. Magnussen |

- | | | |
|-------------------|---|---|
| A-64-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete the Sierra/Chenoweth Preschool Portable Classroom Project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |
| A-65-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete Category 1 – General Construction of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |
| A-66-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete Category 2 – Demolition, Earthwork, Grading and Paving of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |
| A-67-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete Category 3 – Concrete of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |
| A-68-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete Category 5 – Masonry of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |
| A-69-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete Category 6 – Structural Steel of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |
| A-70-11-12 | Capital Projects Notice Of Completion
It is recommended that the Board of Education accept as complete Category 8 – Roofing, Sheet Metal and Waterproofing of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion. | Mr. Spicer
Mr. Magnussen |

- A-71-11-12 Capital Projects Notice Of Completion**
It is recommended that the Board of Education accept as complete Category 9 – Doors, Frames, Glazing and Hardware of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.
Mr. Spicer
Mr. Magnussen
- A-72-11-12 Capital Projects Notice Of Completion**
It is recommended that the Board of Education accept as complete Category 10 – Gypsum Board and Plaster of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.
Mr. Spicer
Mr. Magnussen
- A-73-11-12 Capital Projects Notice Of Completion**
It is recommended that the Board of Education accept as complete Category 12 – Mechanical and Plumbing of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.
Mr. Spicer
Mr. Magnussen
- A-74-11-12 Capital Projects Notice Of Completion**
It is recommended that the Board of Education accept as complete Category 13 – Electrical Systems of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.
Mr. Spicer
Mr. Magnussen

e. **Fiscal Services**

- F-20-11-12 Resolution No. F-20-2011-12 Adopting Annual Resolutions And Authorizing and Verifying Signatures For Warrants Drawn On Funds Of The Merced City School District**
It is recommended that the Board of Education adopt Resolution No. F-20-2011-12.
Mr. Spicer
Ms. Cavallero
- F-21-11-12 Public Hearing Request To Waive Portions Of EC 41376, Grades 4-8 Class Size Penalties And Approval To Submit Class Size Waiver Request**
It is recommended that the Board of Education hold a public hearing and approve submitting a request to waive portions of EC 41376, Grades 4-8 Class Size Penalties.
Mr. Spicer
Ms. Cavallero
- Public Hearing Opened:
- Comments:
- Public Hearing Closed:

**F-22-11-12 2011-12 First Interim Report And Adoption Of
Resolution No. F-22-2011-12**

**Mr. Spicer
Ms. Cavallero**

It is recommended that the Board of Education approve the 2011-12 First Interim Certification and adopt Resolution No. F-22-2011-12 approving the revisions to the 2011-12 budgets.

XII. COMMUNICATIONS

D. Public Comment Period

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of twenty (20) minutes, unless timelines are waived by a majority of the Board.

XIII. BOARD MEMBER ROUNDTABLE

XIV. ADJOURNMENT

**EQUAL OPPORTUNITY EMPLOYER
DRUG FREE WORK PLACE EMPLOYER**

POSTED: December 9, 2011

**Board of Education
 Meeting Schedule
 2011-2012 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 9, 2011	7:00 p.m.	Board Room
Tuesday, August 23, 2011	7:00 p.m.	Board Room
First day of school - (August 15)		
Tuesday, September 13, 2011	7:00 p.m.	Board Room
Tuesday, September 27, 2011	7:00 p.m.	Sheehy School
Tuesday, October 11, 2011	7:00 p.m.	Board Room
Tuesday, October 25, 2011	7:00 p.m.	Gracey School
Tuesday, November 15, 2011	7:00 p.m.	Hoover School
Nov. 8 – Election Day *Thanksgiving Week - (November 21-25)		
Tuesday, December 13, 2011	7:00 p.m.	Board Room
*Winter Break - (December 16-January 3)		
Tuesday, January 17, 2012	7:00 p.m.	Stefani School
Tuesday, February 14, 2012	7:00 p.m.	Wright School
Tuesday, February 28, 2012	7:00 p.m.	Fremont School
Tuesday, March 13, 2012	7:00 p.m.	Board Room
Tuesday, March 27, 2012	7:00 p.m.	Chenoweth School
Tuesday, April 17, 2012	7:00 p.m.	Stowell School
*Spring Break - (April 2 - 9)		
Tuesday, May 8, 2012	7:00 p.m.	Cruickshank School
Tuesday, May 22, 2012	7:00 p.m.	Board Room
Graduation - (May 31)		
Tuesday, June 12, 2012	7:00 p.m.	Board Room
Tuesday, June 26, 2012	7:00 p.m.	Board Room

Meeting dates may change.
 (*Local Recess) - No School

Merced City School District Board Room: 444 West 23rd Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
MERCED CITY SCHOOL DISTRICT**

Hoover Middle School

November 15, 2011

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:06 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox arrived at 6:08 p.m., Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:07 p.m. to 7:09 p.m. to discuss:
- STUDENT EXPULSION
 - Student Case No. 4-2011-2012
 - PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE
 - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code 54957) Title: Superintendent
- OPEN SESSION: The Board reconvened to open session at 7:10 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Assistant Superintendent, Educational Services, Ms. Annie Dossetti; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Principal, Ms. Irma Ayala, Olson; Principal, Ms. Elena Castro; Principal, Mr. Doug Collins; Principal, Mr. Vance D'Escoto; Principal, Mr. Brian Ferguson; Principal, Mr. Rojelio Gutierrez; Principal, Ms. Sandi Hamilton; Principal, Mr. Cesar Hernandez; Principal, Ms. Paula Heupel; Principal, Mr. Jose Muñoz; Acting Principal, Ms. Catherine Puckett; Principal, Dr. Dalinda Saich; Principal, Ms. Lucrecia Sicairos; Principal, Ms. Lori Slaven; Principal, Ms. Trisha Wylie; Assistant Principal, Ms. Michelle Colburn; Assistant Principal, Mr. Rick Her; Assistant Principal, Ms. Juanita Pedrozo ; Assistant Principal, Ms. Jill Settera; Learning Director, Ms. Donna Grove; Preschool Coordinator, Ms. Melanie Cole; Curriculum/Compliance Coordinator, Ms. Lila Lesly
- PLEDGE OF ALLEGIANCE: Mr. Adam Cox, clerk
- MOMENT OF SILENCE: President Cherf asked for a moment of silence in memoriam of retired Teacher, Mrs. Nancy Lint.
- REPORT OF ACTION TAKEN IN CLOSED SESSION: President Cherf reported that no action was taken in closed session and the board would reconvene to closed session after the conclusion of open session.

Minutes of the Regular Meeting of the Board of Education

Merced City School District

11-15-2011

Page 2 of 5

APPROVAL OF AGENDA:

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to approve the agenda as presented. Motion carried.

ITEMS OF INTEREST:

BOARD

- Mr. Stamm attended a meeting on November 2 at Franklin School that included the Beachwood-Franklin Committee for Improvement (BFCI) and other local organizations who were participating in the Building Healthy Communities Hub Steering Committee meeting. This group has asked to give a report at the January 17 Board of Education meeting. Mr. Stamm asked that the January 17 board meeting location be changed from the district board room to Stefani Elementary School.
- Mr. Cox congratulated the Tenaya Middle School Marching Band on capturing the auxiliary, showmanship, music and parade sweepstakes along with a first-place tie with Los Banos Junior High School in the marching sweepstakes during the 52nd annual Central California Band Review.

SUPERINTENDENT

- Dr. Parga Duran congratulated all of the District's Marching Bands (Cruickshank, Hoover and Tenaya) for their performances at the 52nd annual Central California Band Review.

STAFF

Mr. Spicer and Ms. Dossetti thanked Cruickshank Middle School for the invitation to the barbecue dinner in celebration of the school's 800 score.

SCHOOL SHOWCASE:

Hoover Middle School Principal, Mr. Doug Collins reported on Student Achievement Data (API/AYP) for the 2010-11 school year.

REPORTS:

**CALIFORNIA STANDARDS TEST
(CST) AWARD CERTIFICATES**

Assistant Superintendent, Educational Services, Ms. Annie Dossetti provided Certificates of Achievement to those students who received a perfect score of 600 on the 2010-2011 California Standards Test. The following schools were represented at this meeting, but all district schools will receive these awards at future board meetings.

- Hoover Middle School - Principal, Mr. Doug Collins
- Givens Elementary School - Principal, Dr. Dalinda Saich
- Muir Elementary School - Principal, Ms. Sandi Hamilton

PUBLI ENGAGEMENT PROJECT

Assistant Superintendent, Educational Services, Ms. Annie Dossetti introduced Ms. Wendy May, Mr. Joel Knox and Mr. Doneal Jordan. A report was presented outlining the research and data collected and strategies suggested on closing the achievement gap.

ADMINISTRATOR ON SPECIAL
ASSIGNMENT

Assistant Principals on Special Assignment at the four middle schools provided a report on their activities to date.

- Ms. Jill Settera, Cruickshank
- Mr. Rick Her, Hoover
- Ms. Josefina Pulido, Rivera
- Ms. Juanita Pedrozo, Tenaya

WILLIAMS ACT SCHOOL YEAR 2011-
2012

Assistant Superintendent, Ms. Annie Dossetti introduced Ms. Michelle Symes, Categorical Program coordinator, Merced County Office of Education, who presented results from the 2011-2012 Williams Act site visitation and inspection of MCSD Cohort I schools.

CONSENT:

It was moved by Dr. Walsh, seconded by Mr. Cox, to approve the Consent Calendar as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of October 25, 2011

Administrative Services

Employment Transactions -
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Employment**

Tony Soeun, Clinician, Reyes School, effective 10/19/2011
Sandy Souther, Clinician, Fremont Charter School, effective
10/31/2011

Substitutes:

David G. Beltz – 30 Day Sub Permit
Sandy S. Brook – Standard Secondary
Megan E. Brownfield – Multiple Subject
Anna L. Hibbert – 30 Day Sub Permit
Thang Moua – Multiple Subject
Edward J. Valladao – 30 Day Sub Permit

Employment Transactions -
Classified Personnel:

- Approval of the following classified personnel items:
 - A. **Revised Unpaid Leave of Absence**
Susan N. Beltran, School Office Manager, Muir School, Unpaid Leave of Absence revised from 9/19/2011 through 10/28/2011 to 9/19/2011 through 10/26/2011, effective 9/19/2011
 - B. **Termination**
Guadalupe G. Orozco, Instructional Assistant: Spanish Bilingual 39-Month Rehire List, effective 11/2/2011

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
051855-051922	10/21/11	\$753,038.94
059890-059914	11/2/11	\$122,164.30
		\$875,203.24

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of October 1 through October 31, 2011.

BOARD ACTION

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

It was moved by Mr. Cox, seconded by Ms. Kazakos, to accept the gifts/grants and bequests in the amount of \$6,391.75. Motion carried.

Burbank School, monetary donation (3): \$5,001.00 for web cams/projectors; \$48.00 for supplies; \$1,342.75 for library fund account, donated by Burbank Parent/Teacher Council, total value \$6,391.75.

The Board thanked, Burbank PTC President, Ms. Rebecca Pena who was in attendance.

CALIFORNIA SCHOOL BOARDS
ASSOCIATION (CSBA)
NOMINATIONS FOR DELEGATE
ASSEMBLY

It was moved by Mr. Stamm, seconded by Dr. Walsh, to nominate Mr. Cox for CSBA's Delegate Assembly Subregion (8-D). Motion carried.

EDUCATIONAL SERVICES:

RESOLUTION NO. E-22-2011-2012
GENERAL CHILD CARE AND
DEVELOPMENT PROGRAM
CONTRACT

It was moved by Ms. Kazakos, seconded by Mr. Cox, to approve the State of California General Child Care and Development Program contract #CCTR-1375 and adopt Resolution No. E-22-2011-2012 authorizing signatories on behalf of the State Child Care and Development Program. Motion carried.

RESOLUTION NO. E-23-2011-2012
LOCAL AGREEMENT FOR
PREKINDERGARTEN AND
FAMILY LITERACY PROGRAM
CONTRACT #CPKS-1050

It was moved by Mr. Cox, seconded by Dr. Walsh, to approve the State of California Prekindergarten and Family Literacy Program contract #CPKS-1050 and adopt Resolution No. E-23-2011-2012 authorizing signatories on behalf of the State Child Development Program. Motion carried.

STUDENT EXPULSION

It was moved by Mr. Cox, seconded by Dr. Walsh, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 4-2011-12 be expelled and the conditions of the recommended rehabilitation plan be required prior to reinstatement at a comprehensive school site. Motion carried.

ADMINISTRATIVE SERVICES:

2012-2013 SCHOOL CALENDAR

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to adopt the 2012-2013 school calendar as presented. Motion carried.

RIVERA JOINT-USE GYM
PROJECT REQUEST FOR CHANGE
ORDER – CATEGORY 9

It was moved by Mr. Stamm, seconded by Mr. Cox, to accept the Request for Change Order (RCO 1-9) from Whitehead Construction, Inc. Motion carried.

RIVERA JOINT-USE GYM
PROJECT REQUEST FOR CHANGE
ORDER – CATEGORY 3

It was moved by Dr. Walsh, seconded by Mr. Cox, to accept the Request for Change Order (RCO 1-3) from Diede Construction, Inc. Motion carried.

PUBLIC HEARING –
RIVERA MIDDLE SCHOOL
GRADES K-8 CONVERSION
PROJECT (STATE
CLEARINGHOUSE #2010111027)
RESOLUTION NO. A-52-2011-2012
CEQA MITIGATED NEGATIVE
DECLARATION

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to hold a public hearing and approve the adoption of Resolution No. A-52-2011-2012 approving the Mitigated Negative Declaration for the Rivera Middle School Grades K-8 Conversion Project. Motion carried.

Public Hearing Opened: 8:20 p.m.
Comments: None
Public Hearing Closed: 8:20 p.m.

ARCHITECTURAL SERVICE
CONTRACT FOR HOOVER
KITCHEN REMODEL PROJECT –
REVISION

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to approve the contract for architectural services to be provided by Taylor Teter Architects, LLP at a cost of \$6,875.00. Motion carried/

COMMUNICATIONS:

No items.

ADJOURN TO CLOSED SESSION:

The board adjourned to closed session at 8:24 p.m.

CLOSED SESSION:

No action was taken.

ADJOURNMENT:

The meeting adjourned at 9:40 p.m.

Secretary

Clerk

BOARD ACTION

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: December 13, 2011

SUBJECT: **ANNUAL ORGANIZATIONAL MEETING**

Recommendations

It is recommended that the Board of Education elect/appoint school board positions for 2012.

Background

The Education Code, Section 35143, requires that Districts hold an annual organization meeting within a fifteen day period from the date that elected board members takes office (or would have taken office if no election were held). The organizational meeting must be held within 15 days of the first Friday in December (between December 2 and December 16).

Attached is a form to record the date of the organizational meeting, the designated board positions and the board meeting schedule. A completed copy will be sent to MCOE/District Services by December 30, 2011.

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: Ann Peters, Director
MCOE - District Fiscal Services

FROM: Merced City School District

SUBJECT: ANNUAL ORGANIZATIONAL MEETING
ELECTION OF BOARD PRESIDENT AND CLERK

The following are the elected/appointed School Board positions decided at our December 13, 2011 Board of Education meeting for 2012:

President: _____

Clerk: _____

Secretary: **Dr. RoseMary Parga Duran, District Superintendent**

Dates and times of monthly board meetings: All meetings begin at 7:00 p.m.

January 17, 2012	May 8, 2012
February 14, 2012	May 22, 2012
February 28, 2012	June 12, 2012
March 13, 2012	June 26, 2012
March 27, 2012	
April 17, 2012	

Merced City School District

Signed:

Date: December 13, 2011

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board BB 9005(a)

GOVERNANCE STANDARDS

The Governing Board believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the district. To maximize Board effectiveness and public confidence in district governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The Board expects its members to work with each other and the Superintendent to ensure that a high-quality education is provided to each student. Each individual Board member shall:

- Keep learning and achievement for all students as the primary focus
- Value, support and advocate for public education
- Recognize and respect differences of perspective and style on the Board and among staff, students, parents and the community
- Act with dignity, and understand the implications of demeanor and behavior
- Keep confidential matters confidential
- Participate in professional development and commit the time and energy necessary to be an informed and effective leader
- Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
- Understand that authority rests with the Board as a whole and not with individuals

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

- Keep the district focused on learning and achievement for all students
- Communicate a common vision
- Operate openly, with trust and integrity
- Govern in a dignified and professional manner, treating everyone with civility and respect
- Govern within Board-adopted policies and procedures
- Take collective responsibility for the Board's performance
- Periodically evaluate its own effectiveness
- Ensure opportunities for the diverse range of views in the community to inform Board deliberations

Bylaw **MERCED CITY SCHOOL DISTRICT**
Adopted: SEPTEMBER 2008 Merced, California

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board BB 9010

PUBLIC STATEMENTS

The Governing Board recognizes the rights of Board members to freely express their views and encourages open discussion of issues during the Board meeting. The Board believes that effective Board members have a responsibility to express themselves, whether in agreement or disagreement with the Board majority, in ways that promote the Board's ability to govern the district.

When speaking to community groups, the media, or other members of the public, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

Bylaw **MERCED CITY SCHOOL DISTRICT**
Adopted: SEPTEMBER 2008 Merced, California

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board BB 9011(a)

DISCLOSURE OF CONFIDENTIAL/PRIVILEGED INFORMATION

The Governing Board recognizes the importance of maintaining the confidentiality of information acquired as part of a Board member's official duties. Confidential/privileged information shall be released only to the extent authorized by law.

Disclosure of Closed Session Information

A Board member shall not disclose confidential information acquired during a closed session to a person not entitled to receive such information, unless a majority of the Board has authorized its disclosure. (Government Code 54963)

Confidential information means a communication made in a closed session that is specifically related to the basis for the Board to meet lawfully in closed session. (Government Code 54963)

The Board shall not take any action against any person for disclosing confidential information, nor shall the disclosure be considered a violation of the law or Board policy, when the person is: (Government Code 54963)

- Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts necessary to establish the illegality or potential illegality of a Board action that has been the subject of deliberation during a closed session
- Expressing an opinion concerning the propriety or legality of Board action in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action
- Disclosing information that is not confidential

Other Disclosures

A Board member shall not disclose, for pecuniary gain, confidential information acquired in the course of his/her official duties. Confidential information includes information that is not a public record subject to disclosure under the Public Records Act, information that by law may not be disclosed, or information that may have a material financial effect on the Board member. (Government Code 1098) Disclosures excepted from this prohibition are those made to law enforcement officials or to the joint legislative audit committee when reporting on improper governmental activities. (Government Code 1098)

Bylaw **MERCED CITY SCHOOL DISTRICT**
Adopted: SEPTEMBER 2008 Merced, California

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board BB 9100

ORGANIZATION

Annual Organizational Meeting

The Governing Board shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

- Elect a president and a clerk and/or vice president from its members
- Appoint a secretary to the Board
- Authorize signatures
- Develop a schedule of regular meetings for the year
- Develop a Board calendar for the year
- Designate Board representatives

Election of Officers

The Board shall each year elect its entire slate of officers.

No Board member shall serve more than two consecutive years in the same office.

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board BB 9110

TERMS OF OFFICE

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each odd-numbered year.

The term of office for members elected in regular elections shall be four years, commencing on the first Friday in December next succeeding their election. (Education Code 5017)

Board member terms expire four years after their initial election on the first Friday in December following the election of new members. (Education Code 5000)

A member whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified by taking the oath of office. (Government Code 1302, 1360; Education Code 5017)

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board

BB 9121(a)

PRESIDENT

The Governing Board shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

The president shall preside at all Board meetings. He/she shall:

- Call the meeting to order at the appointed time
- Announce the business to come before the Board in its proper order
- Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
- Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
- Explain what the effect of a motion would be if it is not clear to every member
- Restrict discussion to the question when a motion is before the Board
- Rule on issues of parliamentary procedure
- Put motions to a vote, and state clearly the results of the vote
- Be responsible for the orderly conduct of all Board meetings

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

- Signing all instruments, acts and orders necessary to carry out state requirements and the will of the Board
- Consulting with the Superintendent or designee on the preparation of the Board's agendas
- Working with the Superintendent to ensure that Board members have necessary materials and information

MERCED CITY SCHOOL DISTRICT

BB 9121(b)

PRESIDENT (continued)

- Subject to Board approval, appointing and dissolving all committees
- Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law
- Representing the district as governance spokesperson, in conjunction with the Superintendent

The president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.

When the president resigns or is absent or disabled, the clerk shall perform the president's duties. When both the president and clerk are absent or disabled, the Board shall choose a president pro tempore to perform the president's duties.

Bylaw **MERCED CITY SCHOOL DISTRICT**
Adopted: SEPTEMBER 2008 Merced, California

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board

BB 9122

SECRETARY

The Governing Board shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

- Prepare, distribute and maintain the Board agenda
- Record, distribute and maintain the Board minutes
- Maintain Board records and documents
- Conduct official correspondence for the Board
- As directed by the Board, sign and execute official papers
- Perform other duties as assigned by the Board

MERCED CITY SCHOOL DISTRICT

Bylaws of the Board BB 9123

CLERK

At the annual organizational meeting, the Governing Board shall elect a clerk from its own membership. (Education Code 35143)

The duties of the clerk shall be to:

- Certify or attest to actions taken by the Board when required
- Maintain such other records or reports as required by law
- Sign the minutes of Board meetings following their approval
- Sign documents on behalf of the district as directed by the Board
- Serve as presiding officer in the absence of the president and vice president
- Perform any other duties assigned by the Board

Bylaw **MERCED CITY SCHOOL DISTRICT**
Adopted: SEPTEMBER 2008 Merced, California

REPORT

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

DATE: December 13, 2011

SUBJECT: **2010-2011 ACADEMIC ACHIEVEMENT AWARDS**

Recommendation

Michelle Symes, Categorical Program Coordinator, Merced County Office of Education, will be presenting awards for Academic Achievement during the 2010-2011 school year for the following schools:

Chenoweth Elementary School
Cruickshank Middle School
Franklin Elementary School
Fremont Charter School
Peterson Elementary School
Reyes Elementary School
Stowell Elementary School

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

DATE: December 13, 2011

SUBJECT: **PRESENTATION OF CALIFORNIA STANDARDS TEST (CST)
CERTIFICATES**

Background

Students who received a perfect score of 600 on the 2010-11 CST will be presented certificates of achievement by their principal.

Students at the following school will be honored at the board meeting:

Peterson Elementary School

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

PREPARED BY: Greg Blount
Director, Information Technology and Support Services

DATE: December 13, 2011

SUBJECT: **REPORT ON ATTENDANCE**

Background

The District places high importance on daily attendance of our students. Mr. Greg Blount, Director of Information Technology and Support Services, will present a status update on the district attendance and enrollments.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **RIVERA JOINT-USE GYM FACILITIES PROJECT**

Background

A final report on the Rivera Joint-Use Gym Facilities Project will be presented to include final fiscal, ACOs and next steps towards Phase II and Phase III of the Rivera K-8 Project.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: December 13, 2011

SUBJECT: **2011-12 BUDGET AND MULTI-YEAR UPDATE**

Background

District staff will provide the Board of Education a report of changes and/or updates to the 2011-12 Budget and Multi-Year Projection.

CONSENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: December 13, 2011

SUBJECT: **MEETING MINUTES**

Recommendation

It is recommended that the Board of Education approve the minutes from the regular meeting of November 15, 2011.

Background

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez
Personnel Specialist

DATE: December 13, 2011

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

Recommendation

Approval is recommended for the following certificated personnel items:

A. Employment

Substitutes

Steven W. DeVours – 30-Day Sub Permit
Kelli M. Duncan – 30-Day Sub Permit
Charlene C. Gallardo – 30-Day Sub Permit
Meg A. Lewis – 30-Day Sub Permit

B. Unpaid Leave of Absence

Dolores Montanez
Classroom Teacher
Reyes Elementary School
Unpaid Leave of Absence from 1/3/2012 through
6/30/2012
Effective 1/3/2012

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: December 13, 2011

SUBJECT: **WARRANTS**

Recommendation

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
061220-061339	11/4/11	\$ 1,376,633.70
066079-066150	11/10/11	\$ 220,725.36
068099	11/16/11	\$ 2,094.00
069500-069592	11/18/11	\$ 522,669.00
	Total	\$ 2,122,122.06

Background

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

Fiscal Impact

Revenue: None
Expenditure: \$ 2,122,122.06
Budget Category: Various

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 11/04/11

APY220ME H. 00. 02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
061220	005164	ABS DIRECT	03270	161.28	061221	011768	ACEAIR INC	03270	85.00
061222	008470	ACTION COMPUTERS	03270	263.61	061223	013464	ADVANCED CHEMICAL TRANSPORT	03270	1,062.53
061224	000071	AMERICAN FIDELITY ASSURANCE CO	03270	90.88	061225	002390	AMERICAN FIDELITY ASSURANCE CO	03270	198.66
061226	000100	APPLE COMPUTER INC	03270	1,000.00	061227	009207	APPLIED INDUSTRY TECHNOLOGIES	03270	556.96
061228	003546	BAUDVILLE INC	03270	1,039.49	061229	011456	BEST BUY BUSINESS	03270	140.06
061230	012256	BULB SOURCE	03270	2,154.00	061231	013081	CALIFORNIA CARTRIDGE COMPANY	03270	1,771.95
061232	006270	CALIFORNIA DEPT OF EDUCATION	03270	63,812.08	061233	013091	CAMBIUM LEARNING INC	03270	17,982.82
061234	010900	CDM GOVERNMENT INC	03270	148.45	061235	000178	CHANNING BETE CO INC	03270	707.33
061236	000376	CITY OF MERCED	03270	110.00	061237	011010	CORNER STONE STAFFING	03270	877.80
061238	006770	COSTCO WHOLESAL 142	03270	111.13	061239	000458	W T COX SUBSCRIPTIONS INC	03270	128.85
061240	009124	CREATIVE ALTERNATIVES INC	03270	6,743.88	061241	011473	CSEA VICTORY CLUB	03270	180.00
061242	010497	CSL ASSOCIATES INC	03270	465.56	061243	005711	D&D PEST CONTROL INC	03270	72.00
061244	008096	DATAWORKS EDUCATIONAL RESEARCH	03270	47,000.00	061245	012663	DEAF AND HARD OF HEARING	03270	241.50
061246	000530	DEMCO INC	03270	232.65	061247	000534	DEPT OF MOTOR VEHICLES	03270	351.00
061248	000589	EBSCO ACCOUNTS RECEIVABLE	03270	187.81	061249	011925	EMPLOYMENT DEVELOPMENT DEPT	03270	21,416.72
061250	013092	EXCELL PEST SOLUTIONS	03270	400.00	061251	000722	FCOE/C&I EVENT #112-16-0262	03270	5,250.00
061252	005201	FOUNDATION FOR MEDICAL CARE	03270	19,301.61	061253	012337	FOUNDATION FOR MEDICAL CARE	03270	538.52
061254	012279	THE GARLAND DES INC	03270	683.98	061255	000749	GATEWAY FIRE EQUIPMENT	03270	47.16
061256	000776	GOPHER	03270	746.34	061257	003169	W W GRAINGER INC	03270	132.17
061258	009388	RON GRISSOM	03270	210.00	061259	012818	THE HARTFORD	03270	6,855.45
061260	013106	ANDREA HOFFMAN	03270	19.00	061261	009170	THE HOME DEPOT	03270	2,147.88
061262	010651	JOSEPHSON INSTITUTE OF ETHICS	03270	109.84	061263	009759	JUNIOR LIBRARY GUILD	03270	837.00
061264	012769	KONE INC	03270	2,985.60	061265	011181	LOYAL AMERICAN LIFE INS CO	03270	1,361.12
061266	001117	MCMARA SPORTS INC	03270	3,899.69	061267	001154	MEADOWBROOK WATER CO OF MERCED	03270	3,650.50
061268	013093	MERCED CANVAS	03270	619.56	061269	009224	MERCED COMMERCIAL PEST CONTROL	03270	400.00
061270	000450	MERCED COUNTY HEALTH DEPT	03270	231.19	061271	001065	MERCED SUN-STAR	03270	395.49
061272	010170	MESTMAKER/CSEA INSURANCE	03270	279.70	061273	001231	MOBILE COMMUNICATIONS INC	03270	102.00
061274	003110	NATIONAL GEOGRAPHIC SCHOOL	03270	36.98	061275	003519	OFFICE DEPOT INC	03270	2,557.10
061276	007610	PC MALL GOV INC	03270	16,760.76	061277	001368	PG&E	03270	2,371.96
061278	001402	PRAXAIR	03270	60.00	061279	011599	PROJECT WISDOM INC	03270	534.00
061280	004115	PYRAMID SCHOOL PRODUCTS	03270	4,975.20	061281	001861	ROTO-ROOTER SEWER SERVICE	03270	165.00
061282	010634	SAFETY SCREENS	03270	1,514.13	061283	007700	SASE CO INC	03270	351.92
061284	001490	SCHOOL HEALTH CORP	03270	1,175.82	061285	012593	SEBASTIAN	03270	435.00
061286	009634	SHRED IT CENTRAL CA INC	03270	82.93	061287	012349	SIEMENS INDUSTRY INC	03270	703.13
061288	010561	THE SIGN GUYS	03270	594.99	061289	012608	SISC III	03270	905,346.10
061290	001580	SLAKEY BROTHERS	03270	377.97	061291	010325	MICHELE SORIA	03270	25.67
061292	008047	SUMMIT SUPPLY CORP OF COLORADO	03270	559.00	061293	011678	TESEI PETROLEUM	03270	12,628.11
061294	013099	TOWNSEND PRESS	03270	60.00	061295	001887	UNISOURCE WORLDWIDE INC	03270	960.58
061296	001894	UNITED PARCEL SERVICE	03270	100.00	061297	010364	US POSTAL SERVICE (AMS-TMS)	03270	10,000.00
061298	013078	WARD BRO'S	03270	650.00	061299	007061	WARD ENTERPRISES	03270	43.80
061300	002027	WASTE MANAGEMENT	03270	1,294.40	061301	012144	WOODY'S GOLF & INDUSTRIAL CART	03270	299.52
061302	011986	WXON EDUCATION SERVICES	03271	45.00	061303	003519	OFFICE DEPOT INC	03271	1,205.06
061304	001473	SCHOLASTIC INC	03271	750.00	061305	000376	CITY OF MERCED	03275	40.00
061306	006770	COSTCO WHOLESAL 142	03275	111.35	061307	013102	GINA GARCIA	03275	78.75
061308	003519	OFFICE DEPOT INC	03275	84.38	061309	012474	TERRI SOARES	03263	17.54
061310	001930	AMERIFRIDE UNIFORM SERVICES	03263	10.90	061311	002580	BOB'S REFRIGERATION	03263	209.81
061312	006270	CALIFORNIA DEPT OF EDUCATION	03263	910.00	061313	004125	CASE PARTS CO	03263	621.97

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 11/04/11

AFY220ME H.00.02

WARR NUMBER	VENDOR PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR PAYEE NAME	FUND	AMOUNT
061314	007931 COMMERCIAL APPLIANCE	03263	450.89	061315	011010 CORNER STORE STAFFING	03263	827.63
061316	012782 CULINARY STANDARDS	03263	5,832.00	061317	004128 THE DANIELSEN CO	03263	16,777.61
061318	008861 DAYMARK SAFETY SYSTEMS	03263	977.37	061319	009408 FOCUS PACKAGING & SUPPLY CO	03263	1,905.13
061320	007428 GOLD STAR FOODS INC	03263	5,835.52	061321	008331 LUNCHEYTE SYSTEMS INC	03263	3,549.41
061322	011151 MADERA PRODUCE INC	03263	8,586.75	061323	009224 MERCED COMMERCIAL PEST CONTROL	03263	644.00
061324	001232 MODERN AIR MECHANICAL INC	03263	229.00	061325	004303 NEXTEL COMMUNICATIONS	03263	199.56
061326	004134 P & D APPLIANCE SVC CTR INC	03263	189.41	061327	008778 PLASTIC PACKAGE INC	03263	4,930.80
061328	009919 SCHOOL LUNCH PRODUCTS INC	03263	8,706.02	061329	008494 SCHWAN'S FOODSERVICE INC	03263	27,674.94
061330	013087 SHASKY FARMS	03263	360.00	061331	013084 SMART TEMPS LLC	03263	26,927.00
061332	012621 STAPLES ADVANTAGE	03263	586.99	061333	011620 SYSCO FOOD SERV OF CENTRAL CA	03263	18,069.49
061334	005645 TARGET BANK	03263	101.88	061335	011779 VALLEY FOOD SERVICE	03263	2,860.53
061336	002481 SEARS COMMERCIAL ONE	03273	2,420.99	061337	012337 FOUNDATION FOR MEDICAL CARE	03267	700.00
061338	012337 FOUNDATION FOR MEDICAL CARE	03264	3,286.50	061339	005241 MERCED CITY SCHOOL DISTRICT	03264	44,757.65

TOTAL AMOUNT OF ALL WARRANTS \$1,376,633.70***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 11/10/11

APY220ME H.00.02

WARR NUMBER	VENDOR PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR PAYEE NAME	FUND	AMOUNT
066079	005164 ABS DIRECT	03270	409.08	066080	010718 AFLAC	03270	5,886.57
066081	000062 ALL-PHASE ELECTRIC SUPPLY	03270	79.23	066082	001930 AMERIPRIDE UNIFORM SERVICES	03270	1,445.07
066083	003140 ASSOCIATES LOCK & SAFE SVC	03270	274.44	066084	000183 BETTIS GLASS	03270	120.00
066085	012847 BILL'S TOW STORAGE AND	03270	300.00	066086	013081 CALIFORNIA CARTRIDGE COMPANY	03270	212.27
066087	012959 CASTILLO'S UPHOLSTERY	03270	90.00	066088	010900 CDW GOVERNMENT INC	03270	409.45
066089	000340 CENTRAL CALIF ELECTRONICS INC	03270	235.81	066090	000431 CONSOLIDATED ELECTRICAL DIST	03270	1,108.47
066091	006770 COSTCO WHOLESALE 142	03270	292.12	066092	010497 CSL ASSOCIATES INC	03270	116.39
066093	000530 DEMCO INC	03270	304.11	066094	000565 DOM'S ELECTRIC MOTOR SHOP	03270	93.23
066095	009357 DON'S MOBILE GLASS INC	03270	35.00	066096	008042 ERIC ARMIN INC	03270	72.70
066097	008518 EWING IRRIGATION	03270	6,866.72	066098	007963 FASTENAL COMPANY	03270	311.57
066099	011324 FERGUSON ENTERPRISES INC	03270	459.51	066100	003169 W W GRAINGER INC	03270	1,001.38
066101	011005 HONEYWELL INTERNATIONAL - ADI	03270	484.75	066102	011550 INTERSTATE BATTERIES OF FRESNO	03270	896.05
066103	011065 J'S COMMUNICATIONS INC	03270	101.25	066104	012853 CASSANDRA KALASHIAN	03270	851.89
066105	000997 KELLOGG'S SUPPLY	03270	814.12	066106	000999 KELLY MOORE PAINT CO INC	03270	493.39
066107	011383 KRAMER'S ELECTRIC	03270	760.00	066108	001117 MCHAWARA SPORTS INC	03270	4,809.12
066109	011204 MERCED AREA SPORTS OFFICIALS	03270	1,325.00	066110	009224 MERCED COMMERCIAL PEST CONTROL	03270	200.00
066111	001169 MERCED COUNTY REGIONAL WASTE	03270	139.27	066112	001231 MOBILE COMMUNICATIONS INC	03270	516.78
066113	012688 TERA MONDO	03270	4.65	066114	003519 OFFICE DEPOT INC	03270	2,202.16
066115	012856 SHIRLEY PEREZ	03270	10.00	066116	011545 PRO TECH SECURITY	03270	408.00
066117	001709 RAMCHERS TRACTOR CO	03270	1,072.40	066118	012294 SASS/NESTMAKER INSURANCE	03270	80.64
066119	012163 SCHOOLS INSURANCE AUTHORITY	03270	9,924.00	066120	012362 THE STANDARD	03270	1,604.74
066121	012621 STAPLES ADVANTAGE	03270	26.00	066122	008047 SUMMIT SUPPLY CORP OF COLORADO	03270	370.00
066123	011135 TECH DEPOT	03270	345.46	066124	011913 TIRE DISTRIBUTION SYSTEMS INC	03270	4,766.44
066125	009654 TRAPEZE SOFTWARE GROUP INC	03270	675.00	066126	010873 VALLEY RENTAL CENTERS INC	03270	506.12
066127	012674 KIA VANG	03270	270.55	066128	012126 ACP DIRECT	03271	850.28
066129	007038 TIME FOR KIDS	03271	159.12	066130	000530 DEMCO INC	03275	80.53
066131	007810 DISCOUNT SCHOOL SUPPLY	03275	34.65	066132	003519 OFFICE DEPOT INC	03275	166.17
066133	013080 CAS ENTERPRISES INC	03263	6,333.40	066134	011010 CORNER STONE STAFFING	03263	188.10
066135	009652 EAST BAY RESTAURANT SUPPLY INC	03263	965.25	066136	010138 HAGUE QUALITY WATER INC	03263	198.00
066137	001232 MODERN AIR MECHANICAL INC	03263	536.00	066138	004134 P & D APPELLANCE SVC CTR INC	03263	395.22
066139	008687 PRODUCERS DAIRY FOODS INC	03263	23,043.98	066140	012913 PURE FORCE	03263	2,942.05
066141	008663 SMART AND FINAL	03263	90.23	066142	011620 SYSCO FOOD SERV OF CENTRAL CA	03263	1,520.17
066143	012197 WESTSIDE WATER CONDITIONING	03263	419.29	066144	002557 KLEINFELDER INC	03277	456.00
066145	012987 HARRIS BUILDERS INC	03265	90,274.50	066146	000183 BETTIS GLASS	03273	303.00
066147	000776 GOPHER	03273	4,022.46	066148	003169 W W GRAINGER INC	03273	649.52
066149	003519 OFFICE DEPOT INC	03273	8,269.53	066150	005241 MERCED CITY SCHOOL DISTRICT	03264	24,647.01

TOTAL AMOUNT OF ALL WARRANTS \$220,725.36***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 11/16/11

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
068099	009740	MERCED COUNTY CLERKS	03277	2,094.00					

TOTAL AMOUNT OF ALL WARRANTS \$2,094.00***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 11/18/11

AFY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
069500	007716	A-Z BUS SALES INC	03270	2,682.57	069501	000005	ACE PIPE & STEEL INC	03270	28.10
069502	008470	ACTION COMPUTERS	03270	4,502.02	069503	012464	ADVANCED CHEMICAL TRANSPORT	03270	150.00
069504	008564	AG MOBILE TRANSMISSION REPAIR	03270	202.31	069505	012906	ALHAMBRA & SIERRA	03270	63.50
069506	000082	AMERICAN TIME & SIGNAL CO	03270	395.35	069507	009207	APPLIED INDUST TECHNOLOGIES	03270	268.08
069508	012384	AUTISM AND BEHAVIOR TRAINING	03270	902.55	069509	005331	BANK OF AMERICA	03270	100.28
069510	012314	BEVERLY BARELA	03270	175.27	069511	013131	MONICA BARGAS	03270	205.48
069512	012329	BIG CREEK	03270	540.40	069513	011549	CALIFORNIA AIR COMPRESSOR CO	03270	480.22
069514	013081	CALIFORNIA CARTRIDGE COMPANY	03270	387.90	069515	010900	CDW GOVERNMENT INC	03270	836.54
069516	013110	COMPASS MICRO	03270	24.08	069517	013132	COURT-ORDERED DEBT COLLECTIONS	03270	560.39
069518	008096	DATAWORKS EDUCATIONAL RESEARCH	03270	160,906.31	069519	012663	DEAF AND HARD OF HEARING	03270	60.00
069520	000530	DEMCO INC	03270	75.20	069521	012568	DEPARTMENT OF INDUSTRIAL	03270	250.00
069522	007697	ENVIROCLEAN	03270	11,206.00	069523	007963	FASTENAL COMPANY	03270	48.89
069524	000697	FOLLETT LIBRARY RESOURCES	03270	434.93	069525	003169	W GRAINGER INC	03270	98.46
069526	011005	HONEYWELL INTERNATIONAL - ADI	03270	33.61	069527	012092	JOHN DEERE FINANCIAL	03270	700.89
069528	012267	JOHNSTONE SUPPLY	03270	2,961.53	069529	012853	CASSANDRA KALASHIAN	03270	130.72
069530	013125	SHELLY LEEDOFFE	03270	23.54	069531	012881	LOWE'S	03270	1,166.22
069532	008368	LOZANO/SMITH/WOLLIVER &	03270	2,740.71	069533	013096	LOUK MARKHAM	03270	347.15
069534	002212	MERCED IRRIGATION DISTRICT	03270	25,951.41	069535	011163	MERCED RANCH SUPPLY	03270	12.98
069536	005572	MERCED TRUCK & TRAILER INC	03270	3,524.55	069537	001231	MOBILE COMMUNICATIONS INC	03270	153.01
069538	012324	MODSPACE	03270	498.49	069539	008130	GE MOUA	03270	31.64
069540	013124	SANDRA NARANJO	03270	5.93	069541	003519	OFFICE DEPOT INC	03270	1,584.00
069542	009702	PARKER S ACE HARDWARE INC	03270	626.14	069543	001412	J W PEPPER & SON INC	03270	106.45
069544	001368	PK&E	03270	94,012.04	069545	012704	THERESE PHELPS	03270	1,035.00
069546	008015	PREFERRED ALLIANCE INC	03270	61.00	069547	011545	PRO TECH SECURITY	03270	84.00
069548	005690	RADIO SHACK CORPORATION	03270	33.63	069549	008111	LESLIE SCHLETH	03270	199.73
069550	001564	SHERWIN WILLIAMS CO	03270	1,707.74	069551	009634	SHRED IT CENTRAL CA INC	03270	82.93
069552	010561	THE SIGN GUYS	03270	238.10	069553	000133	SMITH AUTO PARTS INC	03270	1,089.66
069554	013111	JANET SPANGLER	03270	251.05	069555	004824	SPURR/REMAC	03270	3,889.59
069556	011135	TECH DEPOT	03270	533.36	069557	011678	TESEI PETROLEUM	03270	15,824.23
069558	009467	TRANSIT JOINT POWERS AUTHORITY	03270	235.00	069559	009084	TRI DIM FILTER CORP	03270	7,295.47
069560	009180	VALLEY FORKLIFT	03270	471.96	069561	001174	MERCED COUNTY ARTS COUNCIL INC	03271	1,179.33
069562	001368	PK&E	03271	3,396.97	069563	004824	SPURR/REMAC	03271	157.69
069564	001422	MELANIE COLE	03275	91.50	069565	006770	COSTCO WHOLESALE 142	03275	104.01
069566	001036	LAKESHORE	03275	20.03	069567	001368	PK&E	03275	1,003.95
069568	004824	SPURR/REMAC	03275	8.11	069569	001930	AMERIPRIDE UNIFORM SERVICES	03263	10.90
069570	011010	CORNER STONE STAFFING	03263	100.32	069571	004128	THE DANIELSEN CO	03263	10,160.57
069572	011324	FERGUSON ENTERPRISES INC	03263	1,105.60	069573	012597	G & K SERVICES INC	03263	313.85
069574	007428	GOLD STAR FOODS INC	03263	6,884.24	069575	007394	LA TAPATIA TORTILLERIA INC	03263	1,037.00
069576	011151	MADERA PRODUCE INC	03263	6,294.05	069577	008778	PLASTIC PACKAGE INC	03263	4,296.60
069578	005453	RALEY'S	03263	117.22	069579	001464	SAVE MART SUPERMARKETS	03263	335.89
069580	009919	SCHOOL LUNCH PRODUCTS INC	03263	9,666.10	069581	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	4,213.94
069582	008298	TRIMARK ECONOMY RESTAURANT	03263	44,129.02	069583	011779	VALLEY FOOD SERVICE	03263	1,720.32
069584	012963	DIEDE CONSTRUCTION INC	03277	11,357.10	069585	010900	CDW GOVERNMENT INC	03273	2,712.39
069586	012881	LOWE'S	03273	314.17	069587	001117	MCNAMARA SPORTS INC	03273	3,949.19
069588	003519	OFFICE DEPOT INC	03273	918.03	069589	012537	PROCLEAN	03273	510.02
069590	012995	SAN JOAQUIN STEEL COMPANY INC	03273	29,093.40	069591	005201	FOUNDATION FOR MEDICAL CARE	03267	20.00
069592	005241	MERCED CITY SCHOOL DISTRICT	03264	24,419.20					

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 11/18/11

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
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TOTAL AMOUNT OF ALL WARRANTS \$522,669.00***

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: December 13, 2011

SUBJECT: **BUDGET TRANSFERS**

Recommendation

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of November 1 through November 30, 2011.

Background

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

Fiscal Impact

Revenue: N/A
Expenditure: N/A
Budget Category: Various

SUPERINTENDENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: December 13, 2011

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

Recommendation

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of **\$828.00**.

<u>School/Department</u>	<u>Description</u>	<u>Donated By</u>	<u>Value</u>
Cruickshank Middle School	Monetary donation	Lifetouch National School Studios	\$328.00
MCSD Transportation Department	Monetary donation for School Bus Safety Program	WestAmerica Bank	\$500.00

Background: As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

Fiscal Impact

Revenue: \$828.00

Expenditure: None

Budget Category: Instructional Supplies

EDUCATIONAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

PREPARED BY: Ken Testa, Ed.D.
Director, Special Education and Pupil Services

DATE: December 13, 2011

SUBJECT: **STUDENT EXPULSION**

Recommendation

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student # 5/2011-12.

Background

The Board of Education may review and deliberate this item only in closed session. The Board of Education must vote in open session concerning each student.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

PREPARED BY: Ken Testa, Ed.D.
Director, Special Education and Pupil Services

DATE: December 13, 2011

SUBJECT: **STUDENT EXPULSION**

Recommendation

It is recommended that the Board of Education adopt the findings of fact, rehabilitation plan, and readmission date as set forth in the recommendation of the administrative panel and approve the expulsion of Student # 6/2011-12.

Background

The Board of Education may review and deliberate this item only in closed session. The Board of Education must vote in open session concerning each student.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

ADMINISTRATIVE SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **HOOVER KITCHEN CONSTRUCTION CONTRACT**

Recommendation

It is recommended the Board of Education accept the low responsible informal bid from Harris Builders Contractors.

Background

The California Uniform Public Construction Cost Accounting Commission has set forth guidelines that permit local agencies to award “public projects” without engaging in the formal bidding processes, pursuant to Public Contract Code §22030. The informal bidding procedures will be established by the California Uniform Public Construction Cost Accounting Commission. This process was adopted through resolution by the Board of Education October 9, 2007.

The informal bidding process is classified into three tiers by value of the project.

1. Projects valued less than \$30,000 may be performed by force account, negotiated contract or purchase order.
2. Projects valued at \$30,000 or more shall be let to contract after Board approval by informal bidding.
3. Projects valued at \$125,000 or more shall be let to contract after Board approval by formal bidding procedure

Hoover acts as the “packaging and preparation center” for six sites (three elementary schools and three middle schools). The combined Average Daily Meals Produced/Packaged by Hoover is 3,545 Meal Equivalents per day. That is a total of 74,444 Meal Equivalents in a 21-day period (month).

Hoover requires ovens that provide diverse methods of heating; conventional, convection, combination, and steam. The hood area would be reconstructed to accommodate; a single rack oven; and four stacked combination ovens. The construction includes; demolition, removal of old

MERCED CITY SCHOOL DISTRICT

equipment, remodeling of hood area to accommodate new equipment, and installation of hood and ansul system (details are found in the quote document).

Quotes were opened per quote document dates, and the results are as follows:

<u>Bid</u>	<u>Total Quote</u>	<u>Recommendation</u>
1. Harris Builders	\$ 81,350.00	Approve
2. Commercial Construction Co.	\$119,650.00	

Fiscal Impact

Revenue: None

Expenditure: \$81,350.00

Budget Category: Fund 13 – Cafeteria

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **GROUNDMASTER 5900 (MOWING EQUIPMENT)**

Recommendation

It is recommended that the Board of Education approve the purchase of a Toro Groundsmaster 5900 mower.

Background

The purchase of this mower is for the replacement of a 2001 Hustler mower which has already exceeded its normal life expectancy. With the number of break downs with existing equipment and the addition of a school site (Stefani), the need for a new piece of equipment is paramount and necessary. The Toro Groundsmaster 5900 has a 16 foot cut swath, compared to the Hustler at an 11 foot cut swath.

The District will utilize the benefits of the California Multiple Award Schedule (CMAS) to purchase equipment at the lowest cost possible. PCC Sections 10298 and 10299 authorizes local government agencies and school districts to use CMAS and other Department of General Services agreements without going out for competitive bidding.

The piece of equipment will be purchased by “piggy backing” on the California Multiple Award Schedule.

Fiscal Impact

Revenue: None

Expenditure: \$82,191.75

Budget Category: Fund 01 – General Fund - Unrestricted

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **ARCHITECTURAL SERVICE CONTRACT FOR WAREHOUSE
STRUCTURAL SUPPORT PROJECT**

Recommendation

It is recommended that the Board of Education approve the contract for architectural services to be provided by Taylor Teter Architects, LLP.

Background

The 16th Street warehouse's main structural support beam has fractures in several areas. The concern is the structural integrity of the support beams being able to continue to hold up the roof without additional support structures being built. Taylor Teter Architects, LLP will be hired to design a modified support system for the building.

Scope of work to address the situation would include the following steps:

- Code Research
- Review damage and conditions on site
- Building Analysis, Design and Structural Modeling of the Building's Forces
- Development of Details and Drawings
- Follow Up Site Visits (2) and meetings with MCSD and Contractor

Taylor Teter Architects, LLP have submitted a proposed contract amendment that details the consulting services required for completion of the above scope of work based on time and material. These architectural services are estimated not to exceed a cost \$13,000.00.

Fiscal Impact

Revenue: None

Expenditure: \$13,000.00

Budget Category: Fund 01 – General Fund, Resource 0000 – No Reporting Requirement

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **ARCHITECTURAL SERVICE CONTRACT FOR DEPARTMENT OF
STATE ARCHITECT CLOSE OUT OF PAST PROJECTS**

Recommendation

It is recommended the Board of Education approve the contract for architectural services to be provided by Taylor Teter Architects, LLP.

Background

There are approximately 18 Department of State Architect (DSA) projects that are closed without certification throughout the District at various sites. The projects range from shade structures to portable buildings. The issue is in order to complete future projects at these sites, DSA requires any past projects to be closed with certification prior to starting any new project. Open projects go as far back at the late 1990s through 2006. Projects are not closed through DSA for various reasons, typically missing paperwork that the Architect of Record (AOR), the Inspector of Record (IOR) or the District failed to submit at the completion of the project.

Fiscal Impact

Revenue: None

Expenditure: \$5,000.00

Budget Category: Fund 01 – General Fund, Resource 0000 – No Reporting Requirement

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **DEVELOPER FEE REPORT FOR 2010-2011**

Recommendation

It is recommended that the Board of Education accept the Developer Fee Report for fiscal year 2010-2011.

Background

Effective January 1, 1997, Government Code sections 66001 and 66006 require the Merced City School District to make findings and provide information regarding the fees imposed by the District as a condition to development project approval. Accordingly, the District hereby presents this report containing the findings and information required by sections 66001 and 66006 with respect to the statutory school fees levied by the District pursuant to Government Code section 53080 as a condition to the issuance of building permits.

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

DEVELOPER FEE FINDINGS AND PUBLIC INFORMATION REPORT FOR FY 2010-2011

(Note: Reporting requirements are in regular type below and District responses are shown in *Italics.*)

A. Introduction

Effective January 1, 1997, Government Code sections 66001 and 66006¹ require the Merced City School District (“District”) to make findings and provide information regarding the fees imposed by the District as a condition to development project approval. Accordingly, the District hereby presents this report containing the findings and information required by sections 66001 and 66006 with respect to the statutory school fees levied by the District pursuant to Government Code section 53080 as a condition to the issuance of building permits.²

B. Overview of School Facility Fee Program

1. Authorization for School Districts to Levy School Fees.

On January 1, 1987, Government Code section 53080 became effective authorizing School Districts to levy fees on new residential, as well as commercial and industrial construction, for the purpose of providing funding for school facilities. At the same time, Government Code section 65995 became effective defining the construction subject to school fees and setting a maximum limit on the amount of the fee to be levied on residential and commercial/industrial construction.

On January 20, 1987, the Board of Education of the Merced City School District approved a resolution authorizing the levy of school fees on both residential and commercial/industrial development.

The Board of Education periodically increased the amount of its school fees consistent with the biennial inflationary increase authorized pursuant to Government Code section 65995, subdivision (b) (3). The most recent increase based on the Justification Study occurred in 2008 when the Board of Education established the current Level I residential school facility fee of \$2.97 and commercial/industrial fee of \$0.47.³ On January 27, 2010, the SAB elected to leave the current Level I fee unchanged. A Needs Analysis completed in June 2011 qualified the District for Level II Developer Fees and on August 09, 2011 the Board of Education decreased the residential fees to a level of \$2.49 per square foot.⁴

¹All further references are to the Government Code unless otherwise indicated.

²The findings contained in this report are limited to statutory school fees and do not relate to any other source of revenue for the construction of school facilities such as general obligation bonds or voluntary mitigation agreements. See Attachment A for detailed explanation.

³ See Attachment A for detailed explanation.

⁴ Level I Developer Fees are split 1/3 -2/3 between MUHSD-MCSD
Level II Developer Fees are all MCSD

MERCED CITY SCHOOL DISTRICT

2. The Purpose of the School Facility Fee.

The District levies school fees on new construction for the general purpose of providing adequate facilities to serve the students generated by new residential and commercial/industrial development in the District. The District uses the fees to finance the construction of school facilities; provide temporary housing; pay the administrative and legal costs associated with the District's developer fee program within regulatory limits; and any other purpose consistent with law.

3. The Reasonable Relationship between the Fees and the Purpose for Which Those Fees Are Charged.

A reasonable relationship exists between the District's school facility fees and the purpose for charging those fees, i.e., providing school facilities. Residential and commercial/industrial development generates additional students who cannot be housed without additional school facilities.

The amount of the District's residential and commercial/industrial school fees is reasonably related to the cost of providing the facilities necessary to house the students generated from the new developments upon which the fees are imposed. Specifically, the square footage of construction in these developments has direct relationship to the number of students generated and, thus, to the facilities which the District must add to accommodate these students.

As set forth in the following report entitled SCHOOL FACILITIES NEEDS ANALYSIS dated June, 2011, by Michael Paoli & Associates show that the District's projected enrollment will exceed the capacity of the District's existing school facilities. These studies further demonstrate that by 2015, or sooner, new development will generate additional students for whom the District must provide additional facilities. This and other reports mentioned in this document are incorporated into this Developer Fee Report by reference.

4. Summary of School Facility Construction 1987-2010 and Anticipated Future Construction.

During the years since the Board of Education first acted to establish its school fee program in January, 1987, the District's enrollment had increased to 10,981 students in 2007-2008 an increase of 1477, or 15.54%. The enrollment has a slight decrease of 105 students in 2008-2009 with an enrollment of 10,876. In 2009-2010 the enrollment has a slight decrease of 71 students with and enrollment of 10,805. In 2010-2011 the enrollment has a slight decrease of 27 students with and enrollment of 10,778. In order to accommodate the impending growth of students, the District has developed a FACILITIES NEEDS LIST⁵ that identifies modernization and new construction projects. The District intends to proceed with construction of these projects as funds become available.

Other projects already completed with Developer Fee funds include:

New Construction Projects

3 Elementary Schools

1 Intermediate School

⁵ See Facility Needs List (June 2010)

MERCED CITY SCHOOL DISTRICT

*New Portable Classroom Buildings at Various School Sites.
2 Multi-Purpose Room, Music/choir room
New classroom and Library*

Despite this aggressive building and modernization program, the District continues to have capital facility needs due to new development and the actual and anticipated population growth within its boundaries. To meet these needs the District has purchased one additional elementary school sites and is in the process of acquiring five other elementary sites and two middle school sites.

According to the District's 2001-2020 STRATEGIC PLAN FOR FACILITIES, the District plans to construct ten additional schools by 2020. The estimated cost to acquire the land and actually build these facilities is \$277.3 million dollars (2001 dollars).

Findings of this report, and third-party studies mentioned herein, show that overcrowding due to a shortage of sufficient classroom space does exist within the Merced City School District. Remedies for this overcrowding condition will include the acquisition of additional classroom and support facilities, for which property has been, and will continue to be, acquired by the District. The cost of such acquisitions of property and facilities will exceed the existing Developer Fee funds and any anticipated Developer Fee revenues collected for the foreseeable future. Additional funding will be necessary and may include funding from the State's School Facility Program, Measure S bond funds, the passage of additional local school facility bonds, redevelopment funds, and additional funding mechanisms and agreements between the District and landowners and/or developers.

C. Statutory Requirements to Provide the Public with Specific Findings Annually and at Five Year Intervals Overview of School Facility Fee Program

1. Annual Findings

Since the District's statutory schools fees (Developer Fees) are required to be paid as a condition to the issuance of building permits, Government Code sections 66001 and 66006 require that the District make certain findings and provide the public with certain information concerning such fees on an annual basis and at five year intervals.

Specifically and within 180 days after the last day of the each fiscal year, the District is required to make available to the public information describing the type of the fees in the account or fund designated for capital facilities; the amount of the fees; the beginning and ending balance of the fees; the total amount of the fees collected; as well as any interest paid thereon.

This information is shown in Table 1 below.

Table 1

<i>Developer Fee beginning balance as of July 1, 2010</i>	<i>\$ 214,526.57</i>
<i>Fiscal Year 2010-11 revenue from residential and commercial fees</i>	<i>14,492.70</i>
<i>Interest earned</i>	<i>2,305.79</i>
<i>Total Expenses</i>	<i>31,072.40</i>
<i>Ending Balance as of June 30, 2011</i>	<i>\$ 200,252.66</i>

MERCED CITY SCHOOL DISTRICT

In addition, Government Code section 66001 requires that the District identify each public improvement on which statutory school fees were expended, the amount of the expenditure on each such facility and the total percentage of the cost of such facility that was funded by statutory school fees.

Projects for which Developer Fees were expended during the 2008-09 Fiscal Year are:

Stowell School Annual Lease *Stowell Elementary School was built in 1998 and is located at 251 E. 11th Street in Merced. This is a school consisting of portable classrooms, administration buildings, and restrooms, as well as a permanent multipurpose facility. Construction on this project has been completed and school classes began there in the 1998-99 school year. In prior year the District used statutory school fee for the payments on the borrowed funds but the final payments was done in the 2008-09 fiscal year using other funding sources.*

Relocatable Classrooms Annual Lease. *These units on a lease or lease/purchase contract are located at Peterson elementary school. In which annual fees are paid from Developer Fee funds. While rental/lease of portable units is on-going from year to year, permanent units were purchased to replace some of these units this result in an ultimate economy to the District. The District purchased 8 portables at Franklin, 3 at Reyes and 2 at Muir some of them had been relocated to other school sites. Other District portables not used for school instructional programs are not funded from the Developer Fee fund.*

New School Sites: *There is one site in the District that is in various stages of acquisition, construction and planning for a new school—an elementary school on Rivera is currently in the early planning stage and possible acquisition of a site for a middle school on Ranchero Lane.*

Additional administrative costs, required studies and reports, consultant, legal and professional fees related to housing of students have been and will continue to be paid for from the Developer Fee fund.

See Table 2 below for amounts spent on projects.

Table 2

<i>Project (FY 2010-11)</i>	<i>Amount Expended</i>	<i>Percent Funded by Developer Fees</i>
<i>Stowell School Payment</i>	<i>\$0.00</i>	<i>0.00%⁶</i>
<i>Relocatable Classrooms</i>	<i>23,946.87</i>	<i>100%</i>
<i>New School Site land improvement</i>	<i>0.00</i>	
<i>Classroom Building Projects</i>	<i>0.00</i>	
<i>Professional Svc / Consultants</i>	<i>7,125.53</i>	
<i>Total</i>	<i>\$ 31,072.40</i>	

⁶ In the 2008-09 fiscal year a total of \$206,739.42 was paid from other funding sources.

MERCED CITY SCHOOL DISTRICT

For those public improvements that have yet to be completed, within 180 days of determining that sufficient financing is available to complete the project, the District must identify an approximate date for the commencement of construction on that improvement.

The Rivera School Site is in the planning stages at this time and construction of a new elementary school on this property will commence in 2015 with an opening date of 2016. Other future school sites have been identified and efforts by the District have begun for planning and/or acquisition of these sites. Measure S Funds, State Matching Funds and Developer Fees will be used for expenses related to the acquisition and development of these sites.

In addition to the foregoing requirements, the District annually must describe each interfund transfer or loan made from the school fees account or fund; the public improvement on which the transferred or loaned funds were expended; the date of expected repayment; and the interest the fund will receive on the loan.

2. Five Year Findings

Pursuant to Section 66001, at least every fifth fiscal year following the first deposit into an account or fund, and at least every five years thereafter, the District must make findings with respect to that portion of the account or fund remaining unexpended. In these findings, the District must identify all sources and the amounts of funding anticipated to complete the financing for any incomplete project, i.e., funds received pursuant to the State Facilities Program, general obligation revenues, statutory school fees, bond funds, and fees derived from voluntary agreements with developers. The District must further designate an approximate date on which such funding is expected to be deposited in the fund.

Additional funds from the District's general account paid in FY 2009 the final obligation for the Stowell School, although these funds will be paid from their own accounts and not be deposited into the Developer Fee account. For the Rivera, Paulson, Rancho Lane, and Fahrens Park school site projects, it is anticipated that funding for up to 50% of the costs for the site, improvements, and other related costs will eventually come from the State's School Facility Program and/or other funding sources identified in this report. Measure S funds will also be used for the Rancho Lane, Rivera School and Rivera K-8 School Site.

C. Additional Findings

1. Five Year Account Fund Balance Summary

Table 3 shows the five-year account report.

**Table 3
Five Year Account Report**

Fiscal Year	Beg. Balance	Revenue	Expenses	Ending Balance
06-07	1,780,477	3,991,502	5,441,489	330,490
07-08	330,490	631,674	798,434	163,730
08-09	163,730	**23,763	33,365	154,128
09-10	154,128	99,096	38,698	214,526
10-11	214,526	16,799	31,072	200,253
Totals	2,643,351	4,762,834	6,343,058	1,063,127

*Change in beginning balance due to audit adjustment of \$297,498

**Balance after developer fee refund of \$102,176.46 (net/MCSD share)

MERCED CITY SCHOOL DISTRICT

2. Five Year Fees Collected and Interest Earned Summary

Table 4 shows the amount of the Developer Fees collected and the interest earned for the past five years.

Table 4

Five Year Fees Collected and Interest Earned

<i>Fiscal Year</i>	<i>Fees Collected</i>	<i>Other Income</i>	<i>Interest Earned</i>	<i>Total</i>
06-07	2,217,897	1,648,481	125,123	3,991,501
07-08	537,059	63,056	31,559	631,674
08-09	17,915	0	5,848	23,763
09-10	84,806	11,745	2,545	99,096
10-11	14,493	0	2,306	16,799
Totals	2,872,170	1,723,282	167,381	4,762,833

MERCED CITY SCHOOL DISTRICT



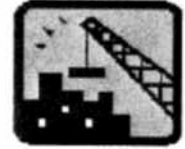
Facilities Planning Department

2105 Wardrobe Avenue

Phone (209) 724-2410 Fax (209) 385-6782

Kraig Magnussen Chief Operations Officer

William Rains, Supervisor • Juan Mendoza, Supervisor



November 28, 2011

To Whom It May Concern,

Please be advised that on August 9, 2011 the Merced City School District Board of Education adopted a resolution to decrease Level 2 Developer Fees for residential construction to \$2.49 square foot of construction. This amount is the total for Level 1 Developer Fees and Level 2 Developer Fees. The former total was \$2.70 per square foot.

When combined with the Level 1 Developer Fee of \$0.99 per square foot of the Merced Union High School District, the total amount to be collected by the City of Merced Building Department or collected by MUHSD for county projects will be \$3.48 per square foot.

The Level 2 fees are effective immediately. See the following table to determine the amount of Developer Fees in effect by date.

Residential Developer Fees Implementation Schedule		
Fee Description	2011	Amount to Merced City School District
Level 1 Fees (SAB, 1/27/10)	\$2.97*	\$1.98
Level 2 Fees (8/10/2011)	\$0.51	\$0.51
Total Level 1 & Level 2 Fees	\$3.48	\$2.49

* One-third to MUHSD and two-thirds to MCSD

The State Allocation Board approved on January 27, 2010 to maintain developer fee levels of \$2.97 for Residential Development and \$0.47 for Commercial Development.

Commercial/Industrial Developer Fee Implementation Schedule		
		Amount to Merced City School District
Level 1 Commercial Fees	\$0.47*	\$0.31*

Note: There are not commercial/Industrial Level 2 Developer Fees

* One-third to MUHSD and two-thirds to MCSD

Please contact Kraig Magnussen, Chief Operations Officer, with any questions regarding Developer Fees.

Sincerely,

Kraig Magnussen
Chief Operations Officer

Copies: Correspondence File

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **RIVERA JOINT-USE GYM PROJECT- REQUEST FOR CHANGE ORDER – CATEGORY 1**

Recommendation

It is recommended that the Board of Education accept the Request for Change Order (RCO 1-1) from Harris Builders, Inc.

Background

Harris Builders, Inc. has completed the work required on their primary contract at a cost less than the original contract sum. Therefore, \$15,168.00 will be returned to the District.

The Original Contract Sum:	\$ 588,450.00
Net Changes by previously <i>authorized</i> Change Orders:	\$ 0.00
Contract Sum prior to Change Order:	\$ 588,450.00
Reduction of Original Contract Sum:	<u>\$ (15,168.00)</u>
New Contract Sum:	\$ 573,282.00

Fiscal Impact

Revenue: Reduction of overall planned expenditure(s) - \$15,168.00

Expenditure: No increase to overall planned expenditure(s)

Budget Category: Fund 21 – Bond Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **RIVERA JOINT-USE GYM PROJECT- REQUEST FOR CHANGE
ORDER – CATEGORY 13**

Recommendation

It is recommended that the Board of Education accept the Request for Change Order (RCO 1-13) from Applegate Johnston, Inc.

Background

Applegate Johnston, Inc. has completed the work required on their primary contract at a cost less than the original contract sum. Therefore, \$40,353.30 will be returned to the District.

The Original Contract Sum:	\$ 402,420.00
Net Changes by previously <i>authorized</i> Change Orders:	\$ 0.00
Contract Sum prior to Change Order:	\$ 402,420.00
Reduction of Original Contract Sum:	<u>\$ (40,353.30)</u>
New Contract Sum:	\$ 362,066.00

Fiscal Impact

Revenue: Reduction of overall planned expenditure(s) - \$40,353.30

Expenditure: No increase to overall planned expenditure(s)

Budget Category: Fund 21 – Bond Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **RIVERA JOINT-USE GYM PROJECT- REQUEST FOR CHANGE
ORDER – CATEGORY 12**

Recommendation

It is recommended that the Board of Education accept the Request for Change Order (RCO 1-12) from Modern Air Mechanical, Inc.

Background

Modern Air Mechanical, Inc. has completed the work required on their primary contract at a cost less than the original contract sum. Therefore, \$16,319.00 will be returned to the District.

The Original Contract Sum:	\$ 550,370.00
Net Changes by previously <i>authorized</i> Change Orders:	\$ 0.00
Contract Sum prior to Change Order:	\$ 550,370.00
Reduction of Original Contract Sum:	<u>\$ (16,319.00)</u>
New Contract Sum:	\$ 534,051.00

Fiscal Impact

Revenue: Reduction of overall planned expenditure(s) - \$ 16,319.00

Expenditure: No increase to overall planned expenditure(s)

Budget Category: Fund 21 – Bond Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete the Sierra/Chenoweth Preschool Portable Classroom Project and authorize the filing of the Notice of Completion.

Background

On May 10, 2011, the Board of Education approved the bid to add a portable classroom at the new Sierra/Chenoweth Preschool site. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Marko Construction Co. Description: Portable building	May 10, 2011	Site Work

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, May 10, 2011, entered into between the Merced City School District, as Owner, and Marko Construction as Contractor, for the following work:

The adding of a portable classroom at Sierra/Chenoweth Preschool site has been deemed to be substantially completed on October 22, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 1 – General Construction of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Harris Builders, Inc. Description: General Construction	October 12, 2010	Category 1

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Harris Builders, Inc. as Contractor, for the following work:

The General Construction of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 2 – Demolition, Earthwork, Grading, and Paving of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
D. C. Grading and Paving, Inc. Description: Demolition, Earthwork, Grading, and Paving	October 12, 2010	Category 2

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and D. C. Grading and Paving, Inc. as Contractor, for the following work:

The Demolition, Earthwork, Grading, and Paving of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 3 – Concrete of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

Contractor	Contract Date	Bid Package #
Diede, Inc. Description: Concrete	October 12, 2010	Category 3

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Diede, Inc. as Contractor, for the following work:

The Concrete of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 5 – Masonry of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Dorfmeier Masonry, Inc. Description: Masonry	October 12, 2010	Category 5

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Dormeier Masonry, Inc. as Contractor, for the following work:

The Masonry of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 6 – Structural Steel of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
San Joaquin Steel, Inc. Description: Structural Steel	October 12, 2010	Category 6

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and San Joaquin Steel, Inc., as Contractor, for the following work:

The Structural Steel of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 8 – Roofing, Sheet Metal, and Waterproofing of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Priority Roofing Solutions, Inc. Description: Roofing, Sheet Metal, and Waterproofing	October 12, 2010	Category 8

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Priority Roofing Solutions, Inc. as Contractor, for the following work:

The Roofing, Sheet Metal, and Waterproofing of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 9 – Doors, Frames, Glazing, and Hardware of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Whitehead Construction, Inc. Description: Doors, Frames, Glazing, and Hardware	October 12, 2010	Category 9

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Whitehead Construction, Inc. as Contractor, for the following work:

The Doors, Frames, Glazing, and Hardware of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 10 – Gypsum Board and Plaster of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Tarlton & Son, Inc. Description: Gypsum Board and Plaster	October 12, 2010	Category 10

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Tarlton & Son, Inc. as Contractor, for the following work:

The Gypsum Board and Plaster of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 12 – Mechanical and Plumbing of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Modern Air Mechanical, Inc. Description: Mechanical and Plumbing	October 12, 2010	Category 12

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Modern Air Mechanical, Inc. as Contractor, for the following work:

The Mechanical and Plumbing of Rivera Joint-Use Gym has been deemed to be substantially completed on November 29, 2011 and the work will be accepted by formal action by the Board of Education at a meeting to be held on December 13, 2011.

BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: December 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

Recommendation

It is recommended that the Board of Education accept as complete Category 13 – Electrical Systems of the Rivera Joint-Use Gym project and authorize the filing of the Notice of Completion.

Background

On October 12, 2010, the Board of Education approved the bid to build the Rivera Joint-Use Gym. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Applegate Johnston, Inc. Description: Electrical Systems	October 12, 2010	Category 13

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: None

MERCED CITY SCHOOL DISTRICT

RECORDING REQUESTED BY:
Merced City Schools

WHEN RECORDED MAIL TO:
Merced City Schools
444 West 23rd Street
Merced, CA 95340

(For Recorder's Use)

NOTICE OF COMPLETION

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the contract, dated, October 12, 2010, entered into between the Merced City School District, as Owner, and Applegate Johnston, Inc. as Contractor, for the following work:

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BOARD OF EDUCATION
MERCED CITY SCHOOL DISTRICT

By _____
RoseMary Parga Duran, Ed.D.

VERIFICATION

I, the undersigned, say: I am the Secretary to the Board of Education of the Merced City School District of Merced County, California; I have read the foregoing Resolution of Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. Executed on December 13, 2011 Merced California.

RoseMary Parga Duran, Ed.D.

FISCAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: December 13, 2011

SUBJECT: **RESOLUTION NO. F-20-2011/12 ADOPTING ANNUAL
RESOLUTIONS AND AUTHORIZING AND VERIFYING
SIGNATURES FOR WARRANTS DRAWN ON FUNDS OF THE
MERCED CITY SCHOOL DISTRICT**

Recommendation

It is recommended that the Board of Education adopt Resolution No. F-20-2011/12.

Background

Each year the District adopts annual resolutions to expedite the processing of routine Board actions during the year.

Following are the proposed resolutions for 2011/12.

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

RESOLUTION NO. F-20-2011/12 ADOPTING ANNUAL RESOLUTIONS AND AUTHORIZING AND VERIFYING SIGNATURES FOR WARRANTS DRAWN ON FUNDS OF THE MERCED CITY SCHOOL DISTRICT

1. Authorization for Superintendent, Chief Fiscal Officer, Chief Operations Officer or Director of School Nutrition Services to submit to the State and to sign School Nutrition Services:
 - a. Form CFNS-5 relative to the National School Lunch Program Agreement permitting the District to receive surplus commodities, free and reduced meal and Type A lunch subsidies.
2. Authorization for Superintendent, Chief Fiscal Officer or Supervisor of Accounting and Categorical Projects to sign:
 - a. Purchase Orders;
 - b. Surplus Property Purchase Agreements as a #1 signature;
 - c. Resolutions and agreements authorizing the State of California, State Office of Procurement, Department of General Services, California Multiple Award Schedule (CMAS), to purchase for the Merced City School District, equipment and supplies as approved by the Board of Education.
3. Authorization for Superintendent, Associate Superintendent or Chief Fiscal Officer to sign Federal, State and local reports.
4. Authorization for Superintendent, Associate Superintendent and Director of Special Education and Pupil Services to sign evaluation reports and progress reports for Special Education programs and projects.
5. Authorize establishment of special bank accounts and disbursement of funds therefrom by check:
 - a. Cafeteria – authorized signatures: Superintendent, Associate Superintendent, Chief Fiscal Officer, Chief Operations Officer or Director of School Nutrition Services (emergency nature only). Two signatures are required.
 - b. Revolving fund - \$2,500 – Authorized signatures: Superintendent, Associate Superintendent, Chief Fiscal Officer or Supervisor of Accounting and Categorical Projects.
 - c. Student Body Account – authorized signatures: In accordance with Education Code 48933.

MERCED CITY SCHOOL DISTRICT

Resolution No. F-20-2011/12

December 13, 2011

Page 2

- d. Employee Benefit Funds – authorized signatures: Superintendent, Associate Superintendent or Chief Fiscal Officer.
6. Authorization for school employees to verify student absences for illness.
7. Authorization for Superintendent, Associate Superintendent or Personnel Specialist to sign certificated and classified offers of employment on behalf of the Board.
8. Authorize the Superintendent or Chief Fiscal Officer to make such budgetary transfers as may be necessary to permit payment of the obligations of the Merced City School District incurred during the 2011/12 school year.
9. Authorization for Superintendent or Chief Fiscal Officer to make such intrabudgetary transfers as they appear necessary to cover expenditures resulting from Board authorized projects.
10. Authorize the Superintendent or Chief Fiscal Officer to transfer from the General Fund to the Deferred Maintenance Fund amounts of monies as specified in annual budget of the District, or as otherwise authorized by Board action.
11. Authorize the Superintendent or Chief Fiscal Officer to sign the deferred maintenance:
 - a. California State Applications and Grants;
 - b. Purchase Orders;
 - c. Federal, State, and local reports.
12. Authorize the Superintendent, Chief Fiscal Officer and Supervisor of Accounting and Categorical Projects to advertise for bids for supplies, equipment, and work to be done as identified in the Deferred Maintenance Plan, within the confines of the budget, said bids to be awarded only by Board action.
13. Authorization for Superintendent or Associate Superintendent to recruit teachers out-of-state when and if necessary in order to complete staffing needs.
14. Authorization for Superintendent or Chief Fiscal Officer to sign agreements pertaining to tax sheltered annuities and District sponsored health, vision and dental contracts on behalf of the Board.

MERCED CITY SCHOOL DISTRICT

Resolution No. F-20-2011/12

December 13, 2011

Page 3

15. Authorization for the Superintendent or Associate Superintendent to approve and sign Student Teaching Agreements with California State University, Fresno; California State University, Stanislaus; and/or Chapman College, Fresno Pacific College and other colleges which may require such approval.
16. Designate Associate Superintendent as the District Affirmative Action Officer.
17. Designate Director, Special Education and Pupil Services as District Section 504 Coordinator.
18. Designate Associate Superintendent as Title IX Coordinator who shall be responsible for the coordination and monitoring of compliance.
19. Authorization for Superintendent or Chief Fiscal Officer to adjust allocations to categorical programs in the General Fund budget to keep anticipated income and expenditures compatible with changes in grants and entitlements.
20. Authorization for Superintendent or Chief Fiscal Officer to allow release of warrants prior to Board ratification.
21. Authorize that warrants shall be honored by the County Superintendent of Schools and the County Auditor with two (2) signatures on warrant registers. Signatures may be any Board Member; the Superintendent, acting as Secretary to the Board; Chief Fiscal Officer or the Supervisor of Accounting and Categorical Projects.
22. Authorization for Superintendent or his designee to apply for Federal funds under the Elementary and Secondary Education Act (ESEA) and other local, State and/or Federal programs related to public education.
23. Authorization for Superintendent to designate a Assistant Superintendent in connection with ESEA applications, as required by Federal and State laws (and to execute and approve applications for funds under these acts on behalf of the Board), including authorization for the Superintendent for approval of specific wording of resolutions required in connection with any of said acts.
24. Authorize the Superintendent or Chief Fiscal Officer to advertise for bids for supplies, equipment and work to be done, within the confines of the budget, said bids to be awarded only by Board action.

MERCED CITY SCHOOL DISTRICT

Resolution No. F-20-2011/12

December 13, 2011

Page 4

25. Authorize the Superintendent or Chief Fiscal Officer to sign contracts for materials and services, pursuant to Board policy.
26. Authorization for Superintendent, Associate Superintendent and Assistant Superintendent to sign evaluation reports and progress reports for ESEA and State Compensatory Education (SCE).
27. Authorization for Superintendent, Associate Superintendent, Chief Fiscal Officer or the Supervisor of Accounting and Categorical Projects to sign payroll registers.
28. Authorization for the Chief Operations Officer to act as Hearing Officer for matters regarding Public Contracts Code compliance.
29. Authorization for Director, Special Education and Pupil Services to act as Superintendent's designee in any and all matters related to student discipline.
30. Authorize Superintendent, Chief Fiscal Officer or the Chief Operations Officer to sign various required forms requesting approval and funding of modernization and new construction projects from Federal, State and Local agencies.
31. Authorize Superintendent, Chief Fiscal Officer or the Chief Operations Officer to sign authorization for payment of duly approved progress payments for contracted modernization and new construction projects.
32. Designate Chief Operations Officer as the District authorized representative for matters related to Office of Public School Construction, State Allocation Board and Department of General Services.

MERCED CITY SCHOOL DISTRICT

AUTHORIZED SIGNATURES TO APPROVE THE PAYROLL

The following signatures, whose printed name appears below, are authorized to approve the payroll for the Merced City School District.

Name

Signature

RoseMary P. Duran, District Superintendent

Greg Spicer, Associate Superintendent

Kris Cavallero, Chief Fiscal Officer

Gail Basham, Supervisor, Accounting and
Categorical Projects

MERCED CITY SCHOOL DISTRICT

Merced City School District Warrants shall be honored by the County Superintendent of Schools and the County Auditor with authorization of two (2) signatures on the warrant register. Said signatures may be by a majority of the Board members, or by person(s) authorized by the Board to sign in its name. (Education Codes 42632, 42633)

Name

Signature

RoseMary P. Duran, District Superintendent

Greg Spicer, Associate Superintendent

Kris Cavallero, Chief Fiscal Officer

Gail Basham, Supervisor, Accounting and Categorical Projects

Darrell Cherf

Adam Cox

Jessica Kazakos

Gene Stamm

Susan Walsh

Record of Votes: Ayes _____ Noes _____ Absent _____

The foregoing signatures are hereby verified.

Secretary

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: December 13, 2011

SUBJECT: **PUBLIC HEARING ON REQUEST TO WAIVE PORTIONS OF
EC 41376, GRADES 4-8 CLASS SIZE PENALTIES AND
APPROVAL TO SUBMIT CLASS SIZE WAIVER REQUEST**

Recommendation

It is recommended that the Board of Education hold a public hearing and approve submitting a request to waive portions of EC 41376, Grades 4-8 Class Size Penalties.

Background

Education Code 41376 requires that school districts not exceed a district-wide class size average for grades 4-8 of 29.9 or the District's class size average in 1964 (28.2), whichever is greater.

The District has been able to stay below the 29.9 average – but just barely. In order to avoid any possible revenue limit funding loss should we exceed this average, we are able to apply for a waiver.

This Education Code class size average is more restrictive than the requirements of our negotiated Master Agreement with the M.C.T.A. which stipulates that class size shall not exceed the following maximums by more than 2 pupils at K-5 sites and 2 pupils at 6-8 schools:

- No class should exceed thirty (30) in kindergarten and grades 1-3
- No class should exceed thirty-two (32) in grades 4-6
- No class should exceed thirty-four (34) in grades 7-8.
- Combination classes of two (2) or more grades shall not exceed the enrollment requirements of the grade level requiring the lowest enrollment specified.

The District desires to submit a request to waive EC 41376 and increase the district-wide grades 4-8 average from 29.9 (EC 41376) to 32 or 34 students per teacher.

MERCED CITY SCHOOL DISTRICT

To maintain the instructional integrity of our educational program, the District will maintain class size averages per the Master Agreement.

Each School Site Council has reviewed the proposed waiver. There were no objections, although some School Site Councils voiced philosophical concerns for increased class sizes and loss of teachers.

M.C.T.A. and C.S.E.A. were consulted and had no opposition to the waiver.

Upon approval, this waiver request will be submitted to the California Department of Education for consideration.

Fiscal Impact

Revenue: N/A

Expenditure: N/A

Budget Category: N/A

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09) <http://www.cde.ca.gov/re/lr/wr/>

First Time Waiver: **X**
Renewal Waiver:

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Send Electronic copy in **Word** and
 back-up material to: waiver@cde.ca.gov

CD CODE						
2	4	6	5	7	7	1

Local educational agency: Merced City School District			Contact name and Title: Kris Cavallero Chief Fiscal Officer			Contact person's e-mail address: kcavallero@mcsd.k12.ca.us		
Address: (City)		(State)		(ZIP)		Phone (and extension, if necessary): (209) 385-6643		
444 West 23rd St		Merced		Ca		95340		Fax Number: (209) 385-6316
Period of request: (month/day/year)			Local board approval date: (Required)			Date of public hearing: (Required)		
From: 7/1/2011 To: 6/29/2013			December 13, 2011			December 13, 2011		

LEGAL CRITERIA

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number): **41376** Circle One: **EC** or *CCR*
 Topic of the waiver: **Grades 4-8 Class Size Penalties**

2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval _____
 Renewals of waivers must be submitted two months before the active waiver expires.

3. Collective bargaining unit information. Does the district have any employee bargaining units? No Yes If yes, please complete required information below:

Bargaining unit(s) consulted on date(s):

Name of bargaining unit and representative(s) consulted:

The position(s) of the bargaining unit(s): Neutral Support Oppose (*Please specify why*)

Comments (if appropriate):

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

How was the required public hearing advertised?

Notice in a newspaper Notice posted at each school Other: (*Please specify*)

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:

Date the committee/council reviewed the waiver request: **See Attached**

Were there any objection(s)? No Yes (*If there were objections please specify*)

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST
 GW-1 (10-2-09)

6. *Education Code* or *California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

See Attached

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

See Attached

8. Demographic Information:
 (District/school/program) Merced City School District has a student population of 10,747 and is located in a Small City (urban, rural, or small city etc.) in Merced County.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes
 (If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes
 (If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee:	Title: District Superintendent	Date: 12/13/2011
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FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

MERCED CITY SCHOOL DISTRICT

General Waiver Request GW-1
Additional Information

3. Collective bargaining unit information. Bargaining unit(s) consulted on the following dates:

Merced City Teachers Association	October 20, 2011
California School Employees Association	October 13, 2011

5. Advisory committee or school site councils reviewed this waiver on the following dates:

<u>Site:</u>	<u>Date:</u>
Burbank Elementary School	September 15, 2011
Chenoweth Elementary School	November 29, 2011
Franklin Elementary School	November 15, 2011
Fremont Charter School	November 17, 2011
Givens Elementary School	October 13, 2011
Gracey Elementary School	December 5, 2011
Muir Elementary School	October 27, 2011
Peterson Elementary School	October 18, 2011
Reyes Elementary School	October 24, 2011
Sheehy Elementary School	November 8, 2011
Stefani Elementary School	September 15, 2011
Stowell Elementary School	September 15, 2011
Wright Elementary School	October 25, 2011
Cruikshank Middle School	October 5, 2011
Hoover Middle School	October 4, 2011
Rivera Middle School	November 14, 2011
Tenaya Middle School	September 21, 2011

6. To Waive Grades 4-8 Class Size Penalties

EC 41376 (b) for grades 4 to 8, inclusive, he shall determine the total number of pupils enrolled, the number of full-time equivalent classroom teachers, and the average number of pupils per each full-time equivalent classroom teacher. He shall also determine the excess if any, of pupils enrolled in such grades in the following manner:

- (1) Determine the number of pupils by which the average number of pupils per each full-time equivalent classroom teacher for the current fiscal year exceeds the greater of the average number of pupils per each full-time equivalent classroom teacher in all the appropriate districts of the State, as determined by the Superintendent of Public Instruction, for October 30, 1964, ~~or the average number of pupils per each full-time equivalent classroom teacher which existed in the district on either October 30, 1964 or March 30, 1964, as selected by the governing board.~~
- (2) ~~Multiply the number determined in (1) above by the number of full-time equivalent classroom teachers of the current fiscal year.~~
- (3) ~~Reduce the number determined in (2) above by the remainder which results from dividing such number by the average number of pupils per each full-time equivalent teacher for October 30, 1964, as determined by the Superintendent of Public Instruction in (1) above.~~

7. The District requests a waiver to increase the district-wide average number of pupils per each full-time equivalent (FTE) teacher from the current 29.9 per FTE (per EC 41376) to 32 or 34 per FTE.

The current required average of 29.9 per FTE is lower than the average required by the Merced City School District Master Agreement. Article XVII of the Master Agreement requires that the average class size shall not exceed the following maximums by two (2) pupils at K-5 schools and two (2) pupils per site at 6-8 schools: grades K-3 30; 4-6 32; 7-8 34. The class size average per EC 41376 (29.9) is more restrictive than the Master Agreement.

To meet the requirements of EC 41376, the district has had to add staff beyond the Master Agreement. The average cost of a new teacher in 2010-11 was \$72,766.

In light of the current statewide budget crisis and the reduced revenue to school district, any additional staffing costs have a detrimental effect on the district's operations and ability to provide necessary services. To protect the instructional integrity of our education program the district will continue to staff per the Master Agreement.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: December 13, 2011

SUBJECT: **2011/12 FIRST INTERIM REPORT AND
ADOPTION OF RESOLUTION NO. F-22-2011/12**

Recommendation

It is recommended that the Board of Education approve the 2011/12 First Interim Certification and adopt Resolution No. F-22-2011/12 approving the revisions to the 2011/12 budgets.

Background

Education Code requires districts to perform formal reviews and certify to their fiscal solvency twice a year. The purpose is to review our financial condition, inform the Board of Education and the public on the status of the District budget, determine any needed revisions and determine if enough cash will be available to meet expenditures and obligations.

The required reports include a summary report of the General Fund, a General Fund narrative and a narrative of all other funds, cash analysis, the criteria and standards for the review of the financial data, and certification of the Interim Report.

GENERAL FUND

Revenue Limit

No change in ADA projections. Projected funding is based on prior year 2010/11 ADA of 9,839. Although preliminary CBEDS numbers show an increase in enrollment from last year of 49 students, they seem to be leaving more quickly than in past years. Current enrollment continues to drop. As of 11/18/11, District enrollment was down to 10,747; hence, it would not be prudent at this time to expect any increase in funding.

The Revenue Limit has been increased \$79,844 to reflect adjustments to Property Tax, PERS Reduction, Unemployment Insurance, and In Lieu Property Tax to the Charter School.

MERCED CITY SCHOOL DISTRICT

Federal

Federal revenues have been revised to include deferred revenues and restricted carryovers from 2010/11. Net increase in federal revenue of +\$931,537.

State

State revenues have been revised to include deferred revenues and restricted carryovers from 2010/11, \$103,623 for Mandated Costs, and \$148,501 for an Early Mental Health Initiative Grant. Also, the process for transfer of the Deferred Maintenance contribution has been changed which resulted in a reduction of state revenue by \$375,076.

Net decrease in state revenue of <\$93,730>.

Local Revenue

Local revenues have been revised to include current year revenue and carryover for local grants and donations. Also budgeted is \$242,723 in Microsoft Voucher funds for the school projector project. Net increase in local revenue of \$374,968.

Total increase in revenue of +\$1,292,619.

Expenditures

Salaries and benefits have been adjusted to account for personnel movement, step and column movement for certificated staff, and increases in substitute and overtime accounts. Additionally, due to increased enrollment, 8.08 certificated FTE have been hired since budget adoption.

Materials, supplies and services have been adjusted for site and categorical budgets and new grants. The majority of the increase in materials and supplies is for the projector project. Funds not expected to be spent this fiscal year have been left in the ending balance and will not be budgeted until/unless needed.

Capital outlay has been increased to cover the purchase of a new mower and trailer for the grounds crew.

Other Outgo decreased <\$18,827> due to a drop in projected Special Education Transportation. Indirect Support increased \$7,835 to cover carryovers and deferred revenues. Transfers Out decreased \$352,548 due to the change with the Deferred Maintenance transfer.

Total increase in budgeted expenditures of +\$2,288,236.

MERCED CITY SCHOOL DISTRICT

Ending Balance

Current revenue and expenditure allocations reflect an ending balance of \$12,760,368. This includes the statutory reserve for the stores account of \$101,554, revolving cash account of \$2,550, restricted balance of \$2,853,192, assignments of \$4,561,795 and the mandatory 3% reserve for economic uncertainties of \$2,400,777. This leaves an unallocated amount of \$2,830,501 in unrestricted funds.

Negotiations

Negotiations have not been settled with MCTA or CSEA for the 2011/12 fiscal year. Currently, no funds have been set aside for any kind of settlement.

Cash

A cash flow projection through June 30, 2012 reflects the District will very likely NOT have a positive cash flow throughout the 2011/12 fiscal year. If that is the case, the District will have to pursue a mid-year TRANS or borrow from the Bond Fund (Fund 21), or other funds, to meet its General Fund obligations due to the cash deferrals imposed by the State.

Fiscal Impact

Overall decrease in the projected fund balance of <\$2,486,745>. Most of this is planned deficit spending utilizing the Education Jobs Funds and restricted carryovers to retain staffing and programs for the 2011/12 fiscal year.

“TRIGGER CUTS”

The AB 114 “trigger language” provisions reference Education Code 42127 which specifies requirements for a school district’s adoption of the annual budget. The “trigger language” does not reference Education Codes 42130, 42131, 42132 and 42133 which specifies requirements for a school district’s interim reports.

AB 114 enacted “trigger language” that automatically implements reductions to K-12 education if state revenue forecasts of \$88.5 billion are not met. Following is a formula for calculating the reductions implemented by the “trigger language.”

- If revenues for the year are estimated to be less than \$1 billion below the forecast (\$87.5 billion), then no changes are required.
- If revenues fall between \$1 billion (\$87.5 billion) and \$2 billion (\$86.5 billion) lower, then a series of additional cuts are triggered, including a \$23 million across-the board cut to child care and a \$30 million reduction to community colleges, accompanied by a \$10 increase to student enrollment fees (this is on top of the \$10 increase included in the first Budget bill).
- If revenues fall more than \$2 billion (\$86.5 billion or less), then the state will impose additional cuts to public education of up to \$1.9 billion: a 4% reduction to revenue limits; a \$248 million cut to school transportation; and a \$73 million reduction to community colleges.

MERCED CITY SCHOOL DISTRICT

- In addition, the revenue limit reductions would be proportional to the amount of the revenue shortfall. For example, if the shortfall is \$3 billion, then the revenue limit reduction would be 2% rather than the 4% that would apply if revenues fall \$4 billion or more below estimates.
- Below is the chart that illustrates the implementation of the “trigger 3 language” provisions courtesy of SIA.

State Shortfall	Statewide Average RL Reduction	Elementary	Unified	High School
		\$ 6,247	\$ 6,535	\$ 7,505
\$ 4.0 billion	4%	249.88	261.40	300.20
\$ 3.5 billion	3%	187.41	196.05	225.15
\$ 3.0 billion	2%	124.94	130.70	150.10
\$ 2.5 billion	1%	62.47	65.35	75.05

State Shortfall \$s revised from original SBA slide to reflect \$2 billion base.

Contingent upon reduction authorized by the “trigger language” being implemented, AB 114 provides the authority for local school boards to negotiate the reduction of the school year by seven days to a minimum of 168 instructional days.

There are many factors, both economic and others which will affect the final outcome of the potential implementation of the “trigger language”. Unfortunately, any changes to the current law, should the trigger be pulled, will not be known prior to the school district’s submittal of the 2011/12 First Interim Report, which is due to COEs December 15, 2011.

MULTI-YEAR PROJECTION 2012-2014

Revenue and expenditure assumptions for the Multi-Year Projection are based on estimates provided in the Governor’s budget, School Services of California and Merced County Office of Education.

We are projecting a fairly stable enrollment for the next three years. As we progress with the Budget Development process, these numbers may be adjusted after we get the new enrollment projections in January.

At this time, the 2012/13 budget is, for the most part, a “roll-over” budget. Positions currently funded with Education Jobs funds have been moved into the appropriate unrestricted or restricted resources, which results in increased contributions to these programs. The budget **does not** include any projected cost increases other than step and column movement, Golden Handshake,

MERCED CITY SCHOOL DISTRICT

and utility increases. No new programs or one-time expenses are included. With that said, the projections reflect the District will have a positive ending balance through the 2012/2013 fiscal year *providing the 'trigger' is not pulled*. Should the 'trigger' be pulled, the District faces a <\$715,054> shortfall for the next fiscal year.

The 2013/14 budget is also a "roll-over" budget with the same adjustments included as in 2012/13. Calculations at this point reflect a shortfall of <\$868,194> without the 'trigger', and <\$3,911,306> with the 'trigger'.

With or without the 'triggers', the District faces more and more cuts as we move closer to 2012/13. Areas that have been examined – and are likely to be looked at again – are:

Furlough Days, all groups	\$316,346/day
Salary Reductions	Negotiable
Increased Class Size K-3	\$1,500,000
Reduced Support Staff	Dependent on Position
Reduced School Year	Negotiable
Transfers of special reserve funds	

Due to continued deficits to the revenue limit and on-going cash deferrals, it is more important than ever that the District monitor its fiscal situation on a constant basis and take whatever steps are necessary to ensure its fiscal solvency.

OTHER FUNDS

Charter School – Fund 09
<\$322,593>

Revision to revenue in the amount of <\$69,943> to reflect a decrease to the general block grant and an increase to the categorical block grant. Salaries and benefits have been adjusted for personnel movement. Other expenditure accounts have been revised to allow for purchase of needed instructional materials and district support costs.
Net decrease to fund balance of <\$322,593>.

Child Development – Fund 12
\$0

Revenues and expenditures have been revised <\$183,000> to reverse a budget that rolled into the 2011/12 fiscal year in error. Salaries and benefits have been adjusted for personnel movement and new hires. Books and supplies have been decreased to cover the increase in salary and benefits. Other expenditure accounts have been revised to include the completion of the Sierra Preschool portable project.
No change to fund balance.

MERCED CITY SCHOOL DISTRICT

Cafeteria Fund – Fund 13
<\$662,710>

No revision to revenue. Expenditure accounts have been revised to cover equipment and supply purchases for the kitchens, and to reflect current needs.
Net decrease to fund balance of <\$662,710>.

Deferred Maintenance – Fund 14
\$0

Revenue has been increased +\$22,528 to reflect the revised amount for the Deferred Maintenance transfer. Expenses have been increased for projects completed over the summer.
No change in fund balance.

Special Reserve – Other than Capital Outlay – Fund 17
+\$2,000

No revision at this time.
Net increase to fund balance of +\$2,000.

Bond Proceeds – Fund 21
<\$807,448>

No change to revenue. Expenditures have been revised to include the balance of expense for the Rivera Gym project.
Net decrease to fund balance <\$807,448>.

Capital Facilities – Fund 25
\$0

No revision at this time.
No change in fund balance.

State School Building Fund – Fund 35
<\$908,610>

No revision to revenue. Expenditure accounts have been revised to cover the completion of the Rivera Gym project.
Net decrease to fund balance <\$908,610>.

Special Reserve #1 – Capital Outlay – Fund 41
<\$272,974>

Revenue has been increased \$4,210 to include a project to be covered with QZAB funds.
Expenditures have been increased to cover the balance of the Rivera Gym project that will be paid for with joint project funds from the City of Merced.

MERCED CITY SCHOOL DISTRICT

Net decrease to fund balance <\$272,974>.

Special Reserve #2 – Technology – Fund 42
+\$125,000

No revision at this time.
Net increase to fund balance +\$125,000.

Self Insurance – Income Protection – Fund 68
+\$37,419

No revision at this time.
Net increase to fund balance +\$37,419.

Self Insurance – Property/Liability – Fund 69
<\$184,169>

Local Revenue has been revised to reflect a decrease in expected earnings . Other expenditure accounts have been revised to include expenses incurred for vandalism of the Gracey air conditioning units. Liability insurance will cover the majority of this expense, but it was necessary to budget the expense initially to get the work done.
Net decrease to fund balance <\$184,169>.

Self Insurance – Health - Fund 70
+\$64,383

No revision to revenue. Expenditure accounts have been increased +\$2,100 to cover supply needs.
Net increase to fund balance +\$64,383.

MERCED CITY SCHOOL DISTRICT

RESOLUTION NO. F-22-2011/12

AUTHORIZING REVISIONS IN 2011/12 INCOME AND EXPENDITURE BUDGETS

WHEREAS, subsequent to the adoption of the 2011/12 Budgets of the Merced City School District, it has been determined there is a need to revise revenue and expenditure budgets.

WHEREAS, changes are required in several funds.

THEREFORE BE IT RESOLVED, that changes in the 2011/12 income and expenditure budgets for the Merced City School District be revised in the amounts shown on the attached sheets.

PASSED AND ADOPTED by the Board of Education on December 13, 2011 by the following vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I, RoseMary P. Duran, Secretary, Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

RoseMary P. Duran, Secretary, Board of Education
of the Merced City School District
Merced County, State of California

**MERCED CITY SCHOOL DISTRICT
2011/12 BUDGET SUMMARY
REVISION**

	2011/12 APPROVED		2011/12 CHANGES	
	7/1/2011	12/13/2011	1ST INTERIM	
REVENUE				
Revenue Limit	49,926,755	50,006,599	79,844	
Federal Revenues	9,719,511	10,651,048	931,537	
Other State Revenues	15,333,134	15,239,404	(93,730)	
Other Local Revenues	1,267,131	1,642,099	374,968	
TOTALS:	76,246,531	77,539,150	1,292,619	Total increase/decrease in revenue
EXPENDITURES				
Certificated Salaries	39,470,394	40,012,673	542,279	
Classified Salaries	9,924,199	10,151,844	227,645	
Employee Benefits	16,504,539	16,931,893	427,354	
Books & Supplies	3,642,979	4,776,179	1,133,200	
Services /Oper. Exp	6,903,487	7,140,455	236,968	
Capital Outlay	100,000	100,000	100,000	
Other Outgo	1,073,000	1,054,173	(18,827)	
Direct Support/Indirect	(133,487)	(141,322)	(7,835)	
Transfers Out	352,548	-	(352,548)	
TOTAL EXPENSE	77,737,659	80,025,895	2,288,236	Total increase/decrease in expenditures
INC/DEC	(1,491,128)	(2,486,745)		
BEGINNING BAL.	13,429,777	15,247,113		
ENDING BALANCE	11,938,649	12,760,368		
COMPONENTS OF ENDING BALANCE				
Revolving cash fund		2,550		
Stores Inventory		101,554		
Reserve for economic uncertainties @ 3.0%		2,400,777		
Restricted		2,863,192		
Assigned		4,561,795		
Unassigned		2,830,501		
Total Ending Balance		12,760,368		

**MERCED CITY SCHOOL DISTRICT
2011/12 BUDGET SUMMARY
REVISION**

Restricted	
5640 Medi-Cal Billing	149,045
6300 Lottery Prop 20	908,395
7090 EIA/SCE	497,089
7091 EIA/LEP	877,574
8150 Routine Repair & Maintenance	290,486
9418 Safety Credit	645
9471 Reserve for Retiree Benefits	139,957
Total	2,863,192

Assignments	
0000 RDA Collection-Facilities	136,505
0000 ADA RL Reduction	3,043,112
0216 Media Sales	14,423
0500 Special Ed Mandate	219,494
0801 Instructional Materials	472,811
0803 Prof/Staff Development	31,871
1100 Lottery-Instr Matls	643,579
Total	4,561,795

MERCED CITY SCHOOL DISTRICT

2011/12 PROJECTED BUDGETS - ALL FUNDS

NAME	ACTUAL 7/1/2011 BEG BAL	REV	EXP	SURPLUS/ DEFICIT	PROJECTED 6/30/2012 END BAL
GEN FUND	15,247,113	77,539,150	80,025,895	-2,486,745	12,760,368
FREMONT CHARTER	1,183,395	2,992,281	3,314,874	-322,593	860,802
Special Revenue Funds					
CHILD DEV	141,084	3,112,268	3,112,268	0	141,084
CAFETERIA	3,345,170	5,871,300	6,534,010	-662,710	2,682,460
DEF MAINT	371,685	379,643	379,643	0	371,685
EQUIPMENT	171,921	2,000	0	2,000	173,921
Bond Proceeds					
BOND PROCEEDS	7,091,506	100,575	908,023	-807,448	6,284,058
Capital Facilities Funds					
DEV FEES	200,253	23,947	23,947	0	200,253
State School Building Funds					
SCHOOL FACILITIES	1,795,661	22,000	930,610	-908,610	887,051
Special Reserve Funds					
CAPITAL OUTLAY	1,426,645	8,610	281,584	-272,974	1,153,671
TECHNLGY	353,861	125,000	0	125,000	478,861
Bond Interest & Redemption					
BOND INTEREST	1,197,912	0	0	0	1,197,912
Self-Insurance Funds					
INC PROT	425,152	139,000	101,581	37,419	462,571
PROP. LIABILITY	454,515	34,155	218,324	-184,169	270,346
HEALTH	853,163	1,527,109	1,462,726	64,383	917,546
COMBINED TOTALS	34,259,036	91,877,038	97,293,485	-5,416,447	28,842,589

Long Range Budget Plan - 12/01/11

NO TRIGGER

Revenue - Unrestricted	2010-11	2011-12	2012-13	2013-14
Revenue Limit	48,124,198	48,652,937	48,298,370	49,725,554
Federal Revenue	119,637	50,000	50,000	50,000
Other State	7,586,686	6,961,466	6,785,921	6,858,302
Other Local	(2,797,498)	(3,667,184)	(4,136,644)	(4,310,727)
Total Revenue - Unrestricted	53,033,023	51,997,219	50,997,647	52,323,129

Revenue - Restricted	2010-11	2011-12	2012-13	2013-14
Revenue Limit	1,336,675	1,353,662	1,353,662	1,353,662
Federal Revenue	12,044,215	10,601,048	7,507,484	7,507,484
Other State	8,975,366	8,277,938	8,114,842	7,946,976
Other Local	3,445,408	5,309,283	5,419,402	5,593,485
Total Revenue - Restricted	25,801,664	25,541,931	22,395,390	22,401,607

Total Revenue	78,834,687	77,539,150	73,393,037	74,724,736
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Expenditures - Unrestricted	2010-11	2011-12	2012-13	2013-14
Certificated Salaries	29,868,531	30,430,654	31,650,634	31,963,920
Classified Salaries	5,547,136	5,968,972	5,984,067	6,085,424
Employee Benefits	11,343,925	12,120,264	12,385,318	12,511,977
Books and Supplies	1,571,491	1,358,636	1,271,997	1,271,997
Services/Operation Expenses	2,769,508	4,133,098	3,999,707	3,985,590
Capital Outlay	-	100,000	-	-
Other Outgo	271,674	259,719	259,719	259,719
Direct Support/Indirect	(537,390)	(401,441)	(572,687)	(575,173)
Transfers Out	-	-	-	-
Total Expenditures - Unrestricted	50,834,875	53,969,902	54,978,755	55,503,454

Expenditures - Restricted	2010-11	2011-12	2012-13	2013-14
Certificated Salaries	11,776,704	9,582,019	7,926,508	7,857,080
Classified Salaries	4,756,619	4,182,872	4,129,012	4,186,516
Employee Benefits	5,663,923	4,811,629	4,337,124	4,319,506
Books and Supplies	1,441,345	3,417,543	2,391,597	2,431,551
Services/Operation Expenses	2,102,072	3,007,357	2,454,644	2,447,963
Capital Outlay	8,054	-	-	-
Other Outgo	675,127	794,454	813,281	813,281
Direct Support/Indirect	354,129	260,119	343,224	345,710
Transfers Out	-	-	-	-
Total Expenditures - Restricted	26,777,973	26,055,993	22,395,390	22,401,607

Total Expenditures	77,612,848	80,025,895	77,374,145	77,905,061
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Balances	2010-11	2011-12	2012-13	2013-14
Beginning Balance - Unrestricted	9,671,712	11,869,860	9,897,177	5,916,069
Beginning Balance - Restricted	4,353,562	3,377,253	2,863,191	2,863,191
Beginning Balance - Total	14,025,274	15,247,113	12,760,368	8,779,260
Ending Balance - Unrestricted	11,869,860	9,897,177	5,916,069	2,735,744
Ending Balance - Restricted	3,377,253	2,863,191	2,863,191	2,863,191
Ending Balance - Total	15,247,113	12,760,368	8,779,260	5,598,935

Long Range Budget Plan - 12/01/11

WITH TRIGGER

Revenue - Unrestricted	2010-11	2011-12	2012-13	2013-14
Revenue Limit	48,124,198	46,213,823	48,298,370	49,725,554
Federal Revenue	119,637	50,000	50,000	50,000
Other State	7,586,686	6,961,466	6,785,921	6,858,302
Other Local	(2,797,498)	(4,271,182)	(4,136,644)	(4,310,727)
Total Revenue - Unrestricted	53,033,023	48,954,107	50,997,647	52,323,129

Revenue - Restricted	2010-11	2011-12	2012-13	2013-14
Revenue Limit	1,336,675	1,353,662	1,353,662	1,353,662
Federal Revenue	12,044,215	10,601,048	7,507,484	7,507,484
Other State	8,975,366	7,673,940	8,114,842	7,946,976
Other Local	3,445,408	5,913,281	5,419,402	5,593,485
Total Revenue - Restricted	25,801,664	25,541,931	22,395,390	22,401,607

Total Revenue	78,834,687	74,496,038	73,393,037	74,724,736
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Expenditures - Unrestricted	2010-11	2011-12	2012-13	2013-14
Certificated Salaries	29,868,531	30,430,654	31,650,634	31,963,920
Classified Salaries	5,547,136	5,968,972	5,984,067	6,085,424
Employee Benefits	11,343,925	12,120,264	12,385,318	12,511,977
Books and Supplies	1,571,491	1,358,636	1,271,997	1,271,997
Services/Operation Expenses	2,769,508	4,133,098	3,999,707	3,985,590
Capital Outlay	-	100,000	-	-
Other Outgo	271,674	259,719	259,719	259,719
Direct Support/Indirect	(537,390)	(401,441)	(572,687)	(575,173)
Transfers Out	-	-	-	-
Total Expenditures - Unrestricted	50,834,875	53,969,902	54,978,755	55,503,454

Expenditures - Restricted	2010-11	2011-12	2012-13	2013-14
Certificated Salaries	11,776,704	9,582,019	7,926,508	7,857,080
Classified Salaries	4,756,619	4,182,872	4,129,012	4,186,516
Employee Benefits	5,663,923	4,811,629	4,337,124	4,319,506
Books and Supplies	1,441,345	3,417,543	2,391,597	2,431,551
Services/Operation Expenses	2,102,072	3,007,357	2,454,644	2,447,963
Capital Outlay	8,054	-	-	-
Other Outgo	675,127	794,454	813,281	813,281
Direct Support/Indirect	354,129	260,119	343,224	345,710
Transfers Out	-	-	-	-
Total Expenditures - Restricted	26,777,973	26,055,993	22,395,390	22,401,607

Total Expenditures	77,612,848	80,025,895	77,374,145	77,905,061
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Balances	2010-11	2011-12	2012-13	2013-14
Beginning Balance - Unrestricted	9,671,712	11,869,860	6,854,065	2,872,957
Beginning Balance - Restricted	4,353,562	3,377,253	2,863,191	2,863,191
Beginning Balance - Total	14,025,274	15,247,113	9,717,256	5,736,148
Ending Balance - Unrestricted	11,869,860	6,854,065	2,872,957	(307,368)
Ending Balance - Restricted	3,377,253	2,863,191	2,863,191	2,863,191
Ending Balance - Total	15,247,113	9,717,256	5,736,148	2,555,823