

# MERCED CITY SCHOOL DISTRICT

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## SCHOOL BOARD AGENDA

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September 13, 2011

# MERCED CITY SCHOOL DISTRICT

## *Our Mission...*

The mission of the Merced City School District, a community of diverse learners striving for higher achievement, is to ensure that every student excels academically, builds character, and is a productive member of our community; we will do this by delivering exceptional instruction of a well-rounded and relevant curriculum that incorporates innovative practices and partnerships with family and community in a safe learning environment.

## *Beliefs*

### **We believe that:**

Every human being is unique with unlimited potential;

Treating individuals with respect and dignity elevates the human spirit;

Everyone has inherent value and purpose;

Mutual trust is essential to productive relationships;

A challenging environment balanced with support enables individuals to thrive;

Embracing diversity strengthens our community;

Individuals have responsibility for their actions;

Service to others strengthens the character of the individual, and the vitality of community.

## *Strategies*

1. “Fully implement a district-wide user friendly system that monitors student performance and corresponding interventions to measure their effectiveness.”
2. “We will design, implement and monitor ongoing, innovative targeted professional learning approaches in order to achieve our objectives.”
3. “We will, in partnership with our community, develop a facilities plan that incorporates innovative design and common education specifications to optimize utilization of space and community resources, and provide exceptional learning environments district-wide.”
4. “We will, in partnership with family and community, identify core character traits and develop action plans to teach and assess whether students demonstrate those traits.”
5. “We will form a mutually beneficial academic partnership focusing on UC Merced and Merced College that will enable students to achieve academic excellence.”

## *Objectives*

1. “Each student will meet, or exceed established academic performance standards.”
2. “Each student will demonstrate identified character traits that enrich the individual and community.”



**MERCED CITY SCHOOL DISTRICT**  
444 West 23rd Street, Merced, California 95340 (209) 385-6600

## **REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, September 13, 2011**  
District Office Board Room  
444 West 23<sup>rd</sup> Street/Canal Street Entrance  
Merced, California

**CLOSED SESSION - 6:00 P.M.**  
**OPEN SESSION - 7:00 P.M.**

### **AGENDA**

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Office of the Superintendent at (209) 385-6640. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**Any writings or documents that are public records** and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 444 West 23<sup>rd</sup> Street, Merced, California, during normal business hours.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 385-6753, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (209) 385-6752, 48 horas antes de la junta, para poder hacer arreglos de interpretacion. Lub District tos txhais lus Hmoob thiab lwm hom lus tuaj koom ntawm Board cov rooj sibtham. Leej twg vas tuaj koom thiab xav tau ib tus neeg pab txhais lus yuav tsum hu (209) 385-6754, 48 teev tuaj ua ntej ntawm lub rooj sibtham, li ntawd thiaj npaj tau tus neeg tuaj txhais lus.*

**Community members have two opportunities to address the Board of Education.**

If you wish to address the Board on an agenda item, please do so when that item is called. Some agenda items are designated a specific start time and the Board will consider that item at the designated time or as soon as practical thereafter. ***The start times are only an estimate.*** Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board not listed on this agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

**I. OPENING BUSINESS - 6:00 P.M.**

- A. Call Public Session to Order
- B. Roll Call

**II. PUBLIC COMMENT PRIOR TO CLOSED SESSION**

- A. Identification of Closed Session Topics
- B. *Comments And/Or Questions From The Audience*
- C. Adjourn To Closed Session

(These proceedings are being recorded.)

**III. CLOSED SESSION**

- A. PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)

**IV. OPEN SESSION - 7:00 P.M.**

- A. Call to Order
- B. Roll Call

**V. FLAG SALUTE**

**VI. APPROVAL OF AGENDA**

**VII. ITEMS OF INTEREST**

- A. **Board members and district administrators** may report on activities, such as school visits, meetings, and conferences.
- B. **Written Communications**
- C. **Board Reports**  
Board member representatives to various committees may report on actions and discussion at those committee meetings held since the last meeting of the Board of Education. Board representatives may receive direction for future committee meetings.

**VIII. REPORT**

**E-7-11-12 Student Attendance**

**Ms. Dossetti  
Mr. Blount**

**A-21-11-12 Farm To School Program**

**Mr. Spicer  
Ms. Soares**

## IX. CONSENT

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Education in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

### a. Superintendent

**S-6-11-12 Meeting Minutes** **Dr. P. Duran**  
It is recommended that the Board of Education approve the minutes from the regular meeting of August 23, 2011.

### b. Educational Services

**E-8-11-12 Youth Enrichment Program Grant Application** **Ms. Dossetti**  
It is recommended that the Board of Education approve the Youth Enrichment Program grant application for 2011-2012. **Mr. Blount**

### c. Administrative Services

**A-22-11-12 Employment Transactions - Certificated Personnel** **Mr. Spicer**  
Approval is recommended for certificated personnel items.

**A-23-11-12 Employment Transactions - Classified Personnel** **Mr. Spicer**  
Approval is recommended for classified personnel items.

### d. Fiscal Services

**F-7-11-12 Warrants** **Mr. Spicer**  
It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers. **Ms. Cavallero**

**X. BOARD ACTION**

*Members of the public may address the Board on an agenda item when that agenda item is being discussed by the Board.*

**a. Superintendent**

**S-7-11-12      Gifts/Grants And Bequests      Dr. P. Duran**

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of \$2,222.55.

**S-8-11-12      Review Proposed Trustee Election Redistricting Maps      Dr. P. Duran**

It is recommended that the Board of Education review the proposed maps of trustee redistricting areas within the Merced City School District.

**b. Educational Services**

**E-9-11-12      Creative Alternatives Non-Public School Services Contract      Ms. Dossetti  
Dr. Testa**

It is recommended that the Board of Education approve the contract with Creative Alternatives-Joseph Novack Academy/Reyn Franca School to provide non-public school services.

**E-10-11-12      Paradigm Healthcare Service Agreement      Ms. Dossetti  
Dr. Testa**

It is recommended that the Board of Education approve the service agreement with Paradigm HealthCare Services to provide billing of Medi-Cal reimbursements.

**E-11-11-12      Public Hearing      Ms. Dossetti**

**Resolution No. E-11-2011-2012  
Certification Of Provision Of Standards-Aligned  
Instructional Materials For Students For Fiscal Year  
2011-2012**

It is recommended that the Board of Education hold a public hearing to determine sufficiency of textbooks and instructional materials for each pupil in the district and to adopt Resolution No. E-11-2011-2012 certifying the provision of standards-aligned textbooks for all children in the Merced City School District.

Public Hearing Opened:  
Comments:  
Public Hearing Closed:

**E-12-11-12      Community-Based English Tutoring Program**  
It is recommended that the Board of Education approve an agreement between the Merced Adult School and the Merced City School District for services beginning August 22, 2011 through May 22, 2012.

**Ms. Dosstti  
Ms. Lesly**

**c.      Administrative Services**

**A-24-11-12      Variable Term Waiver Request**  
It is recommended that the Board of Education approve the intent to employ Haley Whittemore as a speech therapist with a Variable Term Waiver Request for the 2011-2012 school year.

**Mr. Spicer**

**A-25-11-12      New Job Description**  
**Early Mental Health Initiative Grant – Child Aide**  
**First Reading**  
It is recommended that the Board of Education approve the new job description for Child Aide for Early Mental Health Initiative Grant as a first reading.

**Mr. Spicer**

**A-26-11-12      Appointment Of District Representative And Alternate To Merced County Schools Insurance Group I**  
It is recommended that the Board of Education approve the appointment of David E. Perkins and Kristin A. Cavallero as Representative and Alternate respectively from the District to the Merced County Schools Insurance Group I.

**Mr. Spicer**

**A-27-11-12      Capital Projects Notice Of Completion**  
It is recommended that the Board of Education accept as complete the new roofing project at Cruickshank Middle School and authorize the filing of the Notice of Completion.

**Mr. Spicer  
Mr. Magnussen**

**A-28-11-12      Capital Projects Notice Of Completion**  
It is recommended that the Board of Education accept as complete the exterior paint project at Muir Elementary School and to authorize the filing of the Notice of Completion.

**Mr. Spicer  
Mr. Magnussen**

- A-29-11-12      Bus Fleet Lease Agreement**  
It is recommended that the Board of Education approve the Bus Fleet Lease Agreement with Amador County Unified School District (ACUSD) to lease spare buses to ACUSD.  
**Mr. Spicer**  
**Mr. Magnussen**

**d.      Fiscal Services**

- F-8-11-12      Final 2010-11 Unaudited Actuals Report And Certification**  
It is recommended that the Board of Education approve the Final Year End Unaudited Revenue, Expenditure and Changes in Fund Balance as reported on the 2010-11 Unaudited Actuals Report.  
**Mr. Spicer**  
**Ms. Cavallero**

- F-9-11-12      2010-2011 Gann Appropriations Limit And 2011-2012 Estimated Appropriations Limit Recalculation Resolution No. F-9-2011-2012**  
It is recommended that the Board of Education approve the 2010-2011 Appropriations Limit Recalculation and the 2011-2012 estimated Appropriations Limit Calculation in the amounts of \$49,417,655.88 and \$50,571,920.38 respectively, and approve Resolution No. F-9-2011-12 adopting the "Gann" Limit.  
**Mr. Spicer**  
**Ms. Cavallero**

**XI.      COMMUNICATIONS**

**D.      Public Comment Period**

Members of the audience may also address the Board on any topic *not* listed on the agenda at this time. Topics not on the agenda, which are brought to the Board's attention, may be investigated by the administration and a report made to the Board, either publicly or privately at a future meeting. Comments from members of the public shall not exceed three (3) minutes or a total of twenty (20) minutes, unless timelines are waived by a majority of the Board.

**XII.      BOARD MEMBER ROUNDTABLE**

**XIII.      ADJOURNMENT**

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**EQUAL OPPORTUNITY EMPLOYER  
DRUG FREE WORK PLACE EMPLOYER**

**POSTED: September 9, 2011**

**Board of Education  
Meeting Schedule  
2011-2012 School Year**

<u>Date Of Meeting</u>	<u>Time</u>	<u>Location</u>
Tuesday, August 9, 2011	7:00 p.m.	<b>Board Room</b>
Tuesday, August 23, 2011	7:00 p.m.	<b>Board Room</b>
First day of school - (August 15)		
Tuesday, September 13, 2011	7:00 p.m.	<b>Board Room</b>
Tuesday, September 27, 2011	7:00 p.m.	<b>Sheehy School</b>
Tuesday, October 11, 2011	7:00 p.m.	<b>Board Room</b>
Tuesday, October 25, 2011	7:00 p.m.	<b>Gracey School</b>
Tuesday, November 15, 2011	7:00 p.m.	<b>Hoover School</b>
Nov. 8 – Election Day *Thanksgiving Week - (November 21-25)		
Tuesday, December 13, 2011	7:00 p.m.	<b>Board Room</b>
*Winter Break - (December 16-January 3)		
Tuesday, January 17, 2012	7:00 p.m.	<b>Board Room</b>
Tuesday, February 14, 2012	7:00 p.m.	<b>Wright School</b>
Tuesday, February 28, 2012	7:00 p.m.	<b>Fremont School</b>
Tuesday, March 13, 2012	7:00 p.m.	<b>Board Room</b>
Tuesday, March 27, 2012	7:00 p.m.	<b>Chenoweth School</b>
Tuesday, April 17, 2012	7:00 p.m.	<b>Stowell School</b>
*Spring Break - (April 2 - 9)		
Tuesday, May 8, 2012	7:00 p.m.	<b>Cruickshank School</b>
Tuesday, May 22, 2012	7:00 p.m.	<b>Board Room</b>
Graduation - (May 31)		
Tuesday, June 12, 2012	7:00 p.m.	<b>Board Room</b>
Tuesday, June 26, 2012	7:00 p.m.	<b>Board Room</b>

Meeting dates may change.  
(\*Local Recess) - No School

Merced City School District Board Room: 444 West 23<sup>rd</sup> Street

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
MERCED CITY SCHOOL DISTRICT  
District Office Board Room  
August 23, 2011**

- CALL TO ORDER: The meeting was called to order by President Cherf at 6:00 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- CLOSED SESSION: The Board met in closed session from 6:01 p.m. to 7:11 p.m. to discuss:
- PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE
  - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation: Two (2) potential cases, Gov. Code 54956.9(b)
- OPEN SESSION: The Board reconvened to open session at 7:11 p.m.
- MEMBERS PRESENT: Mr. Darrell Cherf, Mr. Adam Cox, Ms. Jessica Kazakos, Mr. Gene Stamm, Dr. Susan Walsh
- STAFF PRESENT: District Superintendent, Dr. RoseMary Parga Duran; Associate Superintendent, Mr. Greg Spicer; Assistant Superintendent, Educational Services, Ms. Annie Dossetti; Administrative Assistant to the Superintendent, Ms. Kathie Kubo; Chief Fiscal Officer, Ms. Kris Cavallero; Chief Operations Officer, Mr. Kraig Magnussen; Director of Special Education and Pupil Services, Dr. Ken Testa; Director of Information Technology/Support Services, Mr. Greg Blount; Principal, Mr. Vance D'Escoto; Assistant Principal, Ms. Jill Settera; Assistant Principal, Ms. Juanita Pedrozo; Transportation Supervisor, Mr. Louk Markham; CSEA President, Mr. Eddie Padilla
- PLEDGE OF ALLEGIANCE: Mr. Adam Cox, clerk
- REPORT OF ACTION TAKEN IN CLOSED SESSION: President Cherf reported that no action was taken in closed session.
- APPROVAL OF AGENDA: It was moved by Mr. Cox, seconded by Ms. Kazakos, to approve the agenda as presented. Motion carried.
- ITEMS OF INTEREST:
- BOARD
- Mr. Cox, Ms. Kazakos and Dr. Walsh participated in a walk-through of the Joint-Use Rivera Gymnasium on Friday, August 19.
  - Ms. Kazakos visited Franklin and Cruickshank campuses.
- SUPERINTENDENT
- Dr. Parga Duran was able to visit all 17 schools in the first two days of the new school year which began on August 15.

**REPORTS:**

- REDISTRICTING MAPPING OPTIONS Merced County Association of Governments, GIS Program Manager, Mr. Rich Green presented a PowerPoint report on the process and mapping options for Redistricting.
- RIVERA JOINT-USE GYM FACILITIES PROJECT Chief Operations Officer, Mr. Kraig Magnussen updated the board on the timelines and progress of the Rivera Joint-Use Gym Facilities Project.

**CONSENT:**

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to approve the Consent Agenda as presented. Motion carried.

Superintendent

Meeting Minutes

- Approval of the regular meeting minutes of August 9, 2011

Administrative Services

Employment Transactions -  
Certificated Personnel:

- Approval of the following certificated personnel items:

**A. Employment**

Elizabeth Allen, Speech Therapist, District Office, effective 8/9/2011  
Aurora Bettencourt, Speech Therapist, District Office, effective 8/9/2011  
Nicole DalPorto, Classroom Teacher, Stowell School, effective, 8/9/2011  
Michelle DeLeon, Classroom Teacher, Franklin School, effective 8/9/2011  
Randy Fagundes, Counselor, Cruickshank Middle School, effective 8/9/2011  
Mary Fryar, Classroom Teacher, Cruickshank Middle School, effective 8/12/2011  
Thomas Fullerton, Classroom Teacher, Tenaya Middle School, effective 8/9/2011  
Mireiba Gonzalez, Preschool TSA, Wright School, effective 8/9/2011  
Lisa Guzman, Classroom Teacher, Givens School, effective 8/9/2011  
Crystal Harris, Classroom Teacher, Stowell School, effective 8/11/2011  
Kimberly Ivy, Classroom Teacher, Tenaya Middle School, effective 8/9/2011  
Cassandra Kalashian, Psychologist, District Office, effective 8/8/2011  
Susan Karastathas-Bloed, Speech Therapist, District Office, effective 8/9/2011  
Jill Lewis, Classroom Teacher, Stefani School, effective 8/5/2011  
Martha Mejia, Preschool TSA, Student and Family Services Center, effective 8/9/2011  
Martha Mejia, Preschool TSA, Student and Family Services Center, effective 8/9/2011

**Employment – Continued**

Douglas Morris, Classroom Teacher, Tenaya Middle School, effective 8/9/2011

Laurie Olson, Classroom Teacher, Wright School, effective 8/11/2011

Andrew Powers, Classroom Teacher, Hoover Middle School, effective 8/9/2011

Christie Resendez, Preschool Lead Teacher, Sheehy School, effective 8/9/2011

Brandi Rubalcava, Preschool TSA, Student and Family Services Center, effective 8/11/2011

Lo Saechao, Classroom Teacher, Burbank School, effective 8/9/2011

Sean Salehi, Classroom Teacher, Cruickshank Middle School, effective 8/5/2011

Lori Santistevan, Classroom Teacher, Rivera Middle School, effective 8/9/2011

William Shambaugh, Classroom Teacher, Tenaya Middle School, effective 8/9/2011

Erica Simmons, Classroom Teacher, Burbank School, effective 8/9/2011

Kelly Sizemore, Preschool Lead Teacher, Givens School, effective 8/9/2011

Geraldine Tajjeron, Preschool Lead Teacher, Muir School, effective 8/9/2011

Amy Toste, Classroom Teacher, Valley Community School, effective 8/9/2011

***Substitutes:***

Donna I. Bornmann – Multiple Subject

William C. Helms – Multiple Subject

Cara E. Long – Multiple Subject

William W. Mitchell II – Multiple Subject

Kathlene E. Wilson – Multiple Subject

**B. Resignation**

Nicole DalPorto, Classroom Teacher, Stowell School, effective 8/10/2011

Employment Transactions -  
Classified Personnel:

- Approval of the following classified personnel items:

**A. Employment**

Sharise E. Farnsworth, Preschool Instructional Assistant, Wright School, effective 8/15/2011

Melissa D. Garcia, Preschool Instructional Assistant, Peterson School, effective 8/15/2011

Louk M. Markham, Supervisor of Transportation, Transportation Department, effective 8/8/2011

Karen Medina, Preschool Instructional Assistant: Spanish Bilingual, Reyes School, effective 8/15/2011

**B. Change of Status**

Paula P. Amezquita, From Cafeteria Cook/Baker, Sheehy School, to Cafeteria Manager, Fremont Charter School, effective 8/15/2011

Wendy G. Alvarez, From Instructional Assistant: Spanish Bilingual, Muir School to Preschool Instructional Assistant, Muir School, effective 8/15/2011

Aurora Ascencio, From School Office Clerk, Cruickshank Middle School to Clerk Typist, Stowell School, effective 8/1/2011

AnnMarie R. Barboza, From Instructional Assistant, Muir School to Preschool Instructional Assistant, Chenoweth School, effective 8/15/2011

Alma R. Cavallini, From Instructional Assistant: Spanish Bilingual, Gracey School to Preschool Instructional Assistant: Spanish Bilingual, Gracey School, effective 8/15/2011

Ana R. De Aceves, From Instructional Assistant: Spanish Bilingual, Clark Preschool to Preschool Instructional Assistant: Spanish Bilingual, Clark Preschool, effective 8/15/2011

Anna M. Eddings, From Instructional Assistant, Fremont Charter School to Preschool Instructional Assistant, Fremont Charter School, effective 8/15/2011

Teresa Glass, From Instructional Assistant: SDC, Peterson School to Preschool Instructional Assistant, Clark Preschool, effective 8/15/2011

Shahnaz Golbad, From Instructional Assistant, Sierra Preschool to Preschool Instructional Assistant, Peterson School, effective 8/15/2011

Babette Hurley-Milosky, From Instructional Assistant, Givens School to Health Assistant, Givens School, effective 8/15/2011

Roseanne Johnson, From Instructional Assistant: RSP, Tenaya Middle School to Clerk Typist, Gracey School, effective 8/2/2011

Danette L. Lariosa, From Instructional Assistant, Fremont Charter School to Preschool Instructional Assistant, Chenoweth School, effective 8/15/2011

Catherine R. Pamer, From Instructional Assistant, Fremont Charter School to Preschool Instructional Assistant, Fremont Charter School, effective 8/15/2011

Tony Pena, From Instructional Assistant: Spanish Bilingual, Clark Preschool to Preschool Instructional Assistant: Spanish Bilingual, Clark Preschool, effective 8/15/2011  
 Joanna L. Scott, From Instructional Assistant, Clark Preschool to Preschool Instructional Assistant, Clark Preschool, effective 8/15/2011  
 Irma Valencia, From Instructional Assistant: Spanish Bilingual, Reyes School, to Preschool Instructional Assistant: Spanish Bilingual, Reyes School, effective 8/15/2011  
 Maria D. Valencia, From Instructional Assistant: Spanish Bilingual, Peterson School to Preschool, Instructional Assistant: Spanish Bilingual, Clark Preschool, effective 8/15/2011  
 Aimee M. Vang, From Instructional Assistant, Burbank School to Preschool Instructional Assistant, Burbank School, effective 8/15/2011  
 Maysy Vang, From Instructional Assistant: Hmong Bilingual, Givens School to Preschool Instructional Assistant: Hmong Bilingual, Givens School, effective 8/15/2011  
 Xiachoua N. Vang, From Instructional Assistant: Hmong Bilingual, Wright School to Preschool Instructional Assistant: Hmong Bilingual, Clark Preschool, effective 8/15/2011  
 Yolanda Villegas, From Instructional Assistant: Spanish Bilingual, Wright School to Community Liaison, Clark Preschool, effective 8/8/2011  
 Richard C. Xiong, From Instructional Assistant: Hmong Bilingual, Sierra Preschool to Preschool Instructional Assistant: Hmong Bilingual, Clark Preschool, effective 8/15/2011  
 Valentin P. Zamarripa, From Bus Driver, Transportation Department to Custodian, Givens and Sheehy Schools, effective 8/1/2011

**C. Resignation**

Jessica Costa, Bus Driver, Transportation Department, effective 8/2/2011

**D. Unpaid Leave of Absence**

Ana Linares-Hernandez, Instructional Assistant, Gracey School, Unpaid Leave of Absence from 8/15/2011 through 6/1/2012, effective 8/15/2011

Fiscal Services

Warrants

- Approval of the ratification of the list of warrants issued in the following consecutively numbered warrant registers:

<u>Warrant Numbers</u>	<u>Dated</u>	<u>Total Amount</u>
016477-016545	8/5/11	\$1,462,491.63

Budget Transfers

- Approval of the ratification of the list of budget transfers completed during the month of July 1 through July 31, 2011

**BOARD ACTION**

EDUCATIONAL SERVICES:

FIRST 5 MERCED COUNTY  
TEACHER SUPPORT GRANT  
ACCEPTANCE

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to approve the acceptance of the First 5 Merced County Teacher Support Program Grant in the amount of \$125,000 for the 2011-12 school year. Motion carried.

FIRST 5 MERCED COUNTY  
FAMILY AND CHILDREN  
SUPPORT GRANT ACCEPTANCE

It was moved by Ms. Kazakos, seconded by Mr. Cox, to approve the acceptance of the First 5 Merced County Family and Children Support Program Grants in the amount of \$235,000 for the 2011-12 school year. Motion carried.

FIRST 5 MERCED COUNTY  
COORDINATION AND  
TECHNICAL ASSISTANCE FOR  
THE PARENTS AS TEACHERS  
HOME VISITATION PROGRAM  
GRANT ACCEPTANCE

It was moved by Dr. Walsh, seconded by Ms. Kazakos, to approve the acceptance of the First 5 Merced County Coordination and Technical Assistance for the Parents As Teachers Home Visitation Program Grant in the amount of \$38,991. Motion carried.

ADMINISTRATIVE SERVICES:

JOINT-USE AGREEMENT WITH  
THE CITY OF MERCED FOR  
RIVERA MIDDLE SCHOOL  
GYMNASIUM

It was moved by Mr. Cox, seconded by Ms. Kazakos, to approve the "First Amendment" to the Joint-Use Agreement with the City of Merced for the new gymnasium facility that is currently being constructed at Rivera Middle School. Motion carried.

RESOLUTION NO. A-11-2011-2012  
AUTHORIZING RATIFICATION OF  
NOMINATIONS FOR THE  
MEASURE S OVERSIGHT  
COMMITTEE

It was moved by Mr. Stamm, seconded by Mr. Cox, to approve Resolution No. A-11-2011-2012 nominating members to the Measure S Citizens' Oversight Committee. Motion carried.

AMENDMENT TO LAB TESTING  
AND OBSERVATION CONTRACT  
FOR THE RIVERA JOINT-USE  
GYM PROJECT

It was moved by Dr. Walsh, seconded by Mr. Cox, to approve the amendment to the contract with Neil O. Anderson and Associates for lab testing and observation services of the Rivera Joint-Use Gym project. Motion carried.

RIVERA JOINT-USE GYM  
PROJECT ALLOWANCE CHANGE  
ORDER – CATEGORY 1

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to accept the Allowance Change Order (ACO 1-1) from Harris Builders, Inc. Motion carried.

RIVERA JOINT-USE GYM  
PROJECT ALLOWANCE CHANGE  
ORDER – CATEGORY 3

It was moved by Mr. Stamm, seconded by Ms. Kazakos, to accept the Allowance Change Order (ACO 2-3) from Diede Construction, Inc. Motion carried.

RIVERA JOINT-USE GYM  
PROJECT CHANGE ORDER –  
CATEGORY 5

It was moved by Mr. Cox, seconded by Ms. Kazakos, to accept the Allowance Change Order (ACO 2-5) from Dorfmeier Masonry, Inc. Motion carried.

RIVERA JOINT-USE GYM  
PROJECT CHANGE ORDER –  
CATEGORY 6

It was moved by Ms. Kazakos, seconded by Mr. Stamm, to accept the Change Order (CO 1-6) from San Joaquin Steel, Inc. Motion carried.

RIVERA JOINT-USE GYM  
PROJECT ALLOWANCE CHANGE  
ORDER – CATEGORY 6

It was moved by Ms. Kazakos, seconded by Mr. Stamm, to accept the Allowance Change Order (ACO-3-6) from San Joaquin Steel, Inc. Motion carried.

RIVERA JOINT-USE GYM PROJECT  
ALLOWANCE CHANGE ORDER –  
CATEGORY 10

It was moved by Dr. Walsh, seconded by Mr. Stamm to accept the Allowance Change Order (ACO 1-10) from Tarlton & Son, Inc. Motion carried.

RIVERA JOINT-USE GYM PROJECT  
ALLOWANCE CHANGE ORDER –  
CATEGORY 12

It was moved by Ms. Kazakos, seconded by Mr. Stamm, to accept the Allowance Change Order (ACO 4-12) from Modern Air Mechanical, Inc. Motion carried.

COMMUNICATIONS:

AUDIENCE

1. Elizabeth Wagner, substitute teacher for the Merced Union High School District, had questions on the hiring of uncredentialed substitutes within the district.
2. Diana Westmoreland Pedrozo congratulated the district on working together with the City of Merced on the Joint-Use project.

ADJOURNMENT:

The meeting adjourned at 8:32 p.m.

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Secretary

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Clerk

# **REPORT**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Assistant Superintendent, Educational Services

PREPARED BY: Greg Blount  
Director, Information Technology and Support Services

DATE: September 13, 2011

SUBJECT: **REPORT ON ATTENDANCE**

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## **Background**

The District places high importance on daily attendance of our students. Mr. Greg Blount, Director of Information Technology and Support Services, will present a status update on the district attendance and enrollments.

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

Terri Soares  
Director, School Nutrition Services

DATE: September 13, 2011

SUBJECT: **FARM TO SCHOOL PROGRAM**

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## **Background**

A report will be presented to the Board of Education regarding the Farm to School Program.

A trifold brochure titled *Fresh from the Farm* will be provided to the Board for review.

# CONSENT

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: September 13, 2011

SUBJECT: **MEETING MINUTES**

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## **Recommendation**

It is recommended that the Board of Education approve the minutes from the regular meeting of August 23, 2011.

## **Background**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. (BP 9320)

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga-Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Assistant Superintendent, Educational Services

PREPARED BY: Greg Blount  
Director, Information Technology and Support Services

DATE: September 13, 2011

SUBJECT: **YOUTH ENRICHMENT PROGRAM GRANT APPLICATION**

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## **Recommendation**

It is recommended that the Board of Education approve the Youth Enrichment Program grant application for 2011-2012.

## **Background**

The City of Merced has relinquished the grant which has funded the Youth Enrichment Program that Merced City School District has operated. The State of California is in the process of transferring the grant to Merced City School District, per the recommendation of the City of Merced. However, the State requires a formal application to be filed in order to complete the official transfer. The City of Merced has submitted a letter to The State of California, formally discontinuing the grant as required.

Merced City School District will continue to operate the Youth Enrichment Program with existing staff and with no impact to the general fund.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez  
Personnel Specialist

DATE: September 13, 2011

SUBJECT: **EMPLOYMENT TRANSACTIONS – CERTIFICATED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following certificated personnel items:

### **A. Employment**

Claudia Becerra	Clinician Tenaya Middle School Effective 8/10/2011
Pamela Briggs	Clinician Reyes Elementary School Effective 8/11/2011
Kristal Brown	Clinician Cruickshank Middle School Effective 8/31/2011
Penny Brown	Clinician Sheehy Elementary School Effective 8/24/2011
Evelyn Burgos	Clinician Rivera Middle School Effective 8/10/2011
Diana Capron	Clinician Reyes Elementary School Effective 8/11/2011

## MERCED CITY SCHOOL DISTRICT

Sara Cardella	Clinician Cruickshank Middle School Effective 8/15/2011
Rosemarie Church	Clinician Wright Elementary School Effective 8/16/2011
Ryan Cromar	Clinician Rivera Middle School Effective 8/15/2011
Nicole DalPorto	Clinician Peterson Elementary School Effective 8/19/2011
Patricia D'Escoto	Clinician Chenoweth Elementary School Effective 8/16/2011
Melissa Dickinson	Clinician Sheehy Elementary School Effective 8/9/2011
Allison Dossetti	Classroom Teacher Cruickshank Middle School Effective 8/24/2011
Amber Engel	Classroom Teacher Tenaya Middle School Effective 8/24/2011
Aurora Flores	Clinician Rivera Middle School Effective 8/29/2011
Karen Greene	Classroom Teacher Tenaya Middle School Effective 8/23/2011
Michelle Gresham	Clinician Rivera Middle School Effective 8/29/2011
Pamela Hastings	Clinician Muir Elementary School Effective 8/15/2011

## MERCED CITY SCHOOL DISTRICT

Emilie Herr	Clinician Sheehy Elementary School Effective 8/10/2011
Catherine Hofmann-Mook	Classroom Teacher Cruickshank Middle School Effective 8/24/2011
Brenda Hughes	Clinician Wright Elementary School Effective 8/16/2011
Deborah Jones	Clinician Franklin Elementary School Effective 8/15/2011
Melissa Kelly Ortega	Clinician Peterson Elementary School Effective 8/19/2011
Elisa Kleitman	Classroom Teacher Givens Elementary School Effective 8/15/2011
Stacey Leal	Clinician Hoover Middle School Effective 8/11/2011
Anthony Luiz	Clinician Hoover Middle School Effective 8/10/2011
Stephanie Martha	Clinician Tenaya Middle School Effective 8/16/2011
Amy Moldenhauer	Clinician Cruickshank Middle School Effective 9/6/2011
Diana Morais	Clinician Burbank Elementary School Effective 8/15/2011
Domerica Moreno	Clinician Gracey Elementary School Effective 8/15/2011

## MERCED CITY SCHOOL DISTRICT

Jamie Morris	Clinician Stowell Elementary School Effective 8/15/2011
John Moua	Clinician Stowell Elementary School Effective 8/15/2011
Mary Moua	Clinician Reyes Elementary School Effective 8/25/2011
Elisse Murdock	Clinician Muir Elementary School Effective 8/15/2011
Cheryl Neely	Clinician Burbank Elementary School Effective 8/15/2011
Lisa Oliveira	Classroom Teacher Tenaya Middle School Effective 8/24/2011
Luis Salcedo	Clinician Rivera Middle School Effective 8/10/2011
Ora Saosavang	Clinician Givens Elementary School Effective 8/15/2011
Louise Schwemler	Clinician Fremont Charter School Effective 8/9/2011
Jackie Simmons	Clinician Givens Elementary School Effective 8/24/2011
Teresa Thissen	Clinician Stefani Elementary School Effective 8/15/2011
Evelyn Torres	Clinician Franklin Elementary School Effective 8/15/2011

## MERCED CITY SCHOOL DISTRICT

Chai Vang	Clinician Reyes Elementary School Effective 8/11/2011
Lucy Walker	Clinician Rivera Middle School Effective 8/10/2011
Stephanie Wendel	Clinician Chenoweth Elementary School Effective 8/15/2011
Jeannette Wersinger	Clinician Givens Elementary School Effective 8/15/2011
Kou Yang	Clinician Gracey Elementary School Effective 8/15/2011
Esmeralda Zaragoza	Clinician Fremont Charter School Effective 8/9/2011

### **Substitutes**

Jeanette Gonzalez – Multiple Subject  
Stephanie Ramirez – Multiple Subject  
Tomas Ramos – Single Subject  
Jesus Santos – Multiple Subject  
Allan Spencer – Single Subject

### **B. Change of Status**

Evelyn Burgos	From Clinician, Rivera Middle School to Classroom Teacher, Tenaya Middle School Effective 8/24/2011
Sara Cardella	From Clinician, Cruickshank Middle School to Classroom Teacher, Reyes Elementary School Effective 8/24/2011
Ryan Cromar	From Clinician, Rivera Middle School to Classroom Teacher, Reyes Elementary School Effective 8/24/2011

## MERCED CITY SCHOOL DISTRICT

Emilie Herr	From Clinician, Sheehy Elementary School to Classroom Teacher, Sheehy Elementary School Effective 8/24/2011
Chai Vang	From Clinician, Reyes Elementary School to Classroom Teacher, Stowell Elementary School Effective 8/24/2011
Lucy Walker	From Clinician, Rivera Middle School to Classroom Teacher, Burbank Elementary School Effective 8/15/2011
Jeannette Wersinger	From Clinician, Givens Elementary School to Classroom Teacher, Sheehy Elementary School Effective 8/24/2011

### **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Elsa Servin  
Personnel Specialist

DATE: September 13, 2011

SUBJECT: **EMPLOYMENT TRANSACTIONS – CLASSIFIED PERSONNEL**

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## **Recommendation**

Approval is recommended for the following classified personnel items.

### **A. Employment**

Giovona L. Allen	Cafeteria Food Packager Tenaya Middle School Effective 8/15/2011
Margarita L. Calderon	Preschool Instructional Assistant: Spanish Bilingual Gracey Elementary School Effective 8/15/2011
Linda S. Garcia	Preschool Instructional Assistant Muir Elementary School Effective 8/25/2011
April A. Garcia	Preschool Instructional Assistant Franklin Elementary School Effective 8/15/2011
Mark R. Hamilton	Custodian Stefani Elementary School Effective 8/15/2011

## MERCED CITY SCHOOL DISTRICT

Tylene D. Hose	Preschool Instructional Assistant Galen Clark Preschool Effective 8/25/2011
Angelique Jasmin A. Jabson	Preschool Instructional Assistant Fremont Charter School Effective 8/25/2011
Juan A. Laurel	Preschool Instructional Assistant Sheehy Elementary School Effective 8/15/2011
Adriana Mata	Preschool Instructional Assistant Reyes Elementary School Effective 8/15/2011
Hugo Mendoza	Bus Driver Transportation Department Effective 8/29/2011
Amanda L. Moore	Preschool Instructional Assistant Burbank Elementary School Effective 8/15/2011
Rebecca C. Pena	Health Assistant Hoover Middle School Effective 8/29/2011
Hermelinda S. Trenado	Preschool Instructional Assistant: Spanish Bilingual Franklin Elementary School Effective 8/15/2011
Minora S. Trenado Mendoza	Preschool Instructional Assistant: Spanish Bilingual Reyes Elementary School Effective 8/15/2011
Esther A. Trenado Perez	Preschool Instructional Assistant: Spanish Bilingual Givens Elementary School Effective 8/15/2011
Randall L. Whitehead	Cafeteria Cook/Baker Gracey Elementary School Effective 8/15/2011

## MERCED CITY SCHOOL DISTRICT

### C. Change of Status

Gina M. Garcia From Instructional Assistant, Muir Elementary School to Custodian, Student and Family Services Center  
Effective 8/15/2011

Susie S. Moua From Instructional Assistant: Hmong Bilingual, Givens Elementary School to Preschool Instructional Assistant, Wright Elementary School  
Effective 8/22/2011

Alejandra I. Villanueva From Health Assistant, Reyes Elementary School to Specialized Health Care Nurse, Sheehy Elementary School  
Effective 8/15/2011

### D. Resignation

Deborah A. Braceros Instructional Assistant (Preschool)  
39-Month Rehire List  
Effective 8/12/2011

Anna M. Eddings Preschool Instructional Assistant  
Fremont Charter School  
Effective 8/12/2011

Nadia I. Gonzalez Accounting Technician  
School Nutrition Services  
Effective 9/9/2011

Sheril M. Tingey Instructional Assistant  
Burbank Elementary School  
Effective 8/12/2011

### E. Unpaid Leave of Absence

Susan N. Beltran School Office Manager  
Muir Elementary School  
Unpaid Leave of Absence from 9/19/2011 through 10/28/2011  
Effective 9/19/2011

## MERCED CITY SCHOOL DISTRICT

Alicia Flores

Instructional Assistant: SDC  
Givens Elementary School  
Unpaid Leave of Absence from 8/15/2011  
through 9/16/2011  
Effective 8/15/2011

Felicitas A. Jimenez

Instructional Assistant: Spanish Bilingual  
Stowell Elementary School  
Unpaid Leave of Absence from 8/29/2011  
through 6/1/2012  
Effective 8/29/2011

### **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: September 13, 2011

SUBJECT: **WARRANTS**

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## **Recommendation**

It is recommended that the Board of Education ratify the list of warrants issued in the following consecutively numbered warrant registers:

Warrant Numbers	Dated	Amount
018630-018726	8/12/11	\$ 310,671.91
021901-021970	8/22/11	\$ 506,933.75
023466-023523	8/26/11	\$ 313,037.99
	Total	\$ 1,130,643.65

## **Background**

The warrants listed have been issued in accordance with the District's Purchasing Policy (BP 3314).

## **Fiscal Impact**

Revenue: None  
Expenditure: \$ 1,130,643.65  
Budget Category: Various

Merced City School District  
 WARRANT REGISTER FOR WARRANTS DATED 08/12/11

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
018630	007716	A-Z BUS SALES INC	03270	56.65	018631	005164	ABS DIRECT	03270	105.10
018632	000005	ACE PIPE & STEEL INC	03270	70.39	018633	008470	ACTION COMPUTERS	03270	279.72
018634	012563	APP INDUSTRIES INC	03270	1,586.50	018635	000061	AIRGAS NGN	03270	94.50
018636	012906	ALHAMBRA & SIERRA	03270	41.06	018637	000062	ALL-PHASE ELECTRIC SUPPLY	03270	114.76
018640	001930	AMERIPRIDE UNIFORM SERVICES	03270	1,435.92	018639	011934	AWATER RADIATOR & MUFFLER INC	03270	300.00
018640	000183	BETTIS GLASS	03270	393.00	018641	012329	BIG CREEK	03270	566.55
018642	012847	BILL'S TOW STORAGE AND	03270	35.00	018643	009214	GREG BLOUNT	03270	20.00
018644	006553	BROWN INDUSTRIES INC	03270	191.15	018645	010900	CDW GOVERNMENT INC	03270	272.11
018646	000431	CONSOLIDATED ELECTRICAL DIST	03270	2,832.65	018647	000565	DOM'S ELECTRIC MOTOR SHOP	03270	333.15
018648	007697	ENVIROCLEAN	03270	784.69	018649	008518	EWING IRRIGATION	03270	1,607.47
018650	007963	FASTENAL COMPANY	03270	50.29	018651	011324	FERGUSON ENTERPRISES INC	03270	2,817.66
018652	000026	FOUNDATION FOR EDUCATIONAL	03270	1,720.80	018653	005201	FOUNDATION FOR MEDICAL CARE	03270	2,511.55
018654	012337	FOUNDATION FOR MEDICAL CARE	03270	64.36	018655	003169	W GRAINGER INC	03270	994.23
018656	005465	HELENA CHEMICAL COMPANY	03270	802.77	018657	009711	HORIZON	03270	8.68
018658	013016	HOT TANK SUPPLY CO	03270	51.07	018659	011695	INSIDE LINES	03270	373.22
018660	012267	JOHNSTONE SUPPLY	03270	1,575.00	018661	000977	JORGENSEN CO	03270	4,195.46
018662	000997	KELLOGG'S SUPPLY	03270	444.49	018663	000999	KELLY MOORE PAINT CO INC	03270	120.47
018664	008368	LOZANO/SMITH/WOLIVER &	03270	7,657.07	018665	007886	THE MARKERBOARD PEOPLE	03270	977.50
018666	003196	MCGRAW-HILL COMPANIES	03270	387.82	018667	000450	MERCED COUNTY HEALTH DEPT	03270	105.52
018668	001345	MERCED COUNTY OFFICE OF EDUC	03270	8,626.83	018669	005572	MERCED TRUCK & TRAILER INC	03270	687.00
018670	012324	MDSPACE	03270	498.49	018671	002256	MOOSEHEAD ELECTRONICS	03270	40.00
018672	007283	THE NOBLE GROUP DBA	03270	50.00	018673	003519	OFFICE DEPOT INC	03270	170.23
018674	006816	PARADIGM HEALTHCARE SVCS INC	03270	3,215.86	018675	012777	PIANO CAPPE	03270	528.53
018676	001526	ANNE PRATHER	03270	209.08	018677	001402	PRAAIR	03270	60.00
018678	011545	PRO TECH SECURITY	03270	468.00	018679	005573	SAN JOAQUIN COUNTY OFFICE	03270	1,231.38
018680	001448	SAN JOAQUIN GLASS INC	03270	2,232.00	018681	012303	SAN JOAQUIN VALLEY AIR	03270	87.00
018682	003103	SCHOLASTIC INC	03270	10,996.00	018683	001564	SHERWIN WILLIAMS CO	03270	495.80
018684	009634	SHRED IT CENTRAL CA INC	03270	936.36	018685	010104	SIMPLEXRINNELL LP	03270	876.94
018686	004824	SPURR/REMAC	03270	2,726.42	018687	001653	STANDARD STATIONERY SUPPLY CO	03270	1,874.72
018688	011135	TECH DEPOT	03270	351.69	018689	001770	TERMINIX PROCESSING CENTER	03270	256.08
018690	011678	TESEI PETROLEUM	03270	6,444.58	018691	001894	UNITED PARCEL SERVICE	03270	100.00
018692	010873	VALLEY RENTAL CENTERS INC	03270	434.87	018693	007061	WARD ENTERPRISES	03270	71.90
018694	002027	WASTE MANAGEMENT	03270	824.62	018695	001345	MERCED COUNTY OFFICE OF EDUC	03271	454.04
018696	004824	SPURR/REMAC	03271	98.07	018697	011532	CATON CONSTRUCTION COMPANY	03275	11,600.00
018698	004824	SPURR/REMAC	03275	8.69	018699	001770	TERMINIX PROCESSING CENTER	03275	710.04
018700	012906	ALHAMBRA & SIERRA	03263	22.13	018701	006553	BROWN INDUSTRIES INC	03263	641.75
018702	009439	BUENA VISTA FOOD PRODUCTS INC	03263	9,394.50	018703	009236	CARGILL INCORPORATED	03263	3,003.64
018704	004125	CASE PARTS CO	03263	88.75	018705	007428	GOLD STAR FOODS INC	03263	1,274.40
018706	010273	IMAGE MASTERS	03263	295.17	018707	009605	J M SMUCKERS LLC	03263	11,995.83
018708	007394	LA TAPATIA TORTILLERIA INC	03263	1,037.00	018709	011151	MADERA PRODUCE INC	03263	281.30
018710	012709	NSF INTERNATIONAL CENTER FOR	03263	17,592.20	018711	003519	OFFICE DEPOT INC	03263	257.06
018712	005080	PIERRE FROZEN FOODS	03263	17,024.28	018713	008778	PLASTIC PACKAGE INC	03263	1,503.30
018714	008687	PRODUCERS DAIRY FOODS INC	03263	857.61	018715	000133	SMITH AUTO PARTS INC	03263	8.61
018716	012949	TRANSOURCE	03263	448.88	018717	009197	UNITED RENTALS INC	03263	129.95
018718	012752	FRESNO ROOFING COMPANY INC	03276	14,161.50	018719	013056	MRE ENTERPRISES	03276	8,331.00
018720	001564	SHERWIN WILLIAMS CO	03276	1,405.39	018721	011802	IOMLAN CONSTRUCTION SVCS INC	03277	8,440.00
018722	012493	WLC CONSTRUCTION SERVICES INC	03277	47,961.68	018723	011768	ACEAIR INC	03267	15,965.00

Merced City School District  
WARRANT REGISTER FOR WARRANTS DATED 08/12/11

AFY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
018724	012337	FOUNDATION FOR MEDICAL CARE	03267	700.00	018725	012337	FOUNDATION FOR MEDICAL CARE	03264	3,258.50
018726	005241	MERCED CITY SCHOOL DISTRICT	03264	68,248.90					

TOTAL AMOUNT OF ALL WARRANTS \$310,671.91\*\*\*

Merced City School District  
 WARRANT REGISTER FOR WARRANTS DATED 08/22/11

APY220ME H.00.02

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
021901	008470	ACTION COMPUTERS	03270	86.09	021902	000041	SHARON ADAMS	03270	15.91
021903	000127	ATKIN/ANDEL/LOVA/RUUD & ROMO	03270	2,510.56	021904	012288	TAMRA BAUGH	03270	10.00
021905	012610	BULBMAN	03270	107.75	021906	006845	CASTLE CHALLENGER LEARNING	03270	325.00
021907	000376	CITY OF MERCED	03270	75.00	021908	013046	CREATIVE BUS SALES INC	03270	55.58
021909	012783	EASY BUS INC	03270	625.00	021910	003169	W GRAINGER INC	03270	980.92
021911	000830	HARCOURT OUTLINES INC	03270	787.77	021912	009170	THE HOME DEPOT	03270	301.80
021913	011005	HONEYWELL INTERNATIONAL - ADI	03270	226.58	021914	011550	INTERSTATE BATTERIES OF FRESNO	03270	896.05
021915	001036	LAKESHORE	03270	19.00	021916	002435	LIBERTY FLAGS	03270	537.00
021917	013011	DANIEL S LOPEZ	03270	10.00	021918	012881	LOWE'S	03270	438.14
021919	006889	BRENDA MCAFEE	03270	10.00	021920	003196	MCGRAW-HILL COMPANIES	03270	3,404.74
021921	000450	MERCED COUNTY HEALTH DEPT	03270	26.38	021922	001169	MERCED COUNTY REGIONAL WASTE	03270	48.22
021923	002212	MERCED IRRIGATION DISTRICT	03270	16,043.09	021924	001065	MERCED SUN-STAR	03270	440.00
021925	009702	PARKER'S ACE HARDWARE INC	03270	1,601.42	021926	001368	PG&E	03270	51,637.33
021927	010597	PREMIER AGENDAS INC	03270	4,030.89	021928	012211	PTM DOCUMENT SYSTEMS	03270	2,536.69
021929	005690	RADIO SHACK CORPORATION	03270	47.38	021930	012006	DENISE RAGSDALE	03270	10.00
021931	008545	REALLY GOOD STUFF	03270	41.93	021932	008375	RESOURCES FOR EDUCATORS	03270	318.50
021933	008178	CYENTHIA S RICH	03270	10.00	021934	001843	ROCHESTER 100	03270	151.20
021935	000133	SMITH AUTO PARTS INC	03270	1,732.98	021936	011951	TEACHER DIRECT	03270	32.24
021937	011678	TESEI PETROLEUM	03270	114.99	021938	009654	TRAPEZE SOFTWARE GROUP INC	03270	675.00
021939	010364	US POSTAL SERVICE (AMS-TMS)	03270	10,000.00	021940	010059	SILVIA VILLEGAS	03270	10.00
021941	009789	REBECCA WASHINGTON	03270	26.00	021942	011055	WOODBURN PRESS LTD	03270	830.17
021943	013061	VALENTIN ZAMARRIPA	03270	10.00	021944	001368	PG&E	03271	1,775.60
021945	001843	ROCHESTER 100	03271	252.00	021946	001368	PG&E	03275	926.18
021947	012558	SILVER CREEK INDUSTRIES INC	03275	8,505.90	021948	013076	ACORN MEDIA	03263	534.67
021949	008470	ACTION COMPUTERS	03263	134.58	021950	004125	CASE PARTS CO	03263	93.55
021951	004128	THE DANIELSEN CO	03263	1,851.32	021952	007428	GOLD STAR FOODS INC	03263	1,606.80
021953	007991	LOS CABOS MEXICAN FOODS	03263	13,113.70	021954	011151	MADERA PRODUCE INC	03263	4,579.50
021955	008762	P & R PAPER COMPANY	03263	1,327.50	021956	012156	PLATINUM PACKAGING GROUP	03263	2,997.78
021957	005453	RALLEY'S	03263	207.49	021958	001448	SAN JOAQUIN GLASS INC	03263	134.80
021959	001464	SAVE MART SUPERMARKETS	03263	1,454.94	021960	012474	TERRI SOARES	03263	518.62
021961	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	5,414.52	021962	012962	APPELEGATE JOHNSTON INC	03277	5,705.37
021963	012595	DC GRADING & PAVING INC	03277	20,142.90	021964	012963	DIEDE CONSTRUCTION INC	03277	91,791.00
021965	012988	DORFMEIER MASONRY INC	03277	27,274.98	021966	012987	HARRIS BUILDERS INC	03265	108,166.50
021967	012996	WHITEHEAD CONSTRUCTION INC	03265	10,593.00	021968	011768	ACEAIR INC	03267	55,300.00
021969	001712	STUDENT INSURANCE	03267	500.00	021970	005241	MERCED CITY SCHOOL DISTRICT	03264	40,233.25

TOTAL AMOUNT OF ALL WARRANTS \$506,933.75\*\*\*

WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT	WARR NUMBER	VENDOR NUMBER	PAYEE NAME	FUND	AMOUNT
023466	005164	ABS DIRECT	03270	281.77	023467	000024	ACADEMIC COMMUNICATION ASS'N	03270	309.54
023468	012464	ADVANCED CHEMICAL TRANSPORT	03270	123.49	023469	013074	ADVANCED MOBILITY B&G INC	03270	694.89
023470	006553	BROWN INDUSTRIES INC	03270	220.90	023471	006270	CALIFORNIA DEPT OF EDUCATION	03270	3,552.74
023472	011010	CORNER STONE STAFFING	03270	877.80	023473	012925	COSCO FIRE PROTECTION INC	03270	17,739.00
023474	006770	COSTCO MEMBERSHIP	03270	150.00	023475	012872	CORNER'S VIDEO INC	03270	64.75
023476	000487	CURRICULUM ASSOCIATES INC	03270	562.74	023477	005711	D&D PEST CONTROL INC	03270	1,550.00
023478	003492	GEARY PACIFIC SUPPLY #34	03270	80.40	023479	009318	HANDWRITING WITHOUT TEARS	03270	313.22
023480	001836	HM RECEIVABLES CO LLC	03270	81,081.40	023481	012750	HM RECEIVABLES CO LLC	03270	4,352.69
023482	002888	JOHNSON PLUMBING INC	03270	490.00	023483	001108	WILLIAM V MACGILL & CO	03270	205.95
023484	012910	MAILFINANCE	03270	611.03	023485	012128	MULCH MADNESS INC	03270	10,772.30
023486	003519	OFFICE DEPOT INC	03270	1,969.75	023487	001368	PG&E	03270	1,711.84
023488	008545	REALLY GOOD STUFF	03270	39.79	023489	007722	SCHOOL MATE	03270	116.25
023490	001505	SCHOOL SVCS OF CALIFORNIA INC	03270	3,275.00	023491	009634	SHRED IT CENTRAL CA INC	03270	82.93
023492	010104	SIMPLEXGRINNELL LP	03270	945.09	023493	001603	SOUTHWEST SCH & OFFICE SUPPLY	03270	605.40
023494	011135	TECH DEPOT	03270	134.35	023495	011678	TESEI PETROLEUM	03270	971.72
023496	012710	VALLEY FLOORING	03270	543.00	023497	013078	WARD BRO'S	03270	3,400.00
023498	006270	CALIFORNIA DEPT OF EDUCATION	03271	45.50	023499	010900	CDW GOVERNMENT INC	03271	301.45
023500	010566	COOLE SCHOOL INC	03271	1,111.85	023501	012750	HM RECEIVABLES CO LLC	03271	432.65
023502	003519	OFFICE DEPOT INC	03271	1,243.53	023503	010872	DEPARTMENT OF SOCIAL SERVICES	03275	25.00
023504	001368	PG&E	03275	71.45	023505	012710	VALLEY FLOORING	03275	2,559.60
023506	008470	ACTION COMPUTERS	03263	134.58	023507	006270	CALIFORNIA DEPT OF EDUCATION	03263	487.50
023508	004128	THE DANIELSEN CO	03263	1,460.26	023509	013082	DOS ROJOS FOOD CO	03263	4,928.40
023510	007428	GOLD STAR FOODS INC	03263	7,694.31	023511	010208	JACK'S R BETTER INC	03263	50.00
023512	007394	LA TAPATIA TORTILLERIA INC	03263	1,037.00	023513	013079	LLOYD INDUSTRIES INC	03263	2,622.00
023514	011151	MADERA PRODUCE INC	03263	3,264.25	023515	001232	MODERN AIR MECHANICAL INC	03263	163.50
023516	008687	PRODUCERS DAIRY FOODS INC	03263	3,459.05	023517	011620	SYSCO FOOD SERV OF CENTRAL CA	03263	4,277.75
023518	011779	VALLEY FOOD SERVICE	03263	554.05	023519	011838	NEIL O ANDERSON & ASSOC INC	03277	30,783.00
023520	001232	MODERN AIR MECHANICAL INC	03263	16,134.30	023521	011889	TARLTON AND SON INC	03265	32,053.50
023522	011768	ACEAIR INC	03267	33,300.00	023523	005241	MERCED CITY SCHOOL DISTRICT	03264	27,013.78

TOTAL AMOUNT OF ALL WARRANTS \$313,037.99\*\*\*

# **BOARD ACTION**

**SUPERINTENDENT**

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: September 13, 2011

SUBJECT: **GIFTS/GRANTS AND BEQUESTS**

---

## **Recommendation**

It is recommended that the Board of Education accept the gifts/grants and bequests in the amount of **\$2,222.55**.

<b><u>School/Department</u></b>	<b><u>Description</u></b>	<b><u>Donated By</u></b>	<b><u>Value</u></b>
Chenoweth School	Monetary donation	PG&E Corporation Foundation	\$ 178.5
Chenoweth School	Commission Check	Lifetouch National School Studios	\$1,307.45
Cruickshank School	Commission Check	Lifetouch National School Studios	\$ 468.30
Clark/Sierra Preschools	Commission Check(s)	Lifetouch National School Studios	\$ 82.00 \$ 86.30

**Background:** As a result of Board Policy 3290, Gifts/Grants/Bequests, adopted by the Board on October 3, 1989, the items listed above reflect what has been received by a school and/or department in the district.

## **Fiscal Impact**

Revenue: \$2,222.55

Expenditure: None

Budget Category: Instructional Supplies

# MERCED CITY SCHOOL DISTRICT

TO: Board of Education

FROM: RoseMary Parga Duran, Ed.D.  
District Superintendent

DATE: September 13, 2011

SUBJECT: **REVIEW PROPOSED TRUSTEE ELECTION REDISTRICTING MAPS**

---

## **Recommendation**

It is recommended that the Board of Education review the proposed maps of trustee redistricting areas within the Merced City School District.

## **Background**

The Merced City School District currently uses a by-trustee area election process to elect its governing board members.

Education Code section 5019.5 requires school districts that elect by-trustee area to adjust the trustee area boundaries following each decennial federal census using population figures validated by the Population Research Unit of the Department of Finance.

The adjustments shall ensure that the population of each trustee area is proportional pursuant to Education Code section 5019.5(a)(1) or (2).

The District has retained the services of the Merced County Association of Governments (“MCAG”) to prepare draft adjusted trustee area boundary plans for the District’s consideration.

## **Fiscal Impact**

Revenue: None  
Expenditure: None  
Budget Category: None

# **EDUCATIONAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Assistant Superintendent, Educational Services

PREPARED BY: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: September 13, 2011

SUBJECT: **CREATIVE ALTERNATIVES NON-PUBLIC SCHOOL  
SERVICES CONTRACT**

---

## **Recommendation**

It is recommended that the Board of Education approve the contract with Creative Alternatives-Joseph Novack Academy/Reyn Franca School to provide non-public school services.

## **Background**

We are required to provide a non-public education for certain special education students when locally available service options do not adequately meet a student's needs.

The contract with Creative Alternatives-Reyn Franca School/Joseph Novack Academy would facilitate service to one or more students (not exceeding 72) during the 2011-2012 school year. The costs associated with this non-public placement are approximately \$23,344.20 per pupil, plus transportation costs.

## **Fiscal Impact**

Revenue: None

Expenditure: \$23,344.20 per pupil

Budget Category: SELPA (80%) Special Ed (20%)

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Assistant Superintendent, Educational Services

PREPARED BY: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: September 13, 2011

SUBJECT: **PARADIGM HEALTHCARE SERVICE AGREEMENT**

---

## **Recommendation**

It is recommended that the Board of Education approve the service agreement with Paradigm HealthCare Services to provide billing of Medi-Cal reimbursements.

## **Background**

Paradigm HealthCare Services provide health care billing associated with Medi-Cal reimbursement. This contract cost the District approximately \$14,678 last year and generated approximately \$96,393 for program expansion of pupil services in such areas as nursing, counseling, and emergency health care for students. Paradigm charges a fee of 14% of our gross revenue from Medi-Cal reimbursed services

## **Fiscal Impact**

Revenue: Approximately \$50,000

Expenditure: Approximately \$82,265

Budget Category: Fund 01 – General Fund; Resource 5640 - Medi-Cal Billing

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Assistant Superintendent, Educational Services

DATE: September 13, 2011

SUBJECT: **PUBLIC HEARING AND RESOLUTION E-11-2011-2012  
CERTIFICATION OF PROVISION OF STANDARDS-ALIGNED  
INSTRUCTIONAL MATERIALS FOR STUDENTS FOR FISCAL  
YEAR 2011-2012**

---

## **Recommendation**

It is recommended that the Board of Education hold a public hearing to determine sufficiency of textbooks and instructional materials for each pupil in the district and adopt Resolution No. E-11-2011-2012 certifying the provision of standards-aligned textbooks for all children in the Merced City School District.

## **Background**

Education Code Section 60119 specifies that the governing boards of school districts must hold a public hearing to determine sufficiency of textbooks and instructional materials for each pupil in the district in order to receive funding for Pupil Textbook and Instructional Materials Incentive Programs and/or instructional materials funding from any state source.

Students in the Merced City School District have been provided with sufficient textbooks and instructional materials as resources through which to access the core curriculum. These textbooks will continue to be paid for through state instructional materials funds for which the District will continue to receive state funding.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

**MERCED CITY SCHOOL DISTRICT**

**RESOLUTION NO. E-11-2011-2012**  
**Declaration of Sufficient Instructional Materials**  
**2011-2012 School Year**

**WHEREAS**, the Board of Education, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 13, 2011, at 7:00 p.m., and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

**WHEREAS**, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

**WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

**NOW, THEREFORE, BE IT RESOLVED**, that a determination has been made for the 2011-2012 school year, that the Merced City School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

**RESOLVED THAT THE GOVERNING BOARD OF MERCED CITY SCHOOL DISTRICT, THIS 13TH DAY OF SEPTEMBER, 2011, APPROVES RESOLUTION NO. E-11-2011/2012.**

Name:

Signature:

RoseMary Parga Duran, Ed.D.  
District Superintendent

\_\_\_\_\_

Greg Spicer, Associate Superintendent  
Administrative Services

\_\_\_\_\_

Board Member:

\_\_\_\_\_

Board Member's Signature:

\_\_\_\_\_

**MERCED CITY SCHOOL DISTRICT**

Date of Board Action:

September 13, 2011

**PASSED AND ADOPTED** by the Board of Education on this 13th day of September, 2011, by the following vote:

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

I, RoseMary Parga Duran, Secretary of the Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
RoseMary Parga Duran, Ed.D.  
Secretary of the Governing Board of  
Board of Education of the Merced City School District  
Merced County, State of California

# MERCED CITY SCHOOL DISTRICT

## Certification of Provision of Standards-Aligned Instructional Materials

The local governing board of the Merced City School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade eight, has been provided with standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

The instructional materials were purchased from an approved standards-aligned adoption list as required by *CCR, Title 5, Section 9531*.

Certification was approved by the local governing board at a public meeting held September 13, 2011.

Future State Board adoptions are scheduled as follows, with MCSD current adoption dates in columns 3 and 4:

<b>Subject</b>	<b>Adoption Due Date</b>	<b>MCSD Adoption K-5</b>	<b>MCSD Adoption 6-8</b>
History-Social Science	August 2015	June 12, 2007	June 6, 2006
Science	August 2015	February 5, 2008	June 12, 2007
Mathematics	August 2014	March 10, 2009	October 14, 2008
Reading/Language Arts	August 2016	February 4, 2003	March 4, 2003

Note: Assembly Bill X4 2 (Chapter 2, Statutes of 2009-10 Fourth Extraordinary Session) signed on July 28, 2009, suspended the process and procedures for adopting instructional materials, including framework revisions, until the 2013-14 school year.

### CERTIFICATION:

I hereby certify that, to the best of my knowledge and belief, the Merced City School District has complied with the requirements of Education Code Section 60119(1).

24-65771

September 13, 2011

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School District/CDS Code

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Governing Board Public Hearing Date

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Signature of District/County Superintendent

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Date

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Annie Dossetti  
Assistant Superintendent, Educational Services

PREPARED BY: Lila Lesly  
Coordinator, Curriculum & Compliance

DATE: September 13, 2011

SUBJECT: **COMMUNITY-BASED ENGLISH TUTORING PROGRAM**

---

## **Recommendation**

It is recommended that the Board of Education approve an agreement between the Merced Adult School and the Merced City School District for services beginning August 22, 2011 through May 22, 2012.

## **Background**

The Community-Based English Tutoring (CBET) Program provides English language instruction to parents or other members of the community who pledge to provide personal English language tutoring to California school children with limited-English proficiency.

Merced Adult School will:

1. Provide a certificated instructor
2. Provide Comprehensive Adult Student Assessment System tests for placement and progress
3. Provide scoring and reports of student test scores
4. Provide attendance accounting
5. Provide teacher resources

Merced City School District will:

1. Provide classroom space and janitorial services for the class
2. Provide the cost of the certificated teacher's salary, including benefits
3. Provide teacher and student materials for the CBET class
4. Provide instructional support and babysitting for CBET classes

The CBET Program is located at the Student/Family Services Center.

## **Fiscal Impact**

Revenue: None  
Expenditure: \$17,160.21  
Budget Category: Fund 01-General Fund; Resource 0808 CBET

# **ADMINISTRATIVE SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Denise Hernandez  
Personnel Specialist

DATE: September 13, 2011

SUBJECT: **VARIABLE TERM WAIVER REQUEST**

---

## **Recommendation**

It is recommended that the Board of Education approve the intent to employ Haley Whittemore as a speech therapist with a Variable Term Waiver Request for the 2011-2012 school year.

## **Background**

School districts are required to certify to the California Commission on Teacher Credentialing that reasonable efforts to recruit a fully prepared speech therapist were made. Personnel Services has distributed job announcements, contacted colleges and advertised on the internet. The District was not able to recruit and hire a fully credentialed speech therapist because of the state-wide shortage of credentialed speech therapists.

Haley Whittemore's assignment will be Speech Therapist for grades Pre-Kindergarten through 8<sup>th</sup> Grade at Sheehy Elementary School and Rivera Middle School in the Merced City School District.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: Fund 01 – General Fund

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Ken Testa, Ed.D.  
Director, Special Education and Pupil Services

DATE: September 13, 2011

SUBJECT: **NEW JOB DESCRIPTION - EARLY MENTAL HEALTH  
INITIATIVE GRANT – CHILD AIDE – FIRST READING**

---

## **Recommendation**

It is recommended that the Board of Education approve the new job description for Child Aide for Early Mental Health Initiative Grant as a First Reading.

## **Background**

Implementation of the Early Mental Health Initiative grant is dependent on the selection of Child Aides who serve as the direct point of contact for kindergarten through third grade students who are identified for participation in the Primary Intervention Program (PIP). With approval of acceptance of the grant award by the Board of Education, students will be provided PIP services at Ada Givens Elementary, Luther Burbank Elementary, Franklin Elementary, and Margaret Sheehy Elementary School over a three year grant period. Since the Child Aide's role is unique to the research-based non-directive play experiences, a job description has been developed to address the particular needs. Two Child Aide positions are planned for Givens, Burbank, and Sheehy elementary sites. Three Child Aide positions are planned for Franklin Elementary due to the anticipated need at the K-2 site.

The Child Aide positions will be funded from EMHI grant fund release resources, which have been adjusted to \$151,701.00 for each of the three years the grant provides funding (2011-12, 2012-13, and 2013-14).

## **Fiscal Impact**

Revenue: \$151,701 from FY 2011-12 only (ADJUSTED GRANT AMOUNT)

Expenditure: Not to exceed \$96,957.00 for 2011-12

Budget Category: Fund 01 – General Fund, Early Mental Health Initiative Grant

# MERCED CITY SCHOOL DISTRICT

## CLASS TITLE: EARLY MENTAL HEALTH INITIATIVE – CHILD AIDE

### BASIC FUNCTION:

Under the direction of an assigned supervisor, provide interactive support and direct supervision for identified kindergarten through third grade students involved in the Early Mental Health Initiative.

### REPRESENTATIVE DUTIES:

Provide Primary Intervention Program (PIP) nondirective, expressive play sessions to identified students on a weekly basis. *E*

Participate in weekly supervision and training. *E*

Establish rapport and warm, meaningful relationships with referred students. *E*

Use communication skills, creative play materials, and games with individual students. *E*

Talk with students and establish an atmosphere to encourage expression of feelings and ideas. *E*

Help build confidence in students through one-to-one interactions. *E*

Provide feedback to the program team, including the principal, teachers, and other school personnel. *E*

Participate with school personnel and/or consultants in the selection, progress, and exit conferences of referred and identified students. *E*

Assist with program record keeping. *E*

Attend grant-funded program orientation trainings. *E*

Monitor, record and report behavior of students according to approved procedures regarding student performance and behavior. *E*

Prepare and deliver Primary Intervention Program (PIP) non-directive play materials and the PIP activity room space. *E*

Set up activity room areas and materials, secure facilities and materials daily, and distribute and collect records and supplies. *E*

Assist students by providing proper examples, emotional support, a friendly attitude and general guidance. *E*

## MERCED CITY SCHOOL DISTRICT

Assure the health and safety of students by following health and safety practices and regulations. *E*

Confer with teachers concerning programs and materials to meet student needs. *E*

Maintain confidentiality as per program guidelines and protocols. *E*

Participate in meetings and in-service training programs as assigned. *E*

At the conclusion of the twelve to fourteen week PIP session participation for each student, complete a Participation Data Instrument (PDI), and assist the School Based Mental Health Professional in completion of Part II of the PDI. *E*

Perform related duties as assigned. *E*

The employee is to adhere to federal and state regulations, Board policies, and related administrative regulations which pertain to the particular assignment.

### MINIMUM QUALIFICATIONS:

#### KNOWLEDGE OF:

Principles and services that align to Early Mental Health Initiative (EMHI) policies and training practices.

Demonstrated motivation and interest in the goals of the EMHI program.

Safe practices in classroom and playground environments.

Basic child guidance principles and practices.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Interpersonal skills using tact, patience and courtesy.

Basic record-keeping techniques.

#### ABILITY TO:

Assist a certificated teacher with assigned instructional activities.

Assist with instruction and related activities in a classroom or assigned learning environment.

Demonstrate strong organizational skills and the ability to work independently.

Communicate and maintain effective relationships with students, parents, staff and the public including members of ethnic communities.

Perform routine clerical duties in support of classroom activities.

Print and write legibly.

Add, subtract, multiply and divide quickly and accurately.

Understand and follow oral and written directions.

Learn procedures, functions and limitations of assigned duties.

Communicate effectively both orally and in writing.

Learn to apply and explain policies and procedures related to school and program activities.

## MERCED CITY SCHOOL DISTRICT

Work cooperatively with others.

Monitor, observe and report students' behavior according to approved policies and procedures.

Operate instructional and office equipment.

### EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school.

Pass District's Instructional Assistant's NCLB exam or equivalent.

Instructional assistant experience preferred.

### WORKING CONDITIONS:

#### ENVIRONMENT:

Activity (Primary Intervention Program) classroom environment.

Playground.

Office setting.

Seeing to monitor student behavior during classroom activities; hearing and speaking to exchange information related to classroom assignments; bending at the waist; kneeling, and standing and walking for extended periods of time.

Legal Reference: California Education Code, Sections 45103, 45109

Policy Adopted:

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Dave Perkins  
Risk Management Specialist

DATE: September 13, 2011

SUBJECT: **APPOINTMENT OF DISTRICT REPRESENTATIVE AND  
ALTERNATE TO MERCED COUNTY SCHOOLS INSURANCE  
GROUP I**

---

## **Recommendation**

It is recommended that the Board of Education approve the appointment of David E. Perkins and Kristin A. Cavallero as Representative and Alternate respectively from the District to the Merced County Schools Insurance Group I.

## **Background**

Merced City School District belongs to the Merced County Schools Insurance Group I for the purpose of obtaining Workers' Compensation Insurance for employees.

The Bylaws of this JPA require individual school board approval naming representation to the JPA Board of Directors.

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: September 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

---

## **Recommendation**

It is recommended that the Board of Education accept as complete the new roofing project at Cruickshank Middle School and authorize the filing of the Notice of Completion.

## **Background**

On May 10, 2011, the Board of Education approved the bid to re-roof two buildings at Cruickshank Middle School. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Fresno Roofing Co. Description: Roofing	May 10, 2011	Roofing

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Kraig Magnussen  
Chief Operations Officer

DATE: September 13, 2011

SUBJECT: **CAPITAL PROJECTS NOTICE OF COMPLETION**

---

## **Recommendation**

It is recommended that the Board of Education accept as complete the exterior paint project at Muir Elementary School and authorize the filing of the Notice of Completion.

## **Background**

On May 10, 2011, the Board of Education approved the bid to paint the exterior buildings at Muir Elementary School. This project is substantially complete and will be closed with the filing of the Notice of Completion.

<u>Contractor</u>	<u>Contract Date</u>	<u>Bid Package #</u>
Blackwood Professional Painting Co.	May 10, 2011	Paint
Description: Paint		

## **Fiscal Impact**

Revenue: None

Expenditure: None

Budget Category: None

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary Parga Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent, Administrative Services

PREPARED BY: Louk Markham  
Transportation Supervisor

DATE: September 13, 2011

SUBJECT: **BUS FLEET LEASE AGREEMENT**

---

## **Recommendation**

It is recommended that the Board of Education approve the Bus Fleet Lease Agreement with Amador County Unified School District (ACUSD) to lease spare buses to ACUSD.

## **Background**

The ACUSD has requested the Merced City School District Transportation Department to lease spare school buses. The Transportation Department would provide school buses upon the request of ACUSD and the availability of spare buses. This lease agreement will produce additional revenue to offset the department's encroachment on the District's general fund.

## **Fiscal Impact**

Revenue: \$19,200 - \$32,000 (Estimated)

Expenditure: None

Budget Category: 01 - General Fund

# MERCED CITY SCHOOL DISTRICT

## AGREEMENT BETWEEN

### MERCED CITY SCHOOL DISTRICT AND Amador County Unified School District

This Motor Vehicle Lease Agreement (“Agreement”) is entered into by the Merced City School District (“District”) and Amador County Unified School District (“Lessee”).

1. The District is willing to lease to Lessee the following school bus motor vehicle(s) (“Vehicles”):

<u>BUS #</u>	<u>VIN</u>	<u>MAKE YEAR AND LICENSE #</u>
<u>143</u>	<u>1T7B4G571F1776302</u>	<u>THOMAS 1985 E476833</u>
<u>144</u>	<u>1T7B4G609F1979505</u>	<u>THOMAS 1985 E488779</u>
<u>145</u>	<u>1T7B4H662G1771963</u>	<u>THOMAS 1986 E074007</u>
<u>146</u>	<u>1T7B4H664G1772970</u>	<u>THOMAS 1986 E074008</u>

2. The term of the lease shall be for the period September 1, 2011 to February 29, 2012, unless earlier terminated by mutual written agreement of both parties. The parties may extend this lease by executing an amendment containing the extension period, and any change in agreed terms, conditions or costs that is also confirmed by each parties governing board.

3. Lessee agrees that it has inspected the Vehicles and has determined that they are in good working order and suitable for all intended purposes, with no defects or deficiencies except those that may be noted on a separate document that will be appended to this Agreement.

4. Lessee will pay a lease fee to the District of \$800.00 per vehicle, per month for the period of this lease.

5. The Vehicles may only be operated by duly licensed, trained, and authorized employees of Lessee. Lessee shall not sublease, assign, or allow any other party or person to operate or use the Vehicles absent express written permission from District. Lessee will maintain Workers’ Compensation Insurance during the term of this Agreement extending protection to all drivers of the Vehicles.

6. Lessee, at its sole cost and expense, through its own employees or through licensed, knowledgeable, and reputable companies, agrees to perform all reasonable or necessary precautionary inspections and maintenance (as determined by law, owners’ manual, or industry “best practices”) in order to maintain the Vehicles at a high level of cleanliness, proper appearance, safety, and mechanical soundness, including, but in no manner limited to, (1) all required forty-five (45) day or three-thousand (3,000) mile inspections, (2) brake system inspections, brake pad adjustments and replacement, leak detection and repair and fluid level maintenance, (3) tank mounting bracket inspections and repairs, (4) belt, hose, and electrical inspections and repairs upon discovery of substantial wear, (5) tires and wheels, (6) steering and

**MERCED CITY SCHOOL DISTRICT**

suspension systems, (7) transmission, gear, and drive train assemblies and fluids, and (8) chassis lubrication, and (9) engine oil, and oil and air filter changes. The Vehicles will internally, externally, and in the engine area and undercarriage areas be maintained in a clean state free from buildup of old, grease, grime, dirt, graffiti/markings, or other items.

7. Lessee, at its sole cost and expense, through its own employees or through licensed, knowledgeable, and reputable companies, agrees to perform all reasonable or necessary repairs on the Vehicles in order to maintain them at high level of cleanliness, proper appearance, safety and mechanical soundness, including, but in no manner limited to, any aspect of the Vehicle that it is determined by Lessee to no longer be working or working in a safe or reliable manner, expressly further including upholstery, side panels, and other aesthetic items that ensure that the Vehicles will remain in the same condition as when it was provided to Lessee, with this obligation arising as soon as the Lessee becomes aware of any condition requiring such repair.

8. To the fullest extent allowed by law, Lessee warrants and represents that it will defend, indemnify, and hold harmless the District and its directors, officers, and employees from any claim arising from the Lessee's actual or alleged breach of its duties and obligations under this Agreement or its actual or alleged negligent inspection, operation, use or supervision of the Vehicles.

9. Lessee will also advise its motor vehicle liability coverage provider of the terms of this Lease, with the coverage provider issuing a specific written statement, signed by its duly authorized agent, agreeing to (a) provide primary liability protection coextensive with Lessee's indemnity obligations, up to a limit of liability of no less than \$10 million per occurrence, and (2) extending primary first party collision and comprehensive coverage for each of the Vehicles. The required statement from Lessee's coverage provider(s), which must be executed before this Agreement becomes effective, will be deemed incorporated by reference into this Agreement, ensuring that the presumptions contained in Insurance Code Section 11580.9 do not apply to this Agreement and that all risks arising from this Agreement are transferred to Lessee and its motor vehicle coverage provider.

10. This Agreement has been duly reviewed and approved by the governing board of each party. It cannot be modified, supplemented, or extended by oral agreement or conduct. It may only be modified, supplemented or extended by a written addendum duly approved by the governing boards of each party.

Dated: \_\_\_\_\_ MERCED CITY SCHOOL DISTRICT

By: \_\_\_\_\_  
Its authorized agent

Dated: \_\_\_\_\_ Amador County Unified School District

By: \_\_\_\_\_  
Its authorized agent

# **FISCAL SERVICES**

# MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: September 13, 2011

SUBJECT: **FINAL 2010/11 UNAUDITED ACTUALS REPORT AND  
CERTIFICATION**

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## **Recommendation**

It is recommended that the Board of Education approve Final Year End Unaudited Revenue, Expenditure and Changes in Fund Balance as reported on the 2010/11 Unaudited Actuals report.

Following is a brief overview of the fiscal highlights.

## **Background**

The District is on a July 1 budget cycle. Due to this fact, final ending balances are not available when we adopt our budget in June and the 2010/11 beginning balances are projected on estimates. Following the close of the fiscal year, we must recalculate our estimates, report the unaudited actual expenditures for 2010/11 and certify to the revised ending balances which include all categorical carryover.

The Unaudited Actuals report and certification have been completed for submission to the County and State and are presented for Board review and certification.

## **Notable changes from the June revised projected General Fund ending balances:**

### **REVENUE:**

Revenue Limit reflects an increase of +\$116,290 since the June revision.

The District continued to take full advantage of the flexibility provided in the February 2009 budget package which authorizes districts to use funds from approximately 40 categorical programs "for any educational purpose" through the 2014/2015 fiscal year. These funds have

## MERCED CITY SCHOOL DISTRICT

been transferred into the unrestricted general fund in order to retain staff, continue implementing priority programs, and help meet obligations through the 2012/2013 fiscal year.

Federal Revenue decreased by <\$730,103> as monies received for specific Federal grants that were not expended in the 2010/11 fiscal year are declared as “deferred revenue” or carryover, deleted from current year and brought forward into the next fiscal year.

State Revenue decreased by <\$504,049> to account for the deferral of unspent monies into the next fiscal year.

Local Revenue decreased by <\$87,054> due to reduced contributions to Special Education and Transportation.

Total net effect on the 2010/11 revenue projections equals a decrease in revenue of <\$1,204,916>.

### **EXPENDITURES:**

Due to the continued uncertainty surrounding the 2010/11 budget, cash flow issues, and the full implementation of cost saving strategies, spending in the 2010/11 fiscal year was significantly reduced. Actual expenditures for many major objects were underspent by a total of <\$3,216,114>. The 2010/11 fiscal year ends with \$1,982,787 in deferred revenue, \$3,186,736 in restricted carryover, and \$9,619,315 in designated carryover, including money set aside for special projects and one-time expenditures.

### **Ending Balance**

Overall effect of the revision to revenue and expenditures in the General Fund nets a fund balance of \$15,247,113, most of which is restricted categorical carryover, and designated for specific purposes such as Instructional Materials, Lottery, Economic Impact Aid, and Maintenance, with an unrestricted balance of \$0. This ending balance also includes \$7,866,357 that the District is able to reserve for economic uncertainties above the required 3%.

### **Fiscal Impact**

Net increase in the 2010/11 General Fund Ending Balance over prior year of +\$1,221,838.

### **SUMMARY:**

The increase in the General Fund ending balance is very good news for the District. Cost saving strategies that have been implemented are paying off. It must be stressed, however, that the District is not ‘out of the woods’ yet. There is much debate as to the validity of the State’s revenue projections for the 2011-12 fiscal year and mid-year cuts are a very real possibility. Therefore, staff recommends the District ‘stay the course’ as it moves into the 2011-12 fiscal year for the following reasons:

## MERCED CITY SCHOOL DISTRICT

- **Managing cash is a high stakes game – if we run out of cash, we would be unable to meet payroll and other obligations!** Cash is still a major concern. Although the General Fund ending balance is \$15,247,313, only \$465,777.88 of this amount is cash in the county treasury. This ending balance is the amount the District would have if all monies were received, and all commitments paid out, by June 30, 2011. The Accounts Receivable booked as of June 30 total \$17,975,609.85.
- **Prepare Multi-Year Projections as you normally would. Prepare for the possibility of mid-year cuts.** The latest projection from School Services of California is <\$250>/ADA. This would equate to a loss of \$2,502,145. At budget adoption the District was facing a possible loss of <\$330> per ADA, or <\$3,302,831> if the tax extension proposal did not go through, and would not be able to meet its financial obligations past the 2011-12 fiscal year. The increase in the 2010-11 ending balance and reduction in the possible mid-year cut helps offset this shortfall, but still may not be sufficient.
- **AB 114 provides authority for LEAs to shorten the school year by an additional seven (7) days if the revenue shortfall “trigger” is pulled.** Although the District has not taken the five (5) days already allowed, all options must be on the table. The District has not had to implement furlough days or salary reductions, but we should begin discussing the revenue shortfall “trigger” with employee groups now, as well as the need for reductions should the “trigger” be pulled.

**MERCED CITY SCHOOL DISTRICT  
2010/11 BUDGET SUMMARY  
UNAUDITED ACTUALS**

	2010/11				2010/11		2010/11		Changes
	APPROVED	1ST INTERIM	2ND INTERIM	3RD INTERIM	2010/11	2010/11	2010/11	FINAL	
REVENUE	7/1/2010	12/14/2010	3/15/2011	6/14/2011	9/13/2011				
Revenue Limit	46,944,245	49,532,520	49,530,730	49,344,583	49,460,873			116,290	
Federal Revenues	11,084,532	13,386,343	13,255,900	12,893,955	12,163,852			(730,103)	
Other State Revenues	14,954,904	15,247,033	16,266,583	16,312,745	15,808,696			(504,049)	
Other Local Revenues	1,266,179	1,352,335	1,622,187	1,488,320	1,401,266			(87,054)	
<b>TOTALS:</b>	<b>74,249,860</b>	<b>79,518,231</b>	<b>80,675,400</b>	<b>80,039,603</b>	<b>78,834,687</b>			<b>(1,204,916)</b>	
<b>EXPENDITURES</b>									
Certificated Salaries	42,681,630	43,753,618	42,095,899	42,002,891	41,645,235			(357,656)	
Classified Salaries	10,596,336	10,505,008	10,511,992	10,470,547	10,303,755			(166,792)	
Employee Benefits	17,558,352	17,614,847	17,355,122	17,246,700	17,007,848			(238,852)	
Books & Supplies	3,700,386	3,953,043	4,941,007	3,550,554	3,012,837			(537,717)	
Services /Oper. Exp	5,432,342	7,170,191	7,051,100	6,471,717	4,871,580			(1,600,137)	
Capital Outlay		8,055	8,055	8,055	8,054			(1)	
Other Outgo	789,007	935,300	955,300	955,300	946,802			(8,498)	
Direct Support/Indirect	(229,463)	(229,463)	(227,938)	(229,349)	(183,261)			46,088	
Transfers Out	352,548	352,548	352,548	352,548	-			(352,548)	
<b>TOTAL EXPENSE</b>	<b>80,881,138</b>	<b>84,063,147</b>	<b>83,043,085</b>	<b>80,828,963</b>	<b>77,612,849</b>			<b>(3,216,114)</b>	
<b>INC/DEC</b>	<b>(6,631,278)</b>	<b>(4,544,916)</b>	<b>(2,367,685)</b>	<b>(789,360)</b>	<b>1,221,838</b>				
<b>BEGINNING BAL.</b>	<b>12,123,582</b>	<b>14,025,275</b>	<b>14,025,275</b>	<b>14,025,275</b>	<b>14,025,275</b>				
<b>ENDING BALANCE</b>	<b>5,492,304</b>	<b>9,480,359</b>	<b>11,657,590</b>	<b>13,235,915</b>	<b>15,247,113</b>				
<b>COMPONENTS OF ENDING BALANCE</b>									
Revolving cash fund								2,550	
Stores Inventory								110,127	
Reserve for economic uncertainties @ 3.0%								2,328,385	
Restricted Carryover								3,377,252	
Designated Carryover								9,428,798	
Unrestricted Discretionary								0	
<b>Total Ending Balance</b>								<b>15,247,113</b>	

MERCED CITY SCHOOL DISTRICT  
 2010/11 BUDGET SUMMARY  
 UNAUDITED ACTUALS

<b><u>Restricted Carryover</u></b>	
5640 Medi-Cal Billing	198,030
6286 ELAP	78,173
6300 Lottery Prop 20	908,395
7090 EIA/SCE	759,001
7091 EIA/LEP	877,575
7400 QEIA	8,254
8150 Routine Repair & Maintenance	365,562
9010 Site Donations	39,944
9418 Safety Credit	645
9419 Misc. Local Grant	1,717
9471 Reserve for Retiree Benefits	139,957
Total	<u>3,377,252</u>

<b><u>Designated Carryover</u></b>	
0000 RDA Collection-Facilities	136,505
0000 Fiscal Stabilization Reserve	7,858,103
0216 Media Sales	14,423
0396 School Library	7,892
0500 Special Ed Mandate	219,494
0801 Instructional Materials	472,811
0803 Prof/Staff Development	31,871
0808 ELL Support	11,493
1100 Lottery	676,206
Total	<u>9,428,798</u>

MERCED CITY SCHOOL DISTRICT

2010/11 UNAUDITED ACTUALS - ALL FUNDS

NAME	ACTUAL			SURPLUS/ DEFICIT	FINAL 6/30/2011 END BAL
	7/1/2010 BEG BAL	REVENUE	EXPENSE		
GEN FUND	14,025,275	78,834,687	77,612,849	1,221,838	15,247,113
FREMONT CHARTER	1,325,709	3,115,339	3,257,653	-142,314	1,183,395
<b>Special Revenue Funds</b>					
CHILD DEV	539,738	3,456,210	3,854,865	-398,655	141,084
CAFETERIA	3,007,796	6,138,529	5,801,155	337,374	3,345,170
DEF MAINT	538,138	380,322	546,774	-166,452	371,685
EQUIPMENT	169,981	1,941	0	1,941	171,921
<b>Bond Proceeds</b>					
BOND PROCEEDS	9,286,228	98,478	2,293,199	-2,194,721	7,091,506
<b>Capital Facilities Funds</b>					
DEV FEES	214,527	16,798	31,072	-14,274	200,253
<b>State School Building Funds</b>					
SCHOOL FACILITIES	1,306,882	1,520,522	1,031,743	488,779	1,795,661
<b>Special Reserve Funds</b>					
CAPITAL OUTLAY	1,158,907	1,077,606	809,869	267,737	1,426,645
TECHNLGY	227,590	126,271	0	126,271	353,861
<b>Bond Interest &amp; Redemption</b>					
BOND INTEREST	1,285,503	1,197,671	1,285,263	-87,592	1,197,912
<b>Self-Insurance Funds</b>					
INC PROT	400,211	140,083	115,142	24,941	425,152
PROP. LIABILITY	533,063	402,103	480,652	-78,549	454,515
HEALTH	516,780	1,724,479	1,388,096	336,383	853,163
<b>COMBINED TOTALS</b>	<b>34,536,328</b>	<b>98,231,038</b>	<b>98,508,331</b>	<b>-277,292</b>	<b>34,259,036</b>

## MERCED CITY SCHOOL DISTRICT

TO: RoseMary P. Duran, Ed.D.  
District Superintendent

FROM: Greg Spicer  
Associate Superintendent

PREPARED BY: Kris Cavallero  
Chief Fiscal Officer

DATE: September 13, 2011

SUBJECT: **2010/11 GANN APPROPRIATIONS LIMIT AND 2011/12  
ESTIMATED APPROPRIATIONS LIMIT RECALCULATION  
RESOLUTION NO. F-9-2011/12**

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### **Recommendation**

It is recommended that the Board of Education approve the 2010/11 Appropriations Limit Recalculation and the 2011/12 estimated Appropriations Limit Calculation in the amounts of \$49,417,655.88 and \$50,571,920.38 respectively, and Resolution No. F-9-2011/12 Adopting the "Gann" Limit.

### **Background**

Several years ago Article XIII B of the California Constitution was enacted which requires all school districts to compute an appropriation limit. The appropriation limit is to be adjusted annually for percentage change in price and population.

Population for school districts is defined as the percentage change in second principal apportionment units of average daily attendance (P-2 ADA) in the current school year over the immediately preceding school year.

Price was defined as the lesser of U.S. Consumer Price Index or California per capita income. Subsequent legislation eliminated the U.S. Consumer Price Index as a factor and the annual change in the California per capita income is used for the annual price adjustment.

District staff has recalculated the appropriations limit and funds subject to the limit for fiscal year 2010/11 and budget year 2011/12.

# MERCED CITY SCHOOL DISTRICT

## RESOLUTION NO. F-9-2011/12

### RESOLUTION FOR ADOPTING THE "GANN" LIMIT

*(Normal, no increase to Limit pursuant to G.C. 7902.1)*

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly call the Gann Amendment, which added Article XIII-B to the California Constitution; and

**WHEREAS**, the provisions of the Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann limit for the 2010/11 fiscal year and a projected Gann Limit for the 2011/12 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE BE IT RESOLVED**, that this board does provide public notice that the attached calculations and documentation of the Gann limits for the 2010/11 and 2011/12 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED**, that this Board does hereby declare that the appropriations in the Budget for the 2010/11 and 2011/12 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED**, that the superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of the district.

**PASSED AND ADOPTED** by the Board of Education on September 13, 2011 by the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

I, RoseMary P. Duran, Secretary, Board of Education of the Merced City School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

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RoseMary P. Duran, Secretary, Board of Education  
of the Merced City School District  
Merced County, State of California

	2010-11 Calculations			2011-12 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2009-10 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2009-10 Actual</b>			<b>2010-11 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	50,863,253.64		50,863,253.64			49,417,655.88
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	10,521.33		10,521.33			10,488.35
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2009-10</b>			<b>Adjustments to 2010-11</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2010-11 data should tie to Principal Apportionment Attendance Software reports)	<b>2010-11 P2 Report</b>			<b>2011-12 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line 10)	10,005.80		10,005.80	9,988.78		9,988.78
2. ROC/P ADA**						
3. Total Charter Schools ADA (Form A, Line 26)	482.55		482.55	482.00		482.00
4. Total Supplemental Instructional Hours**						
5. Divide Line B4 by 700 (Round to 2 decimal places)						
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)			10,488.35			10,470.78
<b>OTHER ADA</b> (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			10,488.35			10,470.78
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	<b>2010-11 Actual</b>			<b>2011-12 Budget</b>		
<b>TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>						
1. Homesteaders' Exemption (Object 8021)	92,764.99		92,764.99	0.00		0.00
2. Timber Yield Tax (Object 8022)	4.84		4.84	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	5,448,806.46		5,448,806.46	6,459,854.00		6,459,854.00
5. Unsecured Roll Taxes (Object 8042)	500,039.86		500,039.86	0.00		0.00
6. Prior Years' Taxes (Object 8043)	39,927.98		39,927.98	0.00		0.00
7. Supplemental Taxes (Object 8044)	61,238.50		61,238.50	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(639,223.50)		(639,223.50)	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (Obj. 8046, 8047 & 8625) (Only if not counted in redevelopment agency's limit)	319,506.28		319,506.28	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(4,637.00)		(4,637.00)	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	5,818,428.41	0.00	5,818,428.41	6,459,854.00	0.00	6,459,854.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	5,818,428.41	0.00	5,818,428.41	6,459,854.00	0.00	6,459,854.00

	2010-11 Calculations			2011-12 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			785,989.25			770,308.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			785,989.25			770,308.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. Revenue Limit State Aid - Current Year (Object 8011)	43,882,744.00		43,882,744.00	43,637,868.00		43,637,868.00
25. Revenue Limit State Aid - Prior Years (Object 8019)	10,313.00		10,313.00	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8590)**			0.00			0.00
27. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**			0.00			0.00
29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
30. ROC/P Apportionment - CY (Res. 0000, Object 8590)**			0.00			0.00
31. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	2,037,249.48		2,037,249.48	2,199,136.00		2,199,136.00
33. Charter Schs. Categorical Block Grant (Object 8590)**			0.00			0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	3,445,852.00		3,445,852.00	3,285,828.00		3,285,828.00
35. Class Size Reduction, Grade 9 (Object 8590)**			0.00			0.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	49,376,158.48	0.00	49,376,158.48	49,122,832.00	0.00	49,122,832.00
<b>ADD BACK TRANSFERS TO COUNTY</b>						
37. County Office Funds Transfer (Form RL, Line 32)	817,689.00		817,689.00			0.00
38. TOTAL STATE AID (Lines C36 plus C37)	50,193,827.48	0.00	50,193,827.48	49,122,832.00	0.00	49,122,832.00
<b>DATA FOR INTEREST CALCULATION</b>						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	81,855,754.53		81,855,754.53	79,214,489.00		79,214,489.00
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	170,774.77		170,774.77	110,000.00		110,000.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			50,863,253.84			49,417,655.88
2. Inflation Adjustment			0.9746			1.0251
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			0.9969			0.9983
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			49,417,655.88			50,571,920.38
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			5,818,428.41			6,458,854.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			1,258,602.00			1,256,493.60
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			44,385,216.72			44,882,374.38
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			44,385,216.72			44,882,374.38
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			104,958.29			71,394.75
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			5,923,386.70			6,531,248.75
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			44,280,258.43			44,810,979.63
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			5,923,386.70			
b. State Subventions (Line D8)			44,280,258.43			
c. Less: Excluded Appropriations (Line C23)			785,989.25			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			49,417,655.88			

