

MERCED CITY SCHOOL DISTRICT

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SCHOOL BOARD AGENDA

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October 26, 2010

# MERCED CITY SCHOOL DISTRICT

## *Our Mission...*

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

## *Beliefs*

### **We believe that:**

- Every human being is unique with unlimited potential;
- Treating individuals with respect and dignity elevates the human spirit;
- Everyone has inherent value and purpose;
- Mutual trust is essential to productive relationships;
- A challenging environment balanced with support enables individuals to thrive;
- Embracing diversity strengthens our community;
- Individuals have responsibility for their actions;
- Service to others strengthens the character of the individual, and the vitality of community.

## *Strategies*

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

## *Objectives*

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, October 26, 2010**  
Joe Stefani Elementary School  
2768 Rancho Lane  
Merced, California

**CLOSED SESSION - 6:00 P.M.**  
**OPEN SESSION - 7:00 P.M.**

**AGENDA**

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**Any writings or documents that are public records** and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23<sup>rd</sup> Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de interpretacion.*

**Community members have two opportunities to address the Board of Education.**

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

**I. OPENING BUSINESS - 6:00 P.M.**

- A. Call Public Session to Order
- B. Roll Call

**II. PUBLIC COMMENT PRIOR TO CLOSED SESSION**

- A. Identification of Closed Session Topics
- B. *Comments And/Or Questions From The Audience*
- C. Adjourn To Closed Session

**III. CLOSED SESSION**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code 54957)  
Title: Superintendent
- B. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE
- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)

**IV. OPEN SESSION - 7:00 P.M.**

- A. Call to Order
- B. Roll Call

**V. FLAG SALUTE**

**VI. APPROVAL OF AGENDA**

**VII. ITEMS OF INTEREST**

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **School Showcase** – Joe Stefani Elementary School Principal, Dr. Connie Hadley
- C. **Written Communications**
- D. **Board Reports**  
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

**VIII. REPORT**

**A-45-10-11 Walking School Bus – Reyes Elementary School**

**Mr. Spicer  
Mr. Magnussen**

## IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

### a. Superintendent

<b>S-12-10-11</b>	<b>Meeting Minutes</b> It is recommended that the Board of Education approve the minutes from the regular meeting of October 12, 2010.	<b>Dr. P. Duran</b>
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### b. Administrative Services

<b>A-46-10-11</b>	<b>Employment Transactions - Certificated Personnel</b> Approval is recommended for certificated personnel items.	<b>Mr. Spicer</b>
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<b>A-47-10-11</b>	<b>Employment Transactions - Classified Personnel</b> Approval is recommended for classified personnel items.	<b>Mr. Spicer</b>
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### c. Fiscal Services

<b>F-16-10-11</b>	<b>Warrants</b> It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.	<b>Mr. Spicer</b> <b>Ms. Cavallero</b>
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**X. BOARD ACTION**

*Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.*

**a. Superintendent**

**S-13-10-11 Gifts/Grants And Bequests** **Dr. P. Duran**  
It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$2,955.17.

**b. Educational Services**

**E-18-10-11 First 5 Merced County Coordination And Technical Assistance For The Parents As Teachers Home Visitation Program Grant** **Ms. Dossetti**  
**Ms. Cole**  
It is recommended that the Board of Education approve the acceptance of the First 5 Merced County Coordination and Technical Assistance for the Parents As Teachers Home Visitation Program Grant in the amount of \$25,000.00.

**c. Administrative Services**

**A-48-10-11 Resolution No. A-48-2010-2011** **Mr. Spicer**  
**Approval of Certificated Assignments**  
It is recommended that the Board of Education adopt Resolution No. A-48-10-11 giving authorization to qualified special day class teachers in providing instructional services to students with autism.

**A-49-10-11 Facilities Lease Agreements Between Merced County Office Of Education And The Merced City School District** **Mr. Spicer**  
**Mr. Magnussen**  
It is recommended that the Board of Education approve the authorization for the Merced County Office of Education to continue the use of ground and facility lease agreements at various sites within the Merced City School District.

**A-50-10-11 Lab Testing And Observation Contract For Rivera Joint-Use Gym Project** **Mr. Spicer**  
**Mr. Magnussen**  
It is recommended that the Board of Education approve the contract with Neil O. Anderson and Associates for testing and observation of the Rivera Joint-Use Gym construction project.

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|-------------------|--|---|
| <b>A-51-10-11</b> | <b>Rivera Joint-Use Gym Project (Roofing Materials)</b><br>It is recommended that the Board of Education approve the purchase of roofing materials for the Rivera Joint-Use Gym project through the California Multiple Award Schedule (CMAS). | <b>Mr. Spicer</b><br><b>Mr. Magnussen</b> |
| <b>A-52-10-11</b> | <b>Refrigerated Trucks Bid 2010-2011</b><br>It is recommended that the Board of Education award the Refrigerated Truck Bid to Razzari Auto Centers.  | <b>Mr. Spicer</b><br><b>Mr. Magnussen</b> |

**XI. COMMUNICATIONS**

**E. Public Comment Period**

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

**XII. BOARD MEMBER ROUNDTABLE**

**XIII. ADJOURNMENT**

**EQUAL OPPORTUNITY EMPLOYER  
DRUG FREE WORK PLACE EMPLOYER**

POSTED: October 22, 2010

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**Board of Education Meeting Schedule  
 2010-2011 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 10, 2010	7:00 p.m.	Board Room
Tuesday, August 24, 2010	7:00 p.m.	Board Room
First day of school - (August 16)		
Tuesday, September 14, 2010	7:00 p.m.	Board Room
Tuesday, September 28, 2010	7:00 p.m.	<b>Givens School</b>
Tuesday, October 12, 2010	7:00 p.m.	Board Room
Tuesday, October 26, 2010	7:00 p.m.	<b>Stefani School</b>
Tuesday, November 9, 2010	7:00 p.m.	<b>Rivera School</b>
Nov. 2 – Election Day *Thanksgiving Week - (November 22-26)		
Tuesday, December 14, 2010	7:00 p.m.	Board Room
*Winter Break - (December 20-December 31)		
Tuesday, January 11, 2011	7:00 p.m.	Board Room
Tuesday, February 1, 2011	7:00 p.m.	Board Room
Tuesday, February 15, 2011	7:00 p.m.	<b>Burbank School</b>
*Presidents' Week - (February 21-25)		
Tuesday, March 8, 2011	7:00 p.m.	Board Room
Tuesday, March 22, 2011	7:00 p.m.	<b>Franklin School</b>
Tuesday, April 12, 2011	7:00 p.m.	Board Room
Tuesday, April 26, 2011	7:00 p.m.	<b>Tenaya School</b>
*Spring Break - (April 18 - 25)		
Tuesday, May 10, 2011	7:00 p.m.	<b>Muir School</b>
Tuesday, May 24, 2011	7:00 p.m.	Board Room
Graduation - (June 1)		
Tuesday, June 14, 2011	7:00 p.m.	Board Room
Tuesday, June 28, 2011	7:00 p.m.	Board Room

Meeting dates may change.  
 (\*Local Recess) - No School

Merced City School District Board Room: 444 West 23<sup>rd</sup> Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
MERCED CITY SCHOOL DISTRICT**

**District Board Room**

**October 12, 2010**

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:00 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:01 p.m. to 7:11 p.m. to discuss:
- Student Expulsion
    - Student Case No. 1-2010-2011
  - Public Employee: Appointment/Discipline/Dismissal/Release
  - Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)
- OPEN SESSION: The Board reconvened to open session at 7:12 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Acting Assistant Superintendent, Educational Services, Ms. Annie Dossetti; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Principal, Mr. Cesar Hernandez; Principal, Ms. Tara Bright; Principal, Mr. Doug Collins; Principal, Mr. Brian Ferguson; Assistant Principal, Ms. Juanita Pedroza
- PLEDGE OF ALLEGIANCE: Dr. Susan Walsh, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: No items.
- APPROVAL OF AGENDA: It was moved by Ms. Kazakos, seconded by Mr. Cox, to approve the agenda as presented. Motion carried.
- ITEMS OF INTEREST: BOARD
- Mr. Cox attended the Muir School API luncheon on September 29 and participated in the Gracey School AGB Walkthrough and a Walking School Bus meeting on October 5.
  - Mr. Cherf participated in the 5k run with donations going to two individuals including former Tenaya Middle School Teacher, Mrs. Brandy Saxton's children.
  - Ms. Kazakos attended an award ceremony at Peterson School on October 8.

SUPERINTENDENT

- Dr. Parga Duran attended the Merced County Teacher of the Year Awards Ceremony on October 7. Fremont Charter School Preschool Teacher, Ms. Stephanie Azevedo was one of the recipients of the award.

BOOK DONATION:

Sunrise Rotary of Merced: Book Presentation to Don Stowell Elementary School – Mr. Dave Olsen

Sunrise Rotary President, Mr. Mike Altomare and Ms. Anne Newins presented sixty-two library books to Don Stowell Elementary School Principal, Mr. Cesar Hernandez and Library Media Teacher, Ms. Rhonda Sancibrian.

BOARD REPORTS:

Mr. Cox attended the Merced County School Boards Association meeting and asked for direction on voting to change the MCSBA's Bylaws to allow four meetings, per year.

Mr. Cox asked for nominations for the Merced County Committee on School District Organization's Executive Committee members. No nominations were presented.

REPORTS:

STUDENT ATTENDANCE

Director of IT/Support Services, Mr. Greg Blount presented a status update on district attendance and student enrollment.

2010-11 BUDGET UPDATE

Associate Superintendent, Mr. Greg Spicer and Chief Fiscal Officer, Ms. Kris Cavallero provided an update to the 2010-11 budget.

CONSENT:

It was moved by Dr. Walsh, seconded by Mr. Stamm, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of September 28, 2010

Administrative Services

Employment Transactions -  
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Employment**

Mary Brandt, School Nurse, District Office, effective 9/21/2010

Employment Transactions -  
Classified Personnel:

- Approval of the following classified personnel items:

A. **Employment**

Maria L. Bettencourt, Health Assistant, Hoover Middle School, effective 9/20/2010

Betty G. Torres, Health Assistant, Givens School, effective 9/20/2010

**B. Change of Status**

Cecilia Y. Mojica, From Cafeteria Assistant Manager, Hoover Middle School to Cafeteria Manager, Tenaya Middle School, effective 9/23/2010

**C. Resignation**

Matthew Adams, Shop Forman, Transportation Department, effective 10/15/2010

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers.

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
040212-040311	9/17/10	\$450,501.76
042522-042590	9/24/10	\$497,312.92
Total		\$947,814.68

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of September 1 through September 30, 2010.

**BOARD ACTION**

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

This item was pulled from the agenda.

RESOLUTION NO. S-9-2010-2011  
 MOVE FROM ODD-YEAR TO  
 EVEN-YEAR ELECTIONS

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to approve the change to move from odd-year to even-year elections for Board of Education members. Motion carried.

MERCED COUNTY SCHOOL  
 BOARD ASSOCIATIONS 2010-2011  
 DUES STATEMENT

It was moved by Mr. Cox, seconded by Dr. Walsh, to approve the 2010-2011 dues payment of \$300.00 to the Merced County School Board Association. Motion carried.

RESOLUTION NO. S-11-2010-2011  
 SEEKING THE REMOVAL OF  
 SECTION 5 COVERAGE OF THE  
 FEDERAL VOTING RIGHTS ACT

It was moved by Mr. Stamm, seconded by Mr. Cox, to adopt Resolution No. S-11-2010-2011 seeking the removal of Section 5 Coverage of the Federal Voting Rights Act. Motion carried.

EDUCATIONAL SERVICES:

STUDENT EXPULSION  
 STUDENT CASE NO. 1-2010-2011

It was moved by Mr. Cox, seconded by Dr. Walsh, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 1-2010-11 be expelled for the current semester, plus the semester following, as per conditions of the recommended rehabilitation plan. Motion carried.

ADMINISTRATIVE SERVICES:

SCHOOL BUS DRIVER TRAINING  
AGREEMENT

It was moved by Mr. Stamm, seconded by Mr. Cox, to approve the Bus Driver Training Agreement with Mariposa County Department of Community Services, Transit Program. Motion carried.

PHASE I ENVIRONMENTAL SITE  
ASSESSMENT (ESA) CONTRACT  
FOR THE RIVERA K-8 PROJECT

It was moved by Ms. Kazakos, seconded by Mr. Stamm, to approve the contract with Kleinfelder for services to update the Phase I Environmental Site Assessment for the Rivera K-8 Project. Motion carried.

LAB TESTING AND  
OBSERVATION CONTRACT FOR  
RIVERA JOINT-USE GYM  
PROJECT

It was moved by Mr. Cox, seconded by Ms. Kazakos, to approve the contract with Kleinfelder for soils services in both soils lab and soils field observation of the Rivera Joint-Use Gym construction project. Motion carried.

RIVERA JOINT-USE GYM  
PROJECT GENERAL  
CONSTRUCTION AND  
SPECIALTIES BID (CATEGORY  
NO. 1).

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to accept the low responsible bid from Harris Builders, Inc., for General Construction and Specialties (Category No. 1). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT DEMOLITION, GRADING  
AND PAVING BID (CATEGORY  
NO. 2)

It was moved by Dr. Walsh, seconded by Mr. Cox, to accept the low responsible bid from DC Grading & Paving, Inc., for Demolition , Grading and Paving (Category No. 2). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT CONCRETE BID  
(CATEGORY NO. 3)

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to accept the low responsible bid from Diede Construction, Inc., for Concrete (Category No. 3). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT MASONRY BID  
(CATEGORY No. 5)

It was moved by Mr. Cox, seconded by Ms. Kazakos, to accept the low responsible bid from Dorfmeier Masonry, Inc., for Masonry (Category No. 5). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT STRUCTURAL STEEL  
BID (CATEGORY NO. 6)

It was moved by Mr. Stamm, seconded by Dr. Walsh, to accept the low responsible bid from San Joaquin Steel, Inc., for Structural Steel (Category No. 6). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT ROOFING BID  
(CATEGORY NO. 8)

It was moved by Mr. Cox, seconded by Ms. Kazakos, to accept the low responsible bid from Priority Roofing Solutions, Inc., for Roofing (Category No. 8). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT DOORS, FRAMES,  
HARDWARE AND GLAZING BID  
(CATEGORY NO. 9)

It was moved by Mr. Cox, seconded by Ms. Kazakos, to accept the low responsible bid from Whitehead Construction, Inc., for Doors, Frames, Hardware and Glazing (Category No. 9). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT GYPSUM BOARD AND  
PLASTER BID (CATEGORY NO. 10)

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to accept the low responsible bid from Tarlton & Son, Inc., for Gypsum Board and Plaster (Category No. 10). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT MECHANICAL AND  
PLUMBING BID (CATEGORY NO.  
12)

It was moved by Mr. Cox, seconded by Dr. Walsh, to accept the low responsible bid from Modern Air Mechanical, Inc., for Mechanical and Plumbing (Category No. 12). Motion carried.

RIVERA JOINT-USE GYM  
PROJECT ELECTRICAL SYSTEMS  
BID (CATEGORY NO. 13)

It was moved by Dr. Walsh, seconded by Mr. Stamm, to accept the low responsible bid from Applegate Johnston, Inc., for Electrical System (Category No. 13). Motion carried.

COMMUNICATIONS:

AUDIENCE

No items.

ROUNDTABLE:

- Dr. Walsh reminded the audience that Thursday, October 21, 6:30 p.m. – 8:30 p.m. is the celebration for the centennial of the Merced County Library.

ADJOURNMENT:

The meeting adjourned at 8:13 p.m.

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Secretary

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Clerk

# **REPORT**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: October 26, 2010

SUBJECT: **WALKING SCHOOL BUS – REYES ELEMENTARY SCHOOL**

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## **Background**

A report will be presented to the Board of Education outlining the walking school bus concept that is being implemented at Reyes Elementary School.

# CONSENT

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: October 26, 2010

SUBJECT: **MEETING MINUTES**

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## **Recommendation**

It is recommended that the Board of Education approve the minutes from the regular meeting of October 12, 2010.

## **Background**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None



# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM : Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Arroyo  
Personnel Specialist

DATE: October 26, 2010

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following classified personnel items.

### **A. Change of Status**

Aurora Ascencio	From Health Assistant, Muir Elementary School to School Office Clerk, Cruickshank Middle School (Temporary Position) Effective 10/11/2010
Dorothy F. Grissom	From Instructional Assistant: SDC, Stefani Elementary School to Instructional Assistant: RSP, Stefani Elementary School Effective 10/18/2010
Serena L. Williams	From Cafeteria Helper, Hoover Middle School to Cafeteria Packager-Cook/Baker, Tenaya Middle School Effective 10/4/2010

### **B. Unpaid Leave of Absence**

Marisela Hernandez	Instructional Assistant Clark Preschool Unpaid Leave of Absence from 10/18/2010 to 10/29/2010 Effective 10/18/2010
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# MERCED CITY SCHOOL DISTRICT

## C. Resignation

David A. Carlin III

Instructional Assistant: YEP  
Family Services Center  
Effective 10/13/2010

### **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# **BOARD ACTION**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: October 26, 2010

SUBJECT: **WARRANTS**

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## **Recommendation**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
051657-051781	10/7/10	\$ 1,552,530.59
	Total	\$ 1,552,530.59

## **Background**

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

## **Fiscal Impact**

Revenue: None  
Expenditure: \$1,552,530.59  
Budget Category: Various

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 10/07/10

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
051657	005164	ABS PRESORT INC	03270	95.60	051658	008470	ACTION COMPUTERS	03270	1,895.06
051659	012464	ADVANCED CHEMICAL TRANSPORT	03270	5,153.37	051660	010718	AFLAC	03270	6,357.61
051661	008564	AG MOBILE TRANSMISSION REPAIR	03270	2,240.50	051662	011733	ALLIANCE PUBLISHING & MARKETNG	03270	3,555.06
051663	000071	AMERICAN FIDELITY ASSURANCE CO	03270	103.58	051664	002390	AMERICAN FIDELITY ASSURANCE CO	03270	195.85
051665	011170	BARNES & NOBLE INC	03270	1,492.54	051666	010483	BARTON OVERHEAD DOOR INC	03270	170.00
051667	011431	CALIFORNIA DEPT OF EDUCATION	03270	100.00	051668	010900	CDW GOVERNMENT INC	03270	5,657.48
051669	011193	CENTER FOR EVALUATION AND	03270	29,500.00	051670	011316	CENTRAL SANITARY SUPPLY	03270	145.03
051671	000349	CENTRAL VALLEY HARDWARE CO	03270	494.60	051672	012934	CIRCLE COMPUTER INC	03270	161.00
051673	000376	CITY OF MERCED	03270	26,466.74	051674	010566	COOLE SCHOOL INC	03270	3,608.69
051675	006770	COSTCO WHOLESAL 142	03270	209.87	051676	011473	CSEA VICTORY CLUB	03270	226.00
051677	010497	CSL ASSOCIATES INC	03270	105.44	051678	005711	D&D PEST CONTROL INC	03270	36.00
051679	008096	DATAWORKS EDUCATIONAL RESEARCH	03270	25,500.00	051680	005201	FOUNDATION FOR MEDICAL CARE	03270	18,904.41
051681	012337	FOUNDATION FOR MEDICAL CARE	03270	534.88	051682	012632	GOLDEN VALLEY DOOR & MILLWORK	03270	89.34
051683	003169	W W GRAINGER INC	03270	730.68	051684	012818	THE HARTFORD	03270	6,419.63
051685	002568	HAWTHORNE EDUC SERVICES INC	03270	44.00	051686	005465	HELENA CHEMICAL COMPANY	03270	815.63
051687	000874	HIGHSWITH	03270	458.75	051688	012750	HM RECEIVABLES CO LLC	03270	67,124.81
051689	009170	THE HOME DEPOT	03270	2,738.16	051690	011065	J'S COMMUNICATIONS INC	03270	110.08
051691	000977	JORGENSEN CO	03270	1,350.00	051692	002435	LIBERTY FLAGS	03270	263.00
051693	001078	LINGUISYSTEMS INC	03270	1,189.40	051694	012914	LOGICAL CHOICE TECHNOLOGIES	03270	25,594.80
051695	011181	LOYAL AMERICAN LIFE INS CO	03270	1,402.61	051696	001108	WILLIAM V MACGILL & CO	03270	3,307.89
051697	007886	THE MARKERBOARD PEOPLE	03270	547.80	051698	003196	MCGRAW-HILL COMPANIES	03270	2,882.35
051699	001117	MCNAMARA SPORTS INC	03270	5,243.07	051700	001154	MEADOWBROOK WATER CO OF MERCED	03270	300.00
051701	009224	MERCED COMMERCIAL PEST CONTROL	03270	14,250.00	051702	004898	MERCED COUNTY PARKS & REC DIV	03270	75.76
051703	010170	MESTMAKER/CSEA INSURANCE	03270	250.33	051704	001271	NASCO MODESTO	03270	245.00
051705	012754	NATIONAL ART & SCHOOL SUPPLIES	03270	3,997.14	051706	003110	NATIONAL GEOGRAPHIC SCHOOL	03270	9,222.53
051707	012239	NCS PEARSON INC	03270	1,441.93	051708	003519	OFFICE DEPOT INC	03270	100,062.79
051709	011164	OLIVEWOOD MEADOWS OCCUPATIONAL	03270	50.00	051710	001368	PG&E	03270	51.71
051711	001483	PIONEER STATIONERS INC	03270	623.79	051712	001402	PRAXAIR	03270	528.00
051713	004164	PREMIER SCHOOL AGENDAS INC	03270	4,378.28	051714	001616	PRO-ED	03270	102.30
051715	012537	PROCLEAN	03270	10,199.02	051716	008687	PRODUCERS DAIRY FOODS INC	03270	1,564.20
051717	009839	RENAISSANCE LEARNING INC	03270	179.00	051718	007280	RESOURCES FOR READING	03270	8,289.33
051719	004289	RISO PROD OF SACRAMENTO INC	03270	77,879.70	051720	003103	SCHOLASTIC INC	03270	76.51
051721	009295	SCHOOL SPECIALTY	03270	269.02	051722	009634	SHRED IT CENTRAL CA INC	03270	18,950.78
051723	012608	SISC III	03270	911,832.25	051724	001603	SOUTHWEST SCH & OFFICE SUPPLY	03270	1,626.00
051725	011109	SPINITAR	03270	1,074.81	051726	001653	STANDARD STATIONERY SUPPLY CO	03270	248.95
051727	012621	STAPLES ADVANTAGE	03270	1,485.62	051728	003244	SUPER DUPEP PUBLICATIONS	03270	1,337.15
051729	008187	TONI'S COURTYARD CAFE	03270	342.56	051730	001887	WASTE MANAGEMENT	03270	1,252.60
051731	011364	US AIR CONDITIONING DIST	03270	1,702.59	051732	002027	WASTE MANAGEMENT	03270	59.89
051733	002077	FRANK WILBER CO	03270	480.00	051734	009180	VALLEY FORKLIFT	03270	565.28
051735	000376	CITY OF MERCED	03271	1,605.19	051736	002508	DELL MARKETING L P	03271	597.76
051737	003519	OFFICE DEPOT INC	03271	295.17	051738	010268	PEARSON EDUCATION	03271	4,158.17
051741	001368	PG&E	03271	4,871.06	051740	004289	RISO PROD OF SACRAMENTO INC	03271	236.47
051741	008725	SCHOOL NURSE SUPPLY INC	03271	27.49	051742	011170	BARNES & NOBLE INC	03271	413.82
051743	000376	CITY OF MERCED	03275	519.46	051744	001036	LAKESHORE	03275	112.47
051745	001174	MERCED COUNTY ARTS COUNCIL INC	03275	100.00	051746	003519	OFFICE DEPOT INC	03275	1,294.53
051747	001368	PG&E	03275	1,264.07	051748	012537	PROCLEAN	03275	21.80
051749	012621	STAPLES ADVANTAGE	03275	53.82	051750	001930	AMERIPRIDE	03263	

APY220ME H.00.02

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 10/07/10

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
051751	002580	BOB'S REFRIGERATION	03263	340.00	051752	010593	CENTRAL RESTAURANT PRODUCTS	03263	55.60
051753	007931	COMMERCIAL APPLIANCE	03263	314.71	051754	004128	THE DANIELSEN CO	03263	1,422.48
051755	009652	EAST BAY RESTAURANT SUPPLY INC	03263	1,052.44	051756	008298	ECONOMY RESTAURANT FIXTURES	03263	812.25
051757	007428	GOLD STAR FOODS	03263	2,967.11	051758	010138	HAGUE QUALITY WATER INC	03263	198.00
051759	011065	J'S COMMUNICATIONS INC	03263	9,38.05	051760	007394	LA TAPATIA TORTILLERIA INC	03263	985.00
051761	011151	MADERA PRODUCE INC	03263	9,049.75	051762	011983	MCSO CAFETERIA PETTY CASH FUND	03263	165.06
051763	009224	MERCED COMMERCIAL PEST CONTROL	03263	677.00	051764	001232	MODERN AIR MECHANICAL INC	03263	2,026.00
051765	004303	NEXTEL COMMUNICATIONS	03263	207.08	051766	012094	NUTRI-LINK TECHNOLOGIES INC	03263	1,239.42
051767	005080	PIERRE FROZEN FOODS	03263	7,328.24	051768	012156	PLATINUM PACKAGING GROUP	03263	2,307.60
051769	008687	PRODUCERS DAIRY FOODS INC	03263	23,033.47	051770	012913	PURE FORCE	03263	1,430.63
051771	005453	RALEY'S	03263	31.18	051772	009919	SCHOOL LUNCH PRODUCTS INC	03263	4,545.70
051773	008663	SMART AND FINAL	03263	34.37	051774	012474	TERRI SOARES	03263	25.40
051775	012621	STAPLES ADVANTAGE	03263	433.11	051776	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	19,986.41
051777	010291	TEAM BROKERAGE	03263	1,955.00	051778	009180	VALLEY FORKLIFT	03263	59.89
051779	012197	WESTSIDE WATER CONDITIONING	03263	409.48	051780	011085	TS WOO DISTRIBUTING	03263	1,086.00
051781	005241	MERCED CITY SCHOOL DISTRICT	03264	23,642.10					

TOTAL AMOUNT OF ALL WARRANTS \$1,552,530.59\*\*\*

**SUPERINTENDENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: October 26, 2010

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

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## **Recommendation**

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$2,955.17.

<b><u>School/Department</u></b>	<b><u>Description</u></b>	<b><u>Donated By</u></b>	<b><u>Value</u></b>
Burbank School	Monetary donation	Target – Take Charge of Education Program	\$98.38
Fremont Charter School	Monetary donation	Merced Sunrise Rotary Club	\$1,000.00
Reyes School	Monetary donation	Target – Take Charge of Education Program	\$156.79
Stefani School	Monetary donation to be used for classroom pencil sharpeners and magazine subscriptions for the library.	Stefani School PTC	\$700.00
Stowell School	Monetary donation	Merced Sunrise Rotary Club	\$1,000.00

## **Background**

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

## **Fiscal Impact**

Revenue: \$2,955.17

Expenditure: None

Budget Category: Instructional Supplies

# **EDUCATIONAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti.  
Acting Assistant Superintendent, Educational Services

PREPARED BY: Melanie Cole  
Coordinator, Preschool and Child Development Programs

DATE: October 26, 2010

SUBJECT: **FIRST 5 MERCED COUNTY COORDINATION AND  
TECHNICAL ASSISTANCE FOR THE PARENTS AS TEACHERS  
HOME VISITATION PROGRAM GRANT**

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## **Recommendation**

It is recommended that the Board of Education approve the acceptance of the First 5 Merced County Coordination and Technical Assistance for the Parents As Teachers Home Visitation Program Grant in the amount of \$25,000.00.

## **Background**

For nearly a decade, First 5 Merced County and Merced City School District (MCSD) Preschool Program have collaborated on enhancing the lives of children ages 0-5 so they can succeed in school. First 5 funding is provided through Proposition 10 that was passed in 1998. First 5 Merced County has provided support for MCSD with three previous programs: School Readiness, Power of Preschool, and Special Needs Project. The strategic plan for First 5 Merced County includes improving parents' capability to spend time with their children through nurturing and engaging relationships. MCSD has implemented the Parents As Teachers Program for several years with funding support from the First 5 Special Needs Project and currently through the Family and Children Support grant. MCSD will provide coordination, technical assistance, and management of the Parents As Teachers program.

## **Fiscal Impact**

Revenue: \$25,000.00

Expenditure: None

Budget Category: State Preschool

# **ADMINISTRATIVE SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: Rosemary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

DATE: October 26, 2010

SUBJECT: **RESOLUTION NO. A-48-2010-2011 BOARD APPROVAL OF  
CERTIFICATED ASSIGNMENTS**

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## **Recommendation**

It is recommended that the Board of Education adopt Resolution No. A-48-2010-2011 giving authorization to qualified special day class teachers in providing instructional services to students with autism.

## **Background**

Education Code Section 44265.1 provides flexibility to enable employing agencies to more easily employ individuals to serve in the shortage area of autism. This provision allows the district to assign a teacher with a credential authorizing services to students with mild and moderate disabilities to provide instruction to students with autism if the teacher satisfies specific criteria and consents to the assignment.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

## RESOLUTION NO. A-48-2010-2011

### BEFORE THE GOVERNING BOARD OF THE MERCED CITY SCHOOL DISTRICT MERCED COUNTY, CALIFORNIA

**WHEREAS**, Education Code Section 44265.1 provides flexibility for assigning holders of specific special education credentials to provide special education instructional services to students with autism; and

**WHEREAS**, the individuals listed below qualify for this option in Education Code 44265.1 because they have either an Education Specialist Instruction Credential—Mild/Moderate Disabilities or a Specialist Credential in Special Education—Learning Handicapped; and

**WHEREAS**, the individuals listed below meet the specific criteria of either 1) having one year of full-time instruction prior to September 1, 2007, in a special education program that serves pupils with autism pursuant to their individualized education programs and a favorable evaluation or recommendation to teach pupils with autism from Merced City School District or 2) the teacher has completed a minimum of three semester units of course work in the subject of autism offered by a regionally accredited institution of higher education; and

**WHEREAS**, the individuals listed below give their permission for these assignments;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Board of the Merced City School District authorizes the assignment of providing instruction to students with autism for the 2010-2011 school year:

<b>Teacher</b>	<b>Specific Criteria Met</b>
Nancy Czapinski	1
Julie Franey	1
Frances Gallegos	1
Nicole Hall	2
Merideth Hermosillo	1
Carmen Pedroza	1
Therese Phelps	1
Tammy Rodriguez	1
Nickie Seno	1
Bridget Stalnaker	1
Olivia Zarate	1
Cindy Zorichak	1

**APPROVED, PASSED AND ADOPTED** by the Governing Board of Merced City School District of Merced County, State of California, this 26th day of October, 2010, by the following vote:

**MERCED CITY SCHOOL DISTRICT**

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

I certify the above is a true copy of a resolution adopted by the Governing Board of Merced City School District at a meeting held on October 26, 2010.

DATED: October 26, 2010

GOVERNING BOARD OF THE MERCED CITY SCHOOL  
DISTRICT,  
COUNTY OF MERCED, STATE OF CALIFORNIA

BY: \_\_\_\_\_  
ROSEMARY PARGA DURAN, Ed.D.  
District Superintendent

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: October 26, 2010

SUBJECT: **FACILITIES LEASE AGREEMENTS BETWEEN MERCED  
COUNTY OFFICE OF EDUCATION AND THE MERCED CITY  
SCHOOL DISTRICT**

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### **Recommendation**

It is recommended that the Board of Education authorize the Merced County Office of Education to continue the use of ground and facility lease agreements with the Merced City School District at various sites within the District.

### **Background**

The District annually has entered into lease agreements with MCOE for use of classrooms to house the County's Special Education programs. The cost and benefit considerations have been reviewed by District staff and are considered appropriate. Currently, MCOE is requesting to lease property at the sites listed below, consistent with past agreements, yet with amended fees. The annual fees include the per month charge for an 11 month period, District provided utilities, as well as maintenance and custodial services.

- Ada Givens Elementary School, Rivera Middle School, Chenoweth Elementary School, Fremont Charter School, Hoover Middle School, and Galen Clark Preschool (six classrooms).
- Peterson Elementary School and Tenaya Middle School. This is a "Trade of Premises" agreement for the District's use of the MCOE owned Tenaya Middle School facility for Professional Development Center function and one classroom at the MCOE owned Peterson Elementary School facility for the District providing maintenance, utilities, and custodial services for the MCOE owned Peterson Elementary School facility.
- Wright Elementary School, Sheehy Elementary School, Cruickshank Middle School, Chenoweth Elementary School, Reyes Elementary School, Burbank Elementary, and Galen Clark Preschool (seven classrooms).

### **Fiscal Impact**

Revenue: \$85,563.65

Expenditure: None

Budget Category: Fund 42 – Special Reserve, Resource 0000 – Undesignated

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: October 26, 2010

SUBJECT: **LAB TESTING AND OBSERVATION CONTRACT FOR RIVERA  
JOINT-USE GYM PROJECT**

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## **Recommendation**

It is recommended that the Board of Education approve the contract with Neil O. Anderson and Associates for testing and observation of the Rivera Joint-Use Gym construction project.

## **Background**

The anticipated scope of services by Neil O. Anderson and Associates for testing and observation services will include the following items:

1. Reinforcing Steel/Concrete – 80 hours of testing and observation
2. Masonry – 210 hours of testing and observation
3. Structural Steel – 240 hours of testing and observation

## **Fiscal Impact**

Revenue: None

Expenditure: \$56,234.00

Budget Category: Fund 21 – Bond Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: October 26, 2010

SUBJECT: **RIVERA JOINT-USE GYM PROJECT (ROOFING MATERIALS)**

---

## **Recommendation**

It is recommended that the Board of Education approve the purchase of roofing materials for the Rivera Joint-Use Gym project through the California Multiple Award Schedule (CMAS).

## **Background**

The District will utilize the benefits of the California Multiple Award Schedule (CMAS) to purchase materials at the lowest cost possible. Cost of owner supplied materials is estimated at \$96,500.00.

## **Fiscal Impact**

Revenue: None

Expenditure: \$96,500.00

Budget Category: Fund 21 – Bond Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: October 26, 2010

SUBJECT: **REFRIGERATED TRUCK BID 2010-2011**

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## **Recommendation**

It is recommended that the Board of Education award the Refrigerated Truck Bid to Razzari Auto Centers.

## **Background**

The Nutrition Services Department issued an "Invitation to Bid for Refrigerated Truck Bid." The bid process was conducted as required by California State Law and Federal Regulations.

The new refrigerated trucks will replace non-refrigerated (1996 and 1997) trucks. The California Retail Food Code, Chapter 4, Article 1 states: "Perishable foods are to be transported in a manner to maintain food temperatures at recommended levels."

Bids were opened on September 30, 2010, and the results are as follows:

<b><u>Bidder</u></b>	<b><u>Bid</u></b>	<b><u>Recommendation</u></b>
1. Razzari Auto Centers	\$199,554.00	Approve
2. Ry-Den Truck Center	\$202,912.00	
3. Interstate Truck Center	\$213,995.22	
4. Valley Peterbilt	\$216,348.00	

## **Fiscal Impact**

Revenue: None

Expenditure: \$199,554.00

Budget Category: Fund 13 – Cafeteria Fund