

MERCED CITY SCHOOL DISTRICT

---



SCHOOL BOARD AGENDA

---

May 11, 2010

# MERCED CITY SCHOOL DISTRICT

## *Our Mission...*

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

## *Beliefs*

### **We believe that:**

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

## *Strategies*

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

## *Objectives*

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

## REGULAR MEETING OF THE BOARD OF EDUCATION

**Tuesday, May 11, 2010**

Merced City Council Chambers  
678 West 18<sup>th</sup> Street  
Merced, California

### Meeting Locations:

**Telephone Conference**  
Westin Alexandria  
400 Courthouse Square  
Alexandria, Virginia 22314  
(209) 631-3803  
Contact Person: Adam Cox

**CLOSED SESSION - 6:00 P.M.**  
**OPEN SESSION - 7:00 P.M.**

## AGENDA

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**Any writings or documents that are public records** and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23<sup>rd</sup> Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de interpretacion.*

### **Community members have two opportunities to address the Board of Education.**

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. **The start times are only an estimate.** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

### **I. OPENING BUSINESS - 6:00 P.M.**

- A. Call Public Session to Order
- B. Roll Call

**II. PUBLIC COMMENT PRIOR TO CLOSED SESSION**

- A. Identification of Closed Session Topics
- B. Comments And/Or Questions From The Audience
- C. Adjourn To Closed Session

**III. CLOSED SESSION**

- A. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

**IV. OPEN SESSION - 7:00 P.M.**

- A. Call to Order
- B. Roll Call

**V. FLAG SALUTE**

**VI. APPROVAL OF AGENDA**

**VII. ITEMS OF INTEREST**

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **Written Communications**
- C. **Board Reports**  
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

**VIII. REPORT**

<b>E-60-09-10</b>	<b>District English Learner Advisory Committee</b>	<b>Dr. P. Duran Dr. Calzadillas</b>
<b>A-80-09-10</b>	<b>Merced County's Special Education Local Plan Area (SELPA)</b>	<b>Mr. Spicer</b>

## IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

### a. Superintendent

**S-35-09-10 Meeting Minutes** **Dr. P. Duran**  
It is recommended that the Board of Education approve the minutes from the regular meeting of April 27, 2010.

### b. Administrative Services

**A-75-09-10 Employment Transactions - Classified Personnel** **Mr. Spicer**  
Approval is recommended for classified personnel items.

### c. Fiscal Services

**F-44-09-10 Warrants** **Ms. Cavallero**  
**Mr. Spicer**  
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

**F-45-09-10 Budget Transfers** **Ms. Cavallero**  
**Mr. Spicer**  
It is recommended that the Board of Education ratify the list of budget transfers completed during the month of April 1 through April 30, 2010.

**X. BOARD ACTION**

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

**a. Superintendent**

**S-36-09-10      Gifts/Grants And Bequests**      **Dr. P. Duran**  
It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$75,465.84.

**b. Educational Services**

**E-61-09-10      Resolution No. E-61-2009-2010**      **Dr. P. Duran**  
**Children's Bill Of Rights - Merced County**      **Dr. Calzadillas**  
It is recommended that the Board of Education approve Resolution No. E-61-2009-2010 acknowledging and supporting the Children's Bill of Rights of Merced County.      **Ms. Cole**

**E-62-09-10      Elementary And Secondary Education Act, Title I, Part A, American Recovery And Reinvestment Act - Waiver Request**      **Dr. P. Duran**  
It is recommended that the Board of Education approve an application to the California Department of Education (CDE) to waive mandatory obligations from the Elementary and Secondary Education Act (ESEA), Title I, Part A, American Recovery and Reinvestment Act (ARRA) funds.      **Dr. Calzadillas**

**c. Administrative Services**

**A-76-09-10      Resolution No. A-76-2009-2010**      **Mr. Spicer**  
**Classified School Employee Week**  
It is recommended that the Board of Education adopt Resolution No. A-76-2009-2010 proclaiming the week of May 15-22, 2010 as Classified School Employee Week.

**A-77-09-10      Revised Job Description**      **Mr. Spicer**  
**Preschool Teacher On Special Assignment: Even Start And Early Reading First Family Literacy Specialist - Second Reading**      **Dr. Calzadillas**  
It is recommended that the Board of Education approve the revised job description of Preschool Teacher on Special Assignment: Even Start and Early Reading First Family Literacy Specialist as a second reading.      **Ms. Cole**

- A-78-09-10      Givens Elementary School Roofing Restoration Project**      **Mr. Spicer**  
It is recommended that the Board of Education approve the      **Mr. Magnussen**  
base bid received for the roofing restoration at Givens  
School to Priority Roofing Solutions, Inc., and the materials  
purchased through the California Multiple Award Schedule  
(CMAS).
- A-79-09-10      Obsolete Supplies And Equipment**      **Mr. Spicer**  
It is recommended that the Board of Education declare the      **Mr. Magnussen**  
items described below to be surplus and to approve the sale  
and disposal of these items.

**XI.      COMMUNICATIONS**

**D.      Public Comment Period**

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

**XII.      BOARD MEMBER ROUNDTABLE**

**XIII.      ADJOURNMENT**

**EQUAL OPPORTUNITY EMPLOYER  
DRUG FREE WORK PLACE EMPLOYER**

**POSTED: May 7, 2010**

---

**MERCED CITY SCHOOL DISTRICT**

**Board of Education Meeting Schedule  
 2009-2010 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 11, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, August 25, 2009	7:00 p.m.	Hoover School
First day of school - (August 17)		
Tuesday, September 8, 2009	7:00 p.m.	Sheehy School
Tuesday, September 22, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, October 13, 2009	7:00 p.m.	<b>Council Chambers</b>
Tuesday, October 27, 2009	7:00 p.m.	Wright School
Tuesday, November 10, 2009	7:00 p.m.	<b>Council Chambers</b>
Nov. 3 – Election Day *Thanksgiving Week - (November 23-27)		
Tuesday, December 1, 2009	7:00 p.m.	Peterson School
Tuesday, December 15, 2009	7:00 p.m.	<b>Council Chambers</b>
*Winter Break - (December 21-January 1)		
Tuesday, January 12, 2010	7:00 p.m.	Chenoweth School
Tuesday, February 9, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, February 23, 2010	7:00 p.m.	Reyes School
*Presidents' Week - (February 15-19)		
Tuesday, March 9, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, March 23, 2010	7:00 p.m.	Fremont School
*Spring Break - (April 2 - 9)		
Tuesday, April 13, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, April 27, 2010	7:00 p.m.	Gracey School
Tuesday, May 11, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, May 25, 2010	7:00 p.m.	Cruickshank School
Graduation - (June 3)		
Tuesday, June 8, 2010	7:00 p.m.	<b>Council Chambers</b>
Tuesday, June 22, 2010	7:00 p.m.	Board Room

Meeting dates may change.  
 (\*Local Recess) - No School

Merced City Council Chambers, 678 West 18<sup>th</sup> Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
MERCED CITY SCHOOL DISTRICT  
Gracey Elementary School  
April 27, 2010**

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:00 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:01 p.m. to 6:59 p.m. to discuss:
- Student Expulsion
    - Student Case No. 13-2009-2010
  - Public Employee: Appointment/Discipline/Dismissal/Release
- OPEN SESSION: The Board reconvened to open session at 7:00 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Curriculum/Staff Development, Ms. Annie Dossetti; Director of State and Federal Programs, Dr. Tammie Calzadillas; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Preschool Coordinator, Ms. Melanie Cole; Principal, Ms. Irma Ayala-Olson; Learning Director, Ms. Jennifer Ferreria
- PLEDGE OF ALLEGIANCE: Dr. Susan Walsh, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: No action was taken in closed session.
- APPROVAL OF AGENDA: It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the agenda as presented. Motion carried.
- SCHOOL SHOWCASE: Gracey Elementary School Principal, Ms. Irma Ayala-Olson shared a report with the Board of Education on the Explicit Direct Instruction Training (EDI) process at Gracey School. All teachers received training in EDI and teacher testimonials were heard from: Terri Pevsner, Sally Rawlings, Maya Davis, Erin Burns, Tracy Blevins-Rowell and Nickie Seno.
- ITEMS OF INTEREST: SUPERINTENDENT
- Dr. Parga Duran reported on her attendance at the California Department of Education's Title I Academic Achievement Awards Ceremony in Anaheim on April 21, 2010. The award was presented to Chenoweth Elementary School. Former site Principals, Ms. Teresa Saldivar-Morse, Ms. Tara Bright and Resource Teacher, Ms. Marilyn Harvey were also in attendance.

**REPORTS:**

RIVERA GYM AND K-8-  
ELEMENTARY SCHOOL PROJECT

Chief of Operations, Mr. Kraig Magnussen introduced WLC Architect, Mr. Max Medina and WLC Partner, CFO, Mr. Paul Bonaccorsi who provided a report to the Board of Education on the project status of the three phases of the Rivera Gym and K-8 Elementary School Project: gymnasium construction, modernization and new construction for the 1,500 student K-8 school site.

**CONSENT:**

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the Consent agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of April 13, 2010

Employment Transactions -  
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Retirement**

Sue Wendel, Classroom Teacher, Sheehy School, effective 6/4/2010

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
165411-165412	3/30/10	\$ 323.58
170846-170959	4/9/10	<u>\$1,210,418.87</u>
	Total	\$1,210,742.45

**BOARD ACTION**

SUPERINTENDENT

**GIFTS/GRANTS AND BEQUESTS**

It was moved by Mr. Stamm, seconded by Dr. Walsh, to accept the gifts/grants and bequests in the amount of \$1,686.15.

**Muir School**, monetary donation, donated by John Muir Parent Teacher Club PTC for 5<sup>th</sup> grade fieldtrip to Castle's Challenger Center, valued at \$106.00

**Sheehy School**, monetary donation, donated by Mr. Joel Knox for fieldtrip transportation (Rooms 3, 17, 29), valued at \$50.00.

**Sheehy School**, monetary donation, donated by Mr. Tom Olejniczak for fieldtrip transportation (Rooms 3, 17, 29), valued at \$50.00.

**Sheehy School**, monetary donation, donated by Ms. Diana Knapp for fieldtrip transportation (Rooms 3, 17, 29), valued at \$50.00.

**Stowell School**, monetary donation, donated by Ms. Kathy Stowell for PTSC, valued at \$1,000.00.

**Stowell School**, monetary donation, donated by Stowell Parent Teacher Club for medals, valued at \$430.15.

Motion carried.

EDUCATIONAL SERVICES:

**SCHOOL IMPROVEMENT GRANT**

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the application for funding to the California Department of Education for the School Improvement Grant (SIG) in the amount of \$312,466.00. Motion carried.

**ENGLISH LANGUAGE  
ACQUISITION PROGRAM (ELAP)  
APPLICATION FOR FUNDING,  
FISCAL YEAR 2010-2011**

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the ELAP funding application for 2010-2011. Motion carried.

**STUDENT EXPULSION**

It was moved by Mr. Stamm, seconded by Dr. Walsh, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 13-2009-10 be expelled for the current semester, plus the semester following, but to suspend the enforcement of expulsion at the beginning of said following semester to permit reinstatement at another site other than Fremont School, as per conditions of the recommended rehabilitation plan. Motion carried.

**MERCED COUNTY ALCOHOL  
AND DRUG SERVICES  
DEPARTMENT CONTRACT**

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the contract between the Merced County Alcohol and Drug Services Department to provide the Recovery Assistance for Teens (R.A.F.T.) Program to students of the Merced City School District. Motion carried.

ADMINISTRATIVE SERVICES:

RESOLUTION NO. A-70-2009-2010  
DAY OF THE TEACHER

It was moved by Mr. Cox, seconded by Mr. Stamm, to adopt Resolution No. A-70-2009-2010 proclaiming Wednesday, May 12, 2010 as Day of the Teacher. Motion carried.

REVISED JOB DESCRIPTION -  
PRESCHOOL TEACHER ON  
SPECIAL ASSIGNMENT: EVEN  
START AND EARLY READING  
FIRST FAMILY LITERACY  
SPECIALIST - FIRST READING

It was moved by Ms. Kazakos, seconded by Dr. Walsh, to approve the revised job description of Preschool Teacher on Special Assignment: Even Start and Early Reading First Family Literacy Specialist for a first reading. Motion carried.

DEVELOPMENT FEE SCHOOL  
FACILITY NEEDS ANALYSIS

It was moved by Mr. Stamm, seconded by Dr. Walsh, to approve the proposed service agreement from Paoli & Odell, Inc., to update the District's Development Fee Justification Study for both Level I and Level II Developer Fees and the District's School Facility Needs Analysis. Motion carried.

RESOLUTION NO. A-73-2009-2010  
REDUCTION OF CLASSIFIED  
PERSONNEL POSITIONS

It was moved by Mr. Cox, seconded by Ms. Kazakos, to adopt Resolution No. A-73-2009-2010 to eliminate classified employee services due to lack of work and/or lack of funds. Motion carried.

PAGING/VOIP SYSTEM FOR  
REMAINING LOCATIONS

It was moved by Mr. Stamm, seconded by Mr. Cox, to award the Piggy Back Contract (Cisco Focus Contract No. 2009121) to AMS.NET for the purchase of a Paging/VOIP System at various school sites. Motion carried.

COMMUNICATIONS:

AUDIENCE

1. Mr. Francisco Abarca, Mr. Roy Abarca and Mr. Luis Murillo shared information with the Board of Education on an incident involving the Merced Police Department and the use of facilities agreement for soccer fields at Tenaya Middle School.

ADJOURNMENT:

The meeting adjourned at 8:26 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

# REPORT

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

DATE: May 11, 2010

SUBJECT: **DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE**

---

## **Background**

The District English Learner Advisory Committee (DELAC) is comprised of a parent representative from each school site. Pursuant to Education Code section 52176 (a), the DELAC conducts a district-wide needs assessment on a school-by school basis. This year the DELAC visited:

Gracey Elementary  
Franklin Elementary  
Peterson Elementary

The purpose of the visits is to review the district's English Learner (EL) programs and the student outcomes they produce. A DELAC representative will report the findings and make recommendations to the Board on possible modifications to the existing EL programs and services.

In addition to the DELAC report, a follow-up report will be made on the progress the sites that were visited during the 2008-2009 school year have made toward implementing the DELAC recommended strategies from last year's school site visits.

:

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

DATE: May 11, 2010

SUBJECT: **MERCED COUNTY'S SPECIAL EDUCATION LOCAL PLAN  
AREA (SELPA)**

---

## **Background**

The Merced City School District's Board of Education requested information regarding the Merced County's Special Education Local Plan Area (SELPA) and its relationship with the District including governance and funding.

# **CONSENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: May 11, 2010

SUBJECT: **MEETING MINUTES**

---

## **Recommendation**

It is recommended that the Board of Education approve the minutes from the regular meeting of April 27, 2010.

## **Background**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Arroyo  
Personnel Specialist

DATE: May 11, 2010

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

---

## **Recommendation**

Approval is recommended for the following classified personnel items.

### **A. Retirement**

Crispina Ramirez	Instructional Assistant (Preschool) Reyes Elementary School Effective 6/4/2010
------------------	--

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: May 11, 2010

SUBJECT: **WARRANTS**

---

## **Recommendation**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
174561-174675	4/16/10	\$ 189,686.67
177457-177550	4/23/10	\$ 259,499.08
	Total	\$ 449,185.75

## **Background**

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

## **Fiscal Impact**

Revenue: None  
Expenditure: \$449,185.75  
Budget Category: Various

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 04/16/10

APY220ME H. 00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
174561	007716	A-Z BUS SALES INC	03270	475.65	174562	005164	ABS PRESORT INC	03270	406.36
174563	000005	ACE PIPE & STEEL INC	03270	103.60	174564	008470	ACTION COMPUTERS	03270	385.73
174565	011005	ADI	03270	390.69	174566	000061	AIRGAS NCN	03270	95.22
174567	002914	ALHAMBRA & SIERRA SPRINGS	03270	34.00	174568	000062	ALL-PHASE ELECTRIC SUPPLY	03270	213.37
174569	010812	WM B ALLEN SUPPLY CO	03270	134.21	174570	001930	AMERIPRIDE	03270	2,749.02
174571	009207	APPLIED INDUST TECHNOLOGIES	03270	75.12	174572	003140	ASSOCIATES LOCK & SAFE SVC	03270	62.34
174573	011934	ATWATER RADIATOR & MUFFLER INC	03270	1,698.29	174574	009682	BAD WOLF PRESS	03270	48.00
174575	005331	BANK OF AMERICA	03270	124.33	174576	011170	BARNES & NOBLE INC	03270	34.69
174577	000167	BARTLETT PETROLEUM PRODUCTS	03270	30.70	174578	000183	BETTIS GLASS	03270	146.65
174579	012329	BIG CREEK	03270	179.34	174580	012265	BREIT POWER SYSTEMS INC	03270	143.32
174581	010900	CDW GOVERNMENT INC	03270	1,716.22	174582	002611	CENTRAL VALLEY TROPHIES	03270	190.31
174583	000431	CONSOLIDATED ELECTRICAL DIST	03270	1,646.18	174584	002508	DELL MARKETING L P	03270	1,118.73
174585	000565	DOM'S ELECTRIC MOTOR SHOP	03270	158.27	174586	012827	EDWARD B WARD CO	03270	704.76
174587	008518	EWING IRRIGATION	03270	446.06	174588	007963	FASTENAL COMPANY	03270	800.66
174589	011178	FEDEX FREIGHT WEST INC	03270	18.28	174590	011324	FERGUSON ENTERPRISES INC	03270	2,474.35
174591	010778	GOLDEN VALLEY PHARMACY	03270	390.00	174592	004290	GOTTSCHALK MUSIC CENTER	03270	243.08
174593	005465	HELENA CHEMICAL COMPANY	03270	798.01	174594	009711	HORIZON	03270	8.43
174595	011550	INTERSTATE BATTERIES OF FRESNO	03270	958.69	174596	002888	JOHNSON PLUMBING INC	03270	590.00
174597	000977	JORGENSEN CO	03270	300.00	174598	012208	KAPLAN EARLY LEARNING CO	03270	281.08
174599	000997	KELLOGG'S SUPPLY	03270	401.63	174600	000999	KELLY MOORE PAINT CO INC	03270	34.02
174601	012881	LOWE'S	03270	1,359.03	174602	008368	LOZANO/SMITH/WOLIVER &	03270	12,913.19
174603	001108	WILLIAM V MAGGILL & CO	03270	2,042.33	174604	007886	THE MARKERBOARD PEOPLE	03270	1,912.84
174605	012865	DEBORAH MCGURK	03270	1,521.00	174606	001171	MERCED COLLEGE	03270	435.05
174607	009224	MERCED COMMERCIAL PEST CONTROL	03270	50.00	174608	001169	MERCED COUNTY SOLID WASTE DIV	03270	22.50
174609	001179	MERCED FENCE CO	03270	533.42	174610	005572	MERCED TRUCK & TRAILER INC	03270	2,150.69
174611	012324	MODSPACE	03270	481.77	174612	012849	MONOPRICE INC	03270	21.16
174613	001271	NASCO MODESTO	03270	449.25	174614	003519	OFFICE DEPOT INC	03270	2,674.16
174615	009702	PARKER'S ACE HARDWARE INC	03270	1,924.27	174616	001421	PERMA-BOUND	03270	618.73
174617	001402	PRAXAIR	03270	46.70	174618	011545	PRO TECH SECURITY	03270	2,748.00
174619	012537	PROCLEAN	03270	5,786.68	174620	009148	PUBLIC EMPLOYEES' RETIREMENT	03270	40,873.00
174621	005690	RADIO SHACK CORPORATION	03270	31.50	174622	001709	RANCHERS TRACTOR CO	03270	741.57
174623	012614	REFRIGERATION SUPPLIES DIST	03270	326.16	174624	009839	RENAISSANCE LEARNING INC	03270	279.00
174625	011092	SANCHEZ MAJOR APPLIANCE	03270	113.29	174626	001464	SAVE MART SUPERMARKETS	03270	100.83
174627	001490	SCHOOL HEALTH CORP	03270	19.85	174628	008725	SCHOOL NURSE SUPPLY INC	03270	199.44
174629	001564	SHERWIN WILLIAMS CO	03270	303.23	174630	009634	SHRED IT CENTRAL CA INC	03270	71.50
174631	010561	THE SIGN GUYS	03270	121.24	174632	000133	SMITH AUTO PARTS INC	03270	978.57
174633	004824	SPURR/REMAC	03270	12,032.89	174634	001667	STATE BOARD OF EQUALIZATION	03270	135.79
174635	009467	THE BUS	03270	135.00	174636	011913	TIRE DISTRIBUTION SYSTEMS INC	03270	1,744.62
174637	009084	TRI DIM FILTER CORP	03270	183.79	174638	012494	TRI-SIGNAL INTEGRATION INC	03270	351.04
174639	009197	UNITED RENTALS INC	03270	12,200.76	174640	010873	VALLEY RENTAL CENTERS INC	03270	2,033.28
174641	001978	WAYNE'S SMALL APPLIANCE REPAIR	03270	16.30	174642	008697	WESTED	03270	10,000.00
174643	012405	WESTED	03270	250.00	174644	011060	WILCO SUPPLY	03270	2,608.38
174645	010051	YOUNGS	03270	135.34	174646	012621	STAPLES BUSINESS ADVANTAGE	03270	85.21
174647	001174	MERCED COUNTY ARTS COUNCIL INC	03271	2,130.00	174648	004824	SPURR/REMAC	03271	1,350.54
174649	011010	CORNER STONE STAFFING	03275	501.60	174650	003169	W W GRAINGER INC	03275	113.53
174651	001036	LAKESHORE	03275	229.07	174652	003519	OFFICE DEPOT INC	03275	1,140.69
174653	011814	ERIKA PRYOR	03275	70.17	174654	011687	STEPHANIE L ROE	03275	79.85

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 04/16/10

APY2ZOME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
174655	004824	SPURR/REMAC	03275	36.80	174656	012884	UNH INSTITUTE ON DISABILITY	03275	30.95
174657	002914	ALHAMBRA & SIERRA SPRINGS	03263	12.70	174658	011170	BARNES & NOBLE INC	03263	157.41
174659	006553	BROWN INDUSTRIES INC	03263	553.50	174660	010593	CENTRAL RESTAURANT PRODUCTS	03263	368.68
174661	000178	CHANNING BETE CO INC	03263	122.84	174662	004128	THE DANIELSEN CO	03263	1,977.84
174663	000547	DIEBOLD INC	03263	815.82	174664	012597	G & K SERVICES INC	03263	287.15
174665	012267	JOHNSTONE SUPPLY	03263	61.57	174666	011151	MADERA PRODUCE INC	03263	1,039.70
174667	001232	MODERN AIR MECHANICAL INC	03263	2,444.00	174668	012054	NUTRI-LINK TECHNOLOGIES INC	03263	1,305.00
174669	001464	SAVE MART SUPERMARKETS	03263	89.01	174670	011698	SERVICE SOLUTIONS	03263	927.33
174671	012621	STAPLES BUSINESS ADVANTAGE	03263	251.28	174672	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	7,720.36
174673	012197	WESTSIDE WATER CONDITIONING	03263	483.44	174674	005201	FOUNDATION FOR MEDICAL CARE	03267	1,934.80
174675	005241	MERCED CITY SCHOOL DISTRICT	03264	18,879.30					

TOTAL AMOUNT OF ALL WARRANTS \$189,686.67\*\*\*

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
177457	007716	A-Z BUS SALES INC	03270	377.05	177458	012126	ACP DIRECT	03270	664.98
177459	008470	ACTION COMPUTERS	03270	4,587.29	177460	000041	SHARON ADAMS	03270	10.00
177461	010960	AMS.NET INC	03270	5,029.38	177462	000167	BARTLETT PETROLEUM PRODUCTS	03270	18,353.45
177463	011707	JUDITH L BERNARD	03270	14.44	177464	000177	BEST ELECTRIC	03270	1,192.50
177465	006845	CASTLE CHALLENGER LEARNING	03270	355.00	177466	010900	CDW GOVERNMENT INC	03270	1,307.25
177467	000376	CITY OF MERCED	03270	590.39	177468	011010	CORNER STONE STAFFING	03270	147.34
177469	006770	COSTCO WHOLESAL 142	03270	111.05	177470	002508	DELL MARKETING L P	03270	2,294.70
177471	000530	DENCO INC	03270	36.79	177472	011833	DLX MERCED/FOUR COPIES	03270	146.01
177473	000589	EBSCO SUBSCRIPTION SERVICES	03270	142.93	177474	000697	FOLLETT LIBRARY SUPPLY	03270	3,864.85
177475	003169	W GRAINGER INC	03270	600.33	177476	005295	GREAT VALLEY SUPPLY	03270	240.59
177477	012750	HM RECEIVABLES CO LLC	03270	150.75	177478	000925	INSECT LORE PRODUCTS INC	03270	522.91
177479	012267	JOHNSTONE SUPPLY	03270	1,694.04	177480	000975	JONES SCHOOL SUPPLY CO INC	03270	430.15
177481	001036	LAKESHORE	03270	49.44	177482	011276	LIBRARY VIDEO COMPANY	03270	1,184.20
177483	002667	MARIPOSA MUSEUM & HISTORY CTR	03270	420.00	177484	002549	MAYER-JOHNSON LLC	03270	399.00
177485	005223	MCGRAW-HILL COMPANIES	03270	58.48	177486	009224	MERCED COMMERCIAL PEST CONTROL	03270	150.00
177487	000450	MERCED COUNTY HEALTH DEPT	03270	811.64	177488	002212	MERCED IRRIGATION DISTRICT	03270	15,821.03
177489	010591	MERCED UNITED SHEET METAL INC	03270	201.19	177490	012870	MID-STATE SPECIALTIES	03270	1,700.00
177491	001271	NASCO MODESTO	03270	1,321.27	177492	003110	NATIONAL GEOGRAPHIC SCHOOL	03270	2,020.49
177493	004303	NEXTEL COMMUNICATIONS	03270	2,758.08	177494	003519	OFFICE DEPOT INC	03270	1,965.45
177495	001353	ORIENTAL TRADING CO INC	03270	751.12	177496	006816	PARADIGM HEALTHCARE SVCS INC	03270	271.79
177497	007070	PEAP	03270	191.00	177498	012856	SHRILEY PEREZ	03270	10.00
177499	001421	PERMA-BOUND	03270	252.19	177500	001368	PG&E	03270	48,859.65
177501	012537	PROCLEAN	03270	4,501.32	177502	012006	RENISE RAGSDALE	03270	6.16
177503	011298	RHINOTEK COMPUTER PRODUCTS	03270	744.65	177504	001843	ROCHESTER 100	03270	95.00
177505	007110	TERESA SALDIVAR-MORSE	03270	20.34	177506	004310	SAN BENITO GLASS INC	03270	189.23
177507	001505	SCHOOL SVCS OF CALIFORNIA INC	03270	927.50	177508	003103	SCHOLASTIC INC	03270	73.43
177511	009634	SHRED IT CENTRAL CA INC	03270	195.00	177510	005907	SERVI-TECH CONTROLS INC	03270	221.09
177513	005173	GARY SOTO	03270	71.50	177512	012883	SOTO AND FRIENDS	03270	972.56
177515	012621	STAPLES BUSINESS ADVANTAGE	03270	32.32	177514	001603	SOUTHWEST SCH & OFFICE SUPPLY	03270	507.35
177517	010682	TIME TIMER	03270	385.00	177516	007532	STAPLES CREDIT PLAN	03270	104.18
177519	012710	VALLEY FLOORING	03270	303.00	177518	004734	RUBEN L. TORRES SR.	03270	149.30
177521	009908	XEROX CORPORATION	03270	1,535.87	177520	010059	SILVIA VILLEGAS	03270	9.74
177523	003169	W W GRAINGER INC	03271	383.02	177522	011620	SYSCO FOOD SERV OF CENTRAL CA	03270	1,102.05
177525	001368	PG&E	03271	2,085.98	177524	001174	MERCED COUNTY ARTS COUNCIL INC	03271	600.00
177527	012369	STEPHANIE AGUILAR	03275	131.35	177526	012888	ACORN NATURALISTS	03275	83.79
177529	011010	CORNER STONE STAFFING	03275	300.96	177528	000376	CITY OF MERCED	03275	40.00
177531	001036	LAKESHORE	03275	7,546.22	177530	006770	COSTCO WHOLESAL 142	03275	356.47
177533	001368	PG&E	03275	518.39	177532	010531	CAMILLE MAYS	03275	132.15
177535	012710	VALLEY FLOORING	03275	170.00	177534	012537	PROCLEAN	03275	1,423.86
177537	009605	J M SMUCKERS LLC	03263	13,450.82	177536	007428	GOLD STAR FOODS	03263	2,170.95
177539	005850	LAND O LAKES INC	03263	3,418.80	177538	007394	LA TAPATIA TORTILLERIA INC	03263	227.20
177541	011151	MADERA PRODUCE INC	03263	911.35	177540	008331	LUNCHBYTE SYSTEMS INC	03263	2,680.69
177543	008778	PLASTIC PACKAGE INC	03263	4,476.90	177542	001232	MODERN AIR MECHANICAL INC	03263	147.00
177545	009919	SCHOOL LUNCH PRODUCTS INC	03263	14,425.80	177544	008687	PRODUCERS DAIRY FOODS INC	03263	10,699.37
177547	011249	SHANNON'S IMPERIAL BRAND	03263	4,165.56	177546	008494	SCHWAN'S FOODSERVICE INC	03263	21,236.42
177549	010900	CDW GOVERNMENT INC	03264	1,543.65	177548	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	9,423.75
					177550	005241	MERCED CITY SCHOOL DISTRICT	03264	21,797.65

TOTAL AMOUNT OF ALL WARRANTS \$259,499.08\*\*\*

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: May 11, 2010

SUBJECT: **BUDGET TRANSFERS**

---

## **Recommendation**

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of April 1 through April 30, 2010.

## **Background**

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

## **Fiscal Impact**

Revenue: N/A  
Expenditure: N/A  
Budget Category: Various

# **BOARD ACTION**

**SUPERINTENDENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: May 11, 2010

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

---

## **Recommendation**

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$75,465.84.

<b><u>School/Department</u></b>	<b><u>Description</u></b>	<b><u>Donated By</u></b>	<b><u>Value</u></b>
District	300 personal computers (used) at \$250.00 each	County of Merced - Human Services Agency	\$75,000.00
Preschool Program	Monetary donation	Save Mart Supermarkets	\$465.84

## **Background**

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

## **Fiscal Impact**

Revenue: \$75,465.84

Expenditure: None

Budget Category: Instructional Supplies

# **EDUCATIONAL SERVICES**

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

PREPARED BY: Melanie Cole  
Coordinator, Preschool

DATE: May 11, 2010

SUBJECT: **RESOLUTION NO. E-61-2009-2010**  
**CHILDREN'S BILL OF RIGHTS OF MERCED COUNTY**

---

### **Recommendation**

It is recommended that the Board of Education approve Resolution No. E-61-2009-2010 acknowledging and supporting the Children's Bill of Rights of Merced County.

### **Background**

The Children's Bill of Rights of Merced County is a proclamation declaring the priority our county places on caring for our children. The First 5 Merced County Advisory Committee and the Child Abuse and Family Violence Prevention Council had the vision to create The Children's Bill of Rights. First 5 facilitated the development, but it was created through collaborative efforts of community representatives throughout the county representing many different agencies.

The Bill of Rights will be used to stimulate conversation around efforts that support young children and ways the community can collectively work to better serve them. The Children's Bill of Rights of Merced County is currently being distributed in many creative ways throughout the community. Various social marketing efforts will follow.

Agencies and individuals who have adopted the Children's Bill of Rights of Merced County include: Merced County Board of Supervisors, City of Merced, Los Banos Unified School District, Family Wellness Council, and over 500 individuals who attend the Children's Summit in March and the Early Childhood Educator Conference in April. Other agencies including Planada Unified District, Merced's Community Violence Intervention and Prevention Task Force, and the Merced County Office of Education Board are in the process of adopting the Bill of Rights.

### **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

**MERCED CITY SCHOOL DISTRICT**

**RESOLUTION NO. E-61-2009-2010  
CHILDREN’S BILL OF RIGHTS FOR MERCED COUNTY**

**NOW, THEREFORE, BE IT RESOLVED**, that Merced City School District supports the Children’s Bill of Rights for Merced County and puts children as its highest priority.

**Whereas**, numerous individuals, organizations and agencies within the County of Merced have created the Children’s Bill of Rights for Merced County thereby proclaiming aspirations for all children in our county; and,

**Whereas**, in our pluralistic society, public and private agencies and institutions must form productive partnerships and offer rich and varied opportunities for all children; and,

**Whereas**, all children need safe and supportive environments that are responsive to their needs so they may become capable citizens of the world; and,

**Whereas**, it is society’s responsibility to provide laws and regulations that support and enhance the quality of life for all children; and,

**Whereas**, all children deserve a widespread and enduring commitment from the community in which they live; and,

**Whereas**, the Children’s Bill of Rights presents a vision of what children need most to develop and thrive.

<u>TITLE</u>	<u>NAME</u>	<u>SIGNATURE</u>
Superintendent	RoseMary Parga Duran, Ed. D.	_____
Associate Superintendent	Greg Spicer	_____
Director, State & Federal Programs	Tammie Calzadillas, Ed. D.	_____
Coordinator, Preschool Program	Melanie Cole	_____

**Resolved that the Governing Board of Merced City School District, This 11<sup>th</sup> Day of May, Approves Resolution No. E-61-2009-2010.**

**MERCED CITY SCHOOL DISTRICT**

**Passed and Adopted** by the Board of Education on this 11<sup>th</sup> day of May, by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

I, RoseMary Parga Duran, Secretary of the Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

---

RoseMary Parga Duran, Ed.D.  
Secretary of the Governing Board of  
Board of Education of the Merced City School District  
Merced County, State of California

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

DATE: May 11, 2010

SUBJECT: **ELEMENTARY AND SECONDARY EDUCATION ACT, TITLE I,  
PART A, AMERICAN RECOVERY AND REINVESTMENT ACT  
WAIVER REQUEST**

---

## **Recommendation**

It is recommended that the Board of Education approve an application to the California Department of Education (CDE) to waive mandatory obligations from the Elementary and Secondary Education Act (ESEA), Title I, Part A, American Recovery and Reinvestment Act (ARRA) funds.

## **Background**

The United States Department of Education is accepting waiver applications from Local Education Agencies (LEA). Merced City School District is requesting to:

- Exclude some or all of Title I, Part A, ARRA funding from calculation of the LEA's 20 percent obligation for choice-related transportation and Supplemental Educational Services (SES).
- Exclude some or all of Title I, Part A, ARRA funding from the calculation of the LEA's 10 percent obligation for professional development.
- Exclude some or all of Title I, Part A, ARRA funding from the calculation of the LEA's 10 percent obligation for professional development for schools in Program Improvement
- Exclude some or all of the Title I, Part A, ARRA funding from the calculation of per-pupil amount for SES.
- Request a waiver from CDE to carryover more than 15 percent of its Title I, Part A 2009 and 2010 allocations due to ARRA funding.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# **ADMINISTRATIVE SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

DATE: May 11, 2010

SUBJECT: **RESOLUTION NO. A-76-2009-2010 - CLASSIFIED SCHOOL  
EMPLOYEE WEEK**

---

## **Recommendation**

It is recommended that the Board of Education adopt Resolution No. A-76-2009-2010 proclaiming May 15-22, 2010 as Classified School Employee Week.

## **Background**

Classified employees are honored statewide for their contributions to the public schools.

A proposed Resolution declaring May 15-22, 2010, as Classified School Employee Week in the Merced City School District is attached. This resolution would honor and draw attention to the many efficient, hardworking, and dedicated classified employees in our District who give of themselves every day for young people and to help the District run more smoothly.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

**MERCED CITY SCHOOL DISTRICT**

**RESOLUTION NO. A-76-2009-2010  
PROCLAIMING MAY 15-22 AS CLASSIFIED SCHOOL EMPLOYEE WEEK**

WHEREAS, classified professionals provide valuable services to the school, district, and students of Merced City School District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals employed by the Merced City School District strive for excellence in all areas relative to the educational community;

NOW, THEREFORE, BE IT RESOLVED, that the Merced City School District does hereby proclaim May 15-22, 2010, as **Classified School Employee Week** in the Merced City School District.

**PASSED AND ADOPTED** by the Board of Education on this 11th day of May, 2010, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

I, RoseMary Parga Duran, Secretary of the Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
ROSEMARY PARGA DURAN, Ed.D.  
Secretary to the Governing Board of the Merced  
City School District, Merced County, State of  
California

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

Tammie Calzadillas, Ed.D.  
Director, State and Federal Programs

PREPARED BY: Melanie Cole  
Preschool Coordinator

DATE: May 11, 2010

SUBJECT: **REVISED JOB DESCRIPTION – PRESCHOOL TEACHER ON  
SPECIAL ASSIGNMENT: EVEN START AND EARLY READING  
FIRST FAMILY LITERACY SPECIALIST – SECOND READING**

---

## **Recommendation**

It is recommended that the Board of Education approve the revised job description of Preschool Teacher on Special Assignment: Even Start and Early Reading First Family Literacy Specialist as a second reading.

## **Background**

The California Department of Education State Preschool Program emphasizes family involvement and parent participation. As a result, early childhood programs must provide parenting classes to support the families of the children it serves. With the acceptance of the Even Start and Early Reading First Grants in 2003, extensive outreach to families in engaging them as partners in supporting their children's literacy was required. The Preschool Teacher: Family Specialist has provided the family outreach component since its inception. With the latest acceptance of the First Five Family Support Grant Award (2009), the Preschool Program must continue to provide support for families. The Preschool Teacher on Special Assignment: Family Specialist will oversee home activities and conduct parent trainings in fulfillment of this grant obligation.

The certificated preschool teachers will be on temporary assignment, based on continuous funding of the First Five Family Support grants.

## **Fiscal Impact**

Revenue: \$0  
Expenditure: \$0  
Budget Category: First 5 Family Support Grant

# MERCED CITY SCHOOL DISTRICT

CLASS TITLE: PRESCHOOL TEACHER ON SPECIAL ASSIGNMENT: ~~EVEN START AND EARLY READING FIRST FAMILY LITERACY SPECIALISTS~~

## BASIC FUNCTION:

The Preschool Teacher on Special Assignment: ~~Even Start and Early Reading First Family Literacy Specialists~~ will **plan**, coordinate, ~~oversee~~, and implement family ~~literacy~~ activities; **teach children; and teach parents both in home and school environments.** ~~as set forth in the grant proposals.~~

## REPRESENTATIVE DUTIES:

Plans and schedules parent-child ~~literacy~~ activities in both home and school environments.

Employs a holistic approach to serving families, tailoring activities and instructional plans to needs and goals of all family members.

Plans and implements developmentally-appropriate instruction for children birth through seven years of age both in home and school environments.

Conducts parent trainings on ways to support children's ~~literacy and language~~ developments both in home and school environments.

Facilitates parents' ~~literacy skills by providing access to English language instruction, job skills development, and preparation for the GED exam.~~

Works with classroom teachers to ensure success for program children.

Assists in identifying and recruiting families.

Provides family advocacy and ~~links~~ **makes referrals** to support services as needed.

Maintains program logs and records.

Participates in ~~project~~ staff meetings, training, and professional development.

Records progress ~~in~~ of child and family; **completes assessments and screenings as needed** ~~service plans with staff and partners.~~

Actively contributes to entire ~~project~~ **program** evaluation.

Performs related duties as assigned.

The employee is to adhere to federal and state regulations, board policies, and related administrative regulations which pertain to the particular assignment.

## MERCED CITY SCHOOL DISTRICT

The Preschool Teacher on Special Assignment: ~~Even-Start and Early-Reading-First Family Literacy~~ Specialists are responsible to the ~~Assistant Superintendent, Education Services,~~ **Preschool Coordinator** or designee.

### MINIMUM QUALIFICATIONS:

Appropriate credential as required by the California Commission on Teacher Credentialing.

#### KNOWLEDGE OF:

~~Family literacy models.~~

~~Early childhood education.~~

Adult education.

**Community resources.**

**Current Early Childhood Education theory and instructional practices.**

**California Department of Social Services Licensing requirements.**

**California Child Development Division assessments and compliance criteria.**

**National Association of the Education of Young Children accreditation standards.**

**District safety policies and procedures related to disaster preparedness.**

**Program policies, practices, and philosophy.**

**Parent involvement techniques.**

**Basic child psychology and development.**

**Lesson planning and formats and policies.**

**Health, safety and nutrition requirements for children.**

**Appropriate health and safety procedures and requirements.**

**Methods of observing, evaluating and recording child behavior.**

**Oral and written communications skills.**

#### EDUCATION AND EXPERIENCE:

Associate of Arts Degree required.

Bachelor's Degree preferred or in progress.

~~Early literacy training.~~

Five years of experience in early childhood education.

~~Knowledge of community resources.~~

~~Tutorial, teaching or counseling experience.~~

**Children's Center Supervisory Permit**

**Plan, develop, organize and implement educational experiences for children.**

**Develop and maintain effective relationships with children.**

**Maintain records and prepare reports.**

**Meet schedules and time lines.**

**Work interpersonally with the staff and parents using tact, patience and courtesy.**

**Maintain confidentiality.**

**Communicate and exchange information effectively both orally and in writing.**

**Interact with children and adults effectively.**

**Implement instructional programs.**

**Maintain a healthy and safe environment.**

## MERCED CITY SCHOOL DISTRICT

### LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license. Employees in this position will be required to travel to assigned district sites **and students' homes**; and must maintain insurability at the District's standard limits during the term of employment.

**Appropriate Child Development Permit as required by the California Commission on Teacher Credentialing; Site Supervisor Permit. Health and Safety Certificate as required by licensing; Current Pediatric First-Aid and CPR certificates.**

### WORKING CONDITIONS:

#### ENVIRONMENT:

Classroom environment.

**Students' homes.**

#### PHYSICAL ABILITIES:

Dexterity of hands and fingers to operate a computer keyboard and other office equipment; sitting or standing for extended periods of time; hearing and speaking to exchange information and make presentations in person or on the telephone; seeing to read, prepare, analyze and review various materials; and to accomplish assigned tasks of the job.

Legal Reference: California Education Code, Section 35291

Policy Adopted: November 18, 2003

**Policy Revised:**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: May 11, 2010

SUBJECT: **ADA GIVENS ELEMENTARY SCHOOL ROOFING  
RESTORATION PROJECT**

---

## **Recommendation**

It is recommended that the Board of Education approve the base bid received for the roofing restoration at Ada Givens Elementary School to Priority Roofing Solutions. Inc., and materials purchased through the California Multiple Award Schedule (CMAS).

## **Background**

The roofing system at Ada Givens Elementary School is in need of Silver-Shield restoration. The roofs have leaked periodically and the top layer of coating is flaking off of the roof. This flaking off of the top coat of the build-up roofing system will cause permanent damage to the wood sheathing beneath the top sheet without prompt attention to this priority project need.

The District will utilize the benefits of the California Multiple Award Schedule (CMAS) to purchase materials at the lowest cost possible. Merced City School District staff members have developed a project scope and have solicited bid proposals for the project, with a total budget of \$110,000.00 of which cost of owner supplied materials is \$59,500.00. The following bid proposals were submitted and reviewed on April 27, 2010:

<b>Bidder</b>	<b>Base Bid</b>	<b>Recommendation</b>
1. Priority Roofing Solutions, Inc. (San Jose)	\$ 39,500.00	Approve
2. Kings Roofing, Inc. (Patterson)	\$ 69,000.00	
3. Nations Roof Inc. (Fresno)	\$ 41,425.00	
4. Four C's Service, Inc. (Fresno)	\$ 66,000.00	

## **Fiscal Impact**

Revenue: None

Expenditure: \$ 99,000.00 total project costs (\$ 39,500.00 labor and \$ 59,500.00 materials)

Budget Category: Fund 35 – School Facilities

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

Kraig Magnussen  
Chief Operations Officer

PREPARED BY: Terri Soares, Director of School Nutrition Services

DATE: May 11, 2010

SUBJECT: **OBSOLETE SUPPLIES AND EQUIPMENT**

---

## **Recommendation**

It is recommended that the Board of Education declare the items described below to be surplus and to approve the sale and disposal of these items.

## **Background**

Regularly, the Board is asked to approve a list of furniture and equipment which has been deemed no longer suitable for school use, obsolete, or no longer needed. In addition, vehicles are being obsolete due to new smog regulations. The following list represents the furniture and equipment currently stored by the District. Board approval will allow the District to sell or otherwise dispose of this or by other means available to the District.

- Kitchen equipments such as; plastic shelving, trunion kettle and small braising skillet, large bakery mixer and accessories, transport carts, mixer, dishwasher, bun pans, sealing machine, holding cart, mobile cart, silverware holders, bakery bins, wood carts, bakery roll holder, pots, tray carts, breakfast trays, etc.

MCSD may use InterSchola to assist MCSD in selling surplus new and used education goods in an online auction environment and through other surplus goods channels in compliance with CA Education Code Sections 17540, 17545-17546, and 60510-60511 as appropriate. The property will be offered to non-profit organizations and school districts at no charge. The remaining property, if any, will be offered for sale to the public. Any remaining property will be disposed of by sending to the county landfill or by other appropriate means of salvage.

A detailed list of the items will be available at the School Nutrition Services office.

## **Fiscal Impact**

Revenue: \$500.00

Expenditure: Approximately \$30.00

Budget Category: Fund 01 – General Fund, Resource 2200 – Classified Support Salaries, Cafeteria Fund

13