

# MERCED CITY SCHOOL DISTRICT

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## SCHOOL BOARD AGENDA

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January 11, 2011

# MERCED CITY SCHOOL DISTRICT

## *Our Mission...*

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

## *Beliefs*

### **We believe that:**

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

## *Strategies*

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

## *Objectives*

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”



**MERCED CITY SCHOOL DISTRICT**  
444 West 23rd Street, Merced, California 95340 (209) 385-6600

## **REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, January 11, 2011**  
District Office Board Room  
444 West 23<sup>rd</sup> Street/Canal Street Entrance  
Merced, California

**CLOSED SESSION - 6:00 P.M.**  
**OPEN SESSION - 7:00 P.M.**

### **AGENDA**

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**Any writings or documents that are public records** and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23<sup>rd</sup> Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion.*

**Community members have two opportunities to address the Board of Education.**

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

- I. OPENING BUSINESS - 6:00 P.M.**
  - A. Call Public Session to Order
  - B. Roll Call
  
- II. PUBLIC COMMENT PRIOR TO CLOSED SESSION**
  - A. Identification of Closed Session Topics
  - B. *Comments And/Or Questions From The Audience*
  - C. Adjourn To Closed Session

(These proceedings are being recorded.)

**III. CLOSED SESSION**

- A. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)

**IV. OPEN SESSION - 7:00 P.M.**

- A. Call to Order
- B. Roll Call

**V. FLAG SALUTE**

**VI. APPROVAL OF AGENDA**

**VII. ITEMS OF INTEREST**

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **Written Communications**
- C. **Board Reports**  
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

**VIII. REPORT**

- |                   |   |   |
|-------------------|---|---|
| <b>A-65-10-11</b> | <b>Rivera Joint-Use Gym Facilities Project</b>      | <b>Mr. Spicer</b><br><b>Mr. Magnussen</b> |
| <b>A-66-10-11</b> | <b>School Bus Safety Program and Poster Contest</b> | <b>Mr. Spicer</b><br><b>Mr. Magnussen</b> |

## IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

### a. Superintendent

**S-20-10-11 Meeting Minutes** **Dr. P. Duran**  
It is recommended that the Board of Education approve the minutes from the regular meeting of December 14, 2010.

### b. Administrative Services

**A-67-10-11 Employment Transactions - Certificated Personnel** **Mr. Spicer**  
Approval is recommended for certificated personnel items.

**A-68-10-11 Employment Transactions - Classified Personnel** **Mr. Spicer**  
Approval is recommended for classified personnel items.

### c. Fiscal Services

**F-24-10-11 Warrants** **Mr. Spicer**  
**Ms. Cavallero**  
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

**F-25-10-11 Budget Transfers** **Mr. Spicer**  
**Ms. Cavallero**  
It is recommended that the Board of Education ratify the list of budget transfers completed during the month of December 1 through December 31, 2010.

**X. BOARD ACTION**

*Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.*

**a. Superintendent**

**S-21-10-11 Gifts/Grants And Bequests**

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$257.43.

**Dr. P. Duran**

**b. Educational Services**

**E-30-10-11 School Band Overnight Field Trips**

It is recommended that the Board of Education approve the overnight field trip request for Cruickshank and Rivera Middle School bands to participate in Magic Music Days at Disneyland, in Anaheim, California April 8-10, 2011.

**Ms. Dossetti**

**c. Administrative Services**

**A-69-10-11 Rivera Joint-Use Gym Project  
Allowance Change Order – Category 12**

It is recommended that the Board of Education accept the allowance change order (ACO) from Modern Air Mechanical, Inc.

**Mr. Spicer  
Mr. Magnussen**

**A-70-10-11 2011-2012 School District Calendar**

It is recommended that the Board of Education adopt the 2011-2012 school district calendar as presented.

**Mr. Spicer  
Mr. Magnussen**

**d. Fiscal Services**

**F-26-10-11 Resolution No. F-26-2010-2011  
Adopting Annual Resolutions And Authorizing and  
Verifying Signatures For Warrants Drawn On Funds Of  
The Merced City School District**

It is recommended that the Board of Education adopt Resolution No. F-26-2010-11.

**Mr. Spicer  
Ms. Cavallero**

**XI. COMMUNICATIONS**

**D. Public Comment Period**

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

**XII. BOARD MEMBER ROUNDTABLE**

**XIII. ADJOURNMENT**

**EQUAL OPPORTUNITY EMPLOYER  
DRUG FREE WORK PLACE EMPLOYER**

**POSTED: January 7, 2011**

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### Board of Education Meeting Schedule 2010-2011 School Year

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 10, 2010	7:00 p.m.	Board Room
Tuesday, August 24, 2010	7:00 p.m.	Board Room
First day of school - (August 16)		
Tuesday, September 14, 2010	7:00 p.m.	Board Room
Tuesday, September 28, 2010	7:00 p.m.	<b>Givens School</b>
Tuesday, October 12, 2010	7:00 p.m.	Board Room
Tuesday, October 26, 2010	7:00 p.m.	<b>Stefani School</b>
Tuesday, November 9, 2010	7:00 p.m.	<b>Rivera School</b>
Nov. 2 -- Election Day *Thanksgiving Week - (November 22-26)		
Tuesday, December 14, 2010	7:00 p.m.	Board Room
*Winter Break - (December 20-December 31)		
Tuesday, January 11, 2011	7:00 p.m.	Board Room
Tuesday, February 1, 2011	7:00 p.m.	Board Room
Tuesday, February 15, 2011	7:00 p.m.	<b>Burbank School</b>
*Presidents' Week - (February 21-25)		
Tuesday, March 8, 2011	7:00 p.m.	Board Room
Tuesday, March 22, 2011	7:00 p.m.	<b>Franklin School</b>
Tuesday, April 12, 2011	7:00 p.m.	Board Room
Tuesday, April 26, 2011	7:00 p.m.	<b>Tenaya School</b>
*Spring Break - (April 18 - 25)		
Tuesday, May 10, 2011	7:00 p.m.	<b>Muir School</b>
Tuesday, May 24, 2011	7:00 p.m.	Board Room
Graduation - (June 1)		
Tuesday, June 14, 2011	7:00 p.m.	Board Room
Tuesday, June 28, 2011	7:00 p.m.	Board Room

Meeting dates may change.  
 (\*Local Recess) - No School

Merced City School District Board Room: 444 West 23<sup>rd</sup> Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
MERCED CITY SCHOOL DISTRICT**

**District Board Room**

**December 14, 2010**

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:00 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:01 p.m. to 7:09 p.m. to discuss:
- Public Employee: Appointment/Discipline/Dismissal/Release
  - Student Expulsion
    - Student Case No. 3-2010-2011
    - Student Case No. 4-2010-2011
  - Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)
- OPEN SESSION: The Board reconvened to open session at 7:10 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Acting Assistant Superintendent, Educational Services, Ms. Annie Dossetti; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Curriculum Coordinator; CSEA President, Mr. Eddie Padilla; MCTA President, Mr. Russell Lawrence
- PLEDGE OF ALLEGIANCE: Dr. Susan Walsh, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: No action was taken in closed session.
- APPROVAL OF AGENDA: It was moved by Mr. Cox, seconded by Dr. Walsh, to approve the agenda as presented. Motion carried.
- ANNUAL ORGANIZATIONAL MEETING: It was moved by Mr. Stamm, seconded by Dr. Walsh, to re-elect Mr. Darrell Cherf, Board President. Motion carried.
- It was moved by Dr. Walsh, seconded by Ms. Kazakos, to elect Mr. Adam Cox, Board Clerk. Motion carried.
- ITEMS OF INTEREST: SUPERINTENDENT
- Dr. Parga Duran reported on the Hmong New Year Celebration at the Merced County Fairgrounds from December 17 – 20, 2010.

**REPORTS:**

STUDENT ATTENDANCE

Director of Information Technology and Support Services, Mr. Greg Blount presented the monthly status update on student attendance and enrollment.

RIVERA JOINT-USE GYM FACILITIES PROJECT

Chief Operations Officer, Mr. Kraig Magnussen reported on the Rivera Joint-Use Gym Facilities Project.

**CONSENT:**

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of November 9 and the special meeting minutes of November 30, 2010.

Administrative Services

Employment Transactions -  
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Employment**

*Substitutes:*

Susan Graulty – Multiple Subject  
Melissa J. Kelly Ortega – Multiple Subject  
Elisa A. Luongo – Special Education  
Amy L. Moldenhauer – Multiple Subject  
Lisa M. Oliveira – Multiple Subject  
Deana Wychunas – Multiple Subject

Employment Transactions -  
Classified Personnel:

- Approval of the following classified personnel items:

A. **Employment**

Jennifer D. Campodonica, Health Assistant, Muir School, effective 11/1/2010  
Kathleen R. Degadillo, Instructional Assistant, Cruickshank Middle School, effective 11/8/2010  
Cody E. Helmick, Instructional Assistant, Tenaya Middle School, effective 11/1/2010

B. **Change of Status**

Felipe D. Ramiscal Jr., From Cafeteria Cook/Baker, Reyes School to Cafeteria Assistant Manager, Hoover Middle School, effective 11/8/2010  
Alejandra I. Villanueva, From Instructional Assistant: Spanish Bilingual, Fremont Charter School to Health Assistant, Reyes School, effective 11/1/2010

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant numbers:</u>	<u>Dated:</u>	<u>Amount:</u>
071565-071698	11/5/10	\$1,223,588.44
075330-075440	11/12/10	\$ 116,807.18
078950-079023	11/19/10	\$ 352,751.24
	Total:	\$1,693,146.86

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of November 1, through November 30, 2010.

**BOARD ACTION**

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

It was moved by Mr. Cox, seconded by Dr. Walsh, to accept the gifts/grants and bequests in the amount of \$1,479.27. Motion carried.

Burbank School, monetary donation, donated by PG&E Corporation, valued at 246.00

Burbank School, monetary donation, donated by Burbank P.T.C., valued at \$1,233.27

EDUCATIONAL SERVICES:

K-5 READING LANGUAGE ARTS  
UPDATE

It was moved by Ms. Kazakos, seconded by Mr. Cox, to approve the purchase of the Houghton Mifflin Reading: Medallion Edition and the Medallion Edition English Language Development (ELD) Program for grades K-5. Motion carried.

STUDENT EXPULSION

It was moved by Dr. Walsh, seconded by Mr. Cox, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 3-2010-2011 be expelled for the current semester, but to suspend enforcement of the expulsion immediately as per conditions of the recommended rehabilitation plan. Motion carried by a vote of 4-1, with Mr. Stamm voting No.

STUDENT EXPULSION

It was moved by Mr. Cox, seconded by Dr. Walsh, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 4-2010-2011 be expelled for the current semester, plus the semester following as per conditions of the recommended rehabilitation plan. Motion carried by a vote of 4-1, with Mr. Stamm voting No.

ADMINISTRATIVE SERVICES:

2011-2012 SCHOOL YEAR CALENDAR *This item was pulled from the agenda to be brought back at the January 11, 2011 meeting.*

Communications from the audience on this agenda item included:

- Mr. Russell Lawrence, MCTA President
- Ms. Dora Crane, Physical Education Teacher, Tenaya Middle School
- Ms. Maria Brouillard, Music Teacher, Rivera Middle School

DEVELOPER FEE REPORT FOR 2009-2010

It was moved by Dr. Walsh, seconded by Mr. Stamm, to accept the Developer Fee Report for fiscal year 2009-2010. Motion carried.

NEW BOARD POLICY IN THE 5000 SERIES (STUDENTS) – FIRST AND SECOND READING

It was moved by Dr. Walsh, seconded by Mr. Cox, to accept the new Board Policy 5118, Open Enrollment Act Transfers for a first and second reading. Motion carried.

FISCAL SERVICES:

2010-11 K-3 CLASS SIZE REDUCTION OPERATIONS APPLICATIONS

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the 2010-11 Operations Applications and Certifications for K-3 Class Size Reduction. Motion carried.

NORTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND (NCR) REBATE

It was moved by Mr. Cox, seconded by Ms. Kazakos, to accept the return of net assets in the amount of \$23,395 from the Northern California Regional (NCR) Liability Excess Fund. Motion carried.

2010-2011 FIRST INTERIM REPORT AND ADOPTION OF RESOLUTION NO. F-23-2010-2011

It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the 2010-2011 First Interim Certification and adopt Resolution No. F-23-2010-2011 approving the revisions to the 2010-11 budgets. Motion carried.

COMMUNICATIONS:

AUDIENCE

1. Mr. Gary Sandino, 8<sup>th</sup> grade LA/SS teacher addressed the Board of Education on several items i.e., special education classes, textbooks and student lockers.
2. Mr. Eddie Padilla, CSEA President spoke to the Board concerning budget issues

ADJOURNMENT:

The meeting adjourned at 8:28 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

# **REPORT**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: January 11, 2011

SUBJECT: **RIVERA JOINT USE GYM FACILITIES PROJECT**

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## **Background**

A report will be presented to the Board of Education with updates on the Rivera Joint Use Gym Facilities Project.

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig L. Magnussen  
Chief Operations Officer

DATE: January 11, 2011

SUBJECT: **SCHOOL BUS SAFETY PROGRAM AND POSTER CONTEST**

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## **Background**

Awards will be presented to students who participated in and won the School Bus Safety Poster Contest. There will also be a demonstration on how mini school buses are used in the MCSD School Bus Safety Program.

# CONSENT

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: January 11, 2011

SUBJECT: **MEETING MINUTES**

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## **Recommendation**

It is recommended that the Board of Education approve the minutes from the regular meeting of December 14, 2010.

## **Background**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM : Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez  
Personnel Specialist

DATE: January 11, 2011

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following certificated personnel items:

### **A. Employment**

#### **Substitutes**

Helen K. Doo – Multiple Subject  
Melissa Shaljean – Multiple Subject

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Arroyo  
Personnel Specialist

DATE: January 11, 2011

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following classified personnel items.

### **A. Employment**

Victoria Briceno	Cafeteria Cook/Baker Hoover Middle School Effective 12/1/2010
Johnathan T. Costa	Vehicle & Equipment Mechanic Transportation Department Effective 11/29/2010
Rudy J. Orozco	Cafeteria Helper Hoover Middle School Effective 12/2/2010
Sherry E. Ugalde	Instructional Assistant: OH Attendant Stefani Elementary School Effective 12/7/2010

### **B. Unpaid Leave of Absence**

Maria H. Magana	Cafeteria Food Packager-Cook/Baker Hoover Middle School Unpaid Leave of Absence from 12/17/2010 to 4/1/2011 Effective 12/17/2010
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# MERCED CITY SCHOOL DISTRICT

Renee Bunnell

Data Processing Specialist, IT North  
Unpaid Leave of Absence from 12/27/2010 to  
12/30/2010  
Effective 12/27/2010

## C. Retirement

Linda Freitas

Instructional Assistant  
Franklin Elementary School  
Effective 12/31/2010

### **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: January 11, 2011

SUBJECT: **WARRANTS**

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## **Recommendation**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
088579-088647	12/3/10	\$ 225,589.10
091667-091749	12/10/10	\$ 1,253,536.32
094911-095017	12/17/10	\$ 258,995.82
	Total	\$ 1,738,121.24

## **Background**

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

## **Fiscal Impact**

Revenue: None  
Expenditure: \$1,738,121.24  
Budget Category: Various

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 12/03/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
088579	005164	ABS DIRECT	03270	193.47	088580	010718	AFLAC	03270	6,357.61
088581	000071	AMERICAN FIDELITY ASSURANCE CO	03270	103.58	088582	002390	AMERICAN FIDELITY ASSURANCE CO	03270	195.85
088583	012076	DEBRA BOTTJER	03270	25.90	088584	011473	CSEA VICTORY CLUB	03270	223.00
088585	012947	EVALUATION TECHNOLOGIES LLC	03270	750.00	088586	000697	FOLLETT LIBRARY RESOURCES	03270	2,707.95
088587	000026	FOUNDATION FOR EDUCATIONAL	03270	515.00	088588	005201	FOUNDATION FOR MEDICAL CARE	03270	19,009.26
088589	012337	FOUNDATION FOR MEDICAL CARE	03270	417.80	088590	009947	GATEKEEPER SYSTEMS INC	03270	922.00
088591	003169	W GRAINGER INC	03270	79.38	088592	012919	GROENIGER & COMPANY	03270	58.50
088593	012818	THE HARTFORD	03270	6,432.49	088594	009170	THE HOME DEPOT	03270	5,594.74
088595	011181	LOYAL AMERICAN LIFE INS CO	03270	1,377.39	088596	010170	MESTMAKER/CSEA INSURANCE	03270	250.33
088597	001231	MOBILE COMMUNICATIONS INC	03270	1,125.98	088598	003519	OFFICE DEPOT INC	03270	7,444.73
088599	008998	PACIFIC PLUMBING SPECIALTIES	03270	232.45	088600	006816	PARADIGM HEALTHCARE SVCS INC	03270	175.87
088601	011545	PRO TECH SECURITY	03270	585.00	088602	001616	PRO-ED	03270	83.60
088603	009839	RENAISSANCE LEARNING INC	03270	324.08	088604	001861	ROTO-ROOTER SEMER SERVICE	03270	89.00
088605	004177	SHANNON PUMP CO INC	03270	95.00	088606	009634	SHRED IT CENTRAL CA INC	03270	76.51
088607	011109	SPINITAR	03270	652.89	088608	005645	TARGET BANK	03270	17.23
088609	008732	TOLEDO P E SUPPLY CO	03270	1,115.67	088610	009467	TRANSIT JOINT POWERS AUTHORITY	03270	1,120.00
088611	001889	UNITED FLOOR COVERING	03270	49.59	088612	001894	UNITED PARCEL SERVICE	03270	87.75
088613	001916	UPSTART	03270	132.89	088614	011364	US AIR CONDITIONING DIST	03270	1,607.80
088615	012710	VALLEY FLOORING	03270	1,048.00	088616	002027	WASTE MANAGEMENT	03270	1,252.60
088617	009908	XEROX CORPORATION	03270	25,302.41	088618	012948	ZEP SALES & SERVICE	03270	354.94
088619	001174	MERCED COUNTY ARTS COUNCIL INC	03271	1,014.00	088620	011831	NETSUPPORT INC	03271	2,086.81
088621	003519	OFFICE DEPOT INC	03271	501.94	088622	001473	SCHOLASTIC INC	03271	800.00
088623	011170	BARNES & NOBLE INC	03275	353.92	088624	012900	ENVIROPLEX INC	03275	16,238.10
088625	001368	PG&E	03275	312.57	088626	007591	BERNARD FOOD INDUSTRIES INC	03263	2,557.84
088627	006270	CALIFORNIA DEPT OF EDUCATION	03263	4,355.00	088628	009236	CARGILL INCORPORATED	03263	6,368.71
088629	004128	THE DANIELSEN CO	03263	1,022.27	088630	007428	GOLD STAR FOODS	03263	2,251.49
088631	012820	KINGS RIVER PACKING	03263	1,380.96	088632	011151	MADERA PRODUCE INC	03263	2,121.00
088633	009224	MERCED COMMERCIAL PEST CONTROL	03263	749.00	088634	004303	NEXTEL COMMUNICATIONS	03263	212.30
088635	008687	PRODUCERS DAIRY FOODS INC	03263	21,269.92	088636	011249	SHANNON S IMPERIAL BRAND	03263	4,450.32
088637	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	8,016.46	088638	010808	TYSON FOODS INC	03263	9,809.40
088639	012596	WALLACE PACKAGING LLC	03263	3,764.00	088640	012988	DORFMEIER MASONRY INC	03277	13,500.00
088641	002557	KLEINFELDER INC	03277	1,256.40	088642	005917	DEPT OF TOXIC SUBSTANCES CNTRL	03269	375.53
088643	005201	FOUNDATION FOR MEDICAL CARE	03267	10.00	088644	012337	FOUNDATION FOR MEDICAL CARE	03267	700.00
088645	012337	FOUNDATION FOR MEDICAL CARE	03264	3,545.50	088646	005241	MERCED CITY SCHOOL DISTRICT	03264	27,553.60
088647	003519	OFFICE DEPOT INC	03264	223.82					

TOTAL AMOUNT OF ALL WARRANTS \$225,589.10\*\*\*

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 12/10/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
091667	005164	ABS DIRECT	03270	230.94	091668	009705	CHARLES ALIBERTO	03270	320.89
091669	003140	ASSOCIATES LOCK & SAFE SVC	03270	24.19	091670	012314	BEVERLY BARELA	03270	117.10
091671	000167	BARTLETT PETROLEUM PRODUCTS	03270	16,240.44	091672	012329	BIG CREEK	03270	213.78
091673	012847	BILL'S TOW STORAGE AND	03270	35.00	091674	011193	CENTER FOR EVALUATION AND	03270	14,000.00
091675	008897	CHERYL COCHRAN-WEST	03270	272.67	091676	011010	CORNER STONE STAFFING	03270	482.79
091677	009124	CREATIVE ALTERNATIVES INC	03270	6,484.50	091678	005711	D&D PEST CONTROL INC	03270	72.00
091679	000530	DEMCO INC	03270	46.90	091680	005738	EDUCATIONAL DATA SYSTEMS INC	03270	1,341.67
091681	006064	EPS/SCHOOL SPECIALTY	03270	562.67	091682	008518	EWING IRRIGATION	03270	804.95
091683	007963	FASTENAL COMPANY	03270	160.05	091684	009026	FOUNDATION FOR EDUCATIONAL	03270	750.00
091685	003765	CARLA FREEL	03270	281.41	091686	003169	W W GRAINGER INC	03270	97.09
091689	000997	HEALTH CARE INSTRUMENTS INC	03270	246.11	091688	009711	HORIZON	03270	80.71
091691	011389	KELLOGG'S SUPPLY	03270	256.58	091690	010681	KIMBALL MIDWEST	03270	146.69
091693	005223	KRAIG MAGNUSSEN	03270	1,065.09	091692	009551	LAURA M MARKARIAN	03270	275.00
091695	001154	MCGRAW-HILL COMPANIES	03270	11,834.15	091694	001117	MCNAMARA SPORTS INC	03270	489.90
091697	003519	MADOWBROOK WATER CO OF MERCED	03270	1,079.91	091696	005572	MERCED TRUCK & TRAILER INC	03270	6,289.37
091699	006816	OFFICE DEPOT INC	03270	1,934.08	091698	001628	PAR INC	03270	578.34
091701	001368	PARADIGM HEALTHCARE SVCS INC	03270	458.97	091700	006718	PETERS RENTALS	03270	960.00
091703	002096	PG&E	03270	1,095.74	091702	001402	PRAXAIR	03270	53.94
091705	004310	RAZZARI FORD/MAZDA	03270	1,398.68	091704	012702	RL OFFICE AND BUILDING	03270	555.06
091707	001464	SAN BENITO GLASS INC	03270	16.31	091706	012294	SASS/WESTMAKER INSURANCE	03270	80.64
091709	011638	SAVE MART SUPERMARKETS	03270	74.21	091708	001473	SCHOLASTIC INC	03270	952.00
091711	004824	SCHOOL OUTFITTERS	03270	45.99	091710	012608	SISC III	03270	919,452.65
091713	012621	SPURR/REMAC	03270	4,678.55	091712	012362	THE STANDARD	03270	1,548.34
091715	012609	STAPLES ADVANTAGE	03270	127.94	091714	010642	TACONY CORPORATION	03270	590.86
091717	010181	TAPE TEL ELECTRONICS INC	03270	2,299.50	091716	013004	BILLY MAX JR THREET	03270	900.00
091719	011373	WILMA TILLERY	03270	55.00	091718	011913	TIRE DISTRIBUTION SYSTEMS INC	03270	4,629.42
091721	002000	US BANK	03270	2,425.00	091720	001944	VIA ADVENTURES INC	03270	1,818.00
091723	004824	WESTERN PSYCHOLOGICAL SERVICES	03270	179.43	091722	009908	XEROX CORPORATION	03270	26,480.84
091725	000640	SPURR/REMAC	03271	339.31	091724	000530	DEMCO INC	03275	50.36
091727	004824	ELLISON EDUC EQUIPMENT INC	03275	28.16	091726	003519	OFFICE DEPOT INC	03275	64.74
091729	001930	SPURR/REMAC	03275	11.07	091728	012573	TAYLOR TETER PARTNERSHIP LLP	03275	250.75
091731	002580	AMERIPRIDE	03263	21.80	091730	007591	BERNARD FOOD INDUSTRIES INC	03263	518.96
091733	009652	BOB'S REFRIGERATION	03263	258.00	091732	004128	THE DANIELSEN CO	03263	1,182.20
091735	011113	EAST BAY RESTAURANT SUPPLY INC	03263	482.95	091734	010138	HAGUE QUALITY WATER INC	03263	198.00
091737	005080	JENNIE-O TURKEY STORE	03263	7,023.45	091736	011151	MADERA PRODUCE INC	03263	4,689.00
091739	008687	PIERRE FROZEN FOODS	03263	7,261.17	091738	012537	PROCLEAN	03263	176.70
091741	008695	PRODUCERS DAIRY FOODS INC	03263	15,131.68	091740	005453	RALEY'S	03263	15.08
091743	009919	SA PRODUCTS CO	03263	3,639.91	091742	001464	SAVE MART SUPERMARKETS	03263	93.72
091745	010291	SCHOOL LUNCH PRODUCTS INC	03263	6,467.64	091744	011620	SYSO FOOD SERV OF CENTRAL CA	03263	4,586.87
091747	011802	TEAM BROKERAGE	03263	1,452.50	091746	012595	DC GRADING & PAVING INC	03277	87,781.32
091749	005241	IOMLAN CONSTRUCTION SVCS INC	03277	4,220.00	091748	012493	WLC CONSTRUCTION SERVICES INC	03277	47,060.44
		MERCED CITY SCHOOL DISTRICT	03264	22,838.50					

TOTAL AMOUNT OF ALL WARRANTS \$1,253,536.32\*\*\*

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 12/17/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	MARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
094911	012961	A-1 AUTO ELECTRIC/FRESNO MOTOR	03270	474.79	094912	007716	A-Z BUS SALES INC	03270	890.71
094913	000041	SHARON ADAMS	03270	10.00	094914	011005	ADI	03270	91.72
094915	012906	ALHAMBRA & SIERRA	03270	38.24	094916	011935	AMERICAN ASSOC OF SCHOOL ADMIN	03270	426.00
094917	001930	AMERIPRIDE	03270	1,551.35	094918	010960	AMS.NET INC	03270	900.06
094919	009207	APPLIED INDUST TECHNOLOGIES	03270	508.05	094920	010626	ASSOCIATED VALUATION SERVICES	03270	816.71
094921	006641	AUDIO VISUAL REPAIR	03270	126.49	094922	007830	CONNIE BARTLEY	03270	25.86
094923	012847	BILL'S TOW STORAGE AND	03270	200.00	094924	004312	CALIFORNIA CHAMBER OF COMMERCE	03270	642.59
094925	010900	CDW GOVERNMENT INC	03270	2,482.23	094926	000340	CENTRAL CALIF ELECTRONICS INC	03270	311.20
094927	004779	VIVIAN CHEESEMAN	03270	7.20	094928	000376	CITY OF MERCED	03270	560.92
094929	000431	CONSOLIDATED ELECTRICAL DIST	03270	3,732.24	094930	006770	COSTCO WHOLESALE 142	03270	123.89
094931	000487	CURRICULUM ASSOCIATES INC	03270	570.61	094932	012663	DEAF AND HARD OF HEARING	03270	178.50
094933	000530	DENCO INC	03270	278.64	094934	012568	DEPARTMENT OF INDUSTRIAL	03270	250.00
094935	001187	EGS & CO	03270	984.00	094936	007963	FASTENAL COMPANY	03270	60.07
094937	013009	FASTRK VIOLATION PROCESSING	03270	27.50	094938	011324	FERGUSON ENTERPRISES INC	03270	2,600.57
094939	000698	FOLLETT SOFTWARE CO	03270	15,220.80	094940	012645	ANGELICA GARCIA	03270	7.31
094941	004290	GOTTSCHALK MUSIC CENTER	03270	112.24	094942	003169	W W GRAINGER INC	03270	642.64
094943	011091	HARBOR FREIGHT TOOLS	03270	1,506.05	094944	011943	IVS COMPUTER TECHNOLOGY	03270	499.38
094945	002888	JOHNSON PLUMBING INC	03270	223.75	094946	012267	JOHNSTONE SUPPLY	03270	2,394.14
094947	000977	JORGENSEN CO	03270	620.00	094948	013011	DANIEL S LOPEZ	03270	65.89
094949	012881	LOWE'S	03270	743.94	094950	008368	LOZANO/SMITH/MOLIVER &	03270	48,448.39
094951	005223	MCGRAW-HILL COMPANIES	03270	925.16	094952	011204	MERCED AREA SPORTS OFFICIALS	03270	2,450.00
094953	001169	MERCED COUNTY SOLID WASTE DIV	03270	199.52	094954	002212	MERCED IRRIGATION DISTRICT	03270	14,475.70
094955	001065	MERCED SUN-STAR	03270	122.50	094956	001231	MOBILE COMMUNICATIONS INC	03270	466.87
094957	012324	MODSPACE	03270	483.94	094958	012849	MONOPRICE INC	03270	4.81
094959	003519	OFFICE DEPOT INC	03270	3,693.38	094960	011642	PARENT INSTIT FOR QUALITY EDUC	03270	7,000.00
094961	009702	PARKER'S ACE HARDWARE INC	03270	827.96	094962	012856	SHIRLEY PEREZ	03270	10.00
094963	008829	PRIME SHINE EXPRESS INC	03270	2,500.00	094964	011545	PRO TECH SECURITY	03270	174.53
094965	012006	DENISE RAGSDALE	03270	10.00	094966	001709	RANCHERS TRACTOR CO	03270	82.80
094967	010753	JENNIFER REEL	03270	126.35	094968	011417	SCHOETTLER TIRE INC	03270	218.99
094969	010975	SCHOOL INNOVATIONS & ADVOCACY	03270	17,000.00	094970	001564	SHERWIN WILLIAMS CO	03270	302.77
094971	009634	SHRED IT CENTRAL CA INC	03270	76.51	094972	010561	THE SIGN GUYS	03270	168.87
094973	000133	SMITH AUTO PARTS INC	03270	486.59	094974	002238	GREG SPICER	03270	49.00
094975	012621	STAPLES ADVANTAGE	03270	446.74	094976	012716	SULLIVAN LEARNING SYSTEMS INC	03270	3,887.74
094977	009197	UNITED RENTALS INC	03270	295.01	094978	010364	US POSTAL SERVICE (AMS-TMS)	03270	10,000.00
094979	010875	VALLEY RENTAL CENTERS INC	03270	960.14	094980	010059	SILVIA VILLEGAS	03270	10.00
094981	006636	ALLIED WEST PRINTING	03271	1,522.50	094982	001174	MERCED COUNTY ARTS COUNCIL INC	03271	540.00
094983	012992	MOVIE LICENSING USA	03271	400.00	094984	012369	STEPHANIE AGUILAR	03275	9.19
094985	011170	BARNES & NOBLE INC	03275	588.66	094986	000376	CITY OF MERCED	03275	40.00
094987	001422	MELANIE COLE	03275	172.09	094988	012997	LOVING GUIDANCE INC	03275	362.18
094989	010531	CAMILLE MAYS	03275	130.02	094990	003519	OFFICE DEPOT INC	03275	218.62
094991	001368	PGE	03275	308.88	094992	012906	ALHAMBRA & SIERRA	03263	27.42
094993	004128	THE DANIELSEN CO	03263	1,312.32	094994	009652	EAST BAY RESTAURANT SUPPLY INC	03263	239.06
094995	008298	ECONOMY RESTAURANT FIXTURES	03263	14,086.39	094996	012597	G & K SERVICES INC	03263	300.10
094997	007593	GA SYSTEM INC	03263	717.75	094998	005850	LAND O LAKES INC	03263	4,869.85
094999	007991	LOS CABOS MEXICAN FOODS	03263	8,136.45	095000	008331	LUNCHBYTE SYSTEMS INC	03263	100.00
095001	011151	MADERA PRODUCE INC	03263	4,537.75	095002	001232	MODERN AIR MECHANICAL INC	03263	250.00
095003	012156	PLATINUM PACKAGING GROUP	03263	2,782.68	095004	004825	FRED PRYOR SEMINAR/CAREERTRACK	03263	198.00

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 12/17/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
095005	009919	SCHOOL LUNCH PRODUCTS INC	03263	4,120.20	095006	008494	SCHWAN'S FOODSERVICE INC	03263	13,674.67
095007	011249	SHANNON'S IMPERIAL BRAND	03263	5,538.72	095008	012621	STAPLES ADVANTAGE	03263	129.10
095009	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	1,362.63	095010	001936	VALLEY BUSINESS CENTER (INC)	03263	75.00
095011	012197	WESTSIDE WATER CONDITIONING	03263	400.24	095012	002557	KLEINFELDER INC	03277	368.75
095013	011684	PAOLI & ODELL INC	03277	861.84	095014	013012	SMRCB	03277	491.00
095015	005201	FOUNDATION FOR MEDICAL CARE	03267	937.25	095016	012163	SCHOOLS INSURANCE AUTHORITY	03267	9,808.00
095017	005241	MERCED CITY SCHOOL DISTRICT	03264	22,568.40					

TOTAL AMOUNT OF ALL WARRANTS \$258,995.82\*\*\*

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: January 11, 2011

SUBJECT: **BUDGET TRANSFERS**

---

## **Recommendation**

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of December 1 through December 31, 2010.

## **Background**

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

## **Fiscal Impact**

Revenue: N/A  
Expenditure: N/A  
Budget Category: Various

# **BOARD ACTION**

**SUPERINTENDENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education  
FROM: RoseMary Parga Duran, Ed.D., District Superintendent  
DATE: January 11, 2011  
SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

---

## **Recommendation**

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$257.43

<b><u>School/Department</u></b>	<b><u>Description</u></b>	<b><u>Donated By</u></b>	<b><u>Value</u></b>
Chenoweth School	Monetary donation	GHC Specialty Brands, LLC	\$ 16.61
Chenoweth School	Monetary donation	Dr. and Mrs. James and Cheron Adrian	\$100.00
Cruickshank Middle School	Monetary donation	Save Mart Supermarkets	\$140.82

**Background:** As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

## **Fiscal Impact**

Revenue: \$257.43

Expenditure: None

Budget Category: Instructional Supplies

# **EDUCATIONAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Acting Assistant Superintendent, Educational Services

DATE: January 11, 2011

SUBJECT: **SCHOOL BAND OVERNIGHT FIELD TRIPS**

---

## **Recommendation**

It is recommended that the Board of Education approve the overnight field trip from April 8 – April 10, 2011, for Rivera Middle School and Cruickshank Middle School to participate in Magic Music Days at Disneyland, Anaheim California.

## **Background**

Board approval is required for all school sponsored trips involving overnight travel. Education Code Section 35330 requires the following:

1. No student may be prevented from making a field trip or excursion because of lack of sufficient funds.
2. No expenses of pupils participating in a field trip or excursion to any other state shall be paid with school district funds.
3. All adults taking out-of-state field trips or excursions and all parents or guardians of pupils taking out-of-state field trips or excursions shall sign a statement waiving such claims.

The chaperoned students will travel to Disneyland on Friday, April 8, 2011. They will spend the night and participate in Magic Music Day on Saturday, April 9, 2011. The buses will return to Merced late that night after the park closes.

Participating parents and students will be required to fill out appropriate forms and insurance guarantees prior to leaving for the trip.

The Band Boosters will be participating in fundraising projects to pay for the registration fee and expenses. All students will be able to participate in the activity.

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# **ADMINISTRATIVE SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: January 11, 2011

SUBJECT: **RIVERA JOINT-USE GYM PROJECT- ALLOWANCE CHANGE  
ORDER – CATEGORY 12**

---

## **Recommendation**

It is recommended that the Board of Education accept the allowance change order (ACO) from Modern Air Mechanical, Inc.

## **Background**

The existing water main feeding the campus under the new sewer line from the gym needs to be relocated. The existing drawings did not indicate the elevation of the existing water line. The water runs parallel in the horizontal and vertical position to the existing sewer line where the tie in was planned. The water line will be moved to provide a minimum of 12” clearance around the sewer line. The sewer line will be increased from 4” to 6” in diameter to provide a more maintenance free installation. The price includes all associated work including chlorination and flushing of the water line.

The Original Allowance Sum:	\$30,000.00
Net Changes by previously <i>authorized</i> Change Orders:	0.00
Remaining Allowance Sum prior to Change Order:	\$30,000.00
Cost of Change Order:	<u>\$ 4,925.00</u>
Remaining Allowance Sum:	<b>\$25,075.00</b>

## **Fiscal Impact**

Revenue: None

Expenditure: No increase to overall planned expenditure(s)

Budget Category: Fund 21 – Bond Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

DATE: January 11, 2011

SUBJECT: **2011-2012 SCHOOL CALENDAR**

---

## **Recommendation**

It is recommended that the Board of Education adopt the 2011-2012 school calendar as presented.

## **Background**

Staff has met with representatives of MCTA, CSEA and Management to review different calendar options.

The first day of school will be August 15, 2011 and school will end on June 1, 2012. Eighth grade graduation is scheduled for Wednesday, May 30, 2012.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

**MERCED CITY SCHOOL DISTRICT**  
Calendar for July 2011/June 2012

July, 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August, 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September, 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October, 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November, 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December, 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January, 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February, 2012						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March, 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April, 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May, 2012						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June, 2012						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**QUARTERS - K - 8**

1st Quarter - Oct 14 (44 DAYS)  
2nd Quarter - Jan 6 (41 DAYS)  
3rd Quarter - Mar 16 (47 DAYS)  
4th Quarter - Jun 1 (48 DAYS)

**LEGAL HOLIDAYS**

July 4 Independence Day  
September 5 Labor Day  
November 11 Veterans' Day  
November 23 Classified Non-work Day  
November 24 Thanksgiving Day  
November 25 In Lieu of Admission Day  
December 23 In lieu of Good Friday  
December 26 In Lieu of Christmas Day  
December 30 In Lieu of New Year's Eve 1/2 Da  
January 2 In Lieu of New Year's Day  
January 16 Martin Luther King Jr Day  
February 17 Lincoln's Birthday  
February 20 Presidents' Day  
May 28 Memorial Day











**LOCAL RECESS**

November 21-25 Thanksgiving Week  
Dec 16 - Jan 3 Winter Break  
April 2-9 Spring Break

**IMPORTANT DATES**

August 5 & 8 New Teacher Orientation  
August 9 & 12 Pre-Service Set Up Days  
August 10 & 11 Staff Development  
**August 15 First Day of School**  
September 8 Back to School (Pre K - 5)  
September 15 Back to School (6-8)  
Oct 17-25 Pre K-5 Parent Conference  
Oct 27-Nov 4 6-8 Parent Conference  
March 1 & 2 Middle School-Staff Development  
March 8 & 9 Pre K-5 Parent Conference  
May 10 Open House (6-8)  
May 16 Open House (Pre K-5)  
May 29 8th Grade Trip  
May 30 8th Grade Graduation  
**June 1 Last Day of School (Minimum Day)**

**LEGEND**

-  New Teacher Orientation
-  Holiday
-  Pre K-5 Parent Conference (Minimum Days)
-  6-8 Parent Conference (Minimum Days)
-  Back to School Night
-  Open House
-  1/2 Day
-  All Teachers return
-  Local Recess
-  Beginning/End of School Year
- [ ] # of School Days in that Month

**PROGRESS REPORT WINDOW DATES:**  
SEP 9 TO CLOSE OF BUSINESS SEP 13  
NOV 10 TO CLOSE OF BUSINESS NOV 15  
FEB 3 TO CLOSE OF BUSINESS FEB 7  
APR 20 TO CLOSE OF BUSINESS APR 24  
**GRADING WINDOW: MAY 25 TO JUN 4**

# **FISCAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: January 11, 2011

SUBJECT: **RESOLUTION NO. F-26-2010/11 ADOPTING ANNUAL  
RESOLUTIONS AND AUTHORIZING AND VERIFYING  
SIGNATURES FOR WARRANTS DRAWN ON FUNDS OF THE  
MERCED CITY SCHOOL DISTRICT**

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## **Recommendation**

It is recommended that the Board of Education adopt Resolution No. F-26-2010/11.

## **Background**

Each year the District adopts annual resolutions to expedite the processing of routine Board actions during the year.

Following are the proposed resolutions for 2010/11.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

## MERCED CITY SCHOOL DISTRICT

### RESOLUTION NO. F-26-2010/11 ADOPTING ANNUAL RESOLUTIONS AND AUTHORIZING AND VERIFYING SIGNATURES FOR WARRANTS DRAWN ON FUNDS OF THE MERCED CITY SCHOOL DISTRICT

1. Authorization for Superintendent, Chief Fiscal Officer, Chief Operations Officer or Director of School Nutrition Services to submit to the State and to sign School Nutrition Services:
  - a. Form CFNS-5 relative to the National School Lunch Program Agreement permitting the District to receive surplus commodities, free and reduced meal and Type A lunch subsidies.
2. Authorization for Superintendent, Chief Fiscal Officer or Supervisor of Accounting and Categorical Projects to sign:
  - a. Purchase Orders;
  - b. Surplus Property Purchase Agreements as a #1 signature;
  - c. Resolutions and agreements authorizing the State of California, State Office of Procurement, Department of General Services, California Multiple Award Schedule (CMAS), to purchase for the Merced City School District, equipment and supplies as approved by the Board of Education.
3. Authorization for Superintendent, Associate Superintendent or Chief Fiscal Officer to sign Federal, State and local reports.
4. Authorization for Superintendent, Associate Superintendent and Director of Special Education and Pupil Services to sign evaluation reports and progress reports for Special Education programs and projects.
5. Authorize establishment of special bank accounts and disbursement of funds therefrom by check:
  - a. Cafeteria – authorized signatures: Superintendent, Associate Superintendent, Chief Fiscal Officer, Chief Operations Officer or Director of School Nutrition Services (emergency nature only). Two signatures are required.
  - b. Revolving fund - \$2,500 – Authorized signatures: Superintendent, Associate Superintendent, Chief Fiscal Officer or Supervisor of Accounting and Categorical Projects.
  - c. Student Body Account – authorized signatures: In accordance with Education Code 48933.

# MERCED CITY SCHOOL DISTRICT

**Resolution No. F-26-2010/11**

**January 11, 2011**

**Page 2**

- d. Employee Benefit Funds – authorized signatures: Superintendent, Associate Superintendent or Chief Fiscal Officer.
6. Authorization for school employees to verify student absences for illness.
7. Authorization for Superintendent, Associate Superintendent or Personnel Specialist to sign certificated and classified offers of employment on behalf of the Board.
8. Authorize the Superintendent or Chief Fiscal Officer to make such budgetary transfers as may be necessary to permit payment of the obligations of the Merced City School District incurred during the 2010/11 school year.
9. Authorization for Superintendent or Chief Fiscal Officer to make such intrabudgetary transfers as they appear necessary to cover expenditures resulting from Board authorized projects.
10. Authorize the Superintendent or Chief Fiscal Officer to transfer from the General Fund to the Deferred Maintenance Fund amounts of monies as specified in annual budget of the District, or as otherwise authorized by Board action.
11. Authorize the Superintendent or Chief Fiscal Officer to sign the deferred maintenance:
  - a. California State Applications and Grants;
  - b. Purchase Orders;
  - c. Federal, State, and local reports.
12. Authorize the Superintendent, Chief Fiscal Officer and Supervisor of Accounting and Categorical Projects to advertise for bids for supplies, equipment, and work to be done as identified in the Deferred Maintenance Plan, within the confines of the budget, said bids to be awarded only by Board action.
13. Authorization for Superintendent or Associate Superintendent to recruit teachers out-of-state when and if necessary in order to complete staffing needs.
14. Authorization for Superintendent or Chief Fiscal Officer to sign agreements pertaining to tax sheltered annuities and District sponsored health, vision and dental contracts on behalf of the Board.

## MERCED CITY SCHOOL DISTRICT

**Resolution No. F-26-2010/11**

**January 11, 2011**

**Page 3**

15. Authorization for the Superintendent or Associate Superintendent to approve and sign Student Teaching Agreements with California State University, Fresno; California State University, Stanislaus; and/or Chapman College, Fresno Pacific College and other colleges which may require such approval.
16. Designate Associate Superintendent as the District Affirmative Action Officer.
17. Designate Director, Special Education and Pupil Services as District Section 504 Coordinator.
18. Designate Associate Superintendent as Title IX Coordinator who shall be responsible for the coordination and monitoring of compliance.
19. Authorization for Superintendent or Chief Fiscal Officer to adjust allocations to categorical programs in the General Fund budget to keep anticipated income and expenditures compatible with changes in grants and entitlements.
20. Authorization for Superintendent or Chief Fiscal Officer to allow release of warrants prior to Board ratification.
21. Authorize that warrants shall be honored by the County Superintendent of Schools and the County Auditor with two (2) signatures on warrant registers. Signatures may be any Board Member; the Superintendent, acting as Secretary to the Board; Chief Fiscal Officer or the Supervisor of Accounting and Categorical Projects.
22. Authorization for Superintendent or his designee to apply for Federal funds under the Elementary and Secondary Education Act (ESEA) and other local, State and/or Federal programs related to public education.
23. Authorization for Superintendent to designate a Assistant Superintendent in connection with ESEA applications, as required by Federal and State laws (and to execute and approve applications for funds under these acts on behalf of the Board), including authorization for the Superintendent for approval of specific wording of resolutions required in connection with any of said acts.
24. Authorize the Superintendent or Chief Fiscal Officer to advertise for bids for supplies, equipment and work to be done, within the confines of the budget, said bids to be awarded only by Board action.

## MERCED CITY SCHOOL DISTRICT

**Resolution No. F-26-2010/11**

**January 11, 2011**

**Page 4**

25. Authorize the Superintendent or Chief Fiscal Officer to sign contracts for materials and services, pursuant to Board policy.
26. Authorization for Superintendent, Associate Superintendent and Assistant Superintendent to sign evaluation reports and progress reports for ESEA and State Compensatory Education (SCE).
27. Authorization for Superintendent, Associate Superintendent, Chief Fiscal Officer or the Supervisor of Accounting and Categorical Projects to sign payroll registers.
28. Authorization for the Chief Operations Officer to act as Hearing Officer for matters regarding Public Contracts Code compliance.
29. Authorization for Director, Special Education and Pupil Services to act as Superintendent's designee in any and all matters related to student discipline.
30. Authorize Superintendent, Chief Fiscal Officer or the Chief Operations Officer to sign various required forms requesting approval and funding of modernization and new construction projects from Federal, State and Local agencies.
31. Authorize Superintendent, Chief Fiscal Officer or the Chief Operations Officer to sign authorization for payment of duly approved progress payments for contracted modernization and new construction projects.
32. Designate Chief Operations Officer as the District authorized representative for matters related to Office of Public School Construction, State Allocation Board and Department of General Services.

# MERCED CITY SCHOOL DISTRICT

## AUTHORIZED SIGNATURES TO APPROVE THE PAYROLL

The following signatures, whose printed name appears below, are authorized to approve the payroll for the Merced City School District.

Name

Signature

RoseMary P. Duran, District Superintendent

\_\_\_\_\_

Greg Spicer, Associate Superintendent

\_\_\_\_\_

Kris Cavallero, Chief Fiscal Officer

\_\_\_\_\_

Gail Basham, Supervisor, Accounting and  
Categorical Projects

\_\_\_\_\_

**MERCED CITY SCHOOL DISTRICT**

Merced City School District Warrants shall be honored by the County Superintendent of Schools and the County Auditor with authorization of two (2) signatures on the warrant register. Said signatures may be by a majority of the Board members, or by person(s) authorized by the Board to sign in its name. (Education Codes 42632, 42633)

Name

Signature

RoseMary P. Duran, District Superintendent

\_\_\_\_\_

Greg Spicer, Associate Superintendent

\_\_\_\_\_

Kris Cavallero, Chief Fiscal Officer

\_\_\_\_\_

Gail Basham, Supervisor, Accounting and Categorical Projects

\_\_\_\_\_

Darrell Cherf

\_\_\_\_\_

Adam Cox

\_\_\_\_\_

Jessica Kazakos

\_\_\_\_\_

Gene Stamm

\_\_\_\_\_

Susan Walsh

\_\_\_\_\_

Record of Votes:    Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_

The foregoing signatures are hereby verified.

\_\_\_\_\_  
Secretary