

MERCED CITY SCHOOL DISTRICT



SCHOOL BOARD AGENDA

REGULAR MEETING

February 14, 2012

MERCED CITY SCHOOL DISTRICT

Our Mission...

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

Beliefs

We believe that:

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

Strategies

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

Objectives

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”



MERCED CITY SCHOOL DISTRICT
444 West 23rd Street, Merced, California 95340 (209) 385-6600

REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, February 14, 2012
Wright Elementary School
900 E. 20th Street
Merced, California

CLOSED SESSION - 6:00 P.M.
OPEN SESSION - 7:00 P.M.

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23rd Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion. Lub District tos txhais lus Hmoob thiab lwm hom lus tuaj koom ntawm Board cov rooj sibtham. Leej twg vas tuaj koom thiab xav tau ib tus neeg pab txhais lus yuav tsum hu (209) 385-6754, 48 teev tuaj ua ntej ntawm lub rooj sibtham, li ntawd thiab npaj tau tus neeg tuaj txhais lus.*

Community members have two opportunities to address the Board of Education.

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. **The start times are only an estimate.** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

I. OPENING BUSINESS - 6:00 P.M.

- A. Call Public Session to Order
- B. Roll Call

II. PUBLIC COMMENT PRIOR TO CLOSED SESSION

- A. Identification of Closed Session Topics
- B. *Comments And/Or Questions From The Audience*
- C. Adjourn To Closed Session

(These proceedings are being recorded.)

III. CLOSED SESSION

- A. PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE
- B. CONFERENCE WITH LABOR NEGOTIATOR, Mr. Greg Spicer, pursuant to Education Code Section 54957.6 regarding negotiations with Certificated and Classified Employees
- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)

IV. OPEN SESSION - 7:00 P.M.

- A. Call to Order
- B. Roll Call

V. FLAG SALUTE

VI. APPROVAL OF AGENDA

VII. ITEMS OF INTEREST

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **School Showcase** – Wright School Principal, Ms. Lori Slaven
- C. **Written Communications**
- D. **Board Reports**
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

VIII. REPORT

E-32-11-12	Presentation Of California Standards Test (CST) Certificates	Ms. Dossetti
E-33-11-12	Student Attendance	Ms. Dossetti Mr. Blount
A-84-11-12	2012-2013 Budget Development Process	Mr. Spicer Ms. Cavallero

IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

a. Superintendent

S-26-11-12 Meeting Minutes **Dr. P. Duran**
It is recommended that the Board of Education approve the minutes from the regular meeting of January 17 and the special meeting of January 31, 2012.

b. Administrative Services

A-85-11-12 Employment Transactions - Certificated Personnel **Mr. Spicer**
Approval is recommended for certificated personnel items.

A-86-11-12 Employment Transactions - Classified Personnel **Mr. Spicer**
Approval is recommended for classified personnel items.

c. Fiscal Services

F-29-11-12 Warrants **Mr. Spicer**
Ms. Cavallero
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

F-30-11-12 Budget Transfers **Mr. Spicer**
Ms. Cavallero
It is recommended that the Board of Education ratify the list of budget transfers completed during the month of January 1 through January 31, 2012.

X. BOARD ACTION

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

a. Superintendent

S-27-11-12 Gifts/Grants And Bequests Dr. P. Duran
It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$1,306.01.

S-28-11-12 2012 CSBA (California School Boards Association) Dr. P. Duran
Delegate Assembly Election Ballot – 1 Vacancy
It is recommended that the Board of Education vote as a whole using the attached (copy) of a ballot for Region 8/subregion D election for candidates running for CSBA's Delegate Assembly.

b. Educational Services

E-34-11-12 Overnight Field Trip – Hoover Middle School Ms. Dossetti
It is recommended that the Board of Education approve the overnight field trip from April 20 – April 22, 2012 for Hoover Middle School to participate in Magic Music Days at Disneyland in Anaheim, California.

c. Administrative Services

A-87-11-12 Obsolete Supplies And Equipment Mr. Spicer
It is recommended that the Board of Education declare the items described to be surplus and to approve the sale and disposal of these items. **Ms. Soares**

A-88-11-12 Non-Sufficient Funds Procedure For The Cafeteria Fund Mr. Spicer
It is recommended that the Board of Education adopt the revised procedure for Non-Sufficient Funds for the Cafeteria Fund 13. **Ms. Soares**

XI. COMMUNICATIONS

E. Public Comment Period

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of twenty (20) minutes, unless timelines are waived by a majority of the Board.

XII. BOARD MEMBER ROUNDTABLE

XIII. ADJOURNMENT

**EQUAL OPPORTUNITY EMPLOYER
DRUG FREE WORK PLACE EMPLOYER**

POSTED: February 10, 2012

**Board of Education
 Meeting Schedule
 2011-2012 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 9, 2011	7:00 p.m.	Board Room
Tuesday, August 23, 2011	7:00 p.m.	Board Room
First day of school - (August 15)		
Tuesday, September 13, 2011	7:00 p.m.	Board Room
Tuesday, September 27, 2011	7:00 p.m.	Sheehy School
Tuesday, October 11, 2011	7:00 p.m.	Board Room
Tuesday, October 25, 2011	7:00 p.m.	Gracey School
Tuesday, November 15, 2011	7:00 p.m.	Hoover School
Nov. 8 – Election Day *Thanksgiving Week - (November 21-25)		
Tuesday, December 13, 2011	7:00 p.m.	Board Room
*Winter Break - (December 16-January 3)		
Tuesday, January 17, 2012	7:00 p.m.	Stefani School
Tuesday, February 14, 2012	7:00 p.m.	Wright School
Tuesday, February 28, 2012	7:00 p.m.	Fremont School
Tuesday, March 13, 2012	7:00 p.m.	Board Room
Tuesday, March 27, 2012	7:00 p.m.	Chenoweth School
Tuesday, April 17, 2012	7:00 p.m.	Stowell School
*Spring Break - (April 2 - 9)		
Tuesday, May 8, 2012	7:00 p.m.	Cruickshank School
Tuesday, May 22, 2012	7:00 p.m.	Board Room
Graduation - (May 31)		
Tuesday, June 12, 2012	7:00 p.m.	Board Room
Tuesday, June 26, 2012	7:00 p.m.	Board Room

Meeting dates may change.
 (*Local Recess) - No School

Merced City School District Board Room: 444 West 23rd Street

Open Forum Budget Sessions:

Tuesday, February 7 (4:00 – 6:00 p.m.) – Rivera Middle School
 Tuesday, February 21 (4:00 – 6:00 p.m.) – Tenaya Middle School

Budget Documents Posted Online at <http://www.mcsd.k12.ca.us>

Special Board of Education Meeting Dates:

Tuesday, March 6

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
MERCED CITY SCHOOL DISTRICT
Stefani Elementary School
January 17, 2012**

- CALL TO ORDER: The meeting was called to order by President Cox at 6:02 p.m.
- MEMBERS PRESENT: Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh arrived at 6:08 p.m.
- Mr. Darrell Cherf was absent from this meeting.
- CLOSED SESSION: The Board met in closed session from 6:03 p.m. to 7:10 p.m. to discuss:
- STUDENT EXPULSION
 - Student Case No. 7-2011-2012
 - PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE
 - CONFERENCE WITH LABOR NEGOTIATOR, Mr. Greg Spicer, pursuant to Education Code Section 54957.6, regarding negotiations with Certificated and Classified Employees
 - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)
- OPEN SESSION: The Board reconvened to open session at 7:11 p.m.
- MEMBERS PRESENT: Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- Mr. Darrell Cherf was absent from this meeting.
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Assistant Superintendent, Educational Services, Ms. Annie Dossetti; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Principal, Ms. Irma Ayala-Olson; Principal Mr. Vance D'Escoto; Principal, Mr. Brian Ferguson; Principal, Mr. Rojelio Gutierrez; Principal, Mr. Cesar Hernandez; Principal, Ms. Paula Heupel; Principal, Mr. Jose Munoz; Interim Principal, Ms. Catherine Puckett; Principal, Dr. Dalinda Saich; Assistant Principal, Ms. Juanita Pedrozo; Assistant Principal, Mr. Jerod Garst; Curriculum Compliance Coordinator, Ms. Lila Lesly; Learning Director, Mr. Matt Johnston; Transportation Supervisor, Mr. Louk Markham; MCTA President, Ms. Dora Crane
- PLEDGE OF ALLEGIANCE: Ms. Jessica Kazakos, clerk
- MOMENT OF SILENCE: President Cox asked for a moment of silence in memoriam for Mr. Bill Hildreth a retired ten-year classified employee of the district.

REPORT OF ACTION TAKEN IN CLOSED SESSION:	No action was taken in closed session.
APPROVAL OF AGENDA:	It was moved by Dr. Walsh, seconded by Ms. Kazakos, to approve the agenda as presented. Motion carried.
SCHOOL SHOWCASE:	Stefani Elementary School Interim Principal, Ms. Catherine Puckett reported on Student Achievement Data (API/AYP) for the 2010-11 school year.
ITEMS OF INTEREST:	<p><u>BOARD</u></p> <ul style="list-style-type: none">- Dr. Walsh commented on her attendance at the January 16 Dr. Martin Luther King, Jr. Parade and Celebration event. <p><u>SUPERINTENDENT</u></p> <ul style="list-style-type: none">- Dr. Parga Duran acknowledged the following schools for participating in the Dr. Martin Luther King, Jr., Parade and Celebration: Cruickshank, Gracey, Muir and Tenaya
<u>REPORTS:</u>	<p><u>The printed order of the Reports was changed to accommodate audience members.</u></p>
CALIFORNIA STANDARDS TEST (CST) – CERTIFICATES OF ACHIEVEMENT	Site Principals and Assistant Superintendent, Ms. Annie Dossetti presented certificates of achievement to students from Franklin, Stefani and Rivera schools who received a perfect score of 600 on the 2010-11 California Standards Test.
2010-11 ANNUAL AUDIT REPORT	Mr. Dave Randall, auditor of record, Vavrinek, Trine, Day & Co., LLP presented the annual audit report to the Board of Education.
BUILDING HEALTHY COMMUNITIES IN BEACHWOOD-FRANKLIN AREA	Director of Support Services & IT, Mr. Greg Blount introduced members of the Beachwood Franklin Committee for Improvement in the Beachwood-Franklin area of Merced; an area that is receiving support from Building Healthy Communities and Building Healthy Communities grantees Central California Regional Obesity Prevention Program, California Rural Legal Assistance, Merced Organizing Project and other local organizations.
SCHOOL BUS SAFETY PROGRAM	Transportation Supervisor, Mr. Louk Markham reported on the School Bus Safety Program.
HIGHLIGHTS OF THE GOVERNOR’S PROPOSALS FOR THE 2012-13 STATE BUDGET AND K-12 EDUCATION	Associate Superintendent, Mr. Greg Spicer and Chief Fiscal Officer, Ms. Kris Cavallero presented a report outlining the proposals and projections to be utilized in developing the 2012-2013 fiscal year budget.
DISTRICT WAREHOUSE- PRELIMINARY STRUCTURAL ANALYSIS AND REPAIR	Chief Operations Officer, Mr. Kraig Magnussen updated the board on the structural analysis and repair recommendations to the district’s warehouse facility located at 933 West 15 th Street.

CONSENT:

It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of December 13, 2011

Administrative Services

Employment Transactions -
Certificated Personnel:

- Approval of the following certificated personnel items:

A. Employment

Substitutes:

Karen E. Aspen – 30-Day Sub Permit
Michelle L. Cantrell – 30-Day Sub Permit
Allison M. Dallas – 30-Day Sub Permit
Jessica L. George – 30-Day Sub Permit
Cecilia Gonzalez – Multiple Subject
Shirl J. Kagle – 30-Day Sub Permit
Debra N. Legg – Multiple Subject
Gretchen A. Moldenhauer – 30-Day Sub Permit
Ana Z. Sanchez – 30-Day Sub Permit
Ser M. Yang – 30-Day Sub Permit

B. Unpaid Leave of Absence

Nilda Lee, Classroom Teacher, Stowell School, Unpaid Leave of Absence from 1/17/2012 to 1/20/2012, effective 1/17/2012
Anthony Luiz, Clinician, Hoover Middle School, Unpaid Leave of Absence from 1/11/2012 to 1/20/2012, effective 1/11/2012

C. Revised Unpaid Leave of Absence

Dolores Montanez, Classroom Teacher, Reyes School, Unpaid Leave of Absence revised from 1/3/2012 to 6/30/2012 to 1/3/2012 to 5/18/2012, effective 1/3/2012

D. Retirement

Leslie Hamilton, Classroom Teacher, Gracey School, effective 6/1/2012

Employment Transactions -
 Classified Personnel:

- Approval of the following classified personnel items:
- A. Employment**
- Tracey L. Barnett, Early Mental Health – Child Aide, Franklin School, effective 12/12/2011
 - Ahlaam J. Huwich, Early Mental Health – Child Aide, Sheehy School, effective 12/12/2011
 - Shelly M. Leedoffee, Early Mental Health – Child Aide, Burbank School, effective 12/12/2011
 - Sandra L. Naranjo, Early Mental Health – Child Aide, Givens School, effective 12/12/2011
 - Eric Navarro, Custodian, Stefani School, effective 11/28/2011
 - Lynette C. Nicco, Early Mental Health – Child Aide, Burbank School, effective 12/12/2011
 - Josefina P. Ortega, Early Mental Health – Child Aide, Givens School, effective 12/12/2011
 - Maria D. Ramirez, Early Mental Health – Child Aide, Franklin School, effective 12/12/2011
 - Martha Soria-Pimentel, Early Mental Health – Child Aide, Sheehy School, effective 12/12/2011
 - Mary U. Williams, Accounting Technician, School Nutrition Services, effective 12/5/2011
 - Rhonda D. Wingfield, Early Mental Health – Child Aide, Franklin School, effective 12/12/2011
- B. Resignation**
- Marisela Hernandez, Instructional Assistant, Fremont Charter School, effective 12/16/2011
- C. 39-Month Reemployment List**
- Ruth E. Ortega, Bus Driver, Transportation Department, effective 1/4/2012

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
082725-082801	12/9/11	\$1,104,146.19
086280-086390	12/19/11	\$ 341,418.14
		\$1,445,564.33

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of December 1 through December 30, 2011.

BOARD ACTION

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

It was moved by Ms. Kazakos, seconded by Dr. Walsh, to accept the gifts/grants and bequests in the amount of \$10,400.73. Motion carried.

Peterson School, monetary donation, donated by Peterson School Parent Teacher Club, valued at \$10,000.00

Preschool, monetary donation, SHARES 1st Quarter Payment, donated by Save Mart Supermarkets, valued at \$200.73

MCSD Transportation Department, monetary donation for School Bus Safety Program, donated by Riggs Ambulance Service, Inc., valued at \$100.00

MCSD Transportation Department, monetary donation for School Bus Safety Program, donated by Travis Credit Union, valued at \$100.00

EDUCATIONAL SERVICES:

STUDENT EXPULSION

It was moved by Mr. Stamm, seconded by Dr. Walsh, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 7-2011-2012 be expelled and that conditions of the recommended rehabilitation plan be required prior to reinstatement at a comprehensive school site. Motion carried.

ADMINISTRATIVE SERVICES:

**CONTRACT AGREEMENT
BETWEEN MERCED CITY
TEACHERS' ASSOCIATION AND
MERCED CITY SCHOOL DISTRICT
FOR THE 2011-2012 SCHOOL
YEAR**

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to hold a public hearing to receive comments concerning the contract agreement between the Merced City Teachers' Association and Merced City School District for the 2011-2012 school years and approve the collective bargaining agreement. Motion carried.

Public Hearing Opened; 8:30 p.m.

Comments: None

Public Hearing Closed: 8:30 p.m.

**RESOLUTION NO. A-80-2011-12
LABOR COMPLIANCE ANNUAL
REPORT FOR THE RIVERA JOINT-
USE GYM**

It was moved by Dr. Walsh, seconded by Mr. Stamm, to adopt Resolution No. A-80-2011-12 Labor Compliance Annual Report for the Rivera Joint-Use Gym. Motion carried.

**NAMING OF JOINT-USE
GYMNASIUM RIVERA MIDDLE
SCHOOL**

It was moved by Dr. Walsh, seconded by Mr. Stamm, to use the name recommended: "**Joe C. Havel, III**" by the Citizens' Advisory Committee who reviewed the names submitted on criteria based on Board Policy 7310. Motion carried.

FISCAL SERVICES:

2010-11 ANNUAL AUDIT

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to accept the 2010-11 Audit Report as presented by the District Auditor of Record, Vavrinek, Trine, Day & Co., LLP and to approve authorization for payment of the fee. Motion carried.

COMMUNICATIONS:

AUDIENCE

1. Mr. Sid Lakireddy, Northview Office Complex
2. Mr. Paul Chambers, Parent/Muir School Site Council President/
Regional UniServ Staff Member
3. Ms. Susan Beltran, Classified Employee (Naming of the Rivera
Middle School Gymnasium)

ADJOURNMENT:

The meeting adjourned at 5:30 p.m.

Secretary

Clerk

**MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD OF THE
MERCED CITY SCHOOL DISTRICT**

**Study Session – Budget Workshop
Stefani Elementary School
January 31, 2012**

- CALL TO ORDER:** The meeting was called to order by President Cox at 5:32 p.m.
- MEMBERS PRESENT:** Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh was absent.
- STAFF PRESENT:** District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Assistant Superintendent, Educational Services, Ms. Annie Dossetti; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Principal, Ms. Irma Ayala-Olson; Principal, Ms. Elena Castro; Principal, Mr. Doug Collins; Principal, Mr. Brian Ferguson; Principal, Ms. Sandi Hamilton; Principal, Mr. Cesar Hernandez; Principal, Mr. Jose Munoz; Interim Principal, Ms. Catherine Puckett; Principal, Dr. Dalinda Saich; Principal, Ms. Lucrecia Sicairos; Principal, Ms. Teresa Saldivar-Morse; Principal, Ms. Trisha Wylie; Assistant Principal, Ms. Juanita Pedrozo; Assistant Principal, Ms. Josie Pulido; Learning Director, Mr. Matt Johnston; Learning Director, Ms. Suzanne Silva-Fagundes; Curriculum Compliance Coordinator, Ms. Lila Lesly; MCTA President, Ms. Dora Crane
- PLEDGE OF ALLEGIANCE:** Mr. Darrell Cherf
- APPROVAL OF AGENDA:** It was moved by Mr. Stamm, seconded by Mr. Cherf, to approve the agenda as presented. Motion carried.
- STUDY SESSION:**
- Budget Workshop
1. Presentation of Budget Process and Budget Development Model
 2. Public Comment Concerning Budget Process
- COMMUNICATIONS:**
1. Mr. Paul Chambers, Parent/ Muir School Site Council President/ Regional UniServ Staff Member
 2. Ms. Dora Crane, MCTA President
 3. Mr. Alan Schoff, Parent/Muir School Site Council Member
 4. Ms. Wendy May, Certificated Employee/Parent/Community Member
- ADJOURNMENT:** The meeting adjourned at 6:23 p.m.

Secretary

Clerk

REPORT

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

DATE: February 14, 2012

SUBJECT: **PRESENTATION OF CALIFORNIA STANDARDS TEST (CST)
CERTIFICATES**

Background

Students who received a perfect score of 600 on the 2010-11 CST will be presented certificates of achievement by their principal.

Students at the following school will be honored at the board meeting:

Burbank Elementary School
Wright Elementary School

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

PREPARED BY: Greg Blount
Director, Information Technology and Support Services

DATE: February 14, 2012

SUBJECT: **REPORT ON ATTENDANCE**

Background

The District places high importance on daily attendance of our students. Mr. Greg Blount, Director of Information Technology and Support Services, will present a status update on the district attendance and enrollments.

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: February 14, 2012

SUBJECT: **2012-2013 BUDGET DEVELOPMENT PROCESS**

Background

District staff will provide the Board of Education an update on the 2012-2013 budget development process.

CONSENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: February 14, 2012

SUBJECT: **MEETING MINUTES**

Recommendation

It is recommended that the Board of Education approve the minutes from the regular meeting of January 17 and the special meeting of January 31, 2012.

Background

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez
Personnel Specialist

DATE: February 14, 2012

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

Recommendation

Approval is recommended for the following certificated personnel items:

A. Employment

Karen Morales
Clinician
Hoover Middle School
Effective 1/23/2012

Substitutes

Megan Byers-Verstoppen – 30-Day Permit	Pamveer S. Masuta – 90-Day Permit
Ashley N. Cooper – 30-Day Permit	Valerie R. Odom – 30-Day Permit
MaryJosephina M. Fragnito – 30-Day Permit	Jennifer M. Pursley – 30-Day Permit
Adriana Govea-Torres – 30-Day Permit	Benjamin J. Schenk – 30-Day Permit
Laura K. Hernandez – 30-Day Permit	Jennifer F. Velasquez – 30-Day Permit
Lisa A, Kayser-Grant – 30-Day Permit	Patrick M. Wiens – 30-Day Permit
Kia C. King – 30-Day Permit	Jennifer L. Woods – 30-Day Permit
Nalli M. Krishnan – Multiple Subject	Angel A. Yanez – 30-Day Permit
Camera Lee – 30-Day Permit	Irene F. Zagazeta – Multiple Subject
Sandra R. Lopez – 30-Day Permit	

B. Revised Unpaid Leave of Absence

Anthony Luiz
Clinician
Hoover Middle School
Unpaid Leave of Absence revised from 1/11/2012 to
1/20/2012 to 1/11/2012 to 6/1/2012
Effective 1/11/2012

MERCED CITY SCHOOL DISTRICT

C. Retirement

James F. Evans

Classroom Teacher
Peterson Elementary School
Effective 6/1/2012

Lisa Wilson

Classroom Teacher
Fremont Charter School
Effective 4/11/2012

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Servin
Personnel Specialist

DATE: February 14, 2012

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

Recommendation

Approval is recommended for the following classified personnel items.

A. Unpaid Leave of Absence

Laurie Baria	Computer Lab Coordinator Givens Elementary and Fremont Charter School Unpaid Leave of Absence from 1/23/2012 to 5/30/2012 Effective 1/23/2012
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Lisa L. Pazin	Instructional Assistant Franklin Elementary School Unpaid Leave of Absence from 1/19/2012 to 6/1/2012 Effective 1/19/2012
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B. Dismissal During Probationary Period

Hermelinda Sierra Trenado	Preschool Instructional Assistant – Spanish Bilingual Franklin Elementary School Effective 1/5/2012
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Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: February 14, 2012

SUBJECT: **WARRANTS**

Recommendation

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
095932-095985	1/6/12	\$ 255,189.68
098570-098659	1/13/12	\$ 1,213,027.17
100814-100912	1/20/12	\$ 285,515.75
10711-107165	1/27/12	\$ 226,397.62
108859-108869	2/1/12	\$ 327,003.41
	Total	\$ 2,307,133.63

Background

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

Fiscal Impact

Revenue: None
Expenditure: \$ 2,307,133.63
Budget Category: Various

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 01/06/12

AFY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	FUND	FUND NUMBER	FAYEE NAME	WARR NUMBER	VENDOR NUMBER	FUND	FUND NUMBER	FAYEE NAME	AMOUNT	AMOUNT
095932	013000	03270	095933	000071 AMERICAN EXPRESS	095933	000071	03270	095933	000071 AMERICAN FIDELITY ASSURANCE CO	60,474.65	90.88
095934	002390	03270	095935	000127 AMERICAN FIDELITY ASSURANCE CO	095935	000127	03270	095935	000127 ATKIN/ANDEL/LOYA/RUUD & ROMO	198.66	3,681.46
095936	012314	03270	095937	006270 BEVERLY BARELA	095937	006270	03270	095937	006270 CALIFORNIA DEPT OF EDUCATION	86.14	3,271.80
095938	000376	03270	095939	011010 CITY OF MERCED	095939	011010	03270	095939	011010 CORNER STONE STAFFING	60.00	2,307.93
095940	009124	03270	095941	011473 CREATIVE ALTERNATIVES INC	095941	011473	03270	095941	011473 CSEA VICTORY CLUB	129.69	190.00
095942	000672	03270	095943	005201 FEDEX	095943	005201	03270	095943	005201 FOUNDATION FOR MEDICAL CARE	19.72	19,301.61
095944	012337	03270	095945	012318 FOUNDATION FOR MEDICAL CARE	095945	012318	03270	095945	012318 THE HARTFORD	538.52	6,540.73
095946	009170	03270	095947	011181 HOME DEPOT CREDIT SERVICES	095947	011181	03270	095947	011181 LOYAL AMERICAN LIFE INS CO	3,835.13	374.78
095948	001154	03270	095949	001154 MEADOWBROOK WATER CO OF MERCED	095949	00450	03270	095949	00450 MERCED COUNTY HEALTH DEPT	1,791.14	960.00
095950	010170	03270	095951	010170 WESTMAKER/CSEA INSURANCE	095951	006718	03270	095951	006718 PETERS RENTALS	279.70	80.64
095952	001368	03270	095953	001368 PG&E	095953	012294	03270	095953	012294 SASS/MESTMAKER INSURANCE	1,439.19	8,828.16
095954	012362	03270	095955	012362 THE STANDARD	095955	012716	03270	095955	012716 SULLIVAN LEARNING SYSTEMS INC	1,567.85	1,272.42
095956	001894	03270	095957	001894 UNITED PARCEL SERVICE	095957	002027	03270	095957	002027 WASTE MANAGEMENT	100.00	516.96
095958	013000	03271	095959	013000 AMERICAN EXPRESS	095959	013000	03275	095959	013000 AMERICAN EXPRESS	1,020.04	94.37
095960	000376	03275	095961	000376 CITY OF MERCED	095961	013108	03275	095961	013108 MARTHA MEJIA	40.00	16,272.06
095962	001930	03263	095963	001930 AMERIPRIDE UNIFORM SERVICES	095963	013127	03263	095963	013127 CAPTIVEAIRE SYSTEMS	21.80	721.05
095964	009236	03263	095965	009236 CARGILL INCORPORATED	095965	011010	03263	095965	011010 CORNER STONE STAFFING	295.32	184.92
095966	004128	03263	095967	004128 THE DANIELSEN CO	095967	011324	03263	095967	011324 FERGUSON ENTERPRISES INC	3,605.95	251.08
095968	009408	03263	095969	009408 FOCUS PACKAGING & SUPPLY CO	095969	012597	03263	095969	012597 G & K SERVICES INC	536.56	455.91
095970	007593	03263	095971	007593 GA SYSTEM INC	095971	000749	03263	095971	000749 GATEWAY FIRE EQUIPMENT	1,024.82	198.00
095972	007428	03263	095973	007428 GOLD STAR FOODS INC	095973	010138	03263	095973	010138 HAGUE QUALITY WATER INC	2,434.53	82.99
095974	007991	03263	095975	007991 LOS CABOS MEXICAN FOODS	095975	008331	03263	095975	008331 LUNCHBYTE SYSTEMS INC	17,922.84	10,945.60
095976	005572	03263	095977	005572 MERCED TRUCK & TRAILER INC	095977	001353	03263	095977	001353 ORIENTAL TRADING CO INC	305.92	2,934.30
095978	002775	03263	095979	002775 PACKAGING MACHINERY AND PARTS	095979	012156	03263	095979	012156 PLATINUM PACKAGING GROUP	47.73	27,352.14
095980	006162	03263	095981	006162 THE POCORN MAN	095981	008687	03263	095981	008687 PRODUCERS DAIRY FOODS INC	3,304.00	656.14
095982	011779	03263	095983	011779 VALLEY FOOD SERVICE	095983	006610	03265	095983	006610 DIVISION OF STATE ARCHITECT	703.69	43,839.58
095984	002284	03267	095985	002284 HARRISON'S AUTO BODY	095985	005241	03264	095985	005241 MERCED CITY SCHOOL DISTRICT	639.46	

TOTAL AMOUNT OF ALL WARRANTS \$255,189.68***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 01/13/12

APY220ME H. 00. 02

WARR NUMBER	VENDOR NUMBER	FAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	FAYEE NAME	FUND	AMOUNT
098570	007716	A-Z BUS SALES INC	03270	15,976.39	098571	005164	ABS DIRECT	03270	238.88
098572	000005	ACE PIPE & STEEL INC	03270	93.90	098573	008470	ACTION COMPUTERS	03270	5,807.63
098574	010718	APLAC	03270	5,886.57	098575	000061	AIRGAS NCN	03270	36.83
098576	000062	ALL-PHASE ELECTRIC SUPPLY	03270	71.05	098577	001930	AMERIFRIDE UNIFORM SERVICES	03270	1,434.84
098578	012731	APOLLO GROUP INC	03270	2,375.00	098579	010626	ASSOCIATED VALUATION SERVICES	03270	857.55
098580	011934	ATWATER RADIATOR & MUFFLER INC	03270	440.77	098581	010483	BARTON OVERHAUL DOOR INC	03270	3,250.00
098582	013081	CALIFORNIA CARTRIDGE COMPANY	03270	192.33	098583	004312	CALIFORNIA CHAMBER OF COMMERCE	03270	744.60
098584	006270	CALIFORNIA DEPT OF EDUCATION	03270	1,043.28	098585	000327	CASBO	03270	1,070.00
098586	010900	CDW GOVERNMENT INC	03270	47.41	098587	019225	COSCO FIRE PROTECTION INC	03270	655.00
098588	012789	CREST/GOOD MFG CO	03270	276.92	098589	006176	CSUF FOUNDATION	03270	2,925.00
098590	012922	EDUCATION LOGISTICS INC	03270	1,639.00	098591	007963	FATERNAL COMPANY	03270	155.47
098592	000698	FOLLETT SOFTWARE CO	03270	269.10	098593	010466	FUTURE HORIZONS INC	03270	1,589.50
098594	010778	GOLLETT VALLEY PHARMACY	03270	1,260.00	098595	009348	GR PUBLISHING	03270	375.00
098596	003169	W W GRAINGER INC	03270	565.77	098597	002141	HAZARD MANAGEMENT SVCS INC	03270	274.50
098598	012092	JOHN DEERE FINANCIAL	03270	730.08	098599	004811	JONES-CAMPBELL CO INC	03270	3,024.45
098600	008368	LOZANO/SMITH/WOLIVER &	03270	12,059.93	098601	001231	MOBILE COMMUNICATIONS INC	03270	2,477.05
098602	012324	MODSPACE	03270	498.49	098603	008130	GE MOUA	03270	18.32
098604	003519	OFFICE DEPOT INC	03270	1,233.09	098605	001402	FRAXAIR	03270	106.76
098606	011545	PRO TECH SECURITY	03270	2,373.94	098607	001616	PRO-ED	03270	58.30
098608	001861	ROTO-ROOTER SEWER SERVICE	03270	400.00	098609	003930	MIKE SALM	03270	71.15
098610	001448	SAN JOAQUIN GLASS INC	03270	464.00	098611	001505	SCHOOL SVCS OF CALIFORNIA INC	03270	200.00
098612	009634	SHRED IT - FRESNO	03270	83.24	098613	010975	SI&A DEPOSITS	03270	17,000.00
098614	010561	THE SIGN GUYS	03270	270.27	098615	012608	SISC III	03270	902,879.90
098616	011109	SPINITAR	03270	335.65	098617	004824	SPURR/REMAC	03270	13,269.70
098618	001667	STATE BOARD OF EQUALIZATION	03270	120.20	098619	012792	SUB SHOP	03270	269.50
098620	005645	TARGET BANK	03270	223.58	098621	007061	WARD ENTERPRISES	03270	118.25
098622	001174	MERCED COUNTY ARTS COUNCIL INC	03271	789.00	098623	009839	RENAISSANCE LEARNING INC	03271	2,677.25
098624	004824	SPURR/REMAC	03271	1,110.81	098625	013102	GINA GARCIA	03275	40.57
098626	013107	MIREIBA GONZALEZ	03275	68.13	098627	001036	LAKESHORE	03275	67.09
098628	001368	PC&E	03275	162.39	098629	004824	SPURR/REMAC	03275	18.56
098630	012772	TRACY R WEBSTER	03275	79.48	098631	001930	AMERIFRIDE UNIFORM SERVICES	03263	10.90
098632	007591	BERNARD FOOD INDUSTRIES INC	03263	1,993.86	098633	006270	CALIFORNIA DEPT OF EDUCATION	03263	1,560.00
098634	009652	EAST BAY RESTAURANT SUPPLY INC	03263	48.69	098635	007428	GOLD STAR FOODS INC	03263	4,396.76
098636	012987	HARRIS BUILDERS INC	03263	79,850.00	098637	009605	J M SMUCKERS LLC	03263	8,320.45
098638	011151	MADERA PRODUCE INC	03263	3,005.15	098639	009224	MERCED COMMERCIAL PEST CONTROL	03263	644.00
098640	006552	MERCED COUNTY ENVIRONMENTAL	03263	7,383.00	098641	004303	NETEL COMMUNICATIONS	03263	200.74
098642	003519	OFFICE DEPOT INC	03263	49.50	098643	008687	PRODUCERS DAIRY FOODS INC	03263	2.77
098644	005453	RALEY'S	03263	75.50	098645	001464	SAVE MART SUPERMARKETS	03263	69.62
098646	009919	SCHOOL LUNCH PRODUCTS INC	03263	9,910.36	098647	012651	STAPLES ADVANTAGE	03263	100.30
098648	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	5,878.40	098649	012573	TAYLOR TETER PARTNERSHIP LLP	03263	1,180.92
098650	011779	VALLEY FOOD SERVICE	03263	2,698.31	098651	012137	WESTSIDE WATER CONDITIONING	03263	400.43
098652	011362	PARC ENVIRONMENTAL	03276	2,403.00	098653	013015	KUREY AND ASSOCIATES	03277	13,238.40
098654	005998	GREG OFINSKI CONSTRUCTION INC	03277	1,820.63	098655	013053	MARKO CONSTRUCTION GROUP INC	03265	21,867.60
098656	005201	FOUNDATION FOR MEDICAL CARE	03267	33.56	098657	012337	FOUNDATION FOR MEDICAL CARE	03267	700.00
098658	012337	FOUNDATION FOR MEDICAL CARE	03264	3,269.00	098659	005241	MERCED CITY SCHOOL DISTRICT	03264	29,063.90

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 01/13/12

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
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TOTAL AMOUNT OF ALL WARRANTS \$1,213,027.17***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 01/20/12

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
100814	007716	A-Z BUS SALES INC	03270	972.07	100815	008470	ACTION COMPUTERS	03270	219.16
100816	000041	SHARON ADAMS	03270	18.75	100817	012464	ADVANCED CHEMICAL TRANSPORT	03270	172.40
100818	012906	ALHAMBRA & SIERRA	03270	34.13	100819	000082	AMERICAN TIME & SIGNAL CO	03270	58.13
100820	010960	AMS.NET INC	03270	1,950.54	100821	012569	ANGELO AUTOMOTIVE MACHINE	03270	400.00
100822	000100	APPLE COMPUTER INC	03270	8,911.28	100823	003140	ASSOCIATES LOCK & SAFE SVC	03270	182.42
100824	005331	BANK OF AMERICA	03270	29.51	100825	011170	BARNES & NOBLE INC	03270	77.45
100826	012288	TAMRA BAUGH	03270	8.48	100827	012329	BIG CREEK	03270	183.61
100828	013081	CALIFORNIA CARTRIDGE COMPANY	03270	391.13	100829	000340	CENTRAL CALIF ELECTRONICS INC	03270	316.60
100830	012989	STEVEN CERVANTES	03270	10.00	100831	000431	CONSOLIDATED ELECTRICAL DIST	03270	763.88
100832	013151	JOHNATHAN COSTA	03270	10.00	100833	012936	WILLIAM A COX	03270	136.87
100834	009124	CREATIVE ALTERNATIVES INC	03270	518.76	100835	013046	CREATIVE BUS SALES INC	03270	575.51
100836	002508	DELL MARKETING L P	03270	1,596.90	100837	000530	DEMCO INC	03270	253.06
100838	000565	DOM'S ELECTRIC MOTOR SHOP	03270	859.35	100839	009357	DON'S MOBILE GLASS INC	03270	70.00
100840	007697	ENVIROCLEAN	03270	183.18	100841	008518	ERING IRRIGATION	03270	207.49
100842	000672	FEDEX	03270	20.57	100843	011324	FERGUSON ENTERPRISES INC	03270	4,189.27
100844	003169	W W GRAINGER INC	03270	186.32	100845	009005	FONG HER	03270	154.57
100846	010595	MARIE HERNANDEZ JIMENEZ	03270	4.83	100847	012267	JOHNSTONE SUPPLY	03270	954.27
100848	012935	JESSICA KAZAKOS	03270	40.23	100849	000997	KELLOGG'S SUPPLY	03270	280.96
100850	000999	KELLY MOORE PAINT CO INC	03270	174.35	100851	002435	LIBERTY FLAGS	03270	597.90
100852	012881	LOWE'S	03270	667.24	100853	007886	THE MARKERBOARD PEOPLE	03270	1,870.00
100854	013153	HUGO MENDOZA	03270	8.79	100855	009224	MERCED COMMERCIAL PEST CONTROL	03270	200.00
100856	001345	MERCED COUNTY OFFICE OF EDUC	03270	8,626.83	100857	004898	MERCED COUNTY PARKS & REC DIV	03270	300.00
100858	001169	MERCED COUNTY REGIONAL WASTE	03270	436.83	100859	002212	MERCED IRRIGATION DISTRICT	03270	13,686.52
100860	002572	MERCED TRUCK & TRAILER INC	03270	3,531.39	100861	001231	MOBILE COMMUNICATIONS INC	03270	724.11
100862	012688	TERA MONDO	03270	16.56	100863	001271	NASCO MODESTO	03270	1,090.61
100864	007283	THE NOBLE GROUP DBA	03270	50.00	100865	013123	THE OFFICE CITY	03270	2,431.92
100866	003519	OFFICE DEPOT INC	03270	2,012.03	100867	006816	PARADIGM HEALTHCARE SVCS INC	03270	755.03
100868	009702	PARKER'S ACE HARDWARE INC	03270	592.99	100869	007610	PC MALL GOV INC	03270	2,687.88
100870	012856	SHIRLEY PEREZ	03270	19.52	100871	001368	PG&E	03270	47,925.32
100872	008015	PREFERRED ALLIANCE INC	03270	61.00	100873	011545	PRO TECH SECURITY	03270	238.42
100874	012006	DENISE RAGSDALE	03270	8.48	100875	001711	RANDIK PAPER	03270	1,115.44
100876	001464	SAVE MART SUPERMARKETS	03270	283.21	100877	001564	SHERWIN WILLIAMS CO	03270	1,329.61
100878	009634	SHRED IT - FRESNO	03270	82.93	100879	000133	SMITH AUTO PARTS INC	03270	990.36
100880	012716	SULLIVAN LEARNING SYSTEMS INC	03270	62,523.12	100881	011365	MISTY SWINDERMAN	03270	18.37
100882	011678	TESEI PETROLEUM	03270	13,461.29	100883	011913	TIRE DISTRIBUTION SYSTEMS INC	03270	6,952.75
100884	009654	TRAPEZE SOFTWARE GROUP INC	03270	675.00	100885	012187	VALLEY LUBE EQUIPMENT	03270	3,460.05
100886	010059	SILVIA VILLEGAS	03270	19.19	100887	009789	REBECCA WASHINGTON	03270	16.00
100888	013061	VALENTIN ZAMARRIPA	03270	16.98	100889	009180	VALLEY FORKLIFT	03270	207.20
100890	000487	CURRICULUM ASSOCIATES INC	03271	71.80	100891	010320	INFOCUS CORP	03271	608.00
100892	001345	MERCED COUNTY OFFICE OF EDUC	03271	454.04	100893	012849	MONOPRICE INC	03271	39.53
100894	001368	PG&E	03271	1,448.52	100895	003519	OFFICE DEPOT INC	03275	31.98
100896	001368	PG&E	03275	331.06	100897	009661	VAVRINEK TRINE DAY & CO LLP	03275	7,200.00
100898	001930	AMERIPRIDE UNIFORM SERVICES	03263	10.90	100899	004128	THE DANTELSEN CO	03263	7,218.21
100900	011065	J'S COMMUNICATIONS INC	03263	107.74	100901	011383	KRAMER'S ELECTRIC	03263	1,540.00
100902	007394	LA TAPATIA TORTILLERIA INC	03263	1,037.00	100903	011151	MADERA PRODUCE INC	03263	6,638.80
100904	005080	PIERRE FROZEN FOODS	03263	15,491.64	100905	000133	SMITH AUTO PARTS INC	03263	38.83
100906	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	7,414.53	100907	008298	TRIMARK ECONOMY RESTAURANT	03263	3,004.07

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 01/20/12

APY220ME H.00.02

WARR NUMBER	VENDOR PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR PAYEE NAME	FUND	AMOUNT	
100908	009180 VALLEY FORKLIFT	03263	177.50	100909	013012 SWRCB	03277	659.00	
100910	005201 FOUNDATION FOR MEDICAL CARE	03267	368.55	100911	005241 MERCED CITY SCHOOL DISTRICT	03264	26,807.22	
100912	011737 DAVID PERKINS	03264	9.93					
							TOTAL AMOUNT OF ALL WARRANTS	\$285,515.75****

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 01/27/12

AFY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	FAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	FAYEE NAME	FUND	AMOUNT
107111	007716	A-Z BUS SALES INC	03270	20.51	107112	005164	ABS DIRECT	03270	247.79
107113	008470	ACTION COMPUTERS	03270	10,135.83	107114	011170	BARNES & NOBLE INC	03270	180.00
107115	011010	CORNER STONE STAFFING	03270	413.82	107116	013149	CAROL CRAWFORD	03270	425.00
107117	012789	CREST/GOOD MFG CO	03270	214.50	107118	005711	D&D PEST CONTROL INC	03270	36.00
107119	009530	DEMCO INC	03270	82.96	107120	012568	DEPARTMENT OF INDUSTRIAL	03270	125.00
107121	009170	HOME DEPOT CREDIT SERVICES	03270	2,787.82	107122	012863	JOHN C FREMONT	03270	144.00
107123	012853	CASSANDRA KALASHIAN	03270	305.00	107124	009508	LEARNING RESOURCES INC	03270	423.76
107125	006552	MERCED COUNTY ENVIRONMENTAL	03270	739.00	107126	000450	MERCED COUNTY HEALTH DEPT	03270	2,032.58
107127	001065	MERCED SUN-STAR	03270	436.58	107128	001231	MOBILE COMMUNICATIONS INC	03270	202.78
107129	001271	NASCO MODESTO	03270	283.17	107130	003110	NATIONAL GEOGRAPHIC SCHOOL	03270	79.78
107131	013142	NORMAN S WRIGHT - DUCKWORTH	03270	268.30	107132	003519	OFFICE DEPOT INC	03270	7,000.13
107133	001711	RANDIK PAPER	03270	3,643.19	107134	003103	SCHOLASTIC INC	03270	11,564.12
107135	009634	SHRED IT - FRESNO	03270	82.93	107136	010561	THE SIGN GUYS	03270	190.00
107137	012621	STAPLES ADVANTAGE	03270	108.58	107138	012061	KEN TESTA	03270	426.45
107139	012280	TURF STAR INC	03270	82,191.75	107140	010364	US POSTAL SERVICE (AMS-TMS)	03270	10,000.00
107141	010873	VALLEY RENTAL CENTERS INC	03270	2,730.05	107142	001944	VIA ADVENTURES INC	03270	2,794.00
107143	012343	ELICIA ANNE WESTERBERG	03270	425.00	107144	013148	HALEY WHITTEMORE	03270	200.00
107145	011060	WILCO SUPPLY	03270	127.76	107146	001174	MERCED COUNTY ARTS COUNCIL INC	03271	333.00
107147	010872	DEPARTMENT OF SOCIAL SERVICES	03275	3,545.00	107148	001036	LAKESHORE	03275	519.43
107149	003519	OFFICE DEPOT INC	03275	68.16	107150	009236	CARGILL INCORPORATED	03263	777.00
107151	004128	THE DANIELSEN CO	03263	2,837.42	107152	008861	DAYMARK SAFETY SYSTEMS	03263	884.81
107153	012597	G & K SERVICES INC	03263	125.54	107154	007428	GOLD STAR FOODS INC	03263	9,494.30
107155	011151	MADERA PRODUCE INC	03263	2,490.60	107156	009224	MERCED COMMERCIAL PEST CONTROL	03263	664.00
107157	001232	MODERN AIR MECHANICAL INC	03263	472.00	107158	012156	PLATINUM PACKAGING GROUP	03263	1,161.00
107159	008687	PRODUCERS DAIRY FOODS INC	03263	22,419.71	107160	009919	SCHOOL LUNCH PRODUCTS INC	03263	7,455.94
107161	011620	HYSCO FOOD SERV OF CENTRAL CA	03263	4,538.13	107162	011779	VALLEY FOOD SERVICE	03263	1,855.84
107163	002141	HAZARD MANAGEMENT SVCS INC	03276	1,640.00	107164	010918	TERRI PRICHARD	03267	5,300.00
107165	005241	MERCED CITY SCHOOL DISTRICT	03264	18,747.60					

TOTAL AMOUNT OF ALL WARRANTS \$226,397.62***

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 02/01/12

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
108859	011925	EMPLOYMENT DEVELOPMENT DEPT	03270	10,044.30	108860	012962	APFLEGATE JOHNSTON INC	03277	36,206.66
108861	042595	DC GRADING & PAVING INC	03277	27,038.10	108862	012963	DIEDE CONSTRUCTION INC	03277	49,490.10
108863	012988	DORFMEIJER MASONRY INC	03277	34,681.45	108864	012987	HARRIS BUILDERS INC	03265	57,328.20
108865	001232	MODERN AIR MECHANICAL INC	03265	38,718.00	108866	011889	FARLTON AND SON INC	03265	13,886.00
108867	042996	WHITEHEAD CONSTRUCTION INC	03265	7,300.00	108868	042903	PRIORITY ROOFING SOLUTIONS INC	03273	12,405.40
108869	012995	SAN JOAQUIN STEEL COMPANY INC	03273	39,905.20					

TOTAL AMOUNT OF ALL WARRANTS \$327,003.41***

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: February 14, 2012

SUBJECT: **BUDGET TRANSFERS**

Recommendation

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of January 1 through January 31, 2012.

Background

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

Fiscal Impact

Revenue: N/A
Expenditure: N/A
Budget Category: Various

BOARD ACTION

SUPERINTENDENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: February 14, 2012

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

Recommendation

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of **\$1,306.01**.

<u>School/Department</u>	<u>Description</u>	<u>Donated By</u>	<u>Value</u>
Chenoweth School	Monetary donation	Target, Take Charge of Education Red Card School Donation Program	\$654.81
Chenoweth School	Gift of equipment: Fender 300 PRO sound system, tripod, speakers, microphone and cable	Chenoweth Parent Teacher Club	*
Preschool	Monetary donation	Save Mart Supermarkets SHARES Program	\$251.20
Sheehy School	Monetary donation for fieldtrip	Target, Scholarship America Program	\$400.00

Background: As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

* MCSD does not confirm value of items received.

Fiscal Impact

Revenue: \$1,306.01

Expenditure: None

Budget Category: Instructional Supplies

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: February 14, 2012

SUBJECT: **2012 CSBA (CALIFORNIA SCHOOL BOARDS ASSOCIATION)
DELEGATE ASSEMBLY ELECTION BALLOT - 1 VACANCY**

Recommendation

It is recommended that the Board of Education vote as a whole using the attached (copy) of a ballot for Region 8/subregion D election for candidates running for CSBA's Delegate Assembly.

Background

The board may vote for up to the number of vacancies in the region or subregion, as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided. Envelopes with the ballots must be postmarked by the U.S. post office on or before Thursday, March 15. *No exceptions allowed.*

Election results will be available no later than Monday, April 2. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014. The next meeting of the Delegate Assembly is on Saturday, May 19 – Sunday, May 20 at the Hyatt Regency in Sacramento.

The names of the newly elected delegates will be published on CSBA's Web site, no later than Monday, April 2, 2012.

MERCED CITY SCHOOL DISTRICT

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **THURSDAY, MARCH 15, 2012**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT SUBREGION 8-D (Merced County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014

**denotes incumbent*

- Fidel E. Cervantes (Delhi USD)
- Adam Cox (Merced City SD)
- Ida M. Johnson (Merced Union HSD)*

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

BOARD ACTION

EDUCATIONAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Annie Dossetti
Assistant Superintendent, Educational Services

DATE: February 14, 2012

SUBJECT: **SCHOOL BAND OVERNIGHT FIELD TRIP**

Recommendation

It is recommended that the Board of Education approve the overnight field trip from April 20 – April 22, 2012, for Hoover Middle School to participate in Magic Music Days at Disneyland, Anaheim California.

Background

Board approval is required for all school sponsored trips involving overnight travel. Education Code Section 35330 requires the following:

1. No student may be prevented from making a field trip or excursion because of lack of sufficient funds.
2. No expenses of pupils participating in a field trip or excursion to any other state shall be paid with school district funds.
3. All adults taking out-of-state field trips or excursions and all parents or guardians of pupils taking out-of-state field trips or excursions shall sign a statement waiving such claims.

The chaperoned students will travel to Disneyland on Friday, April 20, 2012. They will spend the night and participate in Magic Music Day on Saturday, April 21, 2012. The buses will return to Merced late that night after the park closes.

Participating parents and students will be required to fill out appropriate forms and insurance guarantees prior to leaving for the trip.

The Band Boosters will be participating in fundraising projects to pay for the registration fee and expenses. All students will be able to participate in the activity.

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

BOARD ACTION

**ADMINISTRATIVE
SERVICES**

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Terri Soares
Director, School Nutrition Services

DATE: February 14, 2012

SUBJECT: **OBSOLETE SUPPLIES AND EQUIPMENT**

Recommendation

It is recommended that the Board of Education declare the items described below to be surplus and to approve the sale and disposal of these items.

Background

Regularly, the Board is asked to approve a list of furniture and equipment which has been deemed no longer suitable for school use, obsolete, or no longer needed. In addition, vehicles are becoming obsolete due to new smog regulations. The following list represents the furniture and equipment currently stored by the District. Board approval will allow the District to sell or otherwise dispose of this or by other means available to the District.

- Kitchen equipment such as; plastic shelving, trunion kettle, tray carts, transport carts, mixer, dishwasher, bun pans, cold and heated holding and serving units, mobile cart, tray carts, cashiers stand, bakers table, etc.
- Classroom and office equipment such as; printers, computer hardware & software, network equipment, fax machines, typewriters
- Classroom and office materials and furniture such as; visual boards, textbooks, instructional supplies, chairs, tables, etc.

MCSD may use InterSchola to assist in selling surplus, new and used education goods in an online auction environment and through other surplus goods channels in compliance with CA Education Code Sections 17540, 17545-17546, and 60510-60511 as appropriate. The property will be offered to non-profit organizations and school districts at no charge. The remaining property, if any, will be offered for sale to the public. Any remaining property will be disposed of by sending to the county landfill or by other appropriate means of salvage.

Fiscal Impact

Revenue: \$500.00

Expenditure: Approximately \$30.00

Budget Category: Fund 01 – General Fund, Fund 13 - Cafeteria Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Terri Soares
Director, School Nutrition Services

DATE: February 14, 2012

SUBJECT: **NON-SUFFICIENT FUNDS PROCEDURE FOR THE CAFETERIA FUND**

Recommendation

It is recommended that the Board of Education adopt the revised procedure for Non-Sufficient Funds for the Cafeteria Fund 13.

Background

Over the past few years the Bank Fees for the return of Non-Sufficient Funds has declined (from \$20.00 per check to \$10-\$15.00 per check). The current procedure states that the School Nutrition Services Department will charge any parent/guardian a total fee of \$20.00. This amount does not reflect current costs and is very difficult for some parents/guardians to pay.

The procedure has been rewritten to reflect current bank fees and a district processing fee. It reads:

“Payment is requested for the following amount:

- Amount of check + bank processing fee + \$5.00 district processing fee = Total Payment”

Fiscal Impact

Revenue: Negligible

Expenditure: Negligible

Budget Category: Fund 13 – (Cafeteria Fund)