

MERCED CITY SCHOOL DISTRICT



SCHOOL BOARD AGENDA

September 22, 2009

MERCED CITY SCHOOL DISTRICT

Our Mission...

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

Beliefs

We believe that:

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

Strategies

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

Objectives

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”

REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, September 22, 2009
Merced City Council Chambers
678 West 18th Street, Merced, California

CLOSED SESSION - 6:00 P.M.
OPEN SESSION - 7:00 P.M.

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23rd Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de intepretacion.*

Community members have two opportunities to address the Board of Education.

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

- I. **OPENING BUSINESS - 6:00 P.M.**
 - A. Call Public Session to Order
 - B. Roll Call

- II. **PUBLIC COMMENT PRIOR TO CLOSED SESSION**
 - A. Identification of Closed Session Topics
 - B. Comments And/Or Questions From The Audience
 - C. Adjourn To Closed Session

III. CLOSED SESSION

A. PUBLIC EMPLOYEE: APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

IV. OPEN SESSION - 7:00 P.M.

- A. Call to Order
- B. Roll Call

V. FLAG SALUTE

VI. APPROVAL OF AGENDA

VII. ITEMS OF INTEREST

A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.

B. **Written Communications**

C. **Board Reports**

Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

VIII. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

a. **Superintendent**

S-9-09-10 **Meeting Minutes**

It is recommended that the Board of Education approve the minutes from the regular meeting of September 8, 2009.

Dr. P. Duran

b. Administrative Services

A-13-09-10 **Employment Transactions - Certificated Personnel** **Mr. Spicer**
Approval is recommended for certificated personnel items.

A-14-09-10 **Employment Transactions - Classified Personnel** **Mr. Spicer**
Approval is recommended for classified personnel items.

c. Fiscal Services

F-9-09-10 **Warrants** **Ms. Cavallero**
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers.

F-10-09-10 **Budget Transfers** **Ms. Cavallero**
It is recommended that the Board of Education ratify the list of budget transfers completed during the month of August 1 through August 31, 2009. **Mr. Spicer**

IX. BOARD ACTION

Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.

a. Superintendent

S-10-09-10 **Gifts/Grants And Bequests** **Dr. P. Duran**
It is recommended that the Board of Education accept the gifts/grants and bequests as listed with acknowledgement and appreciation.

b. Educational Services

E-16-09-10 **Resolution No. E-16-2009-2010** **Dr. Calzadillas**
Local Agreement For Child Care And Development **Ms. Cole**
Services Contract No. CPKS-9049 **Dr. P. Duran**
It is recommended that the Board of Education approve contract No. CPKS-9049, Local Agreement for Child Care and Development Services, and adopt Resolution No. E-16-2009-2010 authorizing signatories on behalf of the state preschool program.

- E-17-09-10 WEST ED Contract - English Learner Professional Development**
It is recommended that the Board of Education approve a contract with WestEd to provide professional development for preschool lead and assistant teachers through the English Learner Professional Development training. The trainings will be funded through the Early Reading First Grant and the First 5 Staff Development grant. Both grants focus on increasing teacher effectiveness in the classroom.
- Dr. Calzadillas
Dr. P. Duran**
- c. Administrative Services**
- A-15-09-10 Facilities Lease Agreements Between Merced County Office Of Education And The Merced City School District**
It is recommended that the Board of Education authorize the Merced County Office of Education to continue the use of ground and facility lease agreements with the Merced City School District at various sites within the District.
- Mr. Magnussen
Mr. Spicer**
- A-16-09-10 Bus Fleet Maintenance Agreement**
It is recommended that the Board of Education approve the maintenance service agreement with the Merced County Office of Education's (MCOE) Head Start Program and the McSwain School District to perform mechanical and routine maintenance of the Head Start Program and McSwain School District school bus fleet.
- Mr. Magnussen
Mr. Spicer**
- d. Fiscal Services**
- F-11-09-10 Final 2009-2009 Unaudited Actuals Report and Certification**
It is recommended that the Board of Education approve Final Year End Unaudited Revenue, Expenditure and Changes in Fund Balance as reported on the 2008-2009 Unaudited Actuals Report.
- Ms. Cavallero
Mr. Spicer**
- F-12-09-10 2008-2009 Gann Appropriations Limit and 2009-2010 Estimated Appropriations Limit Recalculation Resolution No. F-12-2009-2010**
It is recommended that the Board of Education approve the 2008-2009 Appropriations Limit Recalculation and the 2009-2010 estimated Appropriations Limit Calculation in the amount of \$51,034,674.01 and \$50,601,363.09 respectively, and Resolution No. F-12-2009-2010 adopting the "Gann" Limit.
- Ms. Cavallero
Mr. Spicer**

X. COMMUNICATIONS

D. Public Comment Period

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of thirty (30) minutes, unless timelines are waived by a majority of the Board.

XI. BOARD MEMBER ROUNDTABLE

XII. ADJOURNMENT

**EQUAL OPPORTUNITY EMPLOYER
DRUG FREE WORK PLACE EMPLOYER**

POSTED: September 18, 2009

MERCED CITY SCHOOL DISTRICT

**Board of Education Meeting Schedule
 2009-2010 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 11, 2009	7:00 p.m.	Council Chambers
Tuesday, August 25, 2009	7:00 p.m.	Hoover School
First day of school - (August 17)		
Tuesday, September 8, 2009	7:00 p.m.	Sheehy School
Tuesday, September 22, 2009	7:00 p.m.	Council Chambers
Tuesday, October 13, 2009	7:00 p.m.	Council Chambers
Tuesday, October 27, 2009	7:00 p.m.	Wright School
Tuesday, November 10, 2009	7:00 p.m.	Council Chambers
Nov. 3 – Election Day *Thanksgiving Week - (November 23-27)		
Tuesday, December 1, 2009	7:00 p.m.	Peterson School
Tuesday, December 15, 2009	7:00 p.m.	Council Chambers
*Winter Break - (December 21-January 1)		
Tuesday, January 12, 2010	7:00 p.m.	Chenoweth School
Tuesday, February 9, 2010	7:00 p.m.	Council Chambers
Tuesday, February 23, 2010	7:00 p.m.	Reyes School
*Presidents' Week - (February 15-19)		
Tuesday, March 9, 2010	7:00 p.m.	Council Chambers
Tuesday, March 23, 2010	7:00 p.m.	Fremont School
*Spring Break - (April 2 - 9)		
Tuesday, April 13, 2010	7:00 p.m.	Council Chambers
Tuesday, April 27, 2010	7:00 p.m.	Gracey School
Tuesday, May 11, 2010	7:00 p.m.	Council Chambers
Tuesday, May 25, 2010	7:00 p.m.	Cruickshank School
Graduation - (June 3)		
Tuesday, June 8, 2010	7:00 p.m.	Council Chambers
Tuesday, June 22, 2010	7:00 p.m.	Board Room

Meeting dates may change.
 (*Local Recess) - No School

Merced City Council Chambers, 678 West 18th Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
MERCED CITY SCHOOL DISTRICT
Sheehy Elementary School
September 8, 2009**

- CALL TO ORDER: The meeting was called to order by President Jordan at 6:03 p.m.
- MEMBERS PRESENT: Mr. Dennis Jordan, Mr. Tom Parker, Mr. Gene Stamm - present
Mr. Darrell Cherf, Dr. Susan Walsh - absent
- CLOSED SESSION: The Board met in closed session from 6:03 p.m. to 7:22 p.m. to discuss:
- Student Expulsion
 - Student Case No. 1-2009-20010
 - Public Employee: Appointment/Discipline/Dismissal/Release
- OPEN SESSION: The Board reconvened to open session at 7:23 p.m.
- MEMBERS PRESENT: Mr. Dennis Jordan, Mr. Tom Parker, Mr. Gene Stamm - present
Mr. Darrell Cherf, Dr. Susan Walsh - absent
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga-Duran; Associate Superintendent, Mr. Greg Spicer; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Director of Special Education and Pupil Services, Dr. Ken Testa; Chief Operations Officer, Mr. Kraig Magnussen; Director of Curriculum and Staff Development, Ms. Annie Dossetti; Director of Information Technology and Support Services, Mr. Greg Blount; Director of State and Federal Programs, Dr. Tammie Calzadillas; Principal, Ms. Lucrecia Sicairos; Principal, Mr. Cesar Hernandez; Principal, Ms. Irma Ayala-Olson; Preschool Coordinator, Ms. Melanie Cole; Curriculum Coordinator, Ms. Lila Lesly; Learning Director, Ms. Catherine Puckett; Operations & Grounds Supervisor, Mr. Juan Mendoza; Maintenance Supervisor, Mr. Bill Rains
- PLEDGE OF ALLEGIANCE: Mr. Tom Parker, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: No action was taken.
- APPROVAL OF AGENDA: It was moved by Mr. Stamm, seconded by Mr. Parker, to approve the agenda as presented. Motion carried.
- MOMENT OF SILENCE: A moment of silence was observed in memory of Tenaya Middle School, 7th Grade Teacher, Mrs. Brandy Saxton who began her career with the Merced City School District as a clinician at Gracey School in 2003 and was then hired in August of 2004 as a 7th grade Language Arts/Social Studies core teacher at Tenaya Middle School.
- ITEMS OF INTEREST: SUPERINTENDENT
- Dr. Parga Duran reported on the District's Back to School Nights held Thursday, August 27 (Pre K-5) and Thursday, September 3 (6-8)

SCHOOL SHOWCASE:

Sheehy Elementary School Principal, Ms. Lucrecia Sicairos presented information on the start of the new school year and how Sheehy School celebrates students' success.

REPORTS:

ALGEBRA I STEP-UP ACADEMY

State and Federal Programs Director, Dr. Tammie Calzadillas gave a PowerPoint report on the Algebra I Step-Up Academy held at Hoover Middle School July 27 - August 7, 2009. The report provided pre-post test data as well as a synopsis of the teacher/student evaluations.

SUMMER GANG RESISTANCE
EDUCATION AND TRAINING
(G.R.E.A.T.) PROGRAM AT HOOVER
SUMMER SCHOOL

In collaboration with the City of Merced Recreation Department, Police Department and the Boys' and Girls' Club the Merced City School District held the sixth annual GREAT Program for middle school students at Hoover Middle School. Ms. Ayala-Olson and Mr. Cesar Hernandez were co-principals and 80 students participated in the program. Officer Steve Smith presented a PowerPoint presentation highlighting the activities.

SUMMER MAINTENANCE AND
OPERATIONS PROJECTS

Operations Chief, Mr. Kraig Magnussen gave a PowerPoint Report on the District Maintenance and Operations Projects that were completed in 42 days this summer.

CONSENT:

It was moved by Mr. Stamm, seconded by Mr. Parker, to approve the Consent agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of August 25, 2009.

Educational Services

Merced County Contract Renewal Joint
Venture Training Regional
Occupational Program

- Approval of the continuation of the Joint Venture Training Regional Occupational Program contract with Merced County.

Administrative Services

Employment Transactions -
Certificated Personnel:

- Approval of the following certificated personnel items:

A. **Employment**

Ronna Bonstein, Clinician, Sheehy School, effective 8/18/2009
Pamela Briggs, Clinician, Reyes School, effective 8/11/2009
Diana Capron, Clinician, Reyes School, effective 8/11/2009
Rosemarie Church, Clinician, Wright School, effective 8/24/2009
Aidan Cohen, Clinician, Wright School, effective 8/24/2009
Patricia D'Escoto, Clinician, Sierra Preschool, effective 8/19/2009
Pamela Hastings, Clinician, Muir School, effective 8/18/2009
Lori Henenfent, Clinician, Peterson School, effective 8/17/2009

Margarita Hernandez, Clinician, Sheehy School, effective 8/18/2009
Jan Hobbs, Clinician, Sierra Preschool, effective 8/19/2009
Deborah Jones, Clinician, Franklin School, effective 8/24/2009
Danielle Knapp, Clinician, Burbank School, effective 8/17/2009
Julie LaChapell, Clinician, Chenoweth School, effective 8/17/2009
Jenny Ly, Clinician, Peterson School, effective 8/17/2009
Deborah McGurk, Clinician, Sierra Preschool, effective 8/19/2009
Jaelyn Meneses, YEP Part-Time Instructor, Peterson School, effective 8/20/2009
Domerica Moreno, Clinician, Gracey School, effective 8/12/2009
Jamie Morris, Clinician, Stowell School, effective 8/11/2009
John Moua, Clinician, Stowell School, effective 8/11/2009
Elisse Murdock, Clinician, Muir School, effective 8/18/2009
Cheryl Neely, Clinician, Chenoweth School, effective 8/17/2009
Diana Oliveira, Clinician, Burbank School, effective 8/17/2009
Susie Ontiveros-Gargano, Clinician, Givens School, effective 8/18/2009
Ora Saosavang, Clinician, Givens School, effective 8/18/2009
Amber Scheurich, Clinician, Stefani School, effective 8/27/2009
Susan Tanioka, Clinician, Stefani School, effective 8/17/2009
Teresa Thissen, Clinician, Stefani School, effective 8/17/2009
Evelyn Torres, Clinician, Franklin School, effective 8/24/2009
Tai Trujillo, Clinician, Sierra Preschool, effective 8/19/2009
Lucy Walker, Classroom Teacher, Rivera Middle School, effective 8/11/2009
Nglia Xiong, Clinician, Fremont Charter School, effective 8/17/2009
Kou Yang, Clinician, Gracey School, effective 8/12/2009
Esmeralda Zaragoza, Clinician, Fremont Charter School, effective 8/17/2009

B. Unpaid Leave of Absence

Diedre Liske, Classroom Teacher, Fremont Charter School, Unpaid Leave of Absence from 7/1/2009 through 1/31/2010, effective 7/1/2009
Kimberly Williams, Preschool Teacher, Fremont Charter School, Unpaid Leave of Absence from 7/1/2009 through 6/30/2010, effective 7/1/2009

Employment Transactions -
Classified Personnel:

- Approval of the following classified personnel items:

A. Change of Status

Kong P. Herr, From Instructional Assistant, Muir School to Library Media Assistant, Muir School, effective 8/24/2009

B. Resignation

Patricia M. Hurlburt, Instructional Assistant: RSP, Burbank School, effective 8/28/2009
Julie M. Ortiz, Cafeteria Cook/Baker, Gracey School, effective 8/28/2009

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Amount</u>
023748-023813	8/14/09	\$238,506.18
027923-027986	8/21/09	<u>\$441,834.22</u>
	Total:	\$680,340.40

BOARD ACTION

SUPERINTENDENT

GIFTS/GRANTS AND BEQUESTS

It was moved by Mr. Parker, seconded by Mr. Stamm, to accept the gifts/grants and bequests as listed with acknowledgement and appreciation. Motion carried.

Galen Clark Preschool, monetary donation, donated by Jamba Juice, School Bananananza '09, valued at \$78.78

Cruickshank School, monetary donation, donated by Lifetouch National School Studios, valued at \$926.79

School Nutrition Services, 62 cases of bleach (2 gal., per case), donated by Costco Wholesale, valued at \$372.00

Reyes School, monetary donation, donated by Lifetouch National School Studios, valued at \$503.47

MEDIA SERVICES CONTRACT WITH
MERCED COUNTY OFFICE OF
EDUCATION

It was moved by Mr. Parker, seconded by Mr. Stamm, to approve the contract with the Merced County Office of Education's Media Center to provide services for the 2009-2010 school year. Motion carried.

MERCED COUNTY SCHOOL BOARDS
ASSOCIATION 2009-2010 DUES
STATEMENT

It was moved by Mr. Stamm, seconded by Mr. Parker, to approve the 2009-2010 dues payment of \$300.00 to the Merced County School Boards' Association. Motion carried.

EDUCATIONAL SERVICES:

PUBLIC HEARING
RESOLUTION NO. E-10-2009-2010
CERTIFICATION OF PROVISION OF
STANDARDS-ALIGNED
INSTRUCTIONAL MATERIALS FOR
STUDENTS FOR FISCAL YEAR 2009-
2010

Public Hearing Opened at: 8:17 p.m.

Comments: None

Public Hearing Closed at: 8:17 p.m.

It was moved by Mr. Parker, seconded by Mr. Stamm, to hold a public hearing to determine sufficiency of textbooks and instructional materials for each pupil in the district and adopt Resolution No. E-10-2009-2010 certifying the provision of standards-aligned textbooks for all children in the Merced City School District. Motion carried.

WEST ED CONTRACT
ENGLISH LEARNER PROFESSIONAL
DEVELOPMENT

It was moved by Mr. Parker, seconded by Mr. Stamm, to approve a contract with WestEd to provide professional development designed to strengthen instruction for English Learners for twenty-one (21) special education teachers that were not able to attend the Summer Reading Institute. Participants will be funded through the Special Education Teacher Professional Development (SET PD) Grant. Motion carried.

TEACHER SUPPORT PROGRAM
GRANT - FIRST 5 MERCED COUNTY

It was moved by Mr. Stamm, seconded by Mr. Parker, to approve the acceptance of the First 5 Merced County Teacher Support Program Grant in the amount of \$250,000 and enter into a contract with First 5 Merced County to provide services aligned with the commission's strategic plan through the 2009-2010 school year. Motion carried.

FAMILY AND CHILDREN SUPPORT
PROGRAM GRANT - FIRST 5 MERCED
COUNTY

It was moved by Mr. Stamm, seconded by Mr. Parker, to approve the acceptance of the First 5 Merced County Family and Children Support Program Grant in the amount of \$234,000 and enter into a contract with First 5 Merced County to provide services aligned with the commission's strategic plan through the 2009-2010 school year. Motion carried.

STUDENT EXPULSION

It was moved by Mr. Parker, seconded by Mr. Stamm, to accept the Administrative Hearing Panel's finding of fact and recommendations as submitted and that Student Case No. 1-2009-2010 be expelled for the remainder of the current semester, plus the semester following. Motion carried.

ADMINISTRATIVE SERVICES:

CAPITAL FACILITIES PROJECT
CHANGE ORDER - WRIGHT
ELEMENTARY SCHOOL ROOFING
PROJECT

It was moved by Mr. Parker, seconded by Mr. Stamm, to approve the change order to Fresno Roofing for \$10,730.02 as a portion of the installation of a new roof at Wright Elementary School. Motion carried.

PUBLIC HEARING
RESOLUTION NO. A-12-2009-2010
DECREASE IN LEVEL 2 SCHOOL
FACILITIES FEE AND APPROVAL OF
CEQA EXEMPTION

Public Hearing Was Opened at: 8:28 p.m.
Comments: None
Public Hearing Was Closed at: 8:28 p.m.

It was moved by Mr. Parker, seconded by Mr. Stamm, to hold a public hearing and adopt Resolution No. A-12-2009-2010 authorizing a decrease in the Level 2 School Facilities Fee and approve the CEQA exemption. Motion carried.

COMMUNICATIONS:

AUDIENCE

- Ms. Dora Crane, Tenaya Middle School, Physical Education Teacher, addressed the Board of Education on her appreciation for the district's response for Tenaya Middle School last week on the passing of 7th grade Teacher, Mrs. Brandy Saxton
- Mr. Eric Chadron, Sheehy School Parent, addressed the Board of Education on the Presidential Address to Students and the district's use of permission slips

Addressing the Board of Education on the Topic of the District's fifth grade student participation at Jack L. Boyd Outdoor School and Fundraising were:

- Mr. Eric Chadron, Sheehy School parent
- Mr. Corbett Browning, Peterson School parent
- Mr. C. Ashley Linden, Peterson School, fifth grade teacher and district parent
- Ms. Amber Smith-Briggs, Peterson School, fifth grade teacher
- Ms. Dailann Parker, Peterson School, fifth grade teacher and district parent
- Ms. Maryann Spurgeon, Peterson School parent

ADJOURNMENT:

The meeting adjourned at 9:27 p.m.

Secretary

Clerk

CONSENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.
District Superintendent

DATE: September 22, 2009

SUBJECT: **MEETING MINUTES**

Recommendation

It is recommended that the Board of Education approve the minutes from the regular meeting of September 8, 2009.

Background

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

Fiscal Impact

Revenue: None
Expenditure: None
Budget Category: None

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM : Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez
Personnel Specialist

DATE: September 22, 2009

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

Recommendation

Approval is recommended for the following certificated personnel items:

A. Employment

Amy Bustabade Classroom Teacher
Tenaya Middle School
Effective 9/9/2009

Stacey Leal Classroom Teacher
Rivera Middle School
Effective 9/10/2009

B. Resignation

Sarah Morgan Library Media Teacher
Cruickshank Middle School/Stefani Elementary School
Effective 9/11/2009

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM : Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Arroyo
Personnel Specialist

DATE: September 22, 2009

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

Recommendation

Approval is recommended for the following classified personnel items.

A. Employment

Serena L. Williams Cafeteria Helper
Hoover Middle School
Effective 8/27/2009

Pa N. Yang Health Assistant
Givens Elementary School
Effective 9/8/2009

B. Change of Status

Ana M. Ambriz From School Office Clerk: Spanish Bilingual,
Chenoweth Elementary School to School Office Clerk,
Tenaya Middle School
Effective 9/8/2009

Christina Cano From Instructional Assistant: Spanish Bilingual, Gracey
Elementary School to Instructional Assistant, Muir
Elementary School
Effective 9/3/2009

Elizabeth Contreras-Ochoa From Instructional Assistant: YEP, Peterson Elementary
School to Account Clerk, Student and Family Services:
YEP
Effective 9/1/2009

MERCED CITY SCHOOL DISTRICT

Paulina L. Gomez

From Instructional Assistant: Spanish Bilingual
(Preschool), Franklin Elementary School to School
Office Clerk: Spanish Bilingual, Chenoweth Elementary
School
Effective 9/14/2009

Tanya K. Nichols

From Instructional Assistant, Givens Elementary School
to Instructional Assistant: RSP, Burbank Elementary
School
Effective 8/31/2009

C. Resignation

Kristal Vang

Instructional Assistant
Burbank Elementary School
Effective 6/5/2009

Fiscal Impact

Revenue: None

Expenditure: None

Budget Category: General Fund

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: September 22, 2009

SUBJECT: **WARRANTS**

Recommendation

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
036782-036843	9/4/09	\$ 1,467,893.92
	Total	\$ 1,467,893.92

Background

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

Fiscal Impact

Revenue: None
Expenditure: \$1,467,893.92
Budget Category: Various

Merced City School District
WARRANT REGISTER FOR WARRANTS DATED 09/04/09

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
036782	005164	ABS PRESORT INC	03270	378.05	036783	008470	ACTION COMPUTERS	03270	1,086.36
036784	012369	STEPHANIE AGUILAR	03270	269.44	036785	012571	AT&T	03270	6,039.52
036786	012746	B H JORDET CONSTRUCTION INC	03270	4,802.36	036787	000167	BARTLETT PETROLEUM PRODUCTS	03270	4,521.04
036788	012603	BLACKBOARD CONNECT	03270	37,260.00	036789	012093	CAL-STATE TOOL & INDUSTRIAL	03270	1,410.00
036790	000327	CASBO	03270	715.00	036791	011193	CENTER FOR EVALUATION AND	03270	15,500.00
036792	000376	CITY OF MERCED	03270	75,104.40	036793	010566	COOLE SCHOOL INC	03270	777.68
036794	006770	COSTCO MEMBERSHIP	03270	240.17	036795	005711	D&D PEST CONTROL INC	03270	1,686.00
036796	000632	ELAN PUBLISHING CO INC	03270	1,065.00	036797	007697	ENVIROCLEAN	03270	1,190.81
036798	012322	FIRE 2 WIRE	03270	500.00	036799	005201	FOUNDATION FOR MEDICAL CARE	03270	10,424.39
036800	012337	FOUNDATION FOR MEDICAL CARE	03270	218.00	036801	000895	HM RECEIVABLES CO LLC	03270	63,600.68
036802	001836	HM RECEIVABLES CO LLC	03270	68,018.90	036803	012600	MARINA HOLMES	03270	1,680.00
036804	008389	MATCO TOOLS	03270	511.07	036805	001154	MEADOWBROOK WATER CO OF MERCED	03270	2,683.87
036806	001171	MERCED COLLEGE	03270	60.00	036807	001345	MERCED COUNTY OFFICE OF EDUC	03270	1,500.57
036808	001065	MERCED SUN-STAR	03270	220.75	036809	003519	OFFICE DEPOT INC	03270	1,006.64
036810	004164	PREMIER SCHOOL AGENDAS INC	03270	14,941.35	036811	011545	PRO TECH SECURITY	03270	91.99
036812	012537	PROCLEAN	03270	14,803.76	036813	012680	QUESTAR ASSESSMENT INC	03270	412.78
036814	007280	RESOURCES FOR READING	03270	59.42	036815	005600	SAN JOAQUIN VALLEY UNIFIED	03270	87.00
036816	009634	SHRED IT CENTRAL CA INC	03270	71.50	036817	010561	THE SIGN GUYS	03270	422.18
036818	012608	SISC III	03270	889,319.05	036819	012763	SISC III ARRA	03270	2,069.88
036820	011913	TIRE DISTRIBUTION SYSTEMS INC	03270	4,494.86	036821	009654	TRAPEZE SOFTWARE GROUP INC	03270	675.00
036822	001887	UNISOURE WORLDWIDE INC	03270	47,765.85	036823	012710	VALLEY FLOORING	03270	2,666.00
036824	009908	XEROX CORPORATION	03270	18,076.19	036825	011833	XEROX CORPORATION	03270	2,666.00
036826	000376	CITY OF MERCED	03271	4,418.40	036827	010566	COOLE SCHOOL INC	03271	3,538.73
036828	011833	XEROX CORPORATION	03275	30.15	036829	008780	AFFILIATED PACKAGING SPEC INC	03263	1,066.95
036830	004128	THE DANIELSEN CO	03263	3,851.00	036831	007428	GOLD STAR FOODS	03263	730.00
036832	010273	IMAGE MASTERS	03263	653.55	036833	012366	INTERSTATE TRUCK CENTER	03263	2,097.92
036834	011151	MADERA PRODUCE INC	03263	3,022.60	036835	009919	SCHOOL LUNCH PRODUCTS INC	03263	89.24
036836	012474	TERRI SOARES	03263	51.40	036837	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	5,216.40
036838	010291	TEAM DISTRIBUTIONS INC	03263	3,919.50	036839	006322	ELESCO	03276	14,620.91
036840	011890	FOUR C'S SERVICE INC	03276	39,240.00	036841	011060	WILCO SUPPLY	03276	10,501.65
036842	012756	GONZALEZ DOUBLE J PLUMBING INC	03265	16,546.09	036843	005241	MERCED CITY SCHOOL DISTRICT	03264	59,387.25

TOTAL AMOUNT OF ALL WARRANTS \$1,467,893.92***

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: September 22, 2009

SUBJECT: **BUDGET TRANSFERS**

Recommendation

It is recommended that the Board of Education ratify the list of budget transfers completed during the month of August 1 through August 31, 2009.

Background

Budget transfer transactions have been completed as necessary to permit payment of the obligations incurred by Merced City School District.

The Budget Transfer Transactions list will be provided to the Board for review.

Fiscal Impact

Revenue: N/A
Expenditure: N/A
Budget Category: Various

BOARD ACTION

SUPERINTENDENT

MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary P. Duran
District Superintendent

DATE: September 22, 2009

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

Recommendation

It is recommended that the Board of Education accept the gifts/grants and bequests as listed with acknowledgement and appreciation.

<u>School/Department</u>	<u>Description</u>	<u>Donated By</u>	<u>Value</u>
Burbank School	Monetary donation	Lifetouch National School Studios	\$611.16
Clark Preschool	Monetary donation	Lifetouch National School Studios	\$74.00
Cruickshank Middle School	Monetary donation	TARGET, Take Charge of Education Program	\$170.33
Givens School	Monetary donation	Merced County Historical Society, "Endangered Species of California's Central Valley" Exhibit Transportation Grant	\$200.00
Reyes School	Monetary donation	TARGET, Take Charge of Education Program	\$76.35
Reyes School	Monetary donation	Save Mart Supermarkets	\$245.49

Background

As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

Fiscal Impact

Revenue: \$1,377.33

Expenditure: None

Budget Category: Instructional Supplies

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director, State and Federal Programs

PREPARED BY: Melanie Cole
Coordinator, Preschool

DATE: September 22, 2009

SUBJECT: **RESOLUTION E-16-2009-2010 LOCAL AGREEMENT FOR
CHILD CARE AND DEVELOPMENT SERVICES CONTRACT
CPKS-9049**

Recommendation

It is recommended that the Board of Education approve contract # CPKS-9049, Local Agreement for Child Care and Development Services, and adopt Resolution No. E-16-2009-2010 authorizing signatories on behalf of the state preschool program.

Background

State Preschool funds are the primary funding source for the District's preschool program. Funding terms and conditions require that the Board of Education pass a resolution which approves the contract and names the official who is authorized to sign it on its behalf.

Fiscal Impact

Revenue: \$ 5,000

Expenditure: None

Budget Category: State Preschool 8590

MERCED CITY SCHOOL DISTRICT

RESOLUTION NO. E-16-2009-2010

Local Agreement for Child Development Services Contract # CPKS-9049

WHEREAS, this resolution certifies the approval of the Board of Education to enter into this transaction with the California State Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2009/2010.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Merced City School District authorizes entering into **Contract Number CPKS-9049** and that any one of the persons listed below are authorized to sign this contract and conduct other routine child development transactions for the Board.

<u>TITLE</u>	<u>NAME</u>	<u>SIGNATURE</u>
Superintendent	RoseMary Parga-Duran, Ed.D	_____
Associate Superintendent	Greg Spicer	_____
Director, State & Federal Programs	Tammie Calzadillas, Ed.D.	_____
Coordinator, Preschool Program	Melanie Cole	_____

RESOLVED THAT THE GOVERNING BOARD OF MERCED CITY SCHOOL DISTRICT, THIS 22nd DAY OF SEPTEMBER, 2009, APPROVES RESOLUTION NO. E-16-2009-2010.

<u>Name:</u>	<u>Signature:</u>
RoseMary Parga-Duran, Ed.D. District Superintendent	_____
Greg Spicer, Associate Superintendent, Administrative Services	_____

Board Member: _____

Board Member's Signature: _____

Date of Board Action: September 22, 2009

MERCED CITY SCHOOL DISTRICT

RESOLUTION NO. E-16-2009-2010

Local Agreement for Child Development Services Contract # CPKS-9049

WHEREAS, this resolution certifies the approval of the Board of Education to enter into this transaction with the California State Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2009/2010.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Merced City School District authorizes entering into **Contract Number CPKS-9049** and that any one of the persons listed below are authorized to sign this contract and conduct other routine child development transactions for the Board.

<u>TITLE</u>	<u>NAME</u>	<u>SIGNATURE</u>
Superintendent	RoseMary Parga-Duran, Ed.D	_____
Associate Superintendent	Greg Spicer	_____
Director, State & Federal Programs	Tammie Calzadillas, Ed.D.	_____
Coordinator, Preschool Program	Melanie Cole	_____

RESOLVED THAT THE GOVERNING BOARD OF MERCED CITY SCHOOL DISTRICT, THIS 22ND DAY OF SEPTEMBER, 2009, APPROVES RESOLUTION NO. E-16-2009-2010.

Name: RoseMary Parga-Duran, Ed.D.
District Superintendent

Signature: _____

Greg Spicer,
Associate Superintendent, Administrative Services

Board Member: _____

Board Member's Signature: _____

Date of Board Action: September 22, 2009

MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.
District Superintendent

FROM: Tammie Calzadillas, Ed.D.
Director, Special Projects

DATE: September 22, 2009

SUBJECT: **WESTED CONTRACT – ENGLISH LEARNER PROFESSIONAL DEVELOPMENT**

Recommendation

It is recommended that the Board of Education approve a contract with WestEd to provide professional development for preschool lead and assistant teachers through the English Learner Professional Development training. The trainings will be funded through the Early Reading First Grant and the First 5 Staff Development grant. Both grants focus on increasing teacher effectiveness in the classroom.

Background

The MCSD preschool program enrolls a large number of English Language Learners. In order to meet the instructional needs of the students, WestEd will provide teachers with professional development designed to strengthen instructional effectiveness for English Language Learners in order to meet their language and learning needs. The training will include strategies for increasing student engagement, structured academic talk and explicit instruction of academic vocabulary. These are all research-based instructional practices for English Language Learners.

Fiscal Impact

Revenue: None

Expenditure: \$10,000

Budget Category: Preschool

ADMINISTRATIVE SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: September 22, 2009

SUBJECT: **FACILITIES LEASE AGREEMENTS BETWEEN MERCED
COUNTY OFFICE OF EDUCATION AND THE MERCED CITY
SCHOOL DISTRICT**

Recommendation

It is recommended that the Board of Education authorize the Merced County Office of Education to continue the use of ground and facility lease agreements with the Merced City School District at various sites within the District.

Background

The District annually has entered into lease agreements with MCOE for use of classrooms to house the County's Special Education programs. The cost and benefit considerations have been reviewed by District staff and are considered appropriate. Currently, MCOE is requesting to lease property at the sites listed below, consistent with past agreements, yet with amended fees. The annual fees include the per month charge for an 11 month period, District provided utilities, as well as maintenance and custodial services.

- Ada Givens Elementary School, Rivera Middle School, Chenoweth Elementary School, Fremont Charter School, Hoover Middle School, and Galen Clark Preschool (six classrooms).
- Peterson Elementary School and Tenaya Middle School. This is a "Trade of Premises" agreement for the District's use of the MCOE owned Tenaya Middle School facility for Professional Development Center function and one classroom at the MCOE owned Peterson Elementary School facility for the District providing maintenance, utilities, and custodial services for the MCOE owned Peterson Elementary School facility.
- Wright Elementary School, Sheehy Elementary School, Cruickshank Middle School, Chenoweth Elementary School, Reyes Elementary School, Burbank Elementary, and Galen Clark Preschool (seven classrooms).

Fiscal Impact

Revenue: \$83,200.00

Expenditure: None

Budget Category: Fund 42 – Special Reserve, Resource 0000 – Undesignated

MERCED CITY SCHOOL DISTRICT

TO: Rosemary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen
Chief Operations Officer

DATE: September 22, 2009

SUBJECT: **BUS FLEET MAINTENANCE AGREEMENT**

Recommendation

It is recommended that the Board of Education approve the maintenance service agreement with Merced County Office of Education (MCOE) Head Start and McSwain School District to perform mechanical and routine maintenance of the Head Start and McSwain School District school bus fleet.

Background

MCOE Head Start and McSwain School District has requested that the Merced City School District Transportation Department perform scheduled maintenance of their school bus fleet. The Transportation department would provide routine forty-five day inspections and maintenance for thirteen school buses. Other mechanical services would be provided upon the request and the availability of shop mechanics. There would be no additional shop personal needed, nor would it put any of the Merced City School District's vehicles in jeopardy of not receiving the work they need in order to execute this agreement. This maintenance agreement will produce additional revenue to offset the Departments encroachment on the District's General Fund.

Fiscal Impact

Revenue: Estimated revenue \$20,000 – \$40,000

Expenditure: None

Budget Category: 01 - General Fund

FISCAL SERVICES

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: September 22, 2009

SUBJECT: **FINAL 2008/09 UNAUDITED ACTUALS REPORT AND
CERTIFICATION**

Recommendation

It is recommended that the Board of Education approve Final Year End Unaudited Revenue, Expenditure and Changes in Fund Balance as reported on the 2008/09 Unaudited Actuals report.

Following is a brief overview of the fiscal highlights.

Background

The District is on a July 1 budget cycle. Due to this fact, final ending balances are not available when we adopt our budget in June and the 2008/09 beginning balances are projected on estimates. Following the close of the fiscal year, we must recalculate our estimates, report the unaudited actual expenditures for 2008/09 and certify to the revised ending balances which include all categorical carryover.

The Unaudited Actuals report and certification have been completed for submission to the County and State and are presented for Board review and certification.

Notable changes from Second Interim projected General Fund ending balances:

REVENUE:

Revenue Limit reflects a slight increase of \$14,343 since Second Interim. Additionally, since the governor and legislature did not take action on additional proposed cuts to the 2008-09 apportionments, the district will receive \$2,528,075 in funding that the State will take back in 2009-2010 as a 'one-time' revenue limit cut. This dollar amount has been set aside as a designation in the ending balance.

MERCED CITY SCHOOL DISTRICT

The February budget package authorized districts to use funds from approximately 40 categorical programs “for any educational purpose” through both a sweep of 2007-08 ending balances and a flexibility transfer of current year funding beginning with the 2008-09 fiscal year and ending June 30, 2013. The district has, and will continue to, take full advantage of this option and transfer funds into the unrestricted general fund in order to retain staff, continue implementing priority programs and meet its obligations into the 2011-2012 fiscal year. Following is a chart indicating the programs and dollar amounts of funds recaptured under both the categorical sweep and flexibility options:

Categorical Sweep of 2007-08 Ending Balances:

Paraprofessional Teacher Training Program	\$ 120,365.27
Teacher Recruitment and Retention	\$ 133,820.00
Community Based English Tutoring	\$ 88,167.91
English Language Acquisition Program	\$ 251,890.41
School Safety and Violence Prevention	\$ 4,559.80
Art and Music Block Grant	\$ 278,425.78
Art, Music and PE Block Grant	\$ 408,914.59
School Gardens	\$ 226.76
School Counseling	\$ 1,915.31
Instructional Materials-English Learners	\$ 5,711.87
School Improvement Program	\$ 27,679.19
Professional Development Math & Reading Act	\$ 197,459.34
Pupil Retention Block Grant	\$ 28,537.39
Professional Development Block Grant	\$ 123,180.22
Targeted Instructional Improvement Grant	\$ 820.02
School Improvement Block Grant	\$ 257,000.31
Discretionary Block Grant – Site	\$ 183,473.40
Discretionary Block Grant – District	\$ 82,298.85
Instructional Materials, Library Materials, Ed Tech	<u>\$ 178,975.00</u>
TOTAL	<u>\$2,373,421.42</u>

Flexibility Option:

Paraprofessional Teacher Training Program	\$ 91,100.21
School Safety and Violence Prevention	\$ 360.00
Art and Music Block Grant	\$ 107,157.65
Gifted and Talented Education	\$ 15,834.42
Professional Development Math & Reading Act	\$ 47,571.97
Pupil Retention Block Grant	\$ 11,454.00
Professional Development Block Grant	\$ 162,850.00
School Improvement Block Grant	<u>\$ 306,120.37</u>
TOTAL	\$ 742,448.62

MERCED CITY SCHOOL DISTRICT

Federal Revenue increased by \$338,787. This amount includes State Fiscal Stabilization Funds and the deferral of monies received for specific Federal grants that were not expended in the 2008-09 fiscal year. The excess revenue is declared as “deferred revenue” or carryover, deleted from current year and brought forward into the next fiscal year.

State Revenue increased by \$133,361 over projections. This amount includes increases in Home to School Transportation, Professional Development Math & Reading Act and School Counseling, plus the deferral of unspent revenues.

Local Revenue increased by \$1,076,098 due to reclassification of Special Education expenses and corresponding effect on the Maintenance of Effort, and reduced encroachment in Transportation.

Total net effect on the 2008/09 revenue projections equals an increase in revenue of \$1,562,589.

EXPENDITURES:

Due to the uncertainty surrounding the 2009-10 budget and the full implementation of cost saving strategies, spending in the 2008-09 fiscal year was significantly reduced. Actual expenditures for many major objects were underspent by a total of <\$6,384,393>. The 2008-09 fiscal year ends with \$2,238,388 in deferred revenue, \$6,420,816 in restricted carryover, and \$6,213,363 in designated carryover, including money set aside for special projects and one-time expenditures.

Additionally, the General Fund made a contribution of \$119,127 to the Child Development Fund to cover a shortfall in the PKFLP program due to low enrollment.

Ending Balance

Overall effect of the revision to revenue and expenditures in the General Fund nets a fund balance of \$15,318,857, most of which is restricted categorical carryover, and designated for specific purposes such as State Fiscal Stabilization Funds, Lottery, Economic Impact Aid, Maintenance and Site Budgets, with an unrestricted balance of \$0. As stated earlier, designated in the ending fund balance is the <\$252.83> per ADA one-time revenue limit adjustment, or \$2,528,075 that will be paid back to the State in February 2010.

Fiscal Impact

Net increase in the 2008/09 General Fund Ending Balance over prior year of \$5,485,135.

**MERCED CITY SCHOOL DISTRICT
2008/09 BUDGET SUMMARY
REVISION**

	2008/09 APPROVED		2008/09 REVISED		2008/09 1ST INTERIM		2008/09 2ND INTERIM		2008/09 FINAL		Changes
	7/1/2008	10/14/2008	12/9/2008	3/24/2009	6/30/2009						
REVENUE											
Revenue Limit	55,592,307	55,592,307	55,592,307	54,062,207	54,076,550	14,343					
Federal Revenues	10,837,271	11,240,525	13,048,419	13,665,978	14,004,765	338,787					
Other State Revenues	17,284,474	17,445,132	19,157,187	19,061,780	19,195,141	133,361					
Other Local Revenues	1,894,352	1,830,356	2,223,070	2,262,067	3,338,165	1,076,098					
TOTALS:	85,608,404	86,108,320	90,020,983	89,052,032	90,614,621	1,562,589					Total increase/decrease in revenue
EXPENDITURES											
Certificated Salaries	46,030,106	45,667,163	45,988,693	46,134,463	45,479,319	(655,144)					
Classified Salaries	10,868,254	10,874,009	10,938,607	10,935,062	10,763,587	(171,475)					
Employee Benefits	18,697,199	19,883,114	19,971,085	19,959,856	19,199,780	(760,076)					
Books & Supplies	4,406,930	4,694,875	6,681,403	5,927,794	3,331,927	(2,595,867)					
Services /Oper. Exp	4,741,268	4,845,907	5,791,964	6,300,576	4,611,299	(1,689,277)					
Capital Outlay		146,750	873,237	879,047	784,424	(94,623)					
Other Outgo	747,339	747,339	747,339	747,339	704,515	(42,824)					
Direct Support/Indirect	(558,802)	(559,746)	(555,305)	(561,225)	(532,976)	28,249					
Transfers Out	690,189	696,367	696,367	1,190,968	787,611	(403,357)					
TOTAL EXPENSE	85,622,483	86,995,778	91,133,390	91,513,880	85,129,487	(6,384,393)					Total increase/decrease in expenditures
INC/DEC	(14,079)	(887,458)	(1,112,407)	(2,461,848)	5,485,135						
BEGINNING BAL.	8,242,997	9,833,722	9,833,722	9,833,722	9,833,722						
ENDING BALANCE	8,228,918	8,946,264	8,721,315	7,371,874	15,318,857						
COMPONENTS OF ENDING BALANCE											
Revolving cash fund						2,550					
Stores Inventory						128,244					
Reserve for economic uncertainties @ 3.0%						2,553,885					
Restricted Carryover						6,420,816					
Designated Carryover						6,213,363					
Unrestricted Discretionary						0					
Total Ending Balance						15,318,857					

MERCED CITY SCHOOL DISTRICT
2008/09 BUDGET SUMMARY
REVISION

<u>Restricted Carryover</u>	
3200 State Fiscal Stabilization Funds	3,150,654
5640 Medi-Cal Billing	104,588
6286 English Lang Acquisition Program	15,982
6300 Lottery Prop 20	562,849
7090 EIA/SCE	221,046
7091 EIA/LEP	1,743,318
7156 Instr Mat'l Realignment Program	300,299
7158 Instr Mat'l Williams Case	153,827
7400 Quality Ed Invest Act	27,088
8150 Routine Repair & Maintenance	141,163
Total	6,420,816

<u>Designated Carryover</u>	
0000 RDA Collection-Facilities	103,838
0000 One-Time Revenue Limit Adjustment	2,528,075
0000 Additional Reserve for Econ Uncertainties	1,814,585
0216 Media Sales	13,764
0300 USI Settlement	900,000
0396 School Library	14,998
0500 Special Ed Mandate	121,400
1100 District Lottery	469,665
1101 Site Lottery	53,062
9010 Donations	58,088
9419 Misc Local Grant (Hoover Fishing)	693
9471 Reserve for Retiree Benefits	135,195
Total	6,213,363

MERCED CITY SCHOOL DISTRICT

2008/09 ACTUAL ENDING BALANCES - ALL FUNDS

NAME	ACTUAL 7/1/2008 BEG BAL	REV	EXP	SURPLUS/ DEFICIT	ACTUAL 6/30/2009 END BAL
GEN FUND	9,833,722	90,614,621	85,129,487	5,485,135	15,318,857
FREMONT CHARTER	924,510	3,908,414	3,337,196	571,218	1,495,728
Special Revenue Funds					
CHILD DEV	155,046	2,768,816	2,655,858	112,958	268,004
CAFETERIA	1,952,878	5,510,149	5,023,081	487,068	2,439,946
DEF MAINT	970,790	476,720	751,659	-274,939	695,851
EQUIPMENT	170,577	4,178	0	4,178	174,755
Bond Proceeds					
BOND PROCEEDS	9,815,196	271,743	920,341	-648,598	9,166,598
Capital Facilities Funds					
DEV FEES	163,731	23,763	33,366	-9,602	154,128
State School Building Funds					
SCHOOL FACILITIES	2,529,569	52,887	633,358	-580,471	1,949,098
Special Reserve Funds					
CAPITAL OUTLAY	704,167	543,694	751,160	-207,466	496,701
TECHNLGY	290,129	-87,984	0	-87,984	202,145
Bond Interest & Redemption					
BOND INTEREST	1,470,727	1,220,136	1,162,096	58,040	1,528,766
Self-Insurance Funds					
INC PROT	244,753	187,606	81,527	106,079	350,832
PROP. LIABILITY	611,427	37,913	428,574	-390,661	220,766
HEALTH	289,621	1,837,694	246,979	1,590,715	1,880,336
COMBINED TOTALS	30,126,842	107,370,350	101,154,682	6,215,668	36,342,510

MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.
District Superintendent

FROM: Greg Spicer
Associate Superintendent

PREPARED BY: Kris Cavallero
Chief Fiscal Officer

DATE: September 22, 2009

SUBJECT: **2008/09 GANN APPROPRIATIONS LIMIT AND 2009/10
ESTIMATED APPROPRIATIONS LIMIT RECALCULATION
RESOLUTION NO. F-12-2009/10**

Recommendation

It is recommended that the Board of Education approve the 2008/09 Appropriations Limit Recalculation and the 2009/10 estimated Appropriations Limit Calculation in the amounts of \$51,034,674.01 and \$50,601,363.09 respectively, and Resolution No. F-12-2009/10 Adopting the "Gann" Limit.

Background

Several years ago Article XIII B of the California Constitution was enacted which requires all school districts to compute an appropriation limit. The appropriation limit is to be adjusted annually for percentage change in price and population.

Population for school districts is defined as the percentage change in second principal apportionment units of average daily attendance (P-2 ADA) in the current school year over the immediately preceding school year.

Price was defined as the lesser of U.S. Consumer Price Index or California per capita income. Subsequent legislation eliminated the U.S. Consumer Price Index as a factor and the annual change in the California per capita income is used for the annual price adjustment.

District staff has recalculated the appropriations limit and funds subject to the limit for fiscal year 2008/09 and budget year 2009/10.

MERCED CITY SCHOOL DISTRICT

RESOLUTION NO. F-12-2009/10

RESOLUTION FOR ADOPTING THE “GANN” LIMIT

(Normal, no increase to Limit pursuant to G.C. 7902.1)

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly call the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of the Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2008/09 fiscal year and a projected Gann Limit for the 2009/10 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE BE IT RESOLVED, that this board does provide public notice that the attached calculations and documentation of the Gann limits for the 2008/09 and 2009/10 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2008/09 and 2009/10 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED, that the superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of the district.

PASSED AND ADOPTED by the Board of Education on September 22, 2009 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, RoseMary P. Duran, Secretary, Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

RoseMary P. Duran, Secretary, Board of Education
of the Merced City School District
Merced County, State of California

	2008-09 Calculations			2009-10 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			825,711.90			811,914.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			825,711.90			811,914.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. Revenue Limit State Aid - Current Year (Object 8011)	47,114,728.00		47,114,728.00	40,991,567.00		40,991,567.00
25. Revenue Limit State Aid - Prior Years (Object 8019)	(26,390.56)		(26,390.56)	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8311)**	0.00		0.00	0.00		0.00
27. Supplemental Instruction - PY (Res. 0000, Object 8319)**	0.00		0.00	0.00		0.00
28. Comm Day Sch Addl Funding - CY (Rs. 2430, Ob 8311)**	58,028.00		58,028.00	0.00		0.00
29. Comm Day Sch Addl Funding - PY (Rs. 2430, Ob 8319)**	(566.00)		(566.00)	0.00		0.00
30. ROC/P Apportionment - CY (Res. 6350, Object 8311)**	0.00		0.00	0.00		0.00
31. ROC/P Apportionment - PY (Res. 6350, Object 8319)**	0.00		0.00	0.00		0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	2,377,439.00		2,377,439.00	2,128,729.00		2,128,729.00
33. Charter Schs. Categorical Block Grant (Object 8480)**	0.00		0.00	0.00		0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	5,629,585.00		5,629,585.00	3,292,254.00		3,292,254.00
35. Class Size Reduction, Grade 9 (Object 8435)**	0.00		0.00	0.00		0.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	55,152,823.44	0.00	55,152,823.44	48,412,550.00	0.00	48,412,550.00
ADD BACK TRANSFERS TO COUNTY						
37. County Office Funds Transfer (Form RL, Line 32)	852,986.00		852,986.00	791,327.00		791,327.00
38. TOTAL STATE AID (Lines C36 plus C37)	56,005,809.44	0.00	56,005,809.44	47,203,877.00	0.00	47,203,877.00
DATA FOR INTEREST CALCULATION						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	94,523,035.73		94,523,035.73	84,222,132.00		84,222,132.00
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	263,035.32		263,035.32	210,000.00		210,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			49,384,748.81			51,034,674.01
2. Inflation Adjustment			1.0429			1.0062
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			0.9909			0.9854
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			51,034,674.01			50,601,363.09
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			7,166,730.20			8,923,026.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			1,274,655.60			1,256,026.80
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			44,693,655.71			42,490,251.09
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			44,693,655.71			42,490,251.09
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			144,717.94			128,514.63
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			7,311,448.14			9,051,540.63
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			44,548,937.77			42,361,736.48
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			7,311,448.14			
b. State Subventions (Line D8)			44,548,937.77			
c. Less: Excluded Appropriations (Line C23)			825,711.90			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			51,034,674.01			

	2008-09 Calculations			2009-10 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2007-08 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2007-08 Actual			2008-09 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	49,384,748.81		49,384,748.81			51,034,674.01
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	10,719.70		10,719.70			10,622.13
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2007-08			Adjustments to 2008-09		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2008-09 data should tie to Principal Apportionment Attendance Software reports)	2008-09 P2 Report			2009-10 P2 Estimate		
1. Total K-12 ADA (Form A, Line 10)	10,071.95		10,071.95	9,947.89		9,947.89
2. ROC/P ADA**			0.00			0.00
3. Total Charter Schools ADA (Form A, Line 26)	525.95		525.95	519.00		519.00
4. Total Supplemental Instructional Hours**	16,963.00		16,963.00	0.00		0.00
5. Divide Line B4 by 700 (Round to 2 decimal places)			24.23			0.00
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)			10,622.13			10,466.89
OTHER ADA (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			10,622.13			10,466.89
C. LOCAL PROCEEDS OF TAXES TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2008-09 Actual			2009-10 Budget		
1. Homeowners' Exemption (Object 8021)	97,035.06		97,035.06	0.00		0.00
2. Timber Yield Tax (Object 8022)	3.90		3.90	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	7,794,685.76		7,794,685.76	8,923,066.00		8,923,066.00
5. Unsecured Roll Taxes (Object 8042)	447,872.15		447,872.15	0.00		0.00
6. Prior Years' Taxes (Object 8043)	8,643.07		8,643.07	0.00		0.00
7. Supplemental Taxes (Object 8044)	(14,429.46)		(14,429.46)	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(1,246,107.79)		(1,246,107.79)	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (Objects 8047 & 8625) (Only if not counted in redevelopment agency's limit)	88,624.51		88,624.51	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(9,597.00)		(9,597.00)	(40.00)		(40.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	7,166,730.20	0.00	7,166,730.20	8,923,026.00	0.00	8,923,026.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	7,166,730.20	0.00	7,166,730.20	8,923,026.00	0.00	8,923,026.00

	2008-09 Calculations			2009-10 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero) If not zero report amount to: Michael C. Genest, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
Summary						
11. Adjusted Appropriations Limit (Lines D4 plus D10)			51,034,674.01			50,601,363.09
12. Appropriations Subject to the Limit (Line D9d)			51,034,674.01			

* Please provide below an explanation for each entry in the adjustments column.

** The reporting for this item may have been affected by SBX3 4 (Chapter 12, Statutes of 2009). Manual adjustment may be required. Refer to the SACS Software User Guide (press F1 from the open form) for detailed instructions.

Kris Cavallero
Gann Contact Person

209-385-6643
Contact Phone Number